

# INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, **EVER MAE E. COMPETENTE**, of the Intelligence and Investigation Division of the Law Enforcement Service, Land Transportation Office, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period Jan. 01, 2022 to June 30, 2022.

*Ever Mae E. Competente*  
**EVER MAE E. COMPETENTE**  
 Ratee

Date:

*March 01, 2023*

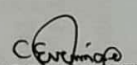
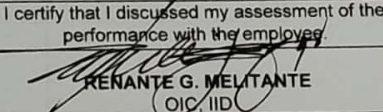
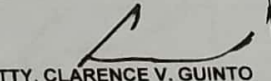
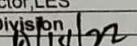
Reviewed by:	Date:	Aproved by:	Date
<i>[Signature]</i> <b>RENANTE G. MELITANTE</b> OIC, Intelligence and Investigation Division Immediate Supervisor		<i>[Signature]</i> <b>ATTY. CLARENCE V. GUINTO</b> Acting Director, Law Enforcement Service Head of Division	

Output	Success Indicator (Target + Measure)	Actual Accomplishment	Rating				Remarks
			Q	E	T	A	
Strategic Priority:							
Output 1 Hearing Officer on cases against drunk and Drugged Driving (Central Office)	Conduct Hearings and/or Administrative Proceedings relative to drunk and Drugged Driving cases.	Issued appropriate Notices, conducted Hearings and/or Administrative Proceedings relative to drunk and Drugged Driving cases and submitted draft Resolution for approval of the LES Director and Assistant Secretary. (95%)	4	4	4	4	
Output 2 Resolved cases relative to the Drunk and Drugged Driving Cases endorsed from the other LTO Regions	Evaluate the documents and Conduct Hearings and/or Administrative Proceedings relative to drunk and Drugged Driving cases.	Issued Show Cause Orders, conducted Hearings and/or Administrative Proceedings, Placed the driver's licenses under alarm, and submitted draft Resolution for approval of the LES Director and Assistant Secretary. (90%)	4	4	4	4	

<b>Output 3</b> Resolved cases relative to the Drunk and Drugged Driving Cases endorsed from Philippine Drug Enforcement Agency (PDEA) and Philippine National Police (PNP)	Evaluate the documents and Conduct Hearings and/or Administrative Proceedings relative to Drugged Driving cases.	Issued appropriate Notices, conducted Hearings and/or Administrative Proceedings relative to Drugged Driving cases, Placed the driver's licenses under alarm and submitted draft Resolution for approval of the LES Director and Assistant Secretary. (90%)	4	4	4	4	
<b>Core Function:</b>							
<b>Output 1</b> Hearing Officer on complaints against drivers/registered owners of motor vehicles for violation of Republic Act No. 4136 and other land transportation laws, rules, and regulations.	Conduct of Hearings and/or Administrative Proceedings relative to complaints against drivers/registered owners of motor vehicles for violation of Republic Act No. 4136 and other land transportation laws, rules, and regulations.	Issued appropriate Notices, conducted Hearings and/or Administrative Proceedings relative to complaints against drivers/registered owners of motor vehicles for violation of Republic Act No. 4136 and other land transportation laws, rules, and regulations and submitted draft Resolution for approval of the LES Director and Assistant Secretary. (90%)	4	4	4	4	
<b>Output 2</b> Research and draft reply letters, communications, and correspondence relative to LTO queries and/or concerns from other internal offices, private individuals, and other government offices.	Undertake research on applicable laws and draft reply letters, communications, and correspondence relative to queries and/or concerns from other internal offices, private individuals, and other government offices.	Drafted reply letters, communications, and correspondence relative to queries and/or concerns from other internal offices, private individuals, and other government offices, for signature/approval of the Chief IID, LES Director, Executive Director, or Assistant Secretary, as the case maybe. (90%)	4	4	4	4	
<b>Support Function:</b>							
<b>Output 1</b> Serves as Duty Officer at the IID Public Assistant and Complaints Desk	Served as Duty Officer at the IID Public Assistant and Complaints Desk	Assisted walk in clients with regard to their concern on land transportation laws, rules, and regulations. (90%)	4	4	4	4	
<b>Output 2</b> Answer telephone queries concerning provisions of RA4136 and other related laws	Answered telephone queries concerning provisions of RA4136 and other related laws	Assisted clients thru telephone with regard to their concern on land transportation laws, rules, and regulations. (90%)	4	4	4	4	

Output 3 Run errands	Submit draft resolutions relative to the Drunk and Drugged Cases for approval of the LES Director and Executive Director.	Submitted draft resolutions for approval of the Director, LES and Executive Director. (90%)	4	4	4	4
Final Average Rating			4	4	4	4

Comments and Recommendations for Development Purposes

Discussed with	Date	Assessed by	Date	Final Ranking by	Date
 <b>EVER MAE E. COMPETENTE</b> Transportation Regulation Officer II Employee	March 02, 2023	I certify that I discussed my assessment of the performance with the employee.  <b>RENANTE G. MELITANTE</b> OIC, IID Immediate Supervisor		 <b>ATTY. CLARENCE V. GUINTO</b> Acting Director, LES Head of Division	

Legend  
Rating

1 - Quality  
1 - Poor

2 - Efficiency  
2 - Unsatisfactory

3 - Timeliness  
3 - Satisfactory

4 - Average

4 - Very Satisfactory

5 - Outstanding