INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

ARNEL P. VELARDE of Supply Unit, Property Section, Administrative Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of <u>July 1 to December 31, 2023</u>

Rayee

Date: 02/20/23

Reviewed by :		Date	Date Approved by :		Date		
MARIA CLARISSA G. POSIMER	2/23/24						
OIC, Property Section	01100500			OIC,	Administra	ative Division	Remarks
ОПТРПТ	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT			Ratings		
Core Function					0		
OUTPUT 1			Q	E	Т	A	
Sign, evaluates verification, and certification	Signs , evaluates verification and certification						
request by the public clients	request by the public clients with 100%						
	accuracy						
OUTPUT 2							
Sign/ Attend various request of all	Signs/ Attends various request of all						
Accountable Forms and Driver's License	Accountable Forms and Driver's License						
Cards	Cards 100% accuracy						
OUTPUT 3							
Signs & Evaluates Monthly/Annual Reports,	Signs & Evaluates Monthly/Annual Reports.						
Prepare of Ris/P.Os & inspection	Check/initiates RIS, P.O request for inspection,						
	etc, for signs of the chief of Property Section						
	with 100% accuracy						

OUTPUT 4				1			T		
			-	-			Remarks		
Supervise/ shipment of Accountable Forms	Supervises/ shipment of Accountable Forms			-					
and Driver's License Cards nationwide	and Driver's License Cards nationwide			-					
	100% accuracy			-					
	100% doddacy		-	-					
Support Function			-						
OUTPUT 1									
Mombos of Lio Di									
Member of LtO Disposal and Appraisal	Determin and dispose all unserviceable LTO								
Committee (unserviceable property and	Central Office motor vehicles, equipment,								
equipment (LTO DAC)	furniture structures/buildings including waste								
	materials, with 100% accuracy								
OUTPUT 2									
Perform other duties per instructions of	Performs other duties per instructions of								
my immediate supervisor	my immediate supervisor with 100% accuracy								
Total Over-all Rating			0	0	0	0			
Final Average Rating			0.0	0.0	0.0	0.0			
Adjectival Rating			0.0	0.0	0.0	0.0			
Comments and Recommendation for Develo	opment Purposes :								
Discussed with :	Date :		1	I					
Piscussed Will .	Date.	Assessed by: I certify that I discussed my assessment of the	Date	Final Ra	anking by:		Date		
Aml	02/20/23	performance with the employee	2/20/29						
		MARIA CLARISSA G. OGSIMER		1.0		41 177 A			
ARNEL P. VELARDE		MARIA CLARISSA G. UGSIWER		LO	UELLA V.N	ALLON			
ARNEL P. VELARDE Employee		Immediate Supervisor			UELLA V.N Head of Di	vision			



INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I <u>ARNEL P. VELARDE</u> of Supply Unit, Property Section, Administrative Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of <u>January 1 to June 30, 2023</u>

ARNEL P. VELARDE

Ratee

ate: 02/20/23

Reviewed by :		Date	App	proved	by:		Date	
MARIA CLARISSA G. OGSIMER OIC, Property Section	2/m/m		LOUELLA V.MUTIA OIC Administrative Division					
OUTPUT	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT			Ratings			
Core Function							Remarks	
			Q	E	T	A	7,077,117,10	
OUTPUT 1								
Sign, evaluates verification, and certification	Signs , evaluates verification and certification							
request by the public clients	request by the public clients with 100%							
	accuracy							
OUTPUT 2								
Sign/ Attend various request of all	Signs/ Attends various request of all							
Accountable Forms and Driver's License	Accountable Forms and Driver's License							
Cards	Cards 100% accuracy							
OUTPUT 3								
Signs & Evaluates Monthly/Annual Reports,	Signs & Evaluates Monthly/Annual Reports.							
Prepare of Ris/P.Os & inspection	Check/initiates RIS, P.O request for inspection,							
	etc, for signs of the chief of Property Section							
	with 100% accuracy							

