



Republic of the Philippines
Office of the Barangay Captain
Quezon City, Metro Manila

**BARANGAY COUNCIL
PASONG TAMO**

MAE A. TAGLE
Barangay Captain

Barangay Councilmen

STEPHANIE TRICIA C. PILAR

CHARMAINE G. DEUNA

KATHERINE E. MARCOS

CONRADO S. IGNACIO

JINGER ANNE M. DE JESUS

JANE PAULINE R. DIAZ
SK Chairwoman

LOLITA F. ISMAEL
Barangay Treasurer

MARY JEAN A. TAGLE
Barangay Administrator

MONICO F. MONTESA
Executive Officer-BPSO

TO WHOM IT MAY CONCERN:

This is to **CERTIFY** that the person whose name, picture, signature, and right thumbprint appearing hereon has requested a **BARANGAY CLEARANCE** from this office and the result(s) is/are listed below:

First name : JUSTINE CARL
Middle name : GARCIA
Last name : CORTES
Address : ROQUE II COMPOUND HIMLAYAN ROAD
BARANGAY PASONG TAMO, QUEZON CITY
Birthday : 18-Apr-00
Place of Birth : QUEZON CITY
Citizenship : FILIPINO
Status : SINGLE
Date Issued : Tuesday, 17 January 2023

This is to **CERTIFY** further that he / she has no derogatory record filed and / or pending against him/her before his office. *Provided however*, that any complaint against his / her application and purpose found valid shall be sufficient cause for revocation of this clearance.

THIS CERTIFICATE IS ISSUED FOR IDENTIFICATION / SCHOOL REQUIREMENT
VALID UNTIL : 17-Apr-23

Note: Any alteration and deletion cancels this certification.

Control No: M- 011723 - 641



SIGNATURE

Right Thumbmark

Kgd. Conrado S. Ignacio
MAE A. TAGLE
Barangay Captain

"MAAASAHANG TUNAY"



SYSTEMS PLUS COMPUTER COLLEGE

1707 E. Rodriguez Sr. Avenue Cubao, Quezon City

January 16, 2023

MS. LADIE LYN G. FUDERANAN

OIC, Human Resource Development Section
LAND TRANSPORTATION OFFICE
LTO C.O. East Ave., Quezon City

To Ma'am Fuderanan;

Greetings!

Systems Plus Computer College Foundation Inc. offers student-training courses to its graduating students as one of the vital requirements of its curriculum. The objective of the course is to promote the success of students by providing them with the opportunity to develop knowledge and skills, achieve competency, and by encouraging them to obtain practical experience through on-the-job training. It further exposes them to actual situations in preparation for their future careers after graduation.

In stride to fulfill partnership with nearby organizations, institutions and businesses, we are gladly endorsing the following students to your good office to help us in training them become future professionals as they exhibit their skills and talents in their respective fields.

JUSTINE CARL CORTES

JOSHUA HABAGAT

We are dearly anticipating your generous consideration in building partnership with us for allowing our student to have their company training in your organization in the near future.

Thank you very much and we wish you all the best!

Respectfully,


JANN KHARLA R. GULARIZA
On-the-Job Training Adviser



SYSTEMS PLUS COMPUTER COLLEGE

1707 E. Rodriguez Sr. Avenue, Cubao, Quezon City
Tel. No. 654-4236

CERTIFICATION

This is to certify that **MR. JUSTINE CARL G. CORTES** is currently enrolled in Bachelor of Science in Business Administration 4th year, for First Semester SY 2022-2023.

Our records show that he is known to be of good moral character and has not been subjected to any disciplinary action.

This certification is issued upon his request for whatever legal purpose it may serve.

Given this 16th day of January 2023.


MARIA ELENITA B. LADRICA
Assistant Registrar

Not Valid Without
The College Seal.

107-1

Republic of the Philippines
Department of Transportation and Communications
LAND TRANSPORTATION OFFICE
East Avenue, Quezon City

1/17/23
DATE

On-the-Job Training Contract

I, Justine Carl G. Cortes, a student presently enrolled at Systems Plus Computer College, pursuant to the Memorandum Circular dated 10 January 1975 of the Labor, hereby abide by the following terms and conditions in connection with the practicum course or on-the-job training with the Land Transportation Office:

1. That I shall observe all existing reasonable office rules and regulations of the LTO while on training;
2. That I shall not claim nor be paid any compensation whatsoever while on training;
3. That the LTO shall have no liability for any injury and/or incapacity that may befall me while inside the LTO compound and its premises due to my fault or negligence or fortuitous event while undergoing training;
4. That I shall undergo office training in the LTO in compliance with the requirements of my course;
5. That I shall submit all the necessary requirements required by the Office before undergoing training.

In witness hereof, I have hereunto set my signature on this 17th day of Jan. at 2023.

Conforme:

JANIE KHARLA CULARON
Teacher-Supervisor

Justine Carl Cortes
Student-Trainee

With my Parental Consent

William Cortes
Parent/Guardian's Name and Address

Action by the Office

To: _____

Having complied with the required documents and condition for On-the-Job Training, your request for office training at the _____, this Office is hereby granted subject to the final approval by the Assistant Secretary.

Recommending Approval:

LADIE LYN G. FUDERANAN
Administrative Officer IV
OIC, Human Resource Management Section

Working Experience

May 2022 Electoral Board Member | Comelec
Nov. 2020 - Feb. 2021 Vegetable Seller | Steve's Gulayan
2019 Intern | KHMAYA Contractor & Engineers

Personal Information

Age	:	22
Sex	:	Male
Height	:	5'5
Civil Status	:	Single
Religion	:	Catholic
Citizenship	:	Filipino
Date of Birth	:	April 18, 2000

Reference

Ms Jann Kharla Gulariza
Gularizajannkharla.spcc@gmail.com
OJT Coordinator





JUSTINE CARL G. CORTES

Roque 2 Compound, Pasong Tamo, Quezon City

justinecarlcortes@gmail.com

09126555523

Objective: To have a position where I can use my skills and hard working ability, to benefit my employer and be of service to others.

Educational Background

Systems Plus Computer College

2020- Present

Bachelor of Science in Business Administration

AMA University

2017-2019

Science and Technology, Engineering Mathematics

San Francisco High School

2012-2016

Skills Summary

- Computer-literate performer with extensive software proficiency covering a wide variety of applications.
- Highly motivated self-starter who takes initiative.
- Enthusiastic, quick to learn with good interpersonal and organizational skills and have a high sense of responsibility