

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, MARIA LOURDES R. ROSALES, of the TRAFFIC SAFETY DIVISION, Division of LAW ENFORCEMENT SERVICE commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JULY to OCTOBER, 2022.

MARIA LOURDES R. ROSALES

Ratee

Date:

February 17, 2023

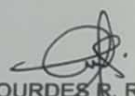
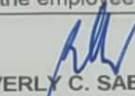
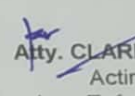
Reviewed by:	Date:	Aproved by:	Date
BEVERLY C. SABELA OIC, Traffic Safety Division Immediate Supervisor	2/22/2023	Atty. CLARENCE V. GUINTO, CSEE Acting Director, Law Enforcement Service Head of Division	2/22/2023

Output	Success Indicator (Target + Measure)	Actual Accomplishment	Rating				Remarks
			Q	E	T	A	
Strategic Priority:							
Formulation of policies and guidelines relative to the accreditation, supervision and control of driving institutions	100% compliance as required by the R.A. No. 4136, R.A. No. 10930, and other subsequent issuances	90% completion of the Amendment of MC No. 2021-2284 re: Revised Rules and Regulations on the Accreditation, Supervision, and Control of Driving Institutions, and Standardization of Driver Education - following the timeline as set by the Technical Working Group on Drivers Education	4	4	4	4	
Development and formulation of road safety training materials	100% completion as required by MC No. 2021-2284	90% completion of the CDE and DRC audio-visual presentations with continuous review and revision based on comments and recommendations from all offices concerned	4	4	4	4	
Accreditation of Driving Institutions and Instructors	100% completion as required by MC No. 2021-2284	90% completion of the target - preparation of certificates of accreditation based on summary reports submitted by Regional Accreditation Committees for approval of the Assistant Secretary *4 accredited driving schools *24 accredited instructors	4	4	4	4	

Core Function:							
Prepare resolutions, memoranda, reply letters, endorsement and other deemed appropriate action to communications endorsed by different offices and agencies	100% completion upon receipt	90% completion of the target	4	4	4	4	
Prepare Memoranda and other types of communications to Regional Accreditation Committee (RAC) of Regional Offices relative to the accreditation and operation of driving institutions	100% completion as required by MC No. 2021-2284	90% completion of the target	4	4	4	4	
Preparation of reports on accredited driving institutions and instructors	100% completion as required by different offices and agencies	90% completion of the target					
Monitoring of accredited driving schools and their instructors, TESDA Technology Institutions and their trainers, and Drivers Education Centers and their lecturers	100% completion as required by MC No. 2021-2284	90% completion with continuous monitoring of the operation of driving institutions in compliance with the Memorandum Circular No. 2021-2284 and Memorandum of Agreement between TESDA and LTO; and monthly uploading of the list to the LTO website	4	4	4	4	
Coordination with other entities or law enforcement agencies directly or indirectly involved in road safety education programs	100% completion	90% completion - with TESDA relative to training and education of drivers	4	4	4	4	
Support Function:							
Assist the Technical Working Group as Secretariat in the review, evaluation, and recommendation of policy direction on the accreditation, supervision, and control of driving institution, including the training and education for driver's license applicants/holders	100% completion compliance to Office Order No. 2022-302 the creation of TWG on Drivers Education	90% completion with continuous assistance	4	4	4	4	
Review and update the LTO Citizen's Charter as a member of the Sub-Committee for Citizen's Charter	100% completion compliance to Office Order No. 2022-033	90% completion - transition period	4	4	4	4	

Evaluation of Driver's Licensing System (DLS)	100% completion in compliance to Office Order No. 2022-053 the creation of the LTMS Evaluation Team	90% completion, with continuous monitoring of the LTMS compliance to the issues and concerns raised during the evaluation.	4	4	4	4	
Other tasks assigned by the immediate supervisor	100% completion	10% completion of the target	4	4	4	4	
Final Average Rating			4	4	4	4	

Comments and Recommendations for Development Purposes

Discussed with	Date	Assessed by	Date	Final Ranking by	Date
 MARIA LOURDES R. ROSALES Trans. Reg. Officer II Employee	2 / 22 / 2023	I certify that I discussed my assessment of the performance with the employee.  BEVERLY C. SABELA OIC, Traffic Safety Division Immediate Supervisor	2 / 22 / 2023	 Atty. CLARENCE V. GUINTO Acting Director, Law Enforcement Service Head of Division	2 / 22 / 2023

Legend

1 - Quality

2 - Efficiency

3 - Timeliness 4 - Average

Rating

1 - Poor

2 - Unsatisfactory

3 - Satisfactory 4 - Very Satisfactory 5 - Outstanding

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, MARIA LOURDES R. ROSALES, of the TRAFFIC SAFETY DIVISION, Division of LAW ENFORCEMENT SERVICE commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period NOVEMBER to DECEMBER, 2022.

MARIA LOURDES R. ROSALES

Ratee

Date: February 17, 2023



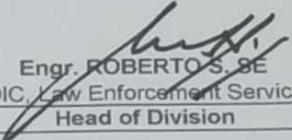
Reviewed by:	Date:	Approved by:	Date
BEVERLY C. SABELA OIC, Traffic Safety Division Immediate Supervisor	02/21/23	Engr. ROBERTO S. SE OIC, Law Enforcement Service Head of Division	02/21/23

Output	Success Indicator (Target + Measure)	Actual Accomplishment	Rating				Remarks
			Q	E	T	A	
Strategic Priority:							
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Development and formulation of road safety training materials	100% completion as required by MC No. 2021-2284	90% completion of the CDE and DRC audio-visual presentations with continuous review and revision based on comments and recommendations from all offices concerned	4	4	4	4	
Accreditation of Driving Institutions and Instructors	100% completion as required by MC No. 2021-2284	90% completion of the target - preparation of certificates of accreditation based on summary reports submitted by Regional Accreditation Committees for approval of the Assistant Secretary *1 accredited driving schools *4 accredited instructors	4	4	4	4	

Core Function:							
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Legend

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