

Republic of the Philippines
Department of Transportation and Communications
LAND TRANSPORTATION OFFICE
East Avenue, Quezon City

01/26/23
DATE

On-the-Job Training Contract

1. Rafael Christian N. Cornelio, a student presently enrolled at Arellano University Legarda, pursuant to the Memorandum Circular dated 10 January 1975 of the Labor, hereby abide by the following terms and conditions in connection with the practicum course or on-the-job training with the Land Transportation Office:

1. That I shall observe all existing reasonable office rules and regulations of the LTO while on training;
2. That I shall not claim nor be paid any compensation whatsoever while on training;
3. That the LTO shall have no liability for any injury and/or incapacity that may befall me while inside the LTO compound and its premises due to my fault or negligence or fortuitous event while undergoing training;
4. That I shall undergo office training in the LTO in compliance with the requirements of my course;
5. That I shall submit all the necessary requirements required by the Office before undergoing training.

In witness hereof, I have hereunto set my signature on this _____ day of _____ at _____.

Rafael Christian N. Cornelio
Student-Trainee

With my Parental Consent

Conforme:

[Signature]
Teacher-Supervisor

Mg. Fatima N. Cornelio / 12C Sapphire St. Gurupark
Parent/Guardian's Name and Address Vill. Caratag

Action by the Office

To: _____

Having complied with the required documents and condition for On-the-Job Training, your request for office training at the _____, this Office is hereby granted subject to the final approval by the Assistant Secretary.

Recommending Approval:

LADIE LYN G. FUDERANAN
Administrative Officer IV
OIC, Human Resource Management Section



**ARELLANO UNIVERSITY
CENTRAL GUIDANCE OFFICE**

2600 Legarda St., Sampaloc, Manila 1008 Philippines
Telephone Number: (02) 734-7371 to 79 local 312
www.arellano.edu.ph

CERTIFICATE OF GOOD MORAL CHARACTER

This is to certify that **MR. RAFAEL CHRISTIAN N. CORNELIO** is a 4th year, Bachelor of Arts in Psychology student, Academic year 2022-2023 of this University.

As a student, he has shown satisfactory conduct and has never been involved in any untoward incident during his stay with us.

Furthermore, as per records, he has no pending accountabilities/obligations from this institution.

This certification is issued on the **19th day of January 2023** for On-The-Job Training purposes.

DST paidI-via BIR form 2000
OR# 229652903


LUDIVINA A. ALONZO, RGC, RPm
Guidance Counselor



REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF CAINTA
PROVINCE OF RIZAL



BARANGAY SAN ISIDRO

ARCH'T. RICARDO S. LICUP JR.
BARANGAY CAPTAIN

JOVITA F. NAKPIL
BRGY. KAGAWAD

JESUS L. DE GUZMAN
BRGY. KAGAWAD

EDILBERTO F. CAIDIC JR.
BRGY. KAGAWAD

ARTURO A. SANTOS
BRGY. KAGAWAD

SOCORRO C. GENERALAO
BRGY. KAGAWAD

ROBERTO C. SANTOS
BRGY. KAGAWAD

DARWIN S. AQUINO
BRGY. KAGAWAD

GERARDO ANGEL T. FLORES
BRGY. SECRETARY

ERIC A. OLERMO
BRGY. TREASURER

BARANGAY CLEARANCE

TO WHOM IT MAY CONCERN:

This is to certify that **RAFAEL CHRISTIAN N. CORNELIO**, legal age, Filipino Citizen with postal and residence address at #12C Sapphire St., Cainta Greenpark Village, Barangay San Isidro Rizal, is a bona fide resident of this barangay

Further certify that the subject person is known to be of good moral character and has no derogatory record files against her/him as far as this office is concerned as of this date

This certification is being issued upon request above-named person for **OJT Purposes**.

Issued this 20th day of **January, 2023** at the Office of the Punong Barangay, Barangay San Isidro, Cainta, Rizal.

ARCH'T. RICARDO S. LICUP JR.
Punong Barangay

Note: Not valid without official dry seal. Non-transferable and valid only for sixty (60) days from issue.



