## INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I RODEL O. CARREON of Supply Unit, Property Section, Administrative Division commit to deliver and agree to be rated on the attainment of the following targets in according with the indicated measures for the period of January 1 to June 30, 2022

RODEL O. CARREON

Ratee

Date: 2 - 2 | - 12

Reviewed by :		Date	App	proved b	y: /	11	Date
MARIA CLARISSA O. DGSIMER	me per 1				R. RØBER	TO S. SE	
OIC, Property Section	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT			Ratings		
re Function				0			Remarks
OUTPUT 1			_ Q	E	T	A	
Receipt of Office Supplies and	Receives and check delivered Office Supplies and	Received and checked deliveries of office					
other materials from the supplier	other materials from the supplier with 100%	supplies and other materials from the supplier					
	completeness	with 98% completeness	4	5	5	4.7	
OUTPUT 2							
ssuance of office supplies and	Office Supplies and other materials issued to	Office Supplies and other materials issued to					
other materials to the LTO Central	the LTO Central Division and Unit Offices	to the LTO Central Division and Unit Offices					
Division and unit offices	with 100% accuracy	with 98% accuracy	4	5	5	4.7	
OUTPUT 3							Remarks
Preventive maintenance of	Implement preventive maintenance on the	Implemened t preventive maintenance on the					
Storage Room	Storage Room to prevent the Office Supplies and	Storage Room to prevent the Office Supplies and					
	other materials from damages due to termites	other materials from damages due to termites					
	infestation with100% efficiency	infestation with 98% efficiency	4	5	5	4.7	

Adjectival Rating  Comments and Recommendation for Development Purposes:  Discussed with:  Date:  Assessed by:  I certify that I discussed my assessment of the performance with the employee  MARIA CLARISSA 6. OGSIMER  Employee  MARIA CLARISSA 6. OGSIMER  Employee  MARIA CLARISSA 6. OGSIMER  Final Ranking by:  MARIA CLARISSA 6. OGSIMER  Final Ranking by:	Support Function							
my immediate supervisor my immediate supervisor with 100% accuracy my immediate supervisor with 98% accuracy 4 5 5 4.7  Fotal Over-all Rating 16 20 20 19  Final Average Rating 4.0 5.0 5.0 4.7  Adjectival Rating OUTSTANDING  Comments and Recommendation for Development Purposes:  Date:  Assessed by:  I certify that I discussed my assessment of the performance with the employee  MARIA CLARISSA 5 QGSIMER  Employee  MARIA CLARISSA 5 QGSIMER  Engl. RoBERTO 5 SE  Head of Division	OUTPUT 1							
Total Over-all Rating  16 20 20 19 Final Average Rating  4.0 5.0 5.0 4.7  Adjectival Rating  OUTSTANDING  Comments and Recommendation for Development Purposes:  Discussed with:  Assessed by:  I certify that I discussed my assessment of the performance with the employee  MARIA CLARISSA & OGSIMER  Employee  MARIA CLARISSA & OGSIMER  Engl. ROBERTO & SE  Implediate Supervisor  Final Ranking by:  Page of Division	Perform other duties per instructions of	Performs other duties per instructions of	Performed other duties per instructions of					
Adjectival Rating  Comments and Recommendation for Development Purposes:  Discussed with:  Date:  Assessed by:  I certify that I discussed my assessment of the performance with the employee  MARIA CLARISSA 6. OGSIMER  Employee  MARIA CLARISSA 6. OGSIMER  Head of Division  Head of Division	my immediate supervisor	my immediate supervisor with 100% accuracy	my immediate supervisor with 98% accuracy	4	. 5	5	4.7	
Adjectival Rating Comments and Recommendation for Development Purposes:  Date:  Assessed by:  I certify that I discussed my assessment of the performance with the employee  MARIA CLARISSA 6. OGSIMER  Employee  Employee  Employee  Comments and Recommendation for Development Purposes:  Assessed by:  I certify that I discussed my assessment of the performance with the employee  MARIA CLARISSA 6. OGSIMER  Engr. ROBERTO 5. SE  Head of Division	Total Over-all Rating			16	20	20	19	
Discussed with:  Date:  Assessed by: I certify that I discussed my assessment of the performance with the employee  RODEL/O. CARREON  MARIA CLARISSA & OGSIMER  Employee  Maria Clarissa & Date  Final Ranking by:  Maria Clarissa & OGSIMER  Implediate Supervisor  Head of Division	Final Average Rating			4.0	Control of the Contro			
Discussed with:  Date:  Assessed by: I certify that I discussed my assessment of the performance with the employee  RODEWO. CARREON  MARIA CLARISSA & OGSIMER  Employee  MARIA CLARISSA & DESIMER  Implediate Supervisor  Performance with the employee								
RODEI/O. CARREON  RODEI/O. CARREON  Employee  I certify that I discussed my assessment of the performance with the employee  MARIA CLARISSA 6. OGSIMER  Employee  Implediate Supervisor  I certify that I discussed my assessment of the performance with the employee  Page 1979  MARIA CLARISSA 6. OGSIMER  ENGR. ROBERTO/S 6E  Head of Division	Adjectival Rating	Development Purposes :			OUT	STANDING	G	
Employee Implediate Supervisor Head of Division	Adjectival Rating		Assessed by:	Date				Date
egend 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average	Adjectival Rating Comments and Recommendation for I		I certify that I discussed my assessment of the performance with the employee	[ ]	Final Ra	anking by:	half'/	Date
	Adjectival Rating Comments and Recommendation for I		I certify that I discussed my assessment of the performance with the employee  MARIA CLARISSA 6. ØGSIMER	[ ]	Final Ra	anking by:	half'/	Dat
ating 1 - Poor 2 - Unsatisfactory 3 - Satisfactory 4 - Very Satisfactory 5 - Outstanding	Adjectival Rating Comments and Recommendation for a  Discussed with:  RODEL O. CARREON Employee  1 - Quality 2	Date :	I certify that I discussed my assessment of the performance with the employee  MARIA CLARISSA 6. ØGSIMER	[ ]	Final Ra	anking by:	half'/	Dat