

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, **JOSE M. MENOR** of the **License section** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December 2023

JOSE M. MENOR

Employee

Reviewed by :	Date	Approved by :	Date
MR. RICHARD M. CORTEZ		MR. DANILO J. ENCELA	2-28-23
Immediate Supervisor		Head of Office	

OUTPUT	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT	5	-	Outstanding	4	-	Very Satisfactory	3	-	Satisfactory	2	-	Unsatisfactory	1	-	Poor													
License section Frontliner Window 7	Printing License card & Biometric releasing	Printed License card & Biometric releasing																												
<table border="1"> <thead> <tr> <th colspan="4">Ratings</th> <th rowspan="2">Remarks</th> </tr> <tr> <th>Q</th> <th>E</th> <th>T</th> <th>A</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>4</td> <td>4</td> <td>4</td> <td></td> </tr> </tbody> </table>																	Ratings				Remarks	Q	E	T	A	4	4	4	4	
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OUTPUT 1			Q	E	T	A	Remarks
License section Frontliner Window 7	Filing Driver's License application such as conversion, Returning OFW, and Student Permit	Filed Driver's License application such as conversion, Returning OFW, and Student Permit	4	4	4	4	

OUTPUT 2			Q	E	T	A	Remarks
Performs other task as maybe assigned from to time	Performs other	Performed other duties that may be assigned from time to time	4	4	4	4	

OUTPUT 3			Q	E	T	A	Remarks																		
OUTPUT 5			Q	E	T	A																			
Total Over-all Rating			25	20	20	20.6																			
Final Average Rating			5	4.75	4.75	4.9	19.4																		
Adjectival Rating			Very Satisfactory																						
Comments and Recommendation for Development Purposes :																									
<table border="1"> <tr> <td>Discussed with :</td> <td>Date :</td> <td>Assessed by:</td> <td>Date</td> <td>Final Ranking by:</td> <td>Date</td> </tr> <tr> <td>JOSE M. MENOR</td> <td>January 23, 2023</td> <td>MR. RICHARD M. CORTEZ</td> <td></td> <td>DANILO U. ENCELA</td> <td></td> </tr> <tr> <td>Employee</td> <td></td> <td>Head of Section</td> <td></td> <td>Chief,, Operations Division</td> <td></td> </tr> </table>								Discussed with :	Date :	Assessed by:	Date	Final Ranking by:	Date	JOSE M. MENOR	January 23, 2023	MR. RICHARD M. CORTEZ		DANILO U. ENCELA		Employee		Head of Section		Chief,, Operations Division	
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Legend : (1) QUANTITY (2) EFFICIENCY (3) TIMELINESS (4) AVERAGE																									