



LIBUNAO, RALPH RENZO B.

► EDUCATION

COLLEGE

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES

Bachelor of Science in Transportation
Management
2019 - Present

SENIOR HIGH SCHOOL

AMA Fairview Campus

Information Communication Technology
(ICT)
2017-2019

HIGH SCHOOL

Bagong Silang High School

2013-2017

ELEMENTARY

ST. John Academy

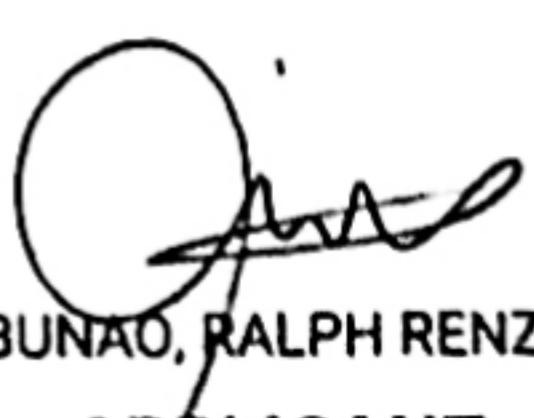
2007-2013

► SKILLS

- Good listener, Trustworthy, Leaner
- Familiarity with MS Word, Excel and Power Point
- Highly proficient time management skills
- Leadership skills
- Interested gaining new knowledge and experience

► TRAINING AND SEMINARS

- Virtual Internship Program: the world of Cruising at IBuzz (September 2021)
- Fly High with Safety, Take Off Securely (September 2021)
- Road Safety Campaign (February 2020)
- 380 Hours of Immersion (2019) Senior High School



LIBUNAO, RALPH RENZO B.
APPLICANT

EDUCATIONAL RECORDS

The applicant has undergone the following educational records:
Bachelor of Science in Transportation Management
Polytechnic University of the Philippines
Bachelor of Science in Information Communication Technology (ICT)
AMA Fairview Campus
2017-2019
Senior High School
Bagong Silang High School
2013-2017
Elementary
St. John Academy
2007-2013

PERSONAL BACKGROUND

RELIGION	Roman Catholic
BIRTHDAY	July 10, 2000
BLOOD GROUP	O Neg.
SEX	M
SIMPLIFIED NAME	Ralph
EDUCATIONAL STATUS	Student
CONTACT NUMBER	0917-1234567

EXPERIENCE

- Virtual Internship Program: the world of Cruising at IBuzz (September 2021)
- Fly High with Safety, Take Off Securely (September 2021)
- Road Safety Campaign (February 2020)
- 380 Hours of Immersion (2019) Senior High School



OBJECTIVES:

To able to find a internship where in i can utilize my skills and knowledge, and further enhance them to contribute to my development as a person and to be able a part of a team whose development i can contribute to as a member, in preparation for my future career.

PERSONAL BACKGROUND

NICKNAME:	Ralph
BIRTHDAY:	February 10, 2001
BIRTHDAY PLACE:	Quezon City
AGE:	22
NATIONALITY:	Filipino
RELIGION:	Catholic
CILIV STATUS:	Single

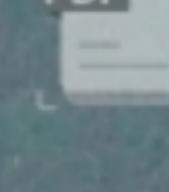
CONTACT ME



+639064107104



ralphrenzolibunao@gmail.com



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Phase 8b, Package 6



REPUBLIC OF THE PHILIPPINES

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

COLLEGE OF TOURISM, HOSPITALITY AND TRANSPORTATION

MANAGEMENT

March 9, 2023

Ms. Ladia Lyn G. Fuderanan

OIC, Human Resources Development section

LTO C.O. East Ave. Quezon City

Dear MS. FUDERANAN

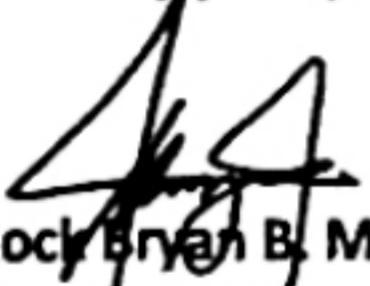
Having considered the immense learning and opportunities that your institution can contribute to the development of our students, we would like to recommend Ralph Renzo B. Libunao to undergo a 600-hour internship in fulfillment of the subject Practicum 2, covering the duration of March 20 to June 20, 2023. It is in partial completion of the requirements for a Degree in BS Transportation Management.

Please be informed that the following academic personnel will be the signatory and witnesses for MOA or training agreement purposes. However, all communications relevant to the student's internship may be through the undersigned.

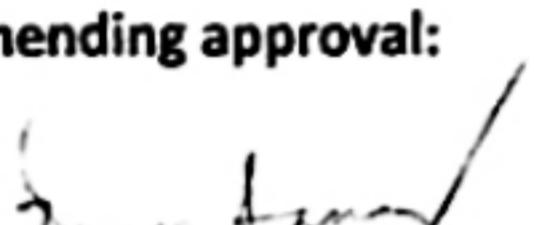
1. Dr. Emanuel C. de Guzman/VP for Academic Affairs
2. Asst. Prof. Lizbette R. Vergara/Dean, CTHTM

Thank you very much for considering our students to participate in your prestigious institution's internship program. We hope the coming semester will be a fruitful learning experience for our students with your company as their training institution.

