

Administrative Division - Property Section Success Indicators

Program and Project Based / Major Final Output	Success Indicator (Targets & Measures)	Rating Scales	Quality Effectiveness	Efficiency	Timeliness	Operational Definitions	Office Accountable
Requests for Protocol and Motor Vehicle Private Plates	100% requests for protocol and motor vehicle private plates are received and evaluated according to standards based on planned schedules and deadlines	5	Always according to standards	100% meeting the success indicators	1-2 days before the deadline		Property Section
		4	1-2 errors	90% to 99.99% meeting the success indicators	within the set deadline		
		3	3-4 errors	80% to 89.99% meeting the success indicators	1-2 days delay		
		2	5-6 errors	70% to 79.99% meeting the success indicators	3-4 days delay		
		1	beyond 6 errors	below 70% of the success indicators	5 days beyond delayed		
Requests for MC Plates and RFID Stickers	100% various request of MC plates with 1,000,000 pcs. RFID stickers are attended and issued to Regional and District offices according to standards based on planned schedules and deadlines	5	Always according to standards	100% meeting the success indicators	1-2 days before the deadline		Property Section
		4	1-2 errors	90% to 99.99% meeting the success indicators	within the set deadline		
		3	3-4 errors	80% to 89.99% meeting the success indicators	1-2 days delay		
		2	5-6 errors	70% to 79.99% meeting the success indicators	3-4 days delay		
		1	beyond 6 errors	below 70% of the success indicators	5 days beyond delayed		
Certification for OMVSP	100% Certification for OMVSP as per request of the owner in the RSU of their plate at Regional & District Offices are prepared and signed according	5	Always according to standards	100% meeting the success indicators	Within the day		Property Section
		4	1-2 errors	90% to 99.99% meeting the success indicators	N/A		
		3	3-4 errors	80% to 89.99% meeting the success indicators	N/A		

	to standards within the day	2	5-6 errors	70% to 79.99% meeting the success indicators	N/A		
		1	beyond 6 errors	below 70% of the success indicators	1 day beyond delayed		
Order of payment for Protocol and Diplomatic Passes	100% order of payment relative to the manufactures of protocol plates are prepared and signed according to standards within the day	5	Always according to standards	100% meeting the success indicators	Within the day		Property Section
		4	1-2 errors	90% to 99.99% meeting the success indicators	N/A		
		3	3-4 errors	80% to 89.99% meeting the success indicators	N/A		
		2	5-6 errors	70% to 79.99% meeting the success indicators	N/A		
		1	beyond 6 errors	below 70% of the success indicators	1 day beyond delayed		
Monthly/Annual Report	100 % monthly/annual reports for plates, stickers & MRSMI requires by the Accounting Section, Financial Division are evaluated and signed according to standards based on planned schedules and deadlines	5	Always according to standards	100% meeting the success indicators	1-2 days before the deadline		Property Section
		4	1-2 errors	90% to 99.99% meeting the success indicators	within the set deadline		
		3	3-4 errors	80% to 89.99% meeting the success indicators	1-2 days delay		
		2	5-6 errors	70% to 79.99% meeting the success indicators	3-4 days delay		
		1	beyond 6 errors	below 70% of the success indicators	5 days beyond delayed		
RIS/P.O.s inspection	100% request for inspection of RIS/P.O. are acted according to standards based on planned schedules and deadlines	5	Always according to standards	100% meeting the success indicators	1-2 days before the deadline		Property Section
		4	1-2 errors	90% to 99.99% meeting the success indicators	within the set deadline		
		3	3-4 errors	80% to 89.99% meeting the success indicators	1-2 days delay		

		2	5-6 errors	70% to 79.99% meeting the success indicators	3-4 days delay		
		1	beyond 6 errors	below 70% of the success indicators	5 days beyond delayed		
Shipment of MV/MC Plates RFID Stickers, Thermal Transfer Ribbon	100 % various MV/MC Plates, RFID Stickers and Thermal Transfer Ribbon to Regional Offices are shipped according to standards based on planned schedules and deadlines	5	Always according to standards	100% meeting the success indicators	1-2 days before the deadline		Property Section
		4	1-2 errors	90% to 99.99% meeting the success indicators	within the set deadline		
		3	3-4 errors	80% to 89.99% meeting the success indicators	1-2 days delay		
		2	5-6 errors	70% to 79.99% meeting the success indicators	3-4 days delay		
		1	beyond 6 errors	below 70% of the success indicators	5 days beyond delayed		