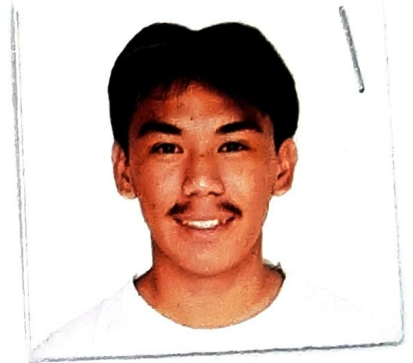


Charles Neilcen B. Gonzales

9A Barrion St. Bf Homes Holy Spirit, Quezon City

Mobile no. : 09162690505

Email: gonzalescharles681@gmail.com



QUALIFICATION

- Dedicated and hardworking individual
- Exceptionally versatile and adaptability
- Exposed and interact with a wide variety of personality

OBJECTIVE

I am looking for a suitable On-The-Job Training and opportunity where I could practice my knowledge and develop my personality as a career while utilizing my skills.

PERSONAL DATA

Date of Birth: November 28, 2002

Citizenship: Filipino

Sex: Male

Civil Status: Single

Height: 5'8

Weight: 65 kls.

Religion: Roman Catholic

EDUCATIONAL ATTAINMENT

Upper Secondary

Eclaro Academy
Commonwealth, Quezon City
(2020-2021) (2022-2023)

Secondary

APEC Schools
Holy Spirit, Quezon City
2016-2020

Elementary

Holy Spirit of Mt. Carmel
Holy Spirit, Quezon City
2013-2016
Diliman Preparatory School
Commonwealth Avenue, Quezon City
2010 -2013

Republic of the Philippines
Department of Transportation and Communications
LAND TRANSPORTATION OFFICE
East Avenue, Quezon City

174-17

February 28 2023
DATE

On-the-Job Training Contract

I, Charles Neilcen B. Gonzales, a student presently enrolled at Eclara Academy, pursuant to the Memorandum Circular dated 10 January 1975 of the Labor, hereby abide by the following terms and conditions in connection with the practicum course or on-the-job training with the Land Transportation Office:

1. That I shall observe all existing reasonable office rules and regulations of the LTO while on training;
2. That I shall not claim nor be paid any compensation whatsoever while on training;
3. That the LTO shall have no liability for any injury and/or incapacity that may befall me while inside the LTO compound and its premises due to my fault or negligence or fortuitous event while undergoing training;
4. That I shall undergo office training in the LTO in compliance with the requirements of my course;
5. That I shall submit all the necessary requirements required by the Office before undergoing training.

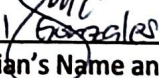
In witness hereof, I have hereunto set my signature on this _____ day of _____ at _____.


Charles Neilcen Gonzales
Student-Trainee

Conform5e:

With my Parental Consent

Teacher-Supervisor


Neilcen Paul Gonzales 99 Bantion St
Parent/Guardian's Name and Address Bethel QC

Action by the Office

To: _____

Having complied with the required documents and condition for On-the-Job Training, your request for office training at the _____, this Office is hereby granted subject to the final approval by the Assistant Secretary.

Recommending Approval:

LADIE LYN G. FUDERANAN
Administrative Officer IV
OIC, Human Resource Development Section

REQUEST LETTER FOR WORK IMMERSION

February 22, 2023

Ms. Ladie Lyn G. Fuderanan
OIC, Human resource Development Section
LTO C.O. East Ave. Quezon City

Dear Madam Fuderanan

Greetings!

Work Immersion is one of the course requirements for graduating students. A Senior High School (SHS) must undergo work immersion in an industry that directly relates to the student's post-secondary goal. Through work immersion, the students are exposed to and become familiar with work-related environments related to their discipline to enhance their competence and understanding of their chosen field of specialization.

SHS students will immerse during the 12th Grade to enhance their skills and further develop their confidence and expertise in their chosen careers. The students/trainees will report on their duty in one hundred sixty (160) hours' duration.

