

ON THE JOB TRAINING MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This agreement entered into this 08 MAR 2023 day of February 2023 in the City of Caloocan.

BY AND BETWEEN

The **LAND TRANSPORTATION OFFICE** represented by its **OIC of Human Resource Development Section, MS. LADIE LYN G. FUDERANAN** with office address at **LTO Central Office, East Ave., Quezon City** referred to as **THE COMPANY**.

-and-

The **GOLDEN LINK COLLEGE FOUNDATION, INC.** represented by its **Vice President for Administrative Services, MS. REKHA L. NAHAR** with office address at **Waling-Waling along Doña Aurora Sts., Brgy. 177, Camarin, Caloocan City, Metro Manila**, hereinafter referred to as **THE SCHOOL**.

WITNESSETH

WHEREAS THE SCHOOL recognizes the necessity of learning by doing the application of actual work of the things the student reads in books and hears inside the classrooms, and the experience of day-to-day working environment relevant to the student's course;

WHEREAS THE SCHOOL requires its college students in pertinent courses to undergo on-the-job training as a prerequisite to graduation;

WHEREAS Sec. 13, Art. II of the Constitution provides that the state recognizes the vital role of the youth in nation-building and shall promote and protect their physical, moral, spiritual, intellectual and social well-being and shall inculcate in the youth the patriotism and nationalism, and encourage their involvement in public and civic affairs;

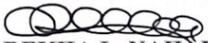
WHEREAS the state recognizes the complementary roles of public and private institutions in the educational system and exercises reasonable supervision and regulation of all educational institutions (Sec. 4 Art. XIV);

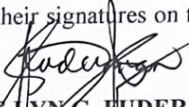
NOW THEREFORE, the parties to the agreement, for and in consideration of the foregoing, hereby agree to allow the students of **THE SCHOOL** to undergo ON-THE-JOB TRAINING in **THE COMPANY** or in any of its field offices in Metro Manila subject to the following rules and regulations, to wit:

1. The concerned supervisor or personnel shall not allow the students to handle sensitive or confidential matter and/or give them access to the sensitive or confidential document or record;
2. The role of the students shall be assigned to activities related to any of the following:
 - a. Psychological testing
 - b. Seminar/training
 - c. Placement (recruitment and selection)
 - d. Timekeeping
 - e. Payroll (compensation and benefits)
 - f. And other tasks related to training in the practice of Psychology;
3. That the assigned supervisor shall teach and train the student and closely supervise the work performed by him/her;


4. That the school shall submit the following:
 - a. Written endorsement of **THE SCHOOL** that the purpose of the OJT is purely academic,
 - b. Name of the student/s
 - c. Duration of the OJT, and
 - d. Schedule of training in the morning and in the afternoon as the case may be;
5. Upon the completion of the OJT, a certificate of completion specifying the exact number of hours worked by each student shall be issued by the acting supervisor concerned;
6. That **THE SCHOOL** shall acknowledge the completion of the training by the student or students;
7. That the grant of permission shall not relieve the acting supervisor of any administrative responsibility for acts of malfeasance of the student and shall be without prejudice to any liability on the part of the students and **THE SCHOOL**;
8. That violation of said policies, rules and regulations shall be a sufficient ground for the termination of this training agreement.
9. The term of agreement covers **FEBRUARY 2023** to **FEBRUARY 2025**.
10. This Memorandum of Agreement shall become effective upon signature of both parties and implementation will begin immediately and shall continue to be valid hereafter until written notice is given by either party thirty (30) days prior to the date of intended termination.

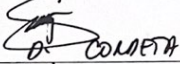
IN WITNESS WHEREOF, the parties have hereunto affixed their signatures on the date and in the place above stated.


MS. REKHA L. NAHAR
 Vice President for Administrative Services
 Golden Link College Foundation, Inc.


MS. LADIE LYN G. FUDERANAN
 OIC, Human Resource Development Section
 Land Transportation Office

SIGNED IN THE PRESENCE OF:


MS. LEYVALHATI T. BRIONES, LPT, RPM
 Practicum Adviser
 Golden Link College Foundation, Inc.



JOVEN D. COMETA
 OJT COORDINATOR

ACKNOWLEDGMENT

Subscribed and sworn to before me this 08 MAR 2023, 2023 hereunto affix their signatures having sworn to me their identification as indicated below. All known to me the same persons who executed the foregoing instrument, and they acknowledged to me that the same is their free and voluntary deed.

Name	ID/ Passport No.	Issued at	Issued on
Ms. Rekha L. Nahar	P0271262B	DFA NCR North	Jan. 16, 2019
Ms. Ladie Lyn G. Fuderanan			

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 Page No. 05
 Book No. XXXIII-B
 Series of 2023.


ATTY. CONCEPCION P. VILLARENA NOTARY PUBLIC
 Notary Public
 PTR No. 3716371 / January 3, 2023 C.C.,
 IBP No. 167803 / November 25, 2021 C.C.,
 Roll No. 30457 / 05-09-1980
 MCLE VII-0006994 / 09-21-2021
 ADM. MATTER No. NP-005 (2022-2023)
 TIN NO. 131-942-754