

OLISON JAMIN D. AGUSTIN

Block 3 Lot 6, Jose Abad Santos st,
New Capitol Estate I, Commonwealth ave.
Barangay Batasan Hills, Quezon City



Email add: olison_210@yahoo.com.ph

Contact no: +639205925337

Objective:

I am Olison Jamin Diaz Agustin, a 4th year Information Technology student from the Far Eastern University – Nicanor Reyes Educational Foundation (FEU – FERN). I wish apply to your company as an on-the-job-trainee.

Skills:

I am proficient in advanced computer software and technical hardware systems.

Educational Background:

4th year Bachelor of Science – Information Technology

College: Far Eastern University – FERN College
Mapayapa Village, Diliman, Quezon City
2007 - present

Secondary: Diliman Preparatory School
Commonwealth ave, Diliman, Quezon City
2003 - 2007

Primary: Diliman Preparatory School
Commonwealth ave, Diliman, Quezon City
1994 - 2003

Personal Data:

Birthdate: November 21, 1990
Status: Single
Height: 5'10"
Language: English, Tagalog



Republic of the Philippines
Department of Transportation and Communications
LAND TRANSPORTATION OFFICE
East Avenue, Quezon City

Aug 24, 2010
DATE

On-the-Job Training Contract

I, Olison Jamin Agustin, a student presently enrolled at FEU Diliman
FEU College, pursuant to the Memorandum Circular dated 10 January 1975 of the Labor, hereby abide by the following terms and conditions in connection with the practicum course or on-the-job training with the Land Transportation Office:

1. That I shall observe all existing reasonable office rules and regulations of the LTO while on training;
2. That I shall not claim nor be paid any compensation whatsoever while on training;
3. That the LTO shall have no liability for any injury and/or incapacity that may befall me while inside the LTO compound and its premises due to my fault or negligence or fortuitous event while undergoing training;
4. That I shall undergo office training in the LTO in compliance with the requirements of my course;
5. That I shall submit all the necessary requirements required by the Office before undergoing training.

In witness hereof, I have hereunto set my signature on this 29th day of August at FEU FERN.

Olison Jamin Agustin
Student-Trainee

With my Parental Consent

Nelson N. Agustin / NCEI, Commonwealth Ave.
Parent/Guardian's Name and Address

Action by the Office

To: _____

Having complied with the required documents and condition for On-the-Job Training, your request for office training at the _____, this Office is hereby granted subject to the final approval by the Assistant Secretary.

Recommending Approval:

Bella A. San Pedro
/ BELLA A. SAN PEDRO
Chief, Personnel Section

Approval Recommended:

Approved:

PROSPECTIVE DIRECTOR
Executive Director



FEU-FERN College

Sampaguita Avenue
Diliman, Quezon City
Philippines 1104
Tel: 02.468-89-42
www.feufern.edu.ph

CERTIFICATE OF GOOD MORAL CHARACTER

To Whom It May Concern:

This is to certify that **Mr. Olison Jamin D. Agustin** was a student of Bachelor of Science in Information Technology at FEU-FERN College for 1st Tri of 2007-2008 up to 2nd Tri of 2010-2011. Our records show that he was never involved in any activity, which violates school rules and regulations.

This certification is issued upon the request of Mr. Agustin for his on the job training requirements.

Issued this 12th day of November 2010.

Certified by:

FEU – FERN COLLEGE


MARY ROSE CARLA A. CARIÑO
College Guidance Coordinator

Not Valid Without Seal



Republic of the Philippines
Quezon City, Metro Manila
BARANGAY BATASAN HILLS
OFFICE OF THE BARANGAY CHAIRMAN
Tel. Nos. 427-6260, 427-6278, 427-6257



BANGON BATASAN !!!

BARANGAY CLEARANCE CERTIFICATE

TO WHOM IT MAY CONCERN:

DATE: November 12, 2010

This is to certify that the Person whose photo, signature, and right thumbmark appears herein, is a bonafide resident of **BARANGAY BATASAN HILLS**, with good moral character, good refute and has requested for background records in this office



FULL NAME : **OLISON JAMIN DIAZ AGUSTIN**
ADDRESS : Blk 3 Lot 6 Jose Abad Santos St. New Capitol Estate I
DOB/POB : Nov 21, 1990 / Isabela
SEX / CS : Male / Single
NATIONALITY : Filipino
PURPOSE : **RESIDENCY (LTO Req)**

FINDINGS : NO DEROGATORY RECORDS ON FILE.

