



JOEPERSON ACOB ANGOLLUAN

Home Address : 39-C Maliksi St. Pinyahan Quezon City
Cellphone Number : 09167223158
E-mail Address : joepersonangolluan@gmail.com
Date of Birth : November 18, 2003
Gender : Male
Field of Training : Humanities and Social Sciences

EDUCATION	YEAR GRADUATED
JOSE VELASQUEZ. PALMA SENIOR HIGH SCHOOL <i>Senior High School</i>	in progress (2023)
FLORA AMORANTO YLAGAN HIGH SCHOOL <i>Junior High School</i>	2020
ADDITION HILLS INTEGRATED SCHOOL <i>Elementary School</i>	2015

Field of Study	HUMANITIES AND SOCIAL SCIENCES
Relevant Work Experience	Helper (Transportify trucking Inc.) 2019-2020
Skills / Qualifications	Computer Skills: <i>Fast Typer</i> Communication Skills: <i>I have good communication skills that help me be friends with everyone and my physical aspect is good.</i>
Special Awards / Honors /Certificates	<ul style="list-style-type: none">• Top 5 in Drug awareness contest (2022)• Student teacher awardee (2022)• Most Friendly awardee (2022)
Activities & Interests	<ul style="list-style-type: none">• <i>Plating skills</i>• <i>Kitchen skills (cooking, proper hygiene and food handling)</i>



Republic of the Philippines
Department of Transportation and Communications
LAND TRANSPORTATION OFFICE
East Avenue, Quezon City

163 S

DATE

On-the-Job Training Contract

I, Joeperson Acob Angolluan, a student presently enrolled at Jose Velasquez Palma Senior High School, pursuant to the Memorandum Circular dated 10 January 1975 of the Labor, hereby abide by the following terms and conditions in connection with the practicum course or on-the-job training with the Land Transportation Office:

1. That I shall observe all existing reasonable office rules and regulations of the LTO while on training;
2. That I shall not claim nor be paid any compensation whatsoever while on training;
3. That the LTO shall have no liability for any injury and/or incapacity that may befall me while inside the LTO compound and its premises due to my fault or negligence or fortuitous event while undergoing training;
4. That I shall undergo office training in the LTO in compliance with the requirements of my course;
5. That I shall submit all the necessary requirements required by the Office before undergoing training.

In witness hereof, I have hereunto set my signature on this _____ day of _____
at _____.

Conform5e:

Student-Trainee
With my Parental Consent

Teacher-Supervisor

Parent/Guardian's Name and Address

Action by the Office

To: _____

Having complied with the required documents and condition for On-the-Job Training, your request for office training at the _____, this Office is hereby granted subject to the final approval by the Assistant Secretary.

Recommending Approval:

LADIE LYN G. FUDERANAN
Administrative Officer IV
OIC, Human Resource Development Section



Republic of the Philippines
LUNGSOD QUEZON
TANGGAPAN NG PUNONG BARANGAY
(Office of the Barangay Captain)



BARANGAY
PINYAHAN

JESUS "CARL" LIPNICA
Punong Barangay

KAGAWADS:

RICARDO A. VILLAFLOR
MARITES M. PALMA
MARITES T. FAJ ARDO
SUSAN DUMAPAT LAYA
ANNA MARIE U. ASPE
EDWIN C. BERNAL
ANTHONY T. PRODIGALIDAD

