

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

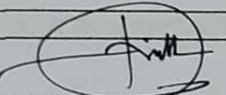
I, Nilo Ricardo V. Rostata, of the Motor Pool Unit-General Service Section, Administrative Division of Land Transportation Office, Central Office, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the individual measures for the period January to June, 2023.

Nilo Ricardo V. Rostata

Ratee

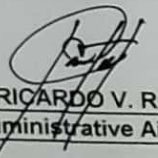
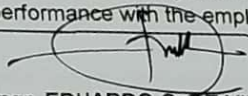
Date:

FEB 27 - 2023

Reviewed by:		Date:	Approved by:		Date		
 Engr. EDUARDO C. DE VILLA OIC, General Services Section			LOUELLA V. MUTIA OIC, Administrative Division				
Output	Success Indicator (Target + Measure)	Actual Accomplishment	Rating				Remarks
			Q	E	T	A	
Output 1 Maintenance	Take preventive maintenance of office service vehicles with 96% completeness.						
	Fix and repair office service vehicles with 96% completeness.						
	Check the condition of the motor vehicle in a daily basis before transporting to assigned LTO Personnel, with 95% efficiency.						
Output 2 Driving	Transport the LTO Personnels to their concerned destination of official travel, with 95% efficiency.						
Output 3 Carpentry Works	Does simple carpentry works and repair, with 94% completeness on monthly basis.						

Output 4 Inspection Team D Related	Inspect deliveries of MV's/MC's for repairs and office equipments, chemicals, stickers, finished plates of MV/MC, construction/electrical materials and submitted its inspection report may it be pre-inspection or post-inspection, with 97% completeness.						
Final Average Rating							

Comments and Recommendations for Development Purposes

Discussed with	Date	Assessed by	Date	Final Ranking by	Date
 NILO RICARDO V. ROSTATA Administrative Aide IV	FEB 27 -2023	I certify that I discussed my assessment of the performance with the employee.  Engr. EDUARDO C. DE VILLA OIC, General Services Section		LOUELLA V. MUTIA OIC, Administrative Division	

Legend

1 - Quality | 2 - Efficiency | 3 - Timeliness | 4 - Average

Rating

1 - Poor | 2 - Unsatisfactory | 3 - Satisfactory | 4 - Very Satisfactory | 5 - Outstanding