
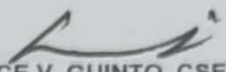


# INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, **MARIE MARJORIE DUMBRIQUE DE SILVA** of the **INTELLIGENCE AND INVESTIGATION DIVISION** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JANUARY 1, 2022 to JUNE 30, 2022.**

*Marie Marjorie Dumbrique De Silva*  
**MARIE MARJORIE F. DUMBRIQUE - DE SILVA**  
 Transportation Regulation Officer II  
 September 15, 2022

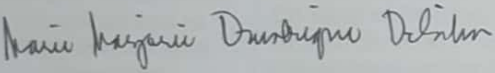
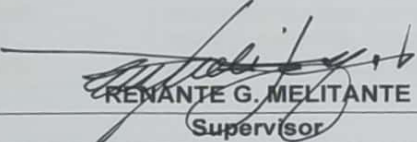
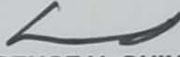
Reviewed by:	Date	Approved by:	Date
 <b>RENANTE G. MELITANTE</b> OIC, Intelligence and Investigation Division Immediate Supervisor	9/15/22	 <b>ATTY. CLARENCE V. GUINTO, CSEE</b> Acting Director, Law Enforcement Service Head of Service	

OUTPUT	SUCCESS FACTOR ( targets + measures )	ACTUAL ACCOMPLISHMENT	Rating				Remarks
			Q	E	T	A	
<b>Output 1</b> Assist the OIC-IID	Review of Resolutions, Investigation Reports, Memoranda and Communications drafted by the Investigators; Drafting of presentation materials; Supervision over Investigation Section in the absence of the OIC-IID and over IID personnel rendering overtime on weekends and holidays.	Reviewed Resolutions, Investigation Reports, Memoranda and Communications drafted by the Investigators; Drafted presentation materials; Supervised over Investigation Section in the absence of the OIC-IID and over IID personnel rendering overtime on weekends and holidays.	5	4	4	4.33	
<b>Output 2</b> Conduct Investigation on matters concerning irregularities re registration and licensing	Conduct of investigation on matters concerning irregularities regarding registration and licensing; Issuance of Notices to explain and to submit documents, Subpoena/Invitation, as needed; Conduct of hearing/interview, as needed; Research work; Preparation/drafting of Resolutions and/or Investigation Reports.	Conducted investigation on matters concerning irregularities regarding registration and licensing; Issued Notices to explain and to submit documents, as needed; Conducted hearing/interview, as needed; Researched for related materials; Prepared/drafted Resolutions and/or Investigation Reports.	4	4	4	4	

IPCR -- Legend: Q--Quality E--Efficiency T--Timeliness A--Average  
 1 - Poor 2 - Unsatisfactory 3 - Satisfactory 4 - Very Satisfactory 5 - Outstanding

OUTPUT	SUCCESS FACTOR ( targets + measures )	ACTUAL ACCOMPLISHMENT	Rating				Remarks
			Q	E	T	A	
<b>Output 3</b> Conduct Investigation on complaints against drivers and/or operators/mv owners	Conduct of investigation on complaints against drivers and/or operators/mv owners; Issuance of Subpoenas, Show Cause Orders and/or Invitations, as needed; Conduct of hearing/interview, as needed; Research work; Preparation/drafting of Resolutions and/or Investigation Reports.	Conducted of investigation on complaints against drivers and/or operators/mv owners; Issued Subpoenas, Show Cause Orders and/or Invitations, as needed; Conducted hearing/interview, as needed; Researched for related materials; Prepared/drafted Resolutions and/or Investigation Reports.	4	4	4	4	
<b>Output 4</b> Assist in the handling of Administrative Complaints and Viral Cases	Assist in handling of administrative complaints and viral/high profile cases through - Issuance of Notices and letters; Proof-reading of Investigation Reports; Drafting of Executive Summary re Admin. Complaints; Drafting of press release re viral cases.	Assisted in handling of administrative complaints and viral/high profile cases - lissued notices and letters; Proof-read Investigation Reports; Drafted Executive Summary re Admin. Complaints; Drafted Press Releases re viral cases.	5	4	4	4.33	
<b>Output 5</b> Prepares Reports and Communications	Drafting of various reports for IID, letter/reply to various inquiries from the public, and endorsements and memoranda relative to concerns rightfully addressed by other offices.	Drafted various reports, letters/replies re various inquiries from the public, and endorsements and memoranda relative to concerns rightfully addressed by other offices.	5	4	5	4.67	
<b>Final Average Rating</b>			4.6	4	4.2	<u>4.3</u>	
<b>Adjectival Rating</b>			VERY SATISFACTORY				

#### Comments and Recommendations for Development Purposes

Discussed with	Date	Assessed by:	Date	Final Rating by:	Date
 <b>MARIE MARJORIE F. DUMBRIQUE - DE SILVA</b> Employee	15 Sep. 2022	I certify that I discussed my assessment of the performance with the employee  <b>RENANTE G. MELITANTE</b> Supervisor		 <b>ATTY. CLARENCE V. GUINTO</b> Head of Service	

IPCR - Legend: Q-Quality E-Efficiency T-Timeliness A-Average  
1 - Poor 2 - Unsatisfactory 3 - Satisfactory 4 - Very Satisfactory 5 - Outstanding