

# **INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)**



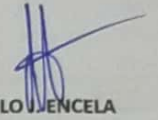
I, **MARILOU R. DOROY** of the License Section-Operations Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of July to December 2022

**MARILOU R. DOROY**  
TDO I

<b>Reviewed by :</b>	<b>Date</b>	<b>Approved by :</b>	<b>Date</b>
<b>RICHARD M. CORTEZ</b>	02/23/2023	<b>DANILO J. ENCELA</b>	2-28-23
Immediate Supervisor		Chief, Operations Division	

OUTPUT	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT	5 - Outstanding 4 - Very Satisfactory 3 - Satisfactory 2 - Unsatisfactory 1 - Poor				Ratings	Remarks
			Q	E	T	A		
<b>STRATEGIC PRIORITY</b>								
<b>OUTPUT 1</b>								
Processing of Driver's License Certifications	<b><u>Typing and Printing of Driver's License Certifications</u></b> *Receives request for certifications/ release certifications to private and government entities Quality: - 100 % accurate in typing the respective particulars on the prescribed certificate format - types/prints particular within (1-2) mins/transaction	*Received request for certifications/ release certifications to private and government entities Quality: - 100 % accurate in typing the respective particulars on the prescribed certificate format - types/prints particular within (1-2) mins/transaction - actual quantity is <u>11,201</u>	5	5	5	5.00		
<b>OUTPUT 2</b>								
Releasing of Certifications	*Release request for certifications/ release certifications to private and government entities Quality: - 100 % no typographical error - target release is within (2-3) mins/transaction - acceptance/client satisfaction	*Released request for certifications/ release certifications to private and government entities Quality: - 100 % no typographical error - target release is within (2-3) mins/transaction - acceptance/client satisfaction - actual quantity is <u>11,201</u>	5	5	5	5.00		

<b>OUTPUT 3</b>			<b>Q</b>	<b>E</b>	<b>T</b>	<b>A</b>	<b>Remarks</b>
Perform other duties assigned from time to time			4	5	5	4.67	
Total Over-all Rating			14	15	15	14.67	
Final Average Rating			4.67	5.00	5.00	4.89	
Adjectival Rating			Very Satisfactory				
Discussed with :	Date :	Assessed by:	Final Ranking by:			Date	
 MARILOU R. DOROY TDO I	22/02/2021	 RICHARD M. CORTEZ Chief, License Section	 DANILO J. ENCELA Chief, Operation Division			2-28-23	
Employee		Head of Section	Head of Agency				
Legend : ( 1) QUANTITY (2) EFFICIENCY (3) TIMELINESS (4) AVERAGE							