



REPUBLIKA NG PILIPINA  
KAGAWARAN NG PANANAL  
KAWANIHAN NG INGATANG-  
(BUREAU OF THE TREASUR

*Funding the  
Republic*

***Data Change Request Form***

<b>DATE OF REQUEST:</b>	<b>DATE RECEIVED:</b>	<b>BANK:</b>

**APPLICATION SYSTEM:** NATIONAL GOVERNMENT COLLECTION AND DISBURSEMENT

**DATE PREPARED:**

**REASON/S OF ADJUSTMENT:**

Returned checks

Over/Under//Double posted collections

Reclassification of type of funding source due to incorrect clearing account used

Reclassification of NCO Code and Organization code of the Agency to be credited

**DETAILS OF DATA CHANGE:**

NGCDS							
Clearing Account	Agency Name	Organization Code	NCO Code	Fund Type	Funding Source	Amount	Clearing Account

**Endorsed by:**

\_\_\_\_\_  
Name of the Preparer  
Position/Designation

**This portion is for BTr-National Cash Accounting Division (NCAD)**


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API

YAMAN

Y)


1 (DCR)

AGENCY NAME:		AGENCY ADDRESS:	

SYSTEM (NGCDS)				


Should be					
Agency Name	Organization Code	NCO Code	Fund Type	Funding Source	Amount

Approved by:				
Authorized Signatory				
Position/Designation				

<b>If reclassified and recognized in the BTr NG Books:</b>							
JEV Number:							
JEV Date:							
<b>If not yet reclassified in the BTr NG Books:</b>							
Option in NGCDS module to:							

*This form must be accompanied by written request with supporting attachment from the concerned bank & must be in conformity 2013.*

