



INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, **AGNES L. GANZON**, of the DATA CONTROL UNIT, of LAW ENFORCEMENT SERVICE commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JANUARY TO JUNE 2022**.




AGNES L. GANZON

Ratee

Date: 22-Feb-23

Reviewed by:	Date:	Approved by:	Date
 FARISH H. LIM OIC, Field Enforcement Division	22-Feb-23	 ENGR. ROBERTO S. SE OIC, Law Enforcement Service	22-Feb-23

Output	Success Indicator (Target + Measure)	Actual Accomplishment	Rating				Remarks
			Q	E	T	A	
Strategic Priority:							
Output 1							
1. Supervision of Encoders	Supervise encoders in the uploading of apprehensions in the LTO System that were submitted by Traffic Regulations Officers at Data Control Unit with 95% accuracy.	Supervised the endoders with 95 % accuracy.	5	5	4	4.66	
2. Encoding of Alarm	Receive letter requests and indorsements for tagging of alarm in the LTO System with 95% accuracy	Receive letter requests and indorsements for alarm with 95% accuracy.	5	5	4	4.66	
3. Preparation of communications	Prepares communications for approval/signature of the LES Director with 95% accuracy	Prepared communications for approval/signature of the LES, Director with 95% accuracy.	5	5	5	5	

Core Function:							
1. Preparation of consolidated monthly & annual accomplishment report of Data Control Unit.	Prepares consolidated monthly & annual accomplishment report of Data Control Unit with 95% accuracy.	Prepared accomplishment report of Data Control Unit with 95% accuracy.	4	5	4	4.33	
2. Encoding of Alarm recommended by Intelligence & Investigation Division.	Encode alarm as recommended by IID with 95% accuracy.	Encoded alarm as recommended with 95% accuracy.	5	5	4	4.66	
Support Function:							
1. Perform other tasks.	Perform other tasks.	Performed other tasks.	5	5	4	4.66	
Final Average Rating			4.83	5	4.16	4.66	
Comments and Recommendations for Development Purposes							
Discussed with	Date	Assessed by	Date	Final Ranking by	Date		
 AGNES L. GANZON Employee	22-Feb-23	I certify that I discussed my assessment of the performance with the employee.	22-Feb-23	 ENGR. ROBERTO S. SE OIC, Law Enforcement	22-Feb-23		
		FARISH H. LIM					
		OIC, Field Enforcement Division					

Legend
Rating

1 - Quality
1 - Poor

2 - Efficiency
2 - Unsatisfactory

3 - Timeliness
3 - Satisfactory

4 - Average

4 - Very Satisfactory

5 - Outstanding