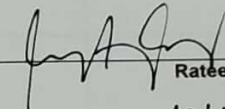
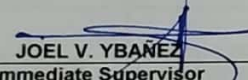
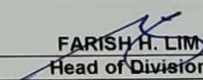


# INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, **MONIQUE B. APAGALANG**, of the **Field Enforcement Division, Law Enforcement Service**, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January 01 to June 30, 2023**.

  
 Ratee  
 Date: 02/14/2023

Reviewed by:	Date:	Aproved by:	Date
 <b>JOEL V. YBANEZ</b> Immediate Supervisor		 <b>FARISH H. LIM</b> Head of Division	

Output	Success Indicator (Target + Measure)	Actual Accomplishment	Rating				Remarks
			Q	E	T	A	
Strategic Priority:							
Prepare communication, Office Orders, Memoranda, Travel Order, and other correspondence needed in the Law Enforcement Service.	Convey instruction, directives, and information through preparation of communication, Office Orders, Memoranda, Travel Order, and other correspondence with clarity.						
Prepare Field Enforcement Division's reportorial requirements.	Prepare and submit reportorial requirements of the Field Enforcement Division with accuracy and punctuality.						
Assist in the preparation of Project Profiles in relevance to the implementation of plans and programs of the Field Enforcement Division	Prepare and submit Project Profiles/Plans with complete information about the project within the given timeline or deadline.						
Core Function:							
Augment field enforcement teams during Special Operations or as needed per instruction of the Chief, Field Enforcement Division.	Apprehend violators of RA 4136, as amended, and other special land transportation laws, rules and regulations.						

Function:							
Recording/Arrangement of Appointments and Schedule of Official concerns	All appointments/schedule of activities/meetings are properly recorded and arranged with complete information; no overlapping						
Head Secretariat for LTO Road Safety Interactive Center Project	Assist the LTO PMT in the implementation of project with efficiency and without delay.						
Head Secretariat for LTO IT Training Hub Project	Assist the LTO PMT in the implementation of project with efficiency and without delay.						
Final Average Rating							

**Comments and Recommendations for Development Purposes**

Discussed with	Date	Assessed by	Date	Final Ranking by	Date
MONIQUE B. APAGALANG Employee	02/14/2023	I certify that I discussed my assessment of the performance with the employee.			
		JOEL V. YBANEZ Immediate Supervisor		FARISH H. LIM Head of Division	

Legend  
Rating

1 - Quality  
1 - Poor

2 - Efficiency  
2 - Unsatisfactory

3 - Timeliness  
3 - Satisfactory

4 - Average

4 - Very Satisfactory

5 - Outstanding