

Samkelo Dlamini
P.O BOX 4125 MANZINI
samsgwa@gmail.com
0812713697

30 June 2025

Ministry of Home Affairs, Immigration, Safety and Security
Corner of Hosea Kutako Drive and Harvey Street, Erf 6971
Windhoek North
Windhoek, Namibia

Subject: Appeal for Endorsement of Student Permit

Dear Sir/Madam,

I hope this letter finds you well. My name is Samkelo Dlamini an international student from Eswatini currently enrolled at The University of Namibia (UNAM). I am writing to formally appeal for the endorsement of my student permit despite the delay in my submission and payment. This year, I have encountered unforeseen financial difficulties that have hindered my ability to meet the new payment deadlines.

Over the past years, I have managed to pay for my permit later in the academic year without any issues. However, I was unaware of the recent changes in the payment deadlines. As a student from Eswatini, securing funds is particularly challenging. Despite my best efforts to gather the required amount, I had to prioritize paying the registration fees for the current semester, which further strained my limited financial resources.

These financial difficulties are not new, but this year has been especially challenging. I have always been committed to my studies and to complying with all regulations. I assure you that I am taking steps to ensure that such delays do not occur in the future. I am actively seeking additional funding sources and budgeting carefully to meet all necessary deadlines.

I kindly request your understanding and consideration of my situation. The endorsement of my student permit is crucial for my continued studies and stability. I am deeply committed to my education and to fulfilling all necessary requirements. Your assistance in this matter would be greatly appreciated and will significantly impact my academic journey.

Thank you very much for your time and understanding. I look forward to a favorable response.

Sincerely,

Samkelo Dlamini