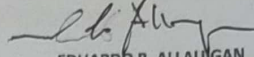
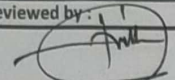
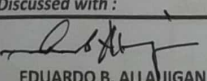
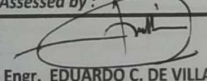


INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW

I, EDUARDO B. ALLAUIGAN of Motorpool Unit -General Services Section, Administrative Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of July 1, 2022 to September 30, 2022.


EDUARDO B. ALLAUIGAN
Administrative Aide II

Reviewed by : 	Date : 2/28/23	Approved by : Engr. ROBERTO S. SE	Date :
Engr. EDUARDO C. DE VILLA OIC, Gen. Services Section		Chief, Administrative Division	

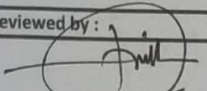
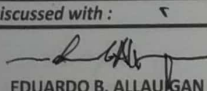
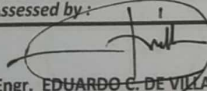
OUTPUTS	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENTS	RATINGS				
			5	-	Outstanding		
			4	-	Very Satisfactory		
			3	-	Satisfactory		
			2	-	Unsatisfactory		
			1	-	Poor		
OUTPUT 1			Q	E	T	A	Remarks
Driving	Transport the LTO Personnels to their concerned destination of official travel with 96% efficiency	Transport the LTO Personnels to their concerned destination of official travel with 98% efficiency	4.50	5.00	5.00	4.83	
	Pick-up resource speakers and LTO Personnels with regards to seminars they need to conduct/attend to at Central Office with 95% accuracy.	Pick-up resource speakers and LTO Personnels with regards to seminars they need to conduct/attend to at Central Office with 98% accuracy.	4.50	5.00	5.00	4.83	
OUTPUT 2			Q	E	T	A	Remarks
Reports	Accomplish the report of their official trips on a daily basis with 93% accuracy.	Accomplish the report of their official trips on a daily basis with 95% accuracy.	4.00	4.50	4.50	4.33	
	Accomplish the report of their official trips on a monthly basis with 93% accuracy.	Accomplish the report of their official trips on a monthly basis with 95% accuracy.	4.00	4.50	4.50	4.33	
OUTPUT 3			Q	E	T	A	Remarks
Maintenance	Check the condition of the motor vehicle in a daily basis before transportating the assigned LTO Personnel with 96% efficiency.	Check the condition of the motor vehicle in a daily basis before transportating the assigned LTO Personnel with 98% efficiency.	4.50	5.00	5.00	4.83	
TOTAL OVER-ALL RATINGS			21.50	24.00	24.00	23.17	
FINAL AVERAGE RATING			4.30	4.70	4.75	4.58	
ADJECTIVAL RATINGS			Very Satisfactory				
Comments & Recommendation for Development Purposes :							
Discussed with : 	Date : 2/27/23	Assessed by : 	Date : 2/28/23	Final Ranking by : Engr. ROBERTO S. SE	Date :		
EDUARDO B. ALLAUIGAN Administrative Aide II		Engr. EDUARDO C. DE VILLA OIC, GENERAL SERVICES SECTION		Chief, Administrative Division			

Legend : 1) Quantity 2) Efficiency 3) Timeliness 4) Average

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW

I, EDUARDO B. ALLAUIGAN of Motorpool Unit -General Services Section, Administrative Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of January 1, 2022 to June 30, 2022

