

Republic of the Philippines
Department of Transportation and Communications
LAND TRANSPORTATION OFFICE
East Avenue, Quezon City

1/18 - 1
DATE

On-the-Job Training Contract

I, John Robert Carlos, a student presently enrolled at Quirino High School, pursuant to the Memorandum Circular dated 10 January 1975 of the Labor, hereby abide by the following terms and conditions in connection with the practicum course or on-the-job training with the Land Transportation Office:

1. That I shall observe all existing reasonable office rules and regulations of the LTO while on training;
2. That I shall not claim nor be paid any compensation whatsoever while on training;
3. That the LTO shall have no liability for any injury and/or incapacity that may befall me while inside the LTO compound and its premises due to my fault or negligence or fortuitous event while undergoing training;
4. That I shall undergo office training in the LTO in compliance with the requirements of my course;
5. That I shall submit all the necessary requirements required by the Office before undergoing training.

In witness hereof, I have hereunto set my signature on this _____ day of _____
at _____.

Conform5e:

Student-Trainee
With my Parental Consent

Teacher-Supervisor

Parent/Guardian's Name and Address

Action by the Office

To: _____

Having complied with the required documents and condition for On-the-Job Training, your request for office training at the _____, this Office is hereby granted subject to the final approval by the Assistant Secretary.

Recommending Approval:

LADIE LYN G. FUDERANAN
Administrative Officer IV
OIC, Human Resource Development Section

OCTOBER 18, 2004

DEAR MA'AM/SIR

GOOD DAY!

I was so excited when my former coworker, told me about your opening for an administrative assistant in your Portland offices. A long-time Veggies to Go customer and an experienced admin, I would love to help the company achieve its mission of making healthy produce as available as takeout.

I've worked for small companies for my entire career, and I relish the opportunity to wear many hats and work with the team to succeed. In my latest role as an administrative assistant at Beauty Corp, I saved my employer thousands of dollars in temp workers by implementing a self-scheduling system for the customer service reps that cut down on canceled shifts. I also learned web design, time sheet coding, and perfected my Excel skills.

I've attached my resume for your consideration and hope to speak with you soon about your needs for the role.

JOHN ROBERT CARLOS

Applicant


Republic of the Philippines
Department of Education
National Capital Region
Schools Division of Quezon City
QUIRINO HIGH SCHOOL
Molave St., Project 3, Quezon City

April 4, 2023

Dear Parents,

Work Immersion is a requirement for graduation as stipulated in DepEd Order No. 30, s. 2017. Hence, we request that you allow your son/daughter to actively participate in the program. In the event that any untoward incident will happen to him/her beyond the control of the school and the partner institution, the teacher and the institutions will not be held liable. Rest assured that your son/daughter will be provided with the necessary training for safety and will be given utmost care in the workplace.

Thank you very much for your usual support and cooperation.

Very truly yours,

Adviser

Noted by:

Work Immersion Teacher

Recommending Approval:

Helen P. Ingenero
Head Teacher VVSHS Focal Person/Chairman

Approved:

Remedios P. Danao, Ed. D.
Principal IV

PARENTS' PERMIT

I have considered the benefits my son/daughter John Robert Carlos Full Name
of 12 - Newton Year & Section will derive from the Work Immersion at LTO Name of Partner Institution
on April 11-25, 2023. Date of Work Immersion

We fully understand and allow our son/daughter John Robert Carlos to undertake the program.

We do not allow our son/daughter to undertake the program because _____

Mariissa F. Carlos
Parent's Signature over Printed Name

April 11, 2023
Date



Quirino High School
Address: Molave St., Project 3, Brgy. Duyan-Duyan, Quezon City
Telephone No.: 7744-3723/8508-7965
E-mail: quirinohighschool@gmail.com


Republic of the Philippines
Department of Education
National Capital Region
Schools Division of Quezon City
QUIRINO HIGH SCHOOL
Molave St., Project 3, Quezon City

WORK IMMERSION TRAINING

WAIVER

This waiver is in connection with on the work immersion program that John Robert Carlos of 12-Newton has requested and which you have accepted and confirmed. The student/trainee acknowledges that the permission granted by:

is made the condition, which he/she hereby accepts and agrees to, that the company will not assume any responsibilities whatsoever for any injury or accident which may happen to him/her within or outside the company premises, during the _____ hours period of the said program. It is understood that there is no employer-employee relationship between the company and the student/trainee.

This waiver will be in effect for the duration of the work immersion program schedules from: April 11 to April 22

Done this, _____ day of _____ at the City of Quezon.

