

### Law Enforcement Service - Traffic Safety Division Success Indicators

Program and Project Based / Major Final Output	Success Indicator (Targets & Measures)	Rating Scales	Quality Effectiveness	Efficiency	Timeliness	Operational Definitions	Office Accountable
Personnel Administration in Traffic Safety Division	100% communicates in clear, concise manner, discuss the policies, plans, program and issues intelligently and comprehensively, monitors staff work performance and coaches/motivates for improved performance and reinforced strengths, delegates activities to qualified staff, manages staff performance productivity in alignment with the divisions's/service's plans and program in consistent with the office's mandates, mission and visions	5	Always according to standards	100% meeting the success indicators	N/A		Traffic Safety Division
		4	1-2 errors	90% to 99.99% meeting the success indicators	N/A		
		3	3-4 errors	80% to 89.99% meeting the success indicators	N/A		
		2	5-6 errors	70% to 79.99% meeting the success indicators	N/A		
		1	beyond 6 errors	below 70% of the success indicators	N/A		
Operation Management in Traffic Safety Division	100% reviews, monitors goals and procedures and evaluates the effectiveness and quality of the Division's plans and programs, identifies problem areas or forecasts program needs in strategic plans recommends possible solutions and/or makes logical decisions based on available data, establishes priorities and provides timetable for attainment of goals and objectives, implements internal control systems and manages available resources efficiently, based on planned schedules and deadlines	5	Always according to standards	100% meeting the success indicators	1-2 days before the deadline		Traffic Safety Division
		4	1-2 errors	90% to 99.99% meeting the success indicators	within the set deadline		
		3	3-4 errors	80% to 89.99% meeting the success indicators	1-2 days delay		
		2	5-6 errors	70% to 79.99% meeting the success indicators	3-4 days delay		
		1	beyond 6 errors	below 70% of the success indicators	5 days beyond delayed		
Formulation, review, and/or enhancement of plans, programs and activities on Traffic Safety Education and Standards	100% of formulated, reviewed and/or, enhanced plans, programs and activities related to Traffic Safety Education and Standards including but not limited to driver education and public information campaigns, completed based on planned schedules and deadlines	5	Always according to standards	100% meeting the success indicators	1-2 days before the deadline		Traffic Safety Division
		4	1-2 errors	90% to 99.99% meeting the success indicators	within the set deadline		
		3	3-4 errors	80% to 89.99% meeting the success indicators	1-2 days delay		
		2	5-6 errors	70% to 79.99% meeting the success indicators	3-4 days delay		

		1	beyond 6 errors	below 70% of the success indicators	5 days beyond delayed		
Supervision, Development and Conduct of training programs for LTO Transportation Regulation Offices (LTROs) and other Personnel; and Drivers and other Road Users	100% of training programs for LTO Transportation Regulation Offices (LTROs) and other Personnel, and Drivers and other Road Users are supervised, developed and conducted. Target: 5 Deputation Training / Driver's Enhancement Programs (DEP) as planned/as they come/as per request	5	Always according to standards	100% meeting the success indicators	Immediately		Traffic Safety Division
		4	1-2 errors	90% to 99.99% meeting the success indicators	N/A		
		3	3-4 errors	80% to 89.99% meeting the success indicators	N/A		
		2	5-6 errors	70% to 79.99% meeting the success indicators	N/A		
		1	beyond 6 errors	below 70% of the success indicators	Later/Never		
Partnership and Collaboration with other Government Agencies and other Stakeholders	Creation of goodwill and good partnership with other government agencies like the Technical Education and Skills Development Authority (TESDA) and Stakeholders relative but is not limited to Driver's Education and Road Safety Program and Advocacies	5	Always according to standards	N/A	N/A		Traffic Safety Division
		4	1-2 errors	N/A	N/A		
		3	3-4 errors	N/A	N/A		
		2	5-6 errors	N/A	N/A		
		1	beyond 6 errors	N/A	N/A		
Supervision and involvement on the development, review, Updating and enhancement of Modules and Questionnaires for Drivers and Law Enforcement Officers (LEOs) Examinations	100% of the modules and Questionnaires for Drivers and Law Enforcement Officers (LEOs) Examinations are developed, updated, and enhanced based on planned schedules and deadlines	5	Always according to standards	100% meeting the success indicators	1-2 days before the deadline		Traffic Safety Division
		4	1-2 errors	90% to 99.99% meeting the success indicators	within the set deadline		
		3	3-4 errors	80% to 89.99% meeting the success indicators	1-2 days delay		
		2	5-6 errors	70% to 79.99% meeting the success indicators	3-4 days delay		
		1	beyond 6 errors	below 70% of the success indicators	5 days beyond delayed		
Setting up and updates of standard course content for LTO Accredited Driving Schools and LTO Driver Education Centers (DEC)	100% of standard course content for LTO Accredited Driving Schools are developed, updated and revised based on planned schedules and deadlines	5	Always according to standards	100% meeting the success indicators	1-2 days before the deadline		Traffic Safety Division
		4	1-2 errors	90% to 99.99% meeting the success indicators	within the set deadline		
		3	3-4 errors	80% to 89.99% meeting the success indicators	1-2 days delay		
		2	5-6 errors	70% to 79.99% meeting the success indicators	3-4 days delay		

		1	beyond 6 errors	below 70% of the success indicators	5 days beyond delayed		
<b>Membership in various Office's Committees</b> 1. Executive Committee 2. Deputation Evaluation Committee 3. Committee on Accreditation of Driving Schools 4. Technical working Group (TWG) - LTO and MPTC MOA	100% tasks/assignments are performed and delivered according to standards based on planned schedules and deadlines	5	Always according to standards	100% meeting the success indicators	1-2 days before the deadline		Traffic Safety Division
		4	1-2 errors	90% to 99.99% meeting the success indicators	within the set deadline		
		3	3-4 errors	80% to 89.99% meeting the success indicators	1-2 days delay		
		2	5-6 errors	70% to 79.99% meeting the success indicators	3-4 days delay		
		1	beyond 6 errors	below 70% of the success indicators	5 days beyond delayed		
Public Information Campaign	100% of planned Public Information Campaign are completed based on planned schedules and deadlines	5	Always according to standards	100% meeting the success indicators	1-2 days before the deadline		Traffic Safety Division
		4	1-2 errors	90% to 99.99% meeting the success indicators	within the set deadline		
		3	3-4 errors	80% to 89.99% meeting the success indicators	1-2 days delay		
		2	5-6 errors	70% to 79.99% meeting the success indicators	3-4 days delay		
		1	beyond 6 errors	below 70% of the success indicators	5 days beyond delayed		