EDUARDO B. ALLAUIGAN
Administrative Aide II

Reviewed by :  Engr. EDUARDO C. DE VILLA OIC, Gen. Services Section	Date : <u>2/26/23</u>	Approved by : Engr. ROBERTO S. SE Chief, Administrative Division	Date :																				
OUTPUTS	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENTS	RATINGS																				
			5 - Outstanding 4 - Very Satisfactory 3 - Satisfactory 2 - Unsatisfactory 1 - Poor																				
OUTPUT 1			<table border="1"> <thead> <tr> <th>Q</th> <th>E</th> <th>T</th> <th>A</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>Driving</td> <td>Transport the LTO Personnels to their concerned destination of official travel with 96% efficiency</td> <td>Transport the LTO Personnels to their concerned destination of official travel with 98% efficiency</td> <td>4.50</td> <td>5.00</td> <td>5.00</td> <td>4.83</td> <td rowspan="2"></td> </tr> <tr> <td></td> <td>Pick-up resource speakers and LTO Personnels with regards to seminars they need to conduct/attend to at Central Office with 95% accuracy.</td> <td>Pick-up resource speakers and LTO Personnels with regards to seminars they need to conduct/attend to at Central Office with 98% accuracy.</td> <td>4.50</td> <td>5.00</td> <td>5.00</td> <td>4.83</td> </tr> </tbody> </table>	Q	E	T	A	Remarks	Driving	Transport the LTO Personnels to their concerned destination of official travel with 96% efficiency	Transport the LTO Personnels to their concerned destination of official travel with 98% efficiency	4.50	5.00	5.00	4.83			Pick-up resource speakers and LTO Personnels with regards to seminars they need to conduct/attend to at Central Office with 95% accuracy.	Pick-up resource speakers and LTO Personnels with regards to seminars they need to conduct/attend to at Central Office with 98% accuracy.	4.50	5.00	5.00	4.83
Q	E	T	A	Remarks																			
Driving	Transport the LTO Personnels to their concerned destination of official travel with 96% efficiency	Transport the LTO Personnels to their concerned destination of official travel with 98% efficiency	4.50	5.00	5.00	4.83																	
	Pick-up resource speakers and LTO Personnels with regards to seminars they need to conduct/attend to at Central Office with 95% accuracy.	Pick-up resource speakers and LTO Personnels with regards to seminars they need to conduct/attend to at Central Office with 98% accuracy.	4.50	5.00	5.00	4.83																	
OUTPUT 2			<table border="1"> <thead> <tr> <th>Q</th> <th>E</th> <th>T</th> <th>A</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>Reports</td> <td>Accomplish the report of their official trips on a daily basis with 93% accuracy.</td> <td>Accomplish the report of their official trips on a daily basis with 95% accuracy.</td> <td>4.00</td> <td>4.50</td> <td>4.50</td> <td>4.33</td> <td rowspan="2"></td> </tr> <tr> <td></td> <td>Accomplish the report of their official trips on a monthly basis with 93% accuracy.</td> <td>Accomplish the report of their official trips on a monthly basis with 95% accuracy.</td> <td>4.00</td> <td>4.50</td> <td>4.50</td> <td>4.33</td> </tr> </tbody> </table>	Q	E	T	A	Remarks	Reports	Accomplish the report of their official trips on a daily basis with 93% accuracy.	Accomplish the report of their official trips on a daily basis with 95% accuracy.	4.00	4.50	4.50	4.33			Accomplish the report of their official trips on a monthly basis with 93% accuracy.	Accomplish the report of their official trips on a monthly basis with 95% accuracy.	4.00	4.50	4.50	4.33
Q	E	T	A	Remarks																			
Reports	Accomplish the report of their official trips on a daily basis with 93% accuracy.	Accomplish the report of their official trips on a daily basis with 95% accuracy.	4.00	4.50	4.50	4.33																	
	Accomplish the report of their official trips on a monthly basis with 93% accuracy.	Accomplish the report of their official trips on a monthly basis with 95% accuracy.	4.00	4.50	4.50	4.33																	
OUTPUT 3			<table border="1"> <thead> <tr> <th>Q</th> <th>E</th> <th>T</th> <th>A</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>Maintenance</td> <td>Check the condition of the motor vehicle in a daily basis before transportating the assigned LTO Personnel with 96% efficiency.</td> <td>Check the condition of the motor vehicle in a daily basis before transportating the assigned LTO Personnel with 98% efficiency.</td> <td>4.50</td> <td>5.00</td> <td>5.00</td> <td>4.83</td> <td></td> </tr> </tbody> </table>	Q	E	T	A	Remarks	Maintenance	Check the condition of the motor vehicle in a daily basis before transportating the assigned LTO Personnel with 96% efficiency.	Check the condition of the motor vehicle in a daily basis before transportating the assigned LTO Personnel with 98% efficiency.	4.50	5.00	5.00	4.83								
Q	E	T	A	Remarks																			
Maintenance	Check the condition of the motor vehicle in a daily basis before transportating the assigned LTO Personnel with 96% efficiency.	Check the condition of the motor vehicle in a daily basis before transportating the assigned LTO Personnel with 98% efficiency.	4.50	5.00	5.00	4.83																	
TOTAL OVER-ALL RATINGS			21.50 24.00 24.00 23.17																				
FINAL AVERAGE RATING			4.30 4.70 4.75 4.58																				
ADJECTIVAL RATINGS			Very Satisfactory																				
Comments & Recommendation for Development Purposes :																							
Discussed with :  EDUARDO B. ALLAUIGAN Administrative Aide II	Date <u>2-29-23</u>	Assessed by :  Engr. EDUARDO C. DE VILLA OIC, GENERAL SERVICES SECTION	Date : <u>2/26/23</u> Final Ranking by : Engr. ROBERTO S. SE Chief, Administrative Division																				
Legend : 1) Quantity 2) Efficiency 3) Timeliness 4) Average																							