John Robert Carlos
Student Trainee

MARISSA F. CARLOS
Parent/Guardian

WITNESS

Quirino High School

School Representative

Company Representative



Quirino High School
Address: Molave St., Project 3, Brgy. Duyan-Duyan, Quezon City
Telephone No.: 7744-3723/8508-7965
E-mail: quirinohighschool@gmail.com

NAME: John Robert Ong
YEAR & SECTION: 12 - Newton



DATE: 2/17/23

Republic of the Philippines
Department of Education
National Capital Region
Schools Division of Quezon City
QUIRINO HIGH SCHOOL
Molave St., Project 3, Quezon City

February 14, 2023

Dear Sir/Madam:

Work immersion is a key feature of the Senior High School Curriculum. One of the goals of the K to 12 Basic Education Program is to develop in learners the competencies, work ethics, and values relevant to pursuing higher education. Additionally, it is desired that greater congruence between basic education and national development targets will be achieved. Hence, Work Immersion has been incorporated into the curriculum. The goal of the subject is to provide students with opportunities:

- to become familiar with the workplace;
- for employment simulation; and
- to apply their competencies in area of specialization in authentic work environments.

In line with this, we would like to establish a partnership with you by interviewing our soon to immerse learners on February 15 and 17, 2023. This will add confidence and to establish a work performance and disciplines as they will tread a new path in the near future.

With this, we can assure that we will be able to come up a work immersion that will deem benefited to our school as we commence the learners the full potentials as mentioned in the above goals of the program will be attained.

Very truly yours,

MARILUZ L. RIBOROSO
Senior High School Focal Person for Partnership

Noted:

Lynne
HELEN P. INGENIERO
Head Teacher VI/Senior High School Focal Person

INTERVIEWER:

JULIUS A. SAUZA
Head Teacher III, TLE

HELEN P. INGENIERO
Head Teacher VI, English/Senior High School Focal Person

Passed the Interview

Needs Improvement

Passed the Interview

Needs Improvement

Recommendations: _____

Recommendation: _____

Approved:

DR. REMEDIOS P. DANAQ
Principal IV



Quirino High School
Address: Molave St., Project 3, Brgy. Duyan-Duyan, Quezon City
Telephone No.: 7744-3723/8508-7965
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LIABILITY WAIVER

I am fully aware of the duties and responsibilities I will undertake through the Work Immersion Program with cooperating industry through the request of Quirino High School:
I recognize the authority of my cooperating industry which I may be placed and submit myself to all the rules and regulations that may be imposed upon myself the following duties.
I renounce and waive any claim against the cooperating industry and the QUIRINO HIGH SCHOOL for any injury that I may sustain/loss that I suffer, personal/financial in the performance of my duties / function.

Name of Student: John Robert Carlos

Signature: John Robert Carlos

Date: April 3, 2023

PARENTAL/GUARDIAN'S CONSENT

And I, the minor's parent and/or legal guardian, allow my son/daughter to undergo work immersion for a minimum of eighty (80) hours starting on _____ until _____ in _____ partial fulfillment of the requirements for Senior High School.

It is understood that he/she abides by the rules and regulations that may be imposed by the Supervisor/Staff-in-Charge for his/her welfare and safety.

I fully agree to waive any responsibility on the part of Quirino High School, in case of any untoward incident that may happen to my son/daughter during the duration of the WORK IMMERSION.

Name of Parent/Legal Guardian: MARISSA F. CARLOS

Signature: Mariissa F. Carlos

Date: April 3, 2023



Quirino High School
Address: Molave St., Project 3, Brgy. Duyan-Duyan, Quezon City
Telephone No.: 7744-3723/8508-7965
Email: quirinohighschool@gmail.com

VACCINATION CARD

Please keep this record card, which includes medical information about the vaccine you have received.

QC PROTEKTODO
SA BAKUNANG SIGURADO

QUEZON CITY HEALTH DEPARTMENT

CARLOS

John Roberto Tampula

Last Name

First Name

Middle Name

Suffix

Oct 18, 2021 M

Sex

PhilHealth No.

Category

Dosage Seq	Date	Vaccine Manufacturer	Lot No.
1st Dosage	110921	PFIZER	PCB00001 S 110921
2nd Dosage	113021	PFIZER	PCB0002 S 110921

Vaccinator Name: Sheena Ross S. Bahisal, RN
License No. 0893241

Vaccinator Name: Canda, Lester B.
(# 0712334)

02691048

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REMINDER: PAALALA:

Return for a second dose!
Bumalik para sa ikalawang bakuna!

Ang iyong 2nd dose ay sa: 113021

Bring this vaccination record to every COVID-19 vaccination and related medical visit. Check with your healthcare provider to make sure you are not missing any doses.

For more information about COVID-19 please visit quezoncity.gov.ph/covid19_faqs/vaccine

You may report adverse reactions following the COVID-19 vaccination to 122 or your local Barangay Health Center

Dalhin ang card na ito sa takdang araw ng bakuna. Siguraduhin sa iyong health care provider na kumpleto ang iyong mga bakuna.

Para sa karagdagang impormasyon tungkol sa COVID-19 bumisita sa: quezoncity.gov.ph/covid19_faqs/Vaccine

Maaaring itawag sa 122 o pumunta sa pinakamalapit na health center para sa anumang mararamdamang o reaksyon kasunod ng iyong bakuna.