ALFREDO L. CARIAGA JR.
SK Chairman

CAROL T. CAGURANGAN
Barangay Secretary

LIEZEL S. LITERATO
Barangay Treasurer

Tel. No.02-8921-6243
09954594612
02-7752-6042

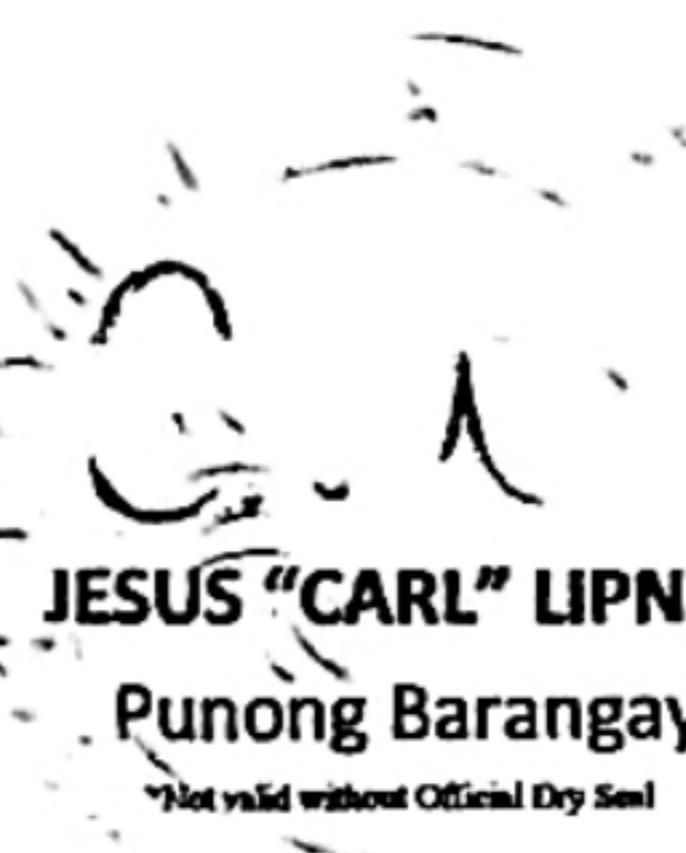
Revised Short Letterhead
December 1, 2009

CERTIFICATION OF RESIDENCY

This is to certify that JOEPERSON A. ANGOLLUAN a resident with postal address at No. 39 C Maliksi Street, Barangay Pinyahan, Quezon City.

This certification is being issued upon the request of the name mentioned above for IMMERSION/OJT purposes only.

Issued this 23rd day of February 2023.



JESUS "CARL" LIPNICA
Punong Barangay
*Not valid without Official Dry Seal



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LUNGSOD QUEZON
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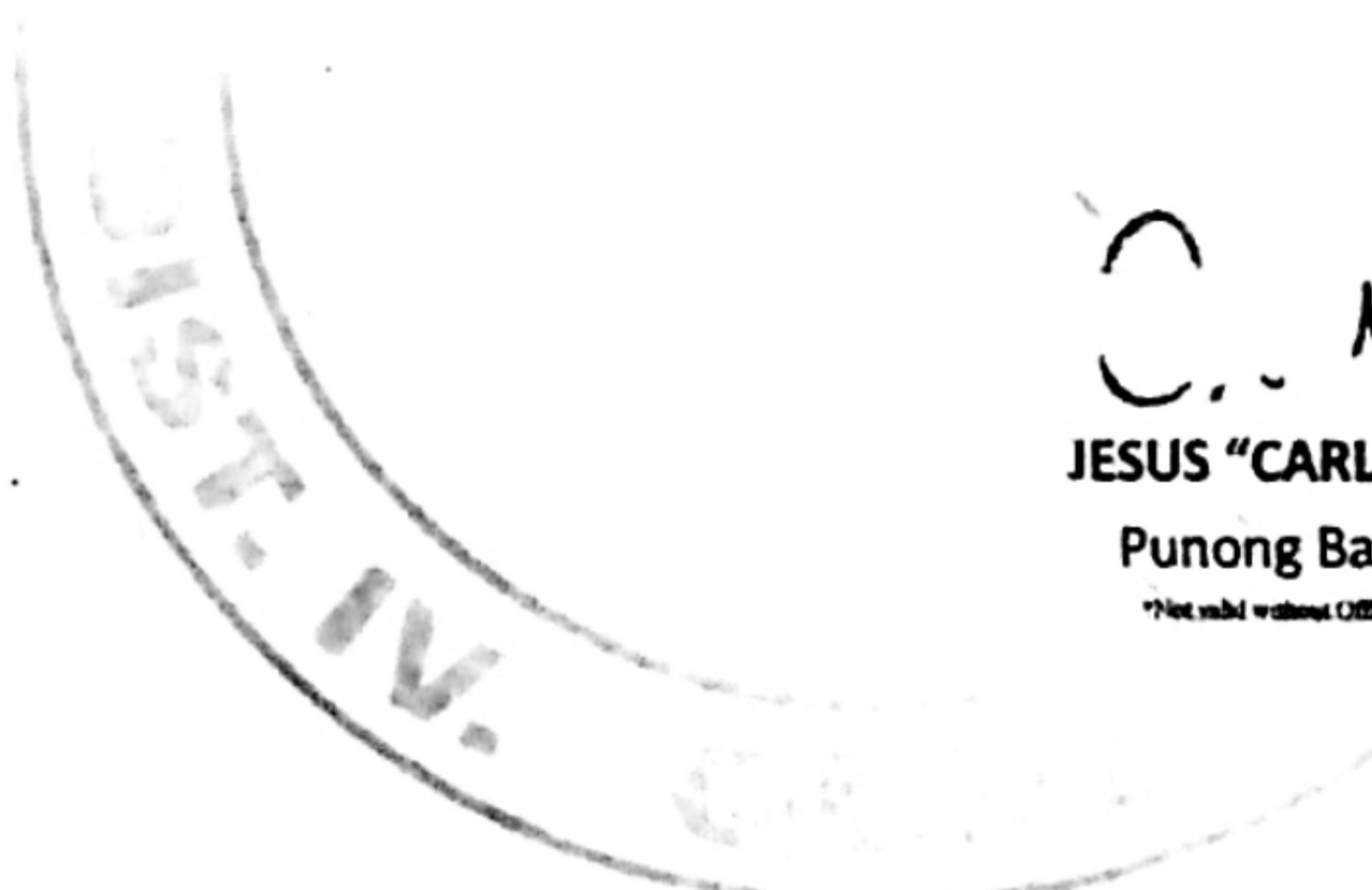
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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OF QUEZON CITY
JOSE V. PALMA SENIOR HIGH SCHOOL

