Jericho L. Amargo

IT APPLICANT

I am a driven individual with a mature and responsible attitude towards every assignment or task I am given. Drawing from my experience as an IT student, my ability to collaborate with others, and my track record of meeting deadlines and exceeding expectations, I am confident in my ability to excel in various IT roles.

CONTACT INFORMATION

San Juan, Batangas

09282794012

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EDUCATIONAL HISTORY

BS INFORMATION TECHNOLOGY - BUSINESS ANALYTICS
Batangas State University - The National Engineering University
2020 - 2024

SCIENCE, TECHNOLOGY, ENGINEERING, AND MATHEMATICS
Joseph Marello Institute
2019 - 2020

JUNIOR HIGH SCHOOL
Joseph Marello Institute
2017 - 2018

PERSONAL SKILLS

- **Bilingual:** Fluent in English and Filipino.
- **Time Management:** Proficient in effectively organizing tasks and meeting deadlines.
- **Creativity:** Skilled in generating innovative ideas and solutions.
- **Leadership:** Demonstrated ability to guide and motivate others towards shared goals.

AFFILIATION

- **Committee on Program**
  Joseph Marello Youth - Joseph Marello Institute
- **Fourth Year Representative**
  College of Informatics and Computing Sciences - Student Council
- **Fourth Year Representative**
  Integrated Information Technology Student Society

CERTIFICATIONS

- **Programming Foundations: Data Structures**
  LinkedIn Learning Certificate of Completion (2019)
- **Python Data Structures and Algorithms**
  LinkedIn Learning Certificate of Completion (2023)
- **Learning PHP**
  LinkedIn Learning Certificate of Completion (2023)
- **Learning Docker**
  LinkedIn Learning Certificate of Completion (2023)
- **Learning Bash Scripting**
  LinkedIn Learning Certificate of Completion (2023)
- **Kubernetes Essential Training: Application Development**
  LinkedIn Learning Certificate of Completion (2023)

- **Business Analytics Foundations: Descriptive, Exploratory, and Explanatory Analytics**
  LinkedIn Learning Certificate of Completion (2023)
- **RPA Developer Foundations**
  Date: January 2024
- **AWS Cloud Foundations**
  Date: April 2024
- **AWS Cloud Architecting**
  Date: April 2024

TECHNICAL SKILLS

- Computer Hardware & OS Troubleshooting Skills
- Microsoft Office Skills (Excel, Word, PowerPoint, etc.)
- Basic Knowledge of Networking & Firewalls (Cisco & Fortinet)
- Basic Knowledge of Web Server & Proxy (Apache/IIS and Nginx)
- Basic Knowledge of Database Setup (MySQL, PostgreSQL & PhpMyAdmin as Web Interface, pgAdmin)
- Basic Knowledge of Virtualization Tools (VMware and Virtual Box)
- Knowledge in Front-End Programming (HTML, CSS, JS and using Bootstrap Templates)
- Knowledge in Back-End Programming (C#, Python & PHP)
- Basic Knowledge of Bash Scripting
- Basic Knowledge in Graphic Design (Photoshop and Canva)
- **AWS Cloud**
    - Core AWS services.
    - Basics of AWS infrastructure, pricing, and security.
    - Networking and storage in AWS.
    - Application deployment on AWS.
    - Advanced AWS service knowledge.
    - Designing scalable and fault-tolerant solutions.
    - Cloud-native application design.
    - Security best practices.
    - Deployment and management tools.
- **Automation Tools**
    - UiPath (RPA)
    - Python (for automation)
    - C# (.NET framework)
    - Automation Testing and Debugging
    - Documentation of RPA processes

WORK EXPERIENCE

IT Support / Graphic Designer
SPEEDTECH IT SERVICES
August 2020 - 2022

- Addressed customer inquiries, providing technical support and resolving issues efficiently.
- Conducted computer repair, upgrades, and maintenance for desktops and laptops.
- Designed logos, infographics, presentations, and posters to meet client specifications.

RPA Developer Intern
BUSINESS PROCESS OUTSOURCING INTERTNATION, INC.
January - May 2024

- Developed automation workflows using UiPath, C#, .NET for Outlook Mail processing.
- Created a Sales Invoice Detector project in Python for automated sales data extraction.
- Contributed to the development of a Client Hub Web Application using C# for improved client interaction.
- Utilized pgAdmin as a graphical user interface tool to interact with PostgreSQL databases, enhancing database administration tasks.
- Collaborated on cross-functional teams to gather requirements and implement tailored RPA solutions.
- Conducted testing, debugging, and documentation of RPA processes for reliability and scalability.

REFERENCE

Jose Manuel Cabiles III
Director | Application Development & Maintenance
Business Process Outsourcing International, Inc

Zerand Acosta
RPA Developer
Business Process Outsourcing International, Inc

I hereby certify that the above information is true and correct to the best of my knowledge and belief.