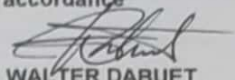


INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I WALTER DABUET of Supply Unit, Property Section, Administrative Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of July 1 to October 16, 2022


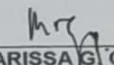
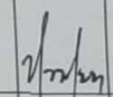


WALTER DABUET

Ratee

Date: 02/20/23




Reviewed by :		Date	Approved by :				Date
MARIA CLARISSA G. OGSIMER OIC, Property Section	7/22/22		ENGR. ROBERTO S. SE Chief, Administrative Division				
OUTPUT	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT	Ratings				Remarks
Core Function			Q	E	T	A	
OUTPUT 1							
Segregation of files of RIS and	The files of RIS and IRA for COA and Accounting	The files of RIS and IRA for COA and Accounting					
IRA for COA and Accounting	Section's copies segregated with 100% accuracy	Section's copies segregated with 98% accuracy	4	5	5	4.7	
Section's copies							
OUTPUT 2							
Indexing & Filing of	Maintains/updates records of the	The records of the Accountable and					
Office Supplies Stock Card	Accountable Forms and Non-	and Non-Accountable Forms updated					
	Accountable Forms with 100% accuracy	and maintained with 98% accuracy	4	5	5	4.7	
OUTPUT 3							
Serves as services driver	Serves as service driver of Supply Unit	Served as service driver of Supply Unit					
of supply unit	from C.O to DOST & PS-DBM regarding testing	from C.O to DOST & PS-DBM regarding testing					
	of LTO forms & payment of procured office supply	of LTO forms & payment of procured office supply					
	with 100% accuracy	with 98% accuracy	4	5	5	4.7	

OUTPUT 1						
Perform other duties per instructions of my immediate supervisor	Performs other duties per instructions of my immediate supervisor with 100% accuracy	Performed other duties per instructions of my immediate supervisor with 98% accuracy	4	5	5	4.7
Total Over-all Rating			16	20	20	19
Final Average Rating			4.0	5.0	5.0	4.7
Adjectival Rating			OUTSTANDING			
Comments and Recommendation for Development Purposes :						

Discussed with :	Date :	Assessed by:	Date	Final Ranking by:	Date
 WALTER DABUET Employee	02/20/23	I certify that I discussed my assessment of the performance with the employee  MARIA CLARISSA G. OGSIMER Immediate Supervisor	 1/20/23	 ENGR. ROBERTO S. SE Head of Division	

Legend 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average

Rating 1 - Poor 2 - Unsatisfactory 3 - Satisfactory 4 - Very Satisfactory 5 - Outstanding

OUTPUT 1						
Perform other duties per instructions of my immediate supervisor	Performs other duties per instructions of my immediate supervisor with 100% accuracy	Performed other duties per instructions of my immediate supervisor with 98% accuracy	4	5	5	4.7
Total Over-all Rating			16	20	20	19
Final Average Rating			4.0	5.0	5.0	4.7
Adjectival Rating			VERY SATISFACTORY			
Comments and Recommendation for Development Purposes :						
Discussed with :		Date :	Assessed by:			
 WALTER DABUET Employee		02/20/23	I certify that I discussed my assessment of the performance with the employee  MARIA CLARISSA G. OCSIMER Immediate Supervisor		Date  LOUELLA V. MUTIA Head of Division	Final Ranking by:

Legend

1 - Quality

2 - Efficiency

3 - Timeliness

4 - Average

5 - Outstanding

Rating

1 - Poor

2 - Unsatisfactory

3 - Satisfactory

4 - Very Satisfactory