ENDORSEMENT LETTER

February 27, 2023

MS. LADIE LYN G. FUDERANAN
OIC, Human Resource Development Section
Land Transportation Office Central Office
East Avenue, Quezon City

Madame:

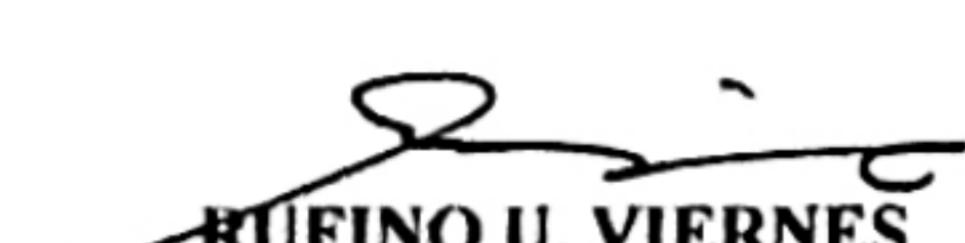
This is to introduce the following grade 12 Senior High School students whose name appears below, enrolled in our school under the K to 12 program with Strand in **HUMANITIES and SOCIAL SCIENCES**, and to further endorse their application with your company to undergo **WORK IMMERSION** for 80 hours as a requirement of the curriculum for graduation.

- | | |
|-----------------------------|--------------------------------|
| 1. JOEPESON A. ANGOLLUAN | 8. CRISDEN C. MALDONADO |
| 2. JAYDEE REAINE Q. CAMBA | 9. KYLINE MARY I. PAJAROJA |
| 3. MARK JOSEPH Z. DALUZ | 10. KASANDRA LORRAINE T. PALMA |
| 4. RICHARD L GARING | 11. STEPHANIE FAITH N. RAMIREZ |
| 5. JOSHUA LUFRANCO | 12. JOSHUA KEN DIAMA |
| 6. JOHN ROVER MILAR | 13. REGIE F. BAGUIO |
| 7. MICHAELA JOYCE V. GARCIA | 14. JOANA MAE A. ESTALILLA |

We believe that schools must link up with industry in order to update, upgrade and make the education of our youth more relevant to the actual needs of the industry. It is in this regard that we request you to give such opportunities to our students by allowing them to do part time work with your company.

Thank you for the favourable action and we look forward to a more fruitful linkage with you.

