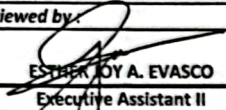






INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, **ANGELO C. BABINA**, of the Office of Board Member Leynes, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of **JULY to DECEMBER 2022**.


ANGELO C. BABINA

Reviewed by:	Date	Approved by:	Date									
 ESTHER JOY A. EVASCO Executive Assistant II		 ATTY. MERCY JANE S. PARAS-LEYNES Board Member	01/31/2023									
OUTPUT	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT	<div> <div>5 - Outstanding</div> <div>4 - Very Satisfactory</div> <div>3 - Satisfactory</div> <div>2 - Unsatisfactory</div> <div>1 - Poor</div> </div>									
CORE FUNCTION			<table border="1"> <tr> <th align="center" colspan="4">Ratings</th><th rowspan="2">Remarks</th></tr> <tr> <th align="center">Q</th><th align="center">E</th><th align="center">T</th><th align="center">A</th></tr> </table>	Ratings				Remarks	Q	E	T	A
Ratings				Remarks								
Q	E	T	A									
OUTPUT 1												
DRIVER	Transport the Board Member safely to her destination. Regular coordination with Motorpool regarding maintenance / repairs of the assigned vehicle to the Board Member. Monthly trip ticket and gas allocation timely passed to the Administrative Division.	Safely transported the Board Member to her destination. Coordinated regularly with Motorpool regarding the maintenance / repairs of the assigned vehicle to the Board Member. Monthly trip ticket and gas allocation were timely passed to the Administrative Division.	<table border="1"> <tr> <td align="center">5</td><td align="center">5</td><td align="center">5</td><td align="center">5</td><td></td></tr> </table>	5	5	5	5					
5	5	5	5									
OUTPUT 2												
COMMUNICATIONS	100% of outgoing case folders will be forwarded to the concerned division.	100% of the outgoing case folders were forwarded to the concerned division.	<table border="1"> <tr> <td align="center">5</td><td align="center">5</td><td align="center">5</td><td align="center">5</td><td></td></tr> </table>	5	5	5	5					
5	5	5	5									

OUTPUT3			Q	E	T	A	Remarks
Performs other task as maybe assigned from time to time	100% of the assigned task should be completed.	100% of the assigned task were completed.	4.5	4.5	4.5	4.5	
Total Over - All Rating			14.5	14.5	14.5	14.5	
Final Average Rating			4.83	4.83	4.83	4.83	
Adjectival Rating			Very Satisfactory				
Comments and Recommendation for Development Purposes :							
Discussed with :	Date :	Assessed by:	Date	Final Ranking by:		Date	
							
ANGELO D. BABINA Employee		ESTHER JOY A. EVASCO Executive Assistant II		ATTY. MERCY JANE B. PARAS - LEYNES Board Member			
Legend : (1) QUANTITY (2) EFFICIENCY (3) TIMELINESS (4) AVERAGE							