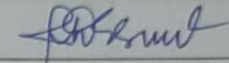

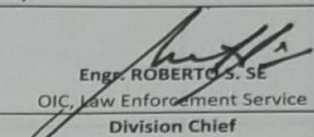


# INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I RUBY DINA S. BERSOLA of the Field Enforcement Service, Law Enforcement Service commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 2023.

  
**RUBY DINA S. BERSOLA**  
 Ratee

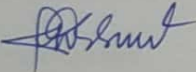

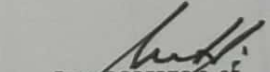
Date: \_\_\_\_\_

Reviewed by	Date	Approved by	Date
 <b>FARISH H. LIM</b> OIC, Field Enforcement Division Immediate Supervisor		 <b>Engr. ROBERTO S. SE</b> OIC, Law Enforcement Service Division Chief	

MFO/ PAP	SUCCESS INDICATOR (Target + Measure)	ACTUAL ACCOMPLISHMENTS	RATING				Remarks
			Q1	E2	T3	A4	
STRATEGIC PRIORITY							
PREPARE ROUTINE COMMUNICATIONS	Prepare, encode, consolidate and submit Monthly, Quarterly, Semi-Annual and Annual Law Enforcement Apprehension Reports submitted by FED-LES (C.O.) and Regional Law Enforcement Units (RLEUs) nationwide, for initial/signature of Chief, Field Enforcement Division (FED) and other concerned officials; Follow prescribed format, complete staff work (CSW), with completeness and accuracy; Submit 5 days before the set deadline					0.00	
PREPARE NON-ROUTINE COMMUNICATIONS	Prepare and submit Briefing Memo, Reply letters and other correspondences; Assist the LEOs in the preparation of Position Paper (For Contested Case); Follow the prescribed format, CSW with completeness and accuracy					0.00	

MFO/ PAP	SUCCESS INDICATOR (Target + Measure)	ACTUAL ACCOMPLISHMENTS	RATING				Remarks
			Q1	E2	T3	A4	
CORE FUNCTION							
RECEIVE/RECORD AND/OR RECORD/RELEASE FED-LES DOCUMENTS	Receive/record and/or record/release LES/FED documents within 30 minutes upon receipt - Encode/docket incoming/outgoing documents in the Document Tracking System (DTS)/logbook with completeness and accuracy; No error and no missing document					0.00	
	Prepare and submit monthly Daily Time Records (DTRs) and Personnel Attendance Monitoring Report of the regular FED Law Enforcement Officers and staffs to the Human Resource & Dev't Section, Admin Division; With completeness and accuracy; No error and no missing document					0.00	
SYSTEMATIC FILING SYSTEM OF OFFICIAL DOCUMENTS OF FED-LES	Sort and file documents <i>without error, no missing document within 4 hours upon receipt</i>					0.00	
SUPPORT FUNCTION							
ANSWER TELEPHONE CALLS	Answer telephone calls regarding inquiries, complaints and concerns of the public clientele					0.00	
FINAL AVERAGE RATING			0.00	0.00	0.00	0.00	

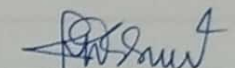
Comments and Recommendation for Development Purposes:

Discussed with	Date	Assessed by	Date	Final Ranking by	Date
 <b>RUBY DINA S. BERSOLA</b> Sr. Transp. Reg. Officer Employee	22 February 2023	I certify that I discussed my assessment of the performance with the employee   <b>FARISH H. LIM</b> OIC, Field Enforcement Division Immediate Supervisor		 <b>Engr. ROBERTO S. SE</b> OIC, Law Enforcement Service Division Chief	

Legend: 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average

# INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

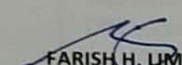
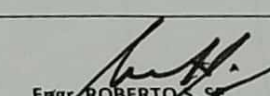
I **RUBY DINA S. BERSOLA** of the **Field Enforcement Service, Law Enforcement Service** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **July to December 2023**.



RUBY DINA S. BERSOLA

Ratee

Date: \_\_\_\_\_

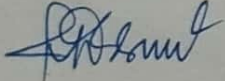
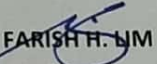
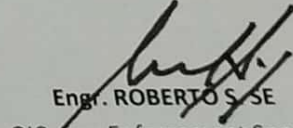
Reviewed by	Date	Approved by	Date
 FARISH H. LIM OIC, Field Enforcement Division Immediate Supervisor		 Engr. ROBERTO S. SE OIC, Law Enforcement Service Division Chief	

MFO/ PAP	SUCCESS INDICATOR (Target + Measure)	ACTUAL ACCOMPLISHMENTS	RATING				Remarks
			Q1	E2	T3	A4	
STRATEGIC PRIORITY							
PREPARE ROUTINE COMMUNICATIONS	Prepare, encode, consolidate and submit Monthly, Quarterly, Semi-Annual and Annual Law Enforcement Apprehension Reports submitted by FED-LES (C.O.) and Regional Law Enforcement Units (RLEUs) nationwide, for initial/signature of Chief, Field Enforcement Division (FED) and other concerned officials; Follow prescribed format, complete staff work (CSW), with completeness and accuracy; Submit 5 days before the set deadline					0.00	
PREPARE NON-ROUTINE COMMUNICATIONS	Prepare and submit Briefing Memo, Reply letters and other correspondences; Assist the LEOs in the preparation of Position Paper (For Contested Case); Follow the prescribed format, CSW with completeness and accuracy					0.00	



MFO/ PAP	SUCCESS INDICATOR (Target + Measure)	ACTUAL ACCOMPLISHMENTS	RATING				Remarks
			Q1	E2	T3	A4	
CORE FUNCTION							
RECEIVE/RECORD AND/OR RECORD/RELEASE FED-LES DOCUMENTS	Receive/record and/or record/release LES/FED documents within 30 minutes upon receipt - Encode/docket incoming/outgoing documents in the Document Tracking System (DTS)/logbook with completeness and accuracy; No error and no missing document					0.00	
	Prepare and submit monthly Daily Time Records (DTRs) and Personnel Attendance Monitoring Report of the regular FED Law Enforcement Officers and staffs to the Human Resource & Dev't Section, Admin Division; With completeness and accuracy; No error and no missing document					0.00	
SYSTEMATIC FILING SYSTEM OF OFFICIAL DOCUMENTS OF FED-LES	Sort and file documents <i>without error, no missing document within 4 hours upon receipt</i>					0.00	
SUPPORT FUNCTION							
ANSWER TELEPHONE CALLS	Answer telephone calls regarding inquiries, complaints and concerns of the public clientele					0.00	
FINAL AVERAGE RATING			0.00	0.00	0.00	0.00	

Comments and Recommendation for Development Purposes:

Discussed with	Date	Assessed by	Date	Final Ranking by	Date
 <b>RUBY DINA S. BERSOLA</b> Sr. Transp. Reg. Officer Employee	22 February 2023	I certify that I discussed my assessment of the performance with the employee   <b>FARISH H. LIM</b> OIC, Field Enforcement Division Immediate Supervisor		 <b>Engr. ROBERTO S. SE</b> OIC, Law Enforcement Service Division Chief	

Legend: 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average