This clearance is valid until December 31, 2010

VRR/Voter's Precinct:

Res. Cert No. :

Issued on/Issued at :



PHOTO



RIGHT THUMBMARK

10-11012-006209

Hon. RANULFO Z. LUDOVICA
BARANGAY CHAIRMAN

Signature of Applicant



Kgd J Abad

Kgd L Quijano

Kgd M Castañeda

Kgd A de Guzman

Kgd J Mangadap

Kgd C Mangune

Kgd E Macario

SK Chair H Lim

Capt Ranrie Ludovica

Note: Not valid if there is erasure or w/o BARANGAY SEAL

D. Agustin Noguera

MWD Records Section

260 hrs

Sept 2 to Nov. 10 2010

Olison Augustin THE ERSTER INTRUMENT

Oliver Austin

3

Office hours { Regular days
Saturdays

(Province or City)

Office hours { Regular
 { Saturday

Dear City

FIRST 10 FIFTH EDITION

WORKBOOK

No. _____

(Province or City)

PDF

	MORNING IN	NOON OUT	NOON IN	NIGHT P.M. OUT	EXTRA IN	EXTRA OUT
	MONDAY	NOON	NOON	NIGHT	EXTRA	EXTRA
	IN	OUT	IN	OUT	IN	OUT
1						
2	7:45 AM	12:00 PM	12:00	5:05 PM		
3	8:10 AM	12:00	12:00	5:02 PM		
4	8:20 AM	12:00	12:00	5:02 PM		
5						
6	8:28 AM	11:50 AM	12:00	5:00 PM		
7	8:30 AM	12:00	12:00	5:00 PM		
8						
9	8:40 AM	11:30 AM	11:30	5:00 PM		
10						
11						
12						
13	8:40 AM	12:00	12:00	5:00 PM		
14	8:45 AM	12:00	12:00	5:00 PM		
15	9:30 AM	11:30	11:30	5:00 PM		

ABSENCES AND UNDERTIME
I HEREBY CERTIFY UPON MY HONOR THAT THE ENTRIES ON THIS TIME RECORD, WHICH WERE MADE DAILY AT THE TIME OF ARRIVAL AT AND DEPARTURE FROM OFFICE, ARE A TRUE AND CORRECT REPORT OF THE HOURS OF WORK PERFORMED.

ABSENCES AND UNDERTIMES
I HEREBY CERTIFY UPON MY HONOR THAT THE ENTRIES ON THIS TIME RECORD, WHICH WERE MADE DAILY AT THE TIME OF ARRIVAL AT AND DEPARTURE FROM OFFICE, ARE A TRUE AND CORRECT REPORT OF THE HOURS OF WORK PERFORMED.

ABSENCES AND UNDERTIME
I hereby certify upon my honor that the entries on this time record, which were made daily all the time of arrival at and departure from Office, are a true and correct report of the hours of work performed.

(Employee)

(Emerson)

(Employee)



FEU-FERN College

Sampaguita Avenue
Diliman, Quezon City
Philippines 110-00
Tel. 02.931.606-
Fax. 02.932.010-
www.feufern.edu.ph

PRACTICUM EVALUTION SHEET

Name of Student/Trainee: Olison Jumin O. Agustin

Course and Year: BSIT - 4

Start Date of Training: September 2, 2010

End Date of Training: November 10, 2010

Total Hours of Training: 269

On a scale of 1 to 10 wherein 10 being the highest, kindly evaluate the above named student/trainee based on the following:

1. Attendance and punctuality	<u>8</u>
2. Conduct and behavior among peers	<u>10</u>
3. Conduct and behavior among superiors	<u>10</u>
4. Ability to answer and ask questions	<u>7</u>
5. Technical contributions to the company	<u>8</u>
6. Professional attitude	<u>10</u>
7. Oral and written communications	<u>6</u>
8. Patience, perseverance and dedication	<u>10</u>
9. Drive and motivation	<u>7</u>
10. Work ethics and quality of work	<u>8</u>
Total	<u>84</u>

Note: Passing Grades: 75 and above; Failing Grades: below 75

Name of Evaluator/Supervisor: ARABELLE O. PETILLA

(Signature over printed name)

Position: INFO. TECHNOLOGY OFFICER II

Company: LAND TRANSPORTATION OFFICE

Address of Company: EAST AVENUE, QUEZON CITY

Date of Evaluation: NOV. 12, 2010

Contact number: 92711484

Email address: aopetilla@ltol.gov.ph

Noted by: Joven D. Cordero

(Signature over printed name of person issuing the Certificate of Completion)

Please mail this evaluation sheet to:
RAQUEL S.A. SAMSON
rsamson@feufern.edu.ph
Practicum Coordinator
FEU-FERN Diliman
Sampaguita Avenue, Diliman

NOTE: If hand carried, kindly have it placed in a sealed envelope with the evaluator's signature on top of the envelope.



FEU-FERN COLLEGE

16 August 2010

MS. VERGIE TORRES
Assistant Secretary
Land Transportation Office
Central Office
East Avenue, Quezon City

LAND TRANSPORTATION OFFICE
RECEIVED
AUG 17 2010
OFFICE OF THE ASSISTANT SECRETARY



Sampaguita Avenue
Mapayapa Village
Diliman, Quezon City,
Philippines 1104
Tel: (632) 931 6064
Telefax: (632) 932 0122
www.feufern.edu.ph

Dear Ma'am:

Greetings from FEU-FERN College!

We would like to endorse Mr. Olison Jamin D. Agustin, a Bachelor of Science Major in Information Technology student as On-the-Job Trainee in your office.

Part of the completion of the course is a hands-on in an actual work situation and an observation and application of proper work ethic and value development.