In line with this, we would like to request your permission to accommodate our students to conduct the work immersion in your company/school. The students/learners will start on the third week of February 2023.

Your kind support and approval regarding this matter are very much appreciated. Thank you and God Bless!

Sincerely yours,


Mr. Bryan Villaruel Pepito
Immersion Coordinator


Charles Neilcen B. Gonzales
Eclaro Academy Student

Approved: _____

ECLARO ACADEMY

LEARN TODAY . LEAD TOMORROW .

3rd Floor Ever Gotesco Building Commonwealth Ave., Cor Batasan,
Quezon City, 1126 Metro Manila/ Tel. No. (028) 2533859

February 22, 2023

Ms. Ladie Lyn G. Fuderanan

OIC, Human Resource Development Section

Land Transportation Office

LTO C.O. East Ave. Quezon City

Madam: Fuderanan

I am a graduating student of Science, Technology, Engineering, and Mathematics (STEM Strand) at Eclaro Academy. I am asking your good company to allow me to complete one of the major requirements in our strand which is to have On-the-Job Training. I am required to undergo On-the-Job Training (OJT) for a minimum of 160 hours starting <date> until <date>.

I would like to be a part of your company as a trainee. This will give me the opportunity to have the training and experience that will broaden my understanding of my discipline.

Hoping for your favorable response in this matter.

Very truly yours,

Charles Neilcen B. Gonzales

9A Barrion street B.F. Homes Quezon City

09162690505

Noted by:



Mr. Bryan Villaruel Pepito

Immersion Coordinator



"Strength in Spirit
Dedication in Service."

Republic of the Philippines
Quezon City

BARANGAY HOLY SPIRIT

Office of the Barangay Council



Nº 14813

SANGGUNIANG BARANGAY

LYDIA R. BALLESTEROS
Barangay Chairman

KAGAWAD

JOEMAR M. LAGARTO

EDEN JOSEFINA V. BONUS

CYNTHIA E. DACANAY

MAXIMO A. VALMOCINA III

BERNARDITO C. SABALILAG

MARIA LOWELLA V. MACATO

REJAY C. SIAT
SK Chairman

NOT VALID WITHOUT SEAL

CERTIFICATION



TO WHOM IT MAY CONCERN:

This is to certify that **CHARLES NEILCEN BALINGCONGAN GONZALES**, whose picture & signature appear herein, is a Bona fide resident of **9A Barrion St., Bf Homes Subd.** of this Barangay. This further certifies that he/she has no derogatory / criminal records on file in this Barangay.

This Certification is issued this 17th day of February, 2023 for purpose of: **On The Job Training (OJT)**

Signature


LYDIA R. BALLESTEROS
Barangay Chairman

Rest. Cert. No. _____
Issued at _____
Issued on _____

2016 HALL OF FAME AWARDEE
BARANGAY SEAL OF GOOD HOUSEKEEPING
Gawad Dangal ng Lungsod Quezon

Barangay Government Complex, Faustino St., Isadora Hills
Tel. Nos. 430-8723 / 287-8248 / 431-1663 / 951-7184 Main / 951-4256 / 428-7308 Annex



LEARN TODAY . LEAD TOMORROW .

17 Paragon Bldg., Don Antonio cor Commonwealth Ave., Batasan Hills, Quezon City
Tel No.: (02) 441-0501/964-8887

CERTIFICATION

This is to certify that Mr. GONZALES, CHARLES NEILCEN B. is a Grade Twelve (12) under Science Technology, Engineering and Mathematics (STEM) strand, student of Eclaro Academy. He is currently enrolled in the second (2ND) Semester for the School Year 2022 – 2023. This is to certify further that he possesses a good moral character and has not violated any school rules and regulations.

This certification is issued upon his request for whatever legal purpose it may serve.

Done today, Monday, February 27, 2023.

Mr. Emiedson Jon Jacinto
OIC School Registrar

Mr. Joseph Lomito G. Beaniza
President

DepEd LRN: 406527150120