ARELLANO UNIVERSITY
COLLEGE OF ARTS AND SCIENCES
AB Psychology Department
PACUCOA Level III Re- Accredited
2600 Legarda St. Manila, Philippines
www.arellano.edu.ph

January 17, 2023

LADIE LYN G. FUDERANAN
OIC, Human Resource Development
Land Transportation Office
East Ave, Diliman, Quezon City,
1101 Metro Manila

Dear Ms. Fuderanan,

Greetings!

I would like to express my profound gratitude to you for considering participating as our partner in this Practicum Program in Psychology. The purpose of this program is to provide our students the utmost opportunity to gain first-hand experience in the field of human service. Students are required to spend 200 hours on site for one quarter in a semester.

In view of the requirements for the course, Practicum in Psychology (Psy 102), the following students are required to undergo the on-the- job training.

Krizia Viel A. Reyeg
Rafael Christian N. Cornelio

I am sure that your institution will provide our students with the experiential learning that would afford them with a high level of engagement in professional training activities, which will put into practice the theories and concepts they have learned inside the classroom.

Further, it is our belief that this Practicum Program is mutually enriching as our students will benefit and learn from you. In return they too will enrich your institution with their enthusiasm, service and thought provoking questions and ideas.

Please do not hesitate to contact me if you have any questions. Your positive response regarding this matter is very much appreciated.

Kind Regards,


Dr. Hazel S. Martinez
Practicum Coordinator, Department Head
Contact Number: 09266627730

RAFAEL CHRISTIAN NAPIZA CORNELIO

AB Psychology

Arellano University,

Legarda S.Y. 2022-2023

Address: #12-C Sapphire st. GreenPark Village Cainta, Rizal

Tel. No.: NA

Email Address: rafaelscornelio1999@gmail.com

Cellular No.: 09287489760



OBJECTIVE

To establish a career in the fields of Education, Applied Social Sciences, and Psychology where I can demonstrate the learning outcomes of the courses taken under the field of AB Psychology at Arellano University.

KNOWLEDGE, SKILLS AND ATTITUDE

- Analyze complex problems and provide solutions
- Good oral and written communication skills (English, Filipino)
- Honesty
- Self-critic
- Adaptability
- Leadership

LEADERSHIP ACTIVITY/IES

- JHS Grade 8 (SGO Councilor)
- JHS Grade 9 (SGO Vice President)
- JHS Grade 10 (SGO President)

SEMINAR/S AND TRAINING/S ATTENDED

- Webinar on:
Critical Thinking and Test-taking and Strategies in Passing the Psychometrician Board Exam
PSYCH TALKS: A Look into Various Career Paths in Psychology
The Psychologist's Work in the Rehabilitation Center for the Recovery of Substance Abuser during the Pre-Pandemic and New Normal

EXTRA/CO-CURRICULAR ENGAGEMENTS, ACHIEVEMENTS, AND AWARDS

- Elected as the Councilor of Student Government Organization in Green Park High School (2014)
- Elected as the Vice President of Student Government Organization in Green Park High School (2015)
- Elected as the President of Student Government Organization in Green Park High School (2016)
- Dean's Lister of the AB Psychology Department during 2nd Year College, Second Semester S.Y. 2020-2021 up to 3rd Year College, First Semester of S.Y. 2021-2022

WORK EXPERIENCE

- HRMO Assistant at Municipality of Cainta (Work Immersion 2018)
- Work Assistant at Municipality of Cainta (DOLE's Special Program for Employment of Students 2021)

OTHER SKILLS

- Able to work under pressure
- Research Oriented Skills
- Basic Graphic Designing Skills
- Basic Video Editing Skills
- Effective Social Skills
- Computer Technical Skills

REFERENCES

Dr. Hazel S. Martinez
Practicum Adviser, Arellano
University Legarda
09266627730

Jobelle C. Resuello
Previous Adviser, Central Colleges
09177598498

Valerie Camille D. Rapanot
Previous Adviser, T.I.P.
09262625829