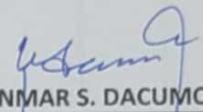
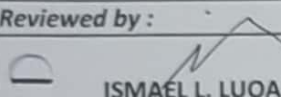
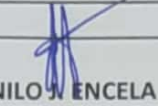
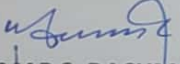

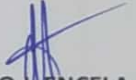


INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, **DEANMAR S. DACUMOS** of the **Technical Evaluation Section, Operations Division**, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of **JANUARY TO JUNE 2022**.


DEANMAR S. DACUMOS
Employee

Reviewed by :	Date	Approved by :					Date
 ISMAEL L. LUOANG Immediate Supervisor		 DANILO J. ENCELA Head of Office					2-28-23
OUTPUT	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT	5 - Outstanding 4 - Very Satisfactory 3 - Satisfactory 2 - Unsatisfactory 1 - Poor				Remarks
			Ratings Q E T A				
OUTPUT 1							
Preparation of Communications	Prepares memorandum, indorsement letter to other regions and agencies and letter-reply to various complaints, shall follow the prescribed format, submitted within three (3) days upon receipt.	Memorandum, indorsement letter to other regions and agencies and letter-reply to various complaints prepared, submitted within the time frame.	5	4	5	4.67	
OUTPUT 2							
Verification of Motor Vehicle Conduction Sticker Number	Verifies the Conduction Sticker Number of motor vehicle upon request of the PNP and other government agencies.	Verified the Conduction Sticker Number and furnished a copy of motor vehicle details as requested by the PNP and other government agencies and forwarded the same to concerned LTO District Offices for their appropriate action, within the day with 100% accuracy.	5	4	5	4.67	

			Ratings				Remarks
			Q	E	T	A	
OUTPUT 3							
LTO Inspection Committee - Team A - Team Leader	Conducts spot inspection of accountable forms, office equipments/supplies, driver's license cards and other materials, within the day.	Accountable forms, office equipment/supplies. driver's license cards and other materials were inspected within the day, upon receiving the request for spot inspection and completed the inspection report for submission to the COA, with 100% effectiveness. Further, samples of accountable forms and DL cards were forwarded to the DOST for testing and analysis, as required by LTO and COA.	5	4	5	4.67	
OUTPUT 4							
Other Tasks	Performs other duties upon instruction of the immediate supervisor, within the day	Performed other duties instructed by the immediate supervisor and the Chief of the Operations Division, with 100% effectiveness.	5	4	5	4.67	
Total Over-all Rating			20	16	20	18.68	
Final Average Rating			5	4	5	4.67	
Adjectival Rating			Very Satisfactory				
Comments and Recommendation for Development Purposes : 							
Discussed with :	Date :	Assessed by:	Date	Final Ranking by:		Date	
 DEANMAR S. DACUMOS Employee		 ISMAEL L. LUOANG Immediate Supervisor		 DANILO J. ENCELA Head of Division		2-28-23	
Legend : (1) QUANTITY (2) EFFICIENCY (3) TIMELINESS (4) AVERAGE							