CERTIFICATION

The person whose name and signature appear on this card is a beneficiary of the National Health Insurance Program. He/She, including his/her qualified dependents, are entitled to the benefits and privileges of the Program by virtue of Republic Act No. 7875, as amended.

ATTY. DANTE A. GIERRAN, CPA
President and Chief Executive Officer (CEO)



REPUBLIC OF THE PHILIPPINES
Metropolitan Manila, Quezon City
Office of the Barangay Chairperson
Barangay Botocan, District IV, Quezon City
Tel. No. 8 636 9338



Control No. 2023-0116

April 4, 2023

HON. ROSALYN R. BALLAD
Barangay Chairperson

COUNCIL MEMBERS:

HON. CYRIL S. LEE
Chairperson
Comm. on Peace & Order
Comm. on Transportation

HON. ARTURO J. GARCIA
Chairperson
Comm. on Finance & Education

HON. JANE S. BARRIENTOS
Chairperson
Comm. on Appropriation
Comm. on Health

HON. BENJAMIN A. EREDIANO
Chairperson
Comm. on Infrastructure

HON. LORIGEN A. MUMAR
Chairperson
Comm. on NGO's, PO's & Livelihood
Vice Chairperson
Comm. on Health

HON. ERROL F. CEDO
Chairperson
Comm. on GAD & BCPC

HON. AMOR Y. MERCADO
Chairperson
Comm. on Clean & Green

HON. MARVIN M. GIMPES
SK Chairperson

MS. MA. LUISA H. FUENTES
Barangay Secretary

MS. IRENE E. JAVIER
Barangay Treasurer

C E R T I F I C A T I O N

TO WHOM IT MAY CONCERN:

This is to certify that Mr./Mrs./Ms. **JOHN ROBERT FAMPULA** **CARLOS**, single / widow / married, 18 years old, a Filipino citizen, a bona fide resident of Barangay Botocan with postal address at 0512 AREA 6 BRGY BOTOCAN, DIST. IV, QUEZON CITY, have never been charged for any kind of offenses and has no pending case before the Lupon Tagapamayapa of this barangay either civil or criminal case as of this date.

Issued on this 4th day of April 2023 for whatever legal purpose it may best serve.

Purpose: Work Immersion

For and by the authority of
ROSALYN RUIZ BALLAD
Barangay Chairperson



John Robert F. Carlos
Applicant's Signature

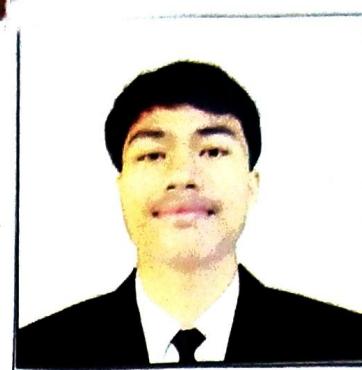
Jane S. Barrientos
JANE S. BARRIENTOS
Officer on Duty

Attested by:

M. Luisa H. Fuentes
MA. LUISA H. FUENTES
Barangay Secretary

CARLOS, JOHN ROBERT

F0512 Area 6 Brgy Botocan
162 Molave Street, Duyan-duyan, Quezon City
Contact Number: 09636283822
Email: carlos.136559100149@depedqc.ph



OBJECTIVE:

To look a job that fits my skills and to improve my knowledge about everything.

PERSONAL DETAILS:

Date of birth:	OCTOBERT 18, 2004	Gender:	Male
Place of birth:	Quezon City	Age:	18 years old
Civil Status:	Single	Citizenship:	Filipino
Linguistic Proficiency:	Tagalog and English	Religion:	Catholic
Father's name:	Roberto Carlos	Occupation:	Messenger
Mother's name:	Marissa Carlos	Occupation:	Street Sweeper

Person to be contacted in case of Emergency: Marissa Carlos

Contact number: 09636283822

EDUCATION:

Senior High School:	June 2018- Present Grade 12 (Computer Programming (Java) NC III) Grade 11 (Computer Programming (Oracle) NC III) Quirino High School
Junior High School:	Quirino High School (2017-2018)
Elementary:	Project 3 Elementary School (2013-2014)

SPECIAL SKILLS:

- Able to do Java Programming
- Knowledge about Microsoft Office
- Can operate computer effectively
- Excellent time management skills
- 40 Wpm Average typing speed

REFERENCES:

Name	Position	Number
Mr. Reynold Lorens M. Acal	SHS TVL-ICT Teacher I	0945 498 5517
Ms. Marisol B. Mabazza	SHS P.E Master Teacher II	0995 567 4878
Mrs. Benilda Bartilad	Master Teacher I	0942 565 6152

I hereby certify that all the information contained in the resume is correct and true to the best of my knowledge and understanding.

JOHN ROBERT CARLOS