He needs to complete the total 260 working hours. Kindly release only the Certificate of Completion and Evaluation Report after satisfying the required service hours rendered. We will regularly monitor this office placement and get in touch with you anytime soon. We also hope that we can discuss with you or concerned supervisors the work performance and hiring potential of our students.

Please feel free to reach us at any of the contact numbers enumerated herein for any of your concerns regarding this matter.

We greatly appreciate your support and cooperation.

Very truly yours,

Maribel B. Ruiz

Prof. Maribel B. Ruiz

Practicum Adviser

Mobile Phone No.: 0919-2044145

Landline No: 951-7924/ 931-1453

Email Address: mruiz@feufern.edu.ph; mbruiz99@yahoo.com



Scanned with
MOBILE SCANNER

Land Transportation Office
East Avenue, Quezon City

presents this

Certificate of Completion

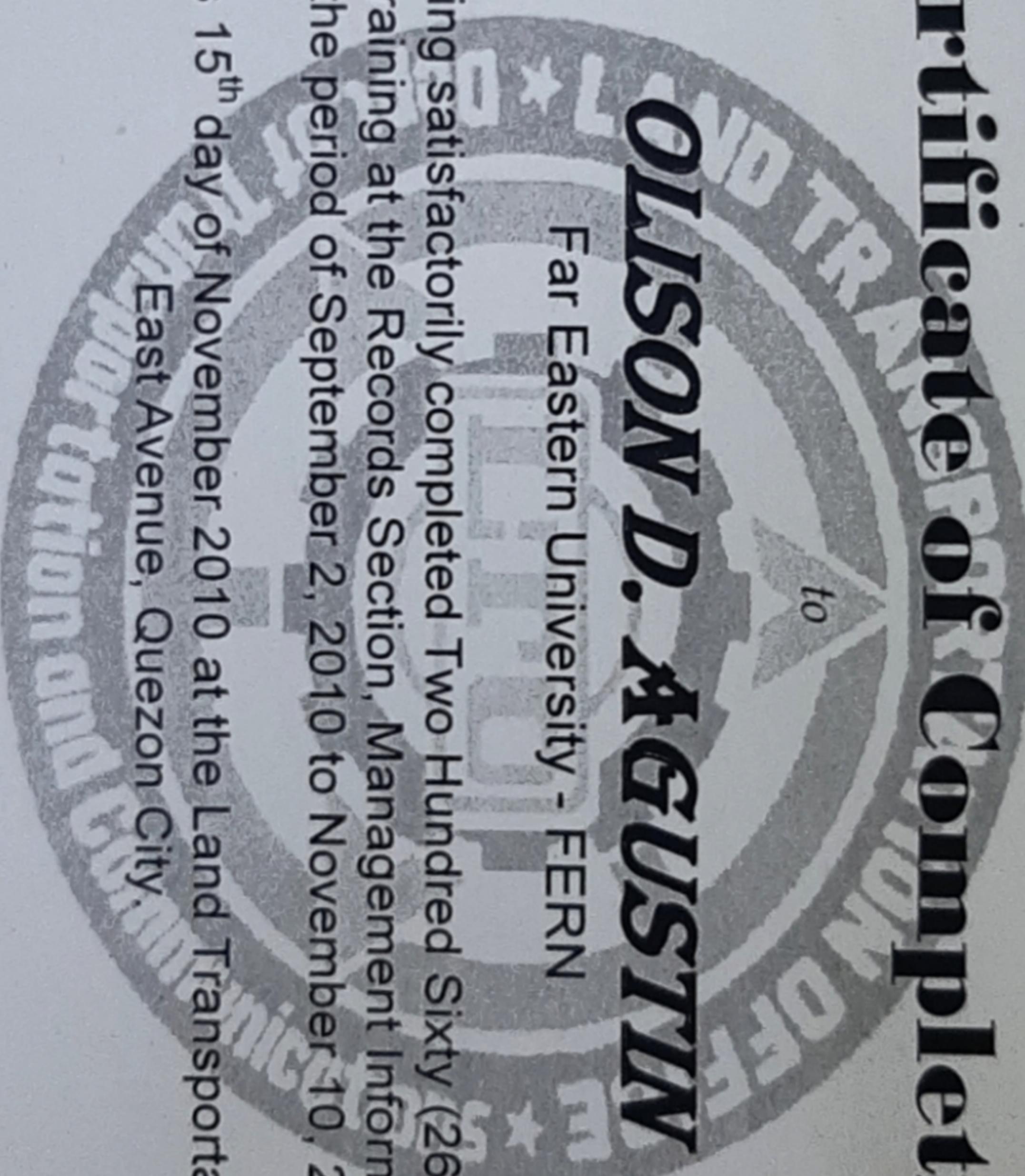
to

OLISON D. AGUSTIN

Far Eastern University - FERN

for having satisfactorily completed Two Hundred Sixty (260) hours
On-the-Job Training at the Records Section, Management Information Division,
for the period of September 2, 2010 to November 10, 2010.

Given this 15th day of November 2010 at the Land Transportation Office
East Avenue, Quezon City.



BELLA A. SAN PEDRO

Chief, Personnel Section

August 11/12/2010
Olison Jamin D. Agustin