

SKYLORD QUITON ALCALDE

50-C Fortune Street. Payatas A Quezon City
skylordalcalde@gmail.com
Number 09150271555



OBJECTIVE

To pursue a highly rewarding career, seeking a job in a challenging and healthy work environment where I can utilize my skills and knowledge efficiently for organizational growth.

EXPERIENCE

03/07/2022 Polarr Azanje Construction

- Labor

EDUCATION BACKGROUND

Elementary School

Haiyah Academy

Sy 2006 -2007

High School

Himalayan Christian School Of Everlasting Inc.

Sy 2011 - 2012

College School

Bestlink College of the Philippine

Major in Information Technology

Sy 2022

PERSONAL INFORMATION

Name Skylord Alcalde

Height 5.11

Age 27

Weight 57 kg

Birthday December 02 1995

Religion Catholic

Gender Male

Contact 09150271555

Mother Name Oliva Q. Coloma

Occupation OF

Father Name Richard C. Alcalde

Occupation N/A

SKYLORD Q. ALCALDE

Applicant



Republic of the Philippines
Department of Transportation and Communications
LAND TRANSPORTATION OFFICE
East Avenue, Quezon City

167-5

DATE

On-the-Job Training Contract

I, Skylord Q. Alcalde, a student presently enrolled at Bestlink College of the Philippines, pursuant to the Memorandum Circular dated 10 January 1975 of the Labor, hereby abide by the following terms and conditions in connection with the practicum course or on-the-job training with the Land Transportation Office:

1. That I shall observe all existing reasonable office rules and regulations of the LTO while on training;
2. That I shall not claim nor be paid any compensation whatsoever while on training;
3. That the LTO shall have no liability for any injury and/or incapacity that may befall me while inside the LTO compound and its premises due to my fault or negligence or fortuitous event while undergoing training;
4. That I shall undergo office training in the LTO in compliance with the requirements of my course;
5. That I shall submit all the necessary requirements required by the Office before undergoing training.

In witness hereof, I have hereunto set my signature on this ____ day of ____
at _____.

Conform5e:

Student-Trainee
With my Parental Consent

Teacher-Supervisor

Parent/Guardian's Name and Address

Action by the Office

To: _____

Having complied with the required documents and condition for On-the-Job Training, your request for office training at the _____, this Office is hereby granted subject to the final approval by the Assistant Secretary.

Recommending Approval:

LADIE LYN G. FUDERANAN
Administrative Officer IV
OIC, Human Resource Development Section



Bestlink College of the Philippines
College of Computer Studies
Novaliches, Quezon City



March 13, 2023

MS. Lady Lyn G. Fuderanan

OIC- Human Resource Dev Section
East Ave. Quezon City

Dear Ma'am,

Greetings!

In line with our objective to provide our student with a holistic, quality and relevant education in all discipline, we have always emphasized a dynamic curriculum; hence, instruction is pragmatic in approach. Students are given the best training after having finished the theoretical requirements in school.

It is in this context that this office wishes to recommend, **Mr. Skylord Q. Alcalde** a **Bachelor of Science in Information Technology (BSIT)** student to undergo training in your company, of two fifty (250) hours.

We look forward for your favorable response on this matter. Thank you for being a part of our thrust to provide the youth with quality education.

Very truly yours,


Mr. Vincent Carlo T. Garados
Practicum Coordinator

Noted by:


Mr. Rommel J. Constantino
Head, CCS/BSIT