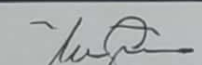
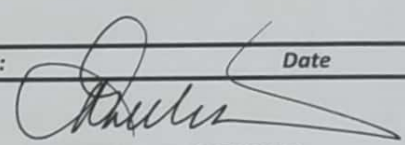


INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, MINSUARY C. GURO of the Registration Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of JULY TO DECEMBER 2022.


MINSUARY C. GURO
 Employee

Reviewed by :  MERCEDITA E. GUTIERREZ Immediate Supervisor	Date March 9, 2023	Approved by : DANILO J. ENCELA Head of Division	Date																																						
OUTPUT	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT	5 - Outstanding 4 - Very Satisfactory 3 - Satisfactory 2 - Unsatisfactory 1 - Poor																																						
			<table border="1"> <thead> <tr> <th colspan="4">Ratings</th> <th rowspan="2">Remarks</th> </tr> <tr> <th>Q</th> <th>E</th> <th>T</th> <th>A</th> </tr> </thead> <tbody> <tr> <td colspan="5">OUTPUT 1</td> </tr> <tr> <td>Receives, Release, and files outgoing communications</td> <td>Receives, Releases and files Retrieval of Certificate of Payment CP, Request for System Update RSU with 100% completeness.</td> <td>Received, Released and filed Retrieval of Certificate of Payment CP, Request for System Update RSU with 95% completed</td> <td>4</td> <td>4</td> <td>4</td> <td>4</td> <td></td> </tr> <tr> <td colspan="5">OUTPUT 2</td> </tr> <tr> <td>Receives / process stock reports and RSU</td> <td>Receives / processes STOCK REPORTS and RSU on USED IMPORTED & used individual, motor vehicles with 100 % completeness.</td> <td>Received / processed STOCK REPORTS and RSU on USED IMPORTED & used individual motor vehicle with 95% completed.</td> <td>4</td> <td>4</td> <td>4</td> <td>4</td> <td></td> </tr> </tbody> </table>				Ratings				Remarks	Q	E	T	A	OUTPUT 1					Receives, Release, and files outgoing communications	Receives, Releases and files Retrieval of Certificate of Payment CP, Request for System Update RSU with 100% completeness.	Received, Released and filed Retrieval of Certificate of Payment CP, Request for System Update RSU with 95% completed	4	4	4	4		OUTPUT 2					Receives / process stock reports and RSU	Receives / processes STOCK REPORTS and RSU on USED IMPORTED & used individual, motor vehicles with 100 % completeness.	Received / processed STOCK REPORTS and RSU on USED IMPORTED & used individual motor vehicle with 95% completed.	4	4	4	4	
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			Ratings				Remarks
			Q	E	T	A	
OUTPUT 3							
Print and Release CSR	Prints and Releases Stock Reports on USED IMPOTED & USED INDIVIDUAL, motor vehicles with 100% completeness.	Printed and Released Stock Reported on USED IMPOTED, & USED INDIVIDUAL motor vehicles with 95% completed.	4	4	4	4	
OUTPUT 4			Q	E	T	A	Remarks
Receives, Verifies and Releases INDIVIDUAL TAX/EXEMPT from different individual & returning residence.	Encodings & Filings of Stock Reported with 100% completeness.	Encoded & Filed of Stock Reported with 95 % completed.	4	4	4	4	
Total Over-all Rating			16	16	16	16	
Final Average Rating			4	4	4	4	
Adjectival Rating			Very Satisfactory				
Comments and Recommendation for Development Purposes :							
Discussed with :	Date :	Assessed by:	Date	Final Ranking by:		Date	
 MINSUARY C. GURO Employee	March 9, 2023	 MERCEDITA E. GUTIERREZ Head of Section		DANILO J. ENCELA Head of Division			
Legend : (1) QUANTITY (2) EFFICIENCY (3) TIMELINESS (4) AVERAGE							