Very Truly Yours,


RUFINO U. VIERNES
Work Immersion Teacher

Noted:


ROMELITA C. TUMANENG
School Head



Address: Maunlad St., Pinyahan, Quezon City
Tel. No.: (02) 7905-7501



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Land Transportation Office
East Avenue, Quezon City

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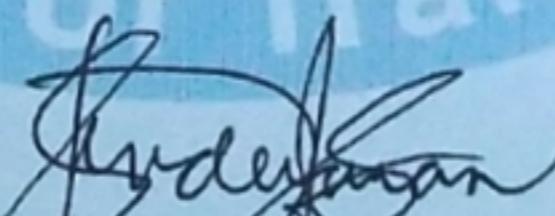
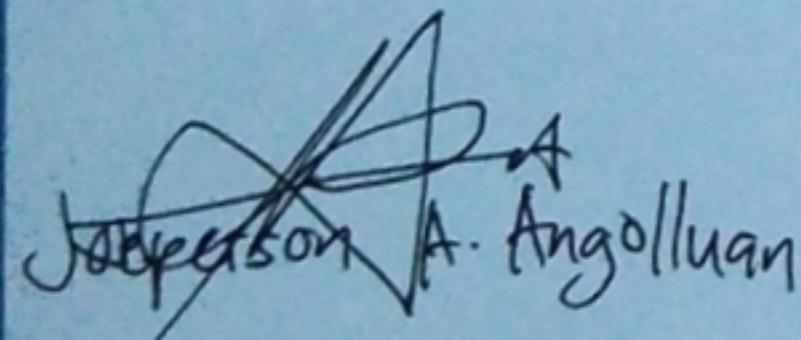
Certificate of Completion

JOEPESSON A. ANGOLUAN

Jose V. Palma Senior High School

for having satisfactorily completed Eighty (80) hours
On-the-Job Training at the Human Resource Development Section,
for the period of March 1, 2023 to March 14, 2023

Given this 28th day of March 2023 at the Land Transportation Office
East Avenue, Quezon City.



LADIE LYN G. FUDERANAN
OIC, Human Resource Development Section



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Certificate Information

NAME: Joeperson A. Angolluan

SCHOOL: Jose V. Palma Senior High
school

TOTAL HOURS: 80hrs

DEPARTMENT ASSIGN: Human Resources
Development Section

DATE START: March 1, 2023

DATE END: March 14, 2023





DEPARTMENT OF EDUCATION
Division of City Schools – Quezon City
Jose V. Palma Senior High School
(SHS Within Pinyahan Elementary School)
Maunlad St., Pinyahan, Quezon City



WORK IMMERSION PORTFOLIO

(based on DepEd Order No. 30 s. 2017)

This belongs to:

Joeperson A. Angolluan

HUMANITIES AND SOCIAL SCIENCES

LAND TRANSPORTATION OFFICE

2023

II. IMMERSION PROPER

A. Objectives: Appreciating management processes by observing, identifying and describing the following:

1. Nature of the business;
2. Description of the products/services;
3. Target clientele;
4. Organizational structure;
5. Company rules and regulations

Skills Indicator: (10) - Excellent (9) - Very Good (8) - Good (7) - Fair (6) - Poor Performance

*To be rated by the Work Immersion Partner Institution Supervisor and Work Immersion Teacher, to be indicated in the Performance Task 1

Competency	Activity No.	Task/Output/Artifact	Performance Rating					Rate	
			10	9	8	7	6	Supervisor 60%	Teacher 40%
Nature of the business	14	Written narrative on company profile	✓						
Description of the products / services	14	Pictures of products / services or written narrative on activities performed	✓						
Target clientele	14	Business profile	✓						
Organizational structure	15	Organizational chart	✓						
Company rules & regulations	16	Company handbook or list of rules & regulations	✓						
Perfect Score: 50		Total Raw Score							
Descriptor		Average = Total Raw Score/ no. of activities	Ex. 10/ Excellent						

What went well? Mr. Jefferson A. Angoluan is a quick learner. He performed all tasks given with ten supervision.

What needs to be improved? He needs to improve more on time management.

Feedback of Supervisor: A senior high graduate can be eligible to work well with office procedure + function well.

