




# INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I AbdulBasit Lamping Guro of Property Section, Plate Unit, Administrative Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of January to June 2022.

  
AbdulBasit Lamping Guro  
Employee

|  |  |   |  |   |   |     |         |
|--|--|---|--|---|---|-----|---------|
| Reviewed by :  | Date   | Approved by :   |  |   |   |     |         |
| MARIA CLARISSA G. OGSIMER<br>Off. Plate Unit   | February 6, 2023   | ENGR. ROBERTO S. SE<br>Chief, Administrative Division   |  |   |   |     |         |
| OUTPUT   | SUCCESS FACTOR<br>(Target + Measure)   | ACTUAL ACCOMPLISHMENT   | 5 - Outstanding<br>4 - Very Satisfactory<br>3 - Satisfactory<br>2 - Unsatisfactory<br>1 - Poor |   |   |     |         |
|  |  |   | Ratings  |   |   |     | Remarks |
|  |  |   | Q  | E | T | A   |         |
| CORE FUNCTION:   |  |   |  |   |   |     |         |
| Prepare index card of surrendered plates from DFA.                                   | Prepares of index card surrender plates from DFA with 90% completeness.                              | Prepared of index card surrender plates from DFA with 95% completeness.                               | 4  | 4 | 4 | 4   |         |
|  |  |   | Q  | E | T | A   | Remarks |
| Assist the inspection committee team A in counting delivered MV & MC private plates. | Assists the inspection committee team A in counting delivered MV & MC with 90% efficiency.           | Assisted the inspection committee team A in counting delivered MV & MC with 95% efficiency.           | 4  | 4 | 5 | 4.3 |         |
|  |  |   | Q  | E | T | A   | Remarks |
| Assist in the counting and packing in preparation for shipment of MV/MC plates.      | Assists in the counting and packing in preparation for shipment of MV/MC plates with 90% efficiency. | Assisted in the counting and packing in preparation for shipment of MV/MC plates with 95% efficiency. | 4  | 4 | 5 | 4.3 |         |

|  |  |  | Q           | E   | T   | A    | Remarks |
|--|--|--|-------------|---|-----|------|---------|
| Assist the personnel-in-charge with the receiving of plates and decals delivered from the suppliers. | Assist the personnel-in-charge with the receiving of plates and decals delivered from the suppliers with 90% efficiency. | Assist the personnel-in-charge with the receiving of plates and decals delivered from the suppliers with 95% efficiency. | 4           | 5   | 4   | 4.3  |         |
| <b>SUPPORTING FUNCTION:</b>  |  |  | Q           | E   | T   | A    | Remarks |
| Perform other tasks that were assigned from time to time.  | Performs other tasks that were assigned from time to time with 90% efficiency.   | Performed other tasks that were assigned from time to time with 95% efficiency.  | 4           | 4   | 4   | 4    |         |
| <b>Final Average Rating</b>  |  |  | 4           | 4.2   | 4.4 | 4.20 |         |
| <b>Adjectival Rating</b>   |  |  |             |   |     |      |         |
|  |  |  |             |   |     |      |         |
| <b>Discussed with :</b>  | <b>Date :</b>  | <b>Assessed by:</b>  | <b>Date</b> | <b>Final Ranking by:</b>  |     |      |         |
|                     | February 2, 2023   |                                       |             |  |     |      |         |
| ABDULBASIT LAMPING GURO  |  | MARIA CLARISSA G. DGSIMER  |             | ENGR. ROBERTO S. SE   |     |      |         |
| Employee   |  | OIC, Property Section  |             | Chief, Administrative Division  |     |      |         |
| <b>Legend : (1) QUANTITY (2) EFFICIENCY (3) TIMELINESS (4) AVERAGE</b>                               |  |  |             |   |     |      |         |