

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

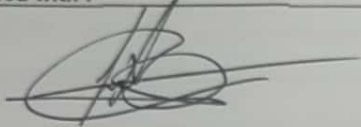

I **RODEL O. CARREON** of Supply Unit, Property Section, Administrative Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of July 1 to December 31, 2023

RODEL O. CARREON

Ratee

Date: 2-21-23

Reviewed by :		Date	Approved by :				Date
MARIA CLARISSA G. OGSIMER OIC, Property Section		2/21/23	LOUELLA V. MUTIA OIC, Administrative Division				
OUTPUT	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT	Ratings				Remarks
Core Function			Q	E	T	A	
OUTPUT 1							
Receipt of Office Supplies and other materials from the supplier	Receives and check delivered Office Supplies and other materials from the supplier with 100% completeness						
OUTPUT 2							
Issuance of office supplies and other materials to the LTO Central Division and unit offices	Office Supplies and other materials issued to the LTO Central Division and Unit Offices with 100% accuracy						
OUTPUT 3							Remarks
Preventive maintenance of Storage Room	Implement preventive maintenance on the Storage Room to prevent the Office Supplies and other materials from damages due to termites infestation with 100% efficiency						

Support Function					
OUTPUT 1					
Perform other duties per instructions of my immediate supervisor	Performs other duties per instructions of my immediate supervisor with 100% accuracy				
Total Over-all Rating					
Final Average Rating					
Adjectival Rating					
Comments and Recommendation for Development Purposes :					
Discussed with :	Date :	Assessed by:	Date	Final Ranking by:	Date
	2-11-23	I certify that I discussed my assessment of the performance with the employee			
RODEL O. CARREON Employee		MARIA CLARISSA G. OGSIMER Immediate Supervisor		LOUELLA V. MUTIA Head of Division	

Legend 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average

Rating 1 - Poor 2 - Unsatisfactory 3 - Satisfactory 4 - Very Satisfactory 5 - Outstanding

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

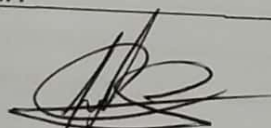
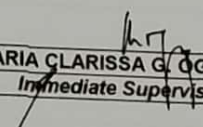
I **RODEL O. CARREON** of Supply Unit, Property Section, Administrative Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of **January 1 to June 30, 2023**

RODEL O. CARREON

Ratee

Date: **2-21-23**

Reviewed by :		Date	Approved by :				Date
MARIA CLARISSA G. OSSIMER OIC, Property Section		2/21/23	LQUELLA V. MUTIA OIC, Administrative Division				
OUTPUT	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT	Ratings				Remarks
Core Function			Q	E	T	A	
OUTPUT 1							
Receipt of Office Supplies and other materials from the supplier	Receives and check delivered Office Supplies and other materials from the supplier with 100% completeness						
OUTPUT 2							
Issuance of office supplies and other materials to the LTO Central Division and unit offices	Office Supplies and other materials issued to the LTO Central Division and Unit Offices with 100% accuracy						
OUTPUT 3							
Preventive maintenance of Storage Room	Implement preventive maintenance on the Storage Room to prevent the Office Supplies and other materials from damages due to termites infestation with 100% efficiency						
							Remarks

OUTPUT 1									
Perform other duties per instructions of my immediate supervisor		Performs other duties per instructions of my immediate supervisor with 100% accuracy							
Total Over-all Rating									
Final Average Rating									
Adjectival Rating									
Comments and Recommendation for Development Purposes :									
Discussed with :		Date :	Assessed by:		Date	Final Ranking by:		Date	
 RODEL O. CARREON Employee		2-21-23	I certify that I discussed my assessment of the performance with the employee  MARIA CLARISSA G. OGSIMER Immediate Supervisor		2/22/23	LOUELLA V. MUTIA Head of Division			

Legend 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average
 Rating 1 - Poor 2 - Unsatisfactory 3 - Satisfactory 4 - Very Satisfactory 5 - Outstanding