Supervised shipment of Accountable Forms and Driver's License Cards nationwide and Driver's License Cards na							Remarks
and Driver's License Cards nationwide and Driver's License Cards nationwide 100% accuracy Support Function DUTPUT 1 Member of LIO Disposal and Appraisal Committee funserviceable property and equipment (LTO DAG) Equipment (LTO DAG) Central Office motor vehicles, equipment, turniture structures/buildings including waste naterials, with 100% accuracy DUTPUT 2 Perform other duties per instructions of materials, with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Invariant Average Rating on the duties per instructions of my immediate supervisor with 100% accuracy Discussed with: Date: Assessed by: Icertify that I discussed my assessment of the performance with the employee Local Cover-all Rating on the duties per instructions of the performance with the employee ARRIEL P/VELARDE Employee and Cardis Licenses A-Average 3. Satisfactory 5. Outstanding A-Average A-Averag	Supervises/ shipment of Accountable Forms						
Support Function DUTPUT 1 Member of LIO Disposal and Appraisal Determin and dispose all unserviceable LTO Committee (unserviceable property and Central Office motor vehicles, equipment, furniture structures/buildings including waste materials, with 100% accuracy DUTPUT 2 Deform other duties per instructions of my immediate supervisor with 100% accuracy my immediate supervisor my immediate supervisor with 100% accuracy Final Average Rating 0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.							
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DUTPUT 1 Member of LIO Disposal and Appraisal Determin and dispose all unserviceable LTO Committee (unserviceable property and equipment (LTO DAC) Intuiture structures/buildings including waste materials, with 100% accuracy materials, with 100% accuracy DUTPUT 2 Perform other duties per instructions of my immediate supervisor with 100% accuracy my immediate supervisor with 100% accuracy Mriman average Rating Dote: Assessed by: I certify that I discussed my assessment of the performance with the employee ARNEL P VELARDE Employee and 1- Quilty 2 - Efficiency 3 - Timeliness 4 - Average A - Very Stifistrony 5 - Outstanding A - Very Stifistrony 5 - Outstanding A - Very Stifistrony 5 - Outstanding							
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Committee (unserviceable property and Central Office motor vehicles, equipment, furniture structures/buildings including waste materials, with 100% accuracy DUTPUT 2 Perform other duties per instructions of Performs other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immediate supervisor with 100% accuracy Perform other duties per instructions of my immedia	Determin and dispose all unserviceable LTO						
materials, with 10% accuracy DUTPUT 2 Deform other duties per instructions of Performs other duties per instructions of my immediate supervisor with 100% accuracy Total Over-all Rating Total Over-all Rating Domments and Recommendation for Development Purposes: Date: Assessed by: I certify that I discussed my assessment of the performance with the employee ARNEL P/ VELARDE Employee MARIA CLAIRSA Q DOSIMER Immediate Supervisor MARIA CLAIRSA Q DOSIMER Immediate Supervisor A Satisfactory A Satisfactory A Satisfactory A Satisfactory A Very Satisfactory A							
Perform other duties per instructions of Performs other duties per instructions of my immediate supervisor with 100% accuracy Total Over-all Rating Total Over-all Rating Total Average Rating Total Over-all Rating Total	furniture structures/buildings including waste						
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my immediate supervisor with 100% accuracy Total Over-all Rating							
my immediate supervisor with 100% accuracy Total Over-all Rating	Performs other duties per instructions of						
Fotal Over-all Rating O 0 0 0 O 0 0 0 O 0 0 0 O 0 0 0 0 0							
Assessed by: Date: Date: Assessed by: Date Final Ranking by: Date							
Assessed by: Date: Date: Assessed by: Date Final Ranking by: Date							
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Assessed by: Date : Assessed by: Date Final Ranking by: Date			0.0	0.0	0.0	0.0	
Assessed by: Date : Assessed by: Date Final Ranking by: Date							
Assessed by: Date : Assessed by: Date Final Ranking by: Date	opment Purposes :						
ARNEL P. VELARDE MARIA CLARISSA G. DGSIMER MARIA CLARISSA G. DGSIMER I certify that I discussed my assessment of the performance with the employee MARIA CLARISSA G. DGSIMER Maria Clarista G. DGSIMER Immediate Supervisor J. Unseticfactory J. Very Satisfactory J. Very Satisfacto	Date :	Assessed by:	Date	Final F	Ranking	by:	Date
ARNEL P. VELARDE Employee Immediate Supervisor 1 - Quality 2 - Efficiency 3 - Satisfactory 4 - Very Satisfactory 5 - Outstanding		I certify that I discussed my assessment of the performance with the employee	2/2/2				
ARNEL P/ VELARDE Immediate Supervisor Head of Division Head of Division Head of Division June 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average 3 - Satisfactory 4 - Very Satisfactory 5 - Outstanding	02/20/23		1		OUELLA	V MILITIA	
gend 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average 3 - Satisfactory 4 - Very Satisfactory 5 - Outstanding		MARIA CLARISSA G. OGSIMER			Head o	of Division	
3 - Satisfactory 4 - Very Satisfactory 5 - Outstanding		Immediate Supervisor					
gend 1 - Quality 2 - Lineatisfactory 3 - Satisfactory 4 - Very Satisfactory 5 - Outstanding							
ting 1 - Poor 2 - Unsatisfactory 3 - Satisfactory 4 - Very Satisfactory 5 - Outstanding	ancy 3 - Timeliness 4 - Average				150		
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