

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, Teodoro P. Javier of the Computer Section/Management Information Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of January to June 2022

TEODORO P. JAVIER
Administrative Assistant VI

Reviewed by:	Date	Approved by:	Date
<u>CLAUDIO B. BONSOL JR.</u> Immediate Supervisor	2/23/2023	<u>CLAUDIO B. BONSOL JR.</u> Head of Office	2/23/2023

OUTPUT	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT	Ratings				REMARKS
			Q	E	T	A	
OUTPUT 1							
Evaluation and approval of RSUs on Customer Details & Customer ID.	Evaluation and approved of RSUs is based on MC No. AVT-2015-1981 & MC No. AVT-2015-1987, with complete documentary requirements, no error. Within 4 working hours upon receipt	Evaluated and approved of RSUs is based on MC No. AVT-2015-1981 & MC No. AVT-2015-1987, with complete documentary requirements, no error. Within 3 hours upon receipt	4	4	4	4	
OUTPUT 2							
Implementation RSUs on Customer Details/Revert.	RSU implementation is based on MC No. AVT-2015-1981 & MC No. AVT-2015-1987, without error; Within 4 working hours upon receipt	RSUs implemented based on MC No. AVT-2015-1981 & MC No. AVT-2015-1987, without error; Within 2 hours upon receipt	5	5	5	5	

Request of Audit Trail Reports are evaluated, printed and endorsed to the requesting party based on Memorandum dated 28 Oct. 2009 or endorse to StradCom Corp., if necessary; Within 8 working hours upon receipt	Request of Audit Trail Reports are evaluated, printed and endorsed to the requesting party based on Memorandum dated 28 Oct. 2009 or endorse to StradCom Corp., if necessary; Within 5 hours upon receipt		Ratings				Remarks
			4	4	4	4	
OUTPUT 4			Ratings				Remarks
Final Average Rating			4.33				
Adjectival Rating			Very Satisfactory				
Comments and Recommendation for Development Purposes							
Discussed with:	Date	Assesed by:	Date	Final Ranking by:	Date		
TEODORO P. JAVIER Employee	February 23, 2023	CLAUDIO B. BONSOL JR. Immediate Supervisor	2/23/2023	CLAUDIO B. BONSOL JR. Head Office	2/23/2023		

Legend : (1) QUALITY (2) EFFICIENCY (3) TIMELESS (4) AVERAGE

(1) Poor (2) UNSATISFACTORY (3) SATISFACTORY (4) VERY SATISFACTORY (5) OUTSTANDING