Respectfully yours;


Dr. Rock Bryan B. Matias
Practicum Adviser

Recommending approval:


Asso. Prof. Yolanda T. Montances
Chairperson


Asst. Prof. Lizbette R. Vergara
Dean

Double-click this area to edit, PUP A. Mabini Campus, Anonas Street, Sta. Mesa, Manila 1016

Direct Line: 335-1752 | Trunk Line: 335-1787 or 335-1777 local 236 or 302

Website: www.pup.edu.ph | Email: yourofficeemail@pup.edu.ph

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ISO 9001:2015 CERTIFIED
CERTIFICATE NUMBER: AJA18-0190

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Republic of the Philippines
Department of Transportation and Communications
LAND TRANSPORTATION OFFICE
East Avenue, Quezon City

143-19

DATE

On-the-Job Training Contract

I, Ralph Renzo B. Libunao, a student presently enrolled at a Polytechnic University of the Philippines, pursuant to the Memorandum Circular dated 10 January 1975 of the Labor, hereby abide by the following terms and conditions in connection with the practicum course or on-the-job training with the Land Transportation Office:

1. That I shall observe all existing reasonable office rules and regulations of the LTO while on training;
2. That I shall not claim nor be paid any compensation whatsoever while on training;
3. That the LTO shall have no liability for any injury and/or incapacity that may befall me while inside the LTO compound and its premises due to my fault or negligence or fortuitous event while undergoing training;
4. That I shall undergo office training in the LTO in compliance with the requirements of my course;
5. That I shall submit all the necessary requirements required by the Office before undergoing training.

In witness hereof, I have hereunto set my signature on this _____ day of _____
at _____.

Student-Trainee
With my Parental Consent

Conform5e:

Teacher-Supervisor

Parent/Guardian's Name and Address

Action by the Office

To: _____

Having complied with the required documents and condition for On-the-Job Training, your request for office training at the _____, this Office is hereby granted subject to the final approval by the Assistant Secretary.

Recommending Approval:

LADIE LYN G. FUDERANAN
Administrative Officer IV
OIC, Human Resource Development Section



REPUBLIC OF THE PHILIPPINES
National Police Commission
Northern Police District Office
CALOOCAN CITY POLICE OFFICE
CRIMINAL RECORDS & IDENTIFICATION UNIT
Samson Road, Sangandaan, Caloocan City

POLICE CLEARANCE CERTIFICATE



TO WHOM THIS MAY CONCERN:

This is to certify that the person whose name, picture and signature appear hereon, has requested for records verification based on available records which was conducted by this Station. The result(s) of which is/are found below

Name
RALPH RENZO BERZA LIBUNAO

Address
PH8B PKG6, BLK84 LOT2, BRGY 176 BAGONG SILANG, CALOOCAN

Nationality
FILIPINO

Gender
MALE

Purpose
OJT

Date Issued
03/02/2023

Valid Until
09/02/2023

REMARKS
NO DEROGATORY RECORDS FOUND

Civil Status
SINGLE (WALANG ASAWA)

Reference No.
CAL-wnb5lbyx

Date of Birth/Age
02/06/2001

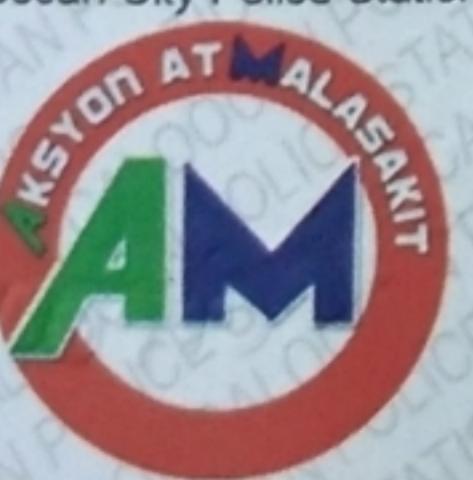
Place of Birth
QUEZON CITY

Encoded By
SHERWIN JACOB



RUBEN BUMANGLAG LACUESTA
Police Colonel
Chief of Police
Caloocan City Police Station

ALAN M. APA
Police Major
CHIEF, POLICE CLEARANCE
Caloocan City Police Station



FALSIFICATION OF PUBLIC DOCUMENTS IS PUNISHABLE BY LAW



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Republic of the Philippines

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES

Office of the Vice President for Student Affairs and Services

OFFICE OF STUDENT SERVICES

CERTIFICATE OF GOOD MORAL CHARACTER

This is to certify that RALPH RENZO BERZA LIBUNAO

from the College of Tourism, Hospitality and Transportation Management

Course Bachelor of Science in Transportation Management

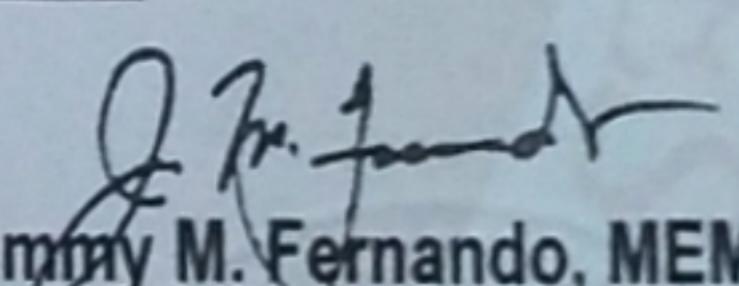
Year and Section 4-1 is a **student/graduate** of this institution for

the School Year 2022-2023

This further certifies that said student is of good moral character and has not been subjected to any disciplinary action during his/her stay in the University

Issued this 8th day of March 20 23 upon the request of

Mr./Ms. LIBUNAO for the purpose of OJT/ Internship


Jimmy M. Fernando, MEM
Director

Verified by: Arlene A. Sandel
Position: Administrative Assist. V
O.R. Number: 03-08-2022 #0663183
Number of Copy (1)
Amount: P150.00
Date: 03-08-2022
OSS Record No 2023-03-08 (054)

PUP A. Mabini Campus, Anonas Street, Sta. Mesa, Manila 1016
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