Rosanna A. Parica
Name and Signature of Supervisor

Feedback of Work Immersion Teacher: _____

Name and Signature of Immersion Teacher

IMMERSION PROPER

B. Objectives: Appreciating business processes by observing and participating in Safety / Production / Maintenance / Quality Control / Quality Assurance / Customer Satisfaction / Housekeeping / Hygiene and others

Skills Indicator: (10) - Excellent (9) - Very Good (8) - Good (7) - Fair (6) - Poor Performance

To be rated by the Work Immersion Partner Institution Supervisor and Work Immersion Teacher, Indicated in the Performance Task 2

Competency	Activity No.	Performance Task/Output/Artefact	Performance Rating					Rate	
			10	9	8	7	6	Supervisor 60%	Teacher 40%
Safety / Production / Maintenance / Quality Control / Quality Assurance / Customer Satisfaction / Housekeeping / Hygiene and others	17	Written narrative on business processes of the company (may contain photos & charts)	/						
	18	Written report on activities performed	/						
	19	Business process flow chart	/						
Perfect Score: 30		Total Raw Score:							
Descriptor		Average = Total Raw Score/ no. of activities							

What went well? _____

What needs to be improved? _____

Feedback of Supervisor: Very good.

Rosario A. Parcer
Name and Signature of Supervisor

Feedback of Work Immersion Teacher: _____

Name and Signature of Immersion Teacher



IMMERSION PROPER

C. Objectives: Applying skills learned and proper values acquired in school.

Skills Indicator: (10) - Excellent (9) - Very Good (8) - Good (7) - Fair (6) - Poor Performance

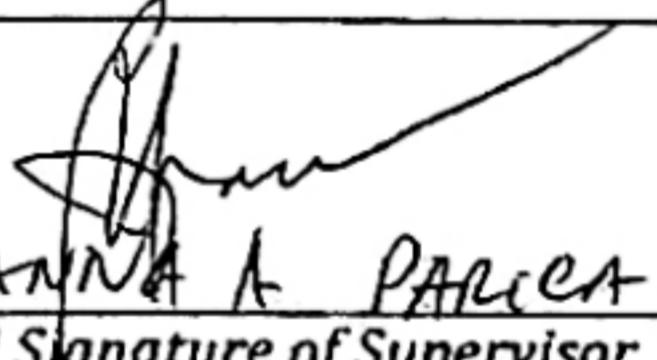
To be rated by the Work Immersion Partner Institution Supervisor and Work Immersion Teacher, to be indicated in the Performance Task 3

Competency	Activity No.	Task/Output/Artifact	Performance Rating					Rate	
			10	9	8	7	6	Supervisor 60%	Teacher 40%
Applying skills learned and proper values acquired in school	20	Daily Time Record	✓						
	21	Daily Task Record or Daily Diary/Journal	✓						
	22	Photos, illustrations of performed hands-on skills Work Performance (Includes knowledge and quality of work)	✓						
	23	Personal Traits 1 (based on pleasing appearance, courtesy, conduct, industriousness, and reliability)	✓						
	24	Personal Trait 2 (based on sociability, drive and leadership, mental maturity and stress tolerance)	✓						
	25	Other related tasks	✓						
Perfect Score: 60		Total Raw Score							
Descriptor		Average = Total Raw Score / no. of activities							

What went well? _____

What needs to be improved? _____

Feedback of Supervisor: Very good.


ROSEANNE A. PARCA

Name and Signature of Supervisor

Feedback of Work Immersion Teacher: _____

Name and Signature of Immersion Teacher



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
LAND TRANSPORTATION OFFICE

East Avenue, Quezon City

E-mail Address: ltomailbox@lto.gov.ph • Website: www.lto.gov.ph

Department Assign : Human Resources Development Resources

Daily Time Record for the Month of March

Date	Morning		Afternoon		Total	Date	Morning		Afternoon		Total	
	In	Out	In	Out			In	Out	In	Out		
1	7:30	12:00	1:00	5:00	8:30 hrs	16						
2	7:40	12:00	1:00	5:00	8:20 hrs	17						
3	7:50	12:00	1:00	5:00	8:10 hrs	18						
4	<u>NO WORK IMMERSION</u>					19						
5						20						
6	8:00	12:00	1:00	5:00	8:00 hrs	21						
7	7:50	12:00	1:00	5:00	8:10 hrs	22						
8	8:00	12:00	1:00	5:00	8:00 hrs	23						
9	8:00	12:00	1:00	5:00	8:00 hrs	24						
10	8:00	12:00	1:00	5:00	8:00 hrs	25						
11	8:00	12:00	1:00	5:00	8:00 hrs	26						
12	8:00	12:00	1:00	5:00	8 hrs	27						
13						28						
14						29						
15						30						
Total hours:				80hrs	31		Total hours:					

Joeperson Ecol Angolluan

On-the-job Trainee

Rosanna A. Patica

Authorized Supervisor



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