## INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

ARTHUR C. BUENAAGUA of Supply Unit, Property Section, Administrative Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of July 1 to december 31, 2023

Ratee
Date: 2 20 23

Reviewed by :		Date	Approved by :			Date	
MARIA CLARISSA G. OGSIMER OIC, Pipperty Section	2/22/24	LOUELLA V.MUTIA OIC Administrative Division					
QUTPUT	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT			Ratings		
Core Function	(raiget · measure)			Q E			Remarks
OUTPUT 1			Q		Т	A	
Receive Accountable Forms and	Receives Accountable Form and Non -						
Non-Accountable Forms, Driver	Accountable Forms , Driver's License Cards			4	4		
License Cards (DL, CL and SP)	from the supplier with 100% accuracy						
OUTPUT 2							
Release Accountable Forms and	Releases Accountable Form and Non -						
Non-Accountable Forms, Driver	Accountable Forms , Driver's License Cards						$\Lambda$
License Card ( DL , CL and SP)	to the Regional Offices with 100% accuracy						
OUTPUT 3							
Monitors the status of the	Monitors the status of Accountable						
Accountable and Non-Accountable	and Non-Accountable Forms from the						
Forms from the National Printing	National Printing Office and APO						Aller
Office and APO	with 100% accuracy						

Support Function					Remarks
OUTDUE :					
DUTPUT 1					
Perform others as a	the state of the state of				
Perform other duties per instructions of	Performs other duties per instructions of				
ny immediate supervisor	my immediate supervisor with 100% accuracy				
at-10					
Final Average Rating					
Final Average Rating Adjectival Rating	elopment Purposes :				
Final Average Rating Adjectival Rating Comments and Recommendation for Dev	elopment Purposes :				
Total Over-all Rating Final Average Rating Adjectival Rating Comments and Recommendation for Dev Discussed with:	elopment Purposes :  Date :	Assessed by:	Date	Final Ranking by:	Date
Final Average Rating Adjectival Rating Comments and Recommendation for Dev		Assessed by: I certify that I discussed my assessment of the performance with the employee	Date Urnly	Final Ranking by:	Date
Final Average Rating Adjectival Rating Comments and Recommendation for Dev	Date :	I certify that I discussed my assessment of the performance with the employee	Date  Umly	Final Ranking by:  LOUELLA V.MUTIA  Head of Division	Date

## INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I ARTHUR C. BUENAAGUA of Supply Unit, Property Section, Administrative Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of January 1 to June 30, 2023

ARTHUR C. BUENAAGUA

Ratee

ate: 1/20/2

Reviewed by:		Date	App	proved	by:		Date	
MARIA CLARISSA G. GGIMER OIC, Perperty Section	Hawky		LOUELLA V.MUTIA OIC , Administrative Division					
ØUТРUТ	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT		Ratings				
OUTPUT 1					U		Remarks	
			Q	E	T	A		
Receive Accountable Forms and	Receives Accountable Form and Non -							
Non-Accountable Forms, Driver	Accountable Forms , Driver's License Cards							
License Cards ( DL , CL and SP)	from the supplier with 100% accuracy							
OUTPUT 2								
Release Accountable Forms and	Releases Accountable Form and Non -							
Non-Accountable Forms, Driver	Accountable Forms , Driver's License Cards							
License Card ( DL , CL and SP)	to the Regional Offices with 100% accuracy			-				
ОИТРИТ 3								
fonitors the status of the	Monitors the status of Accountable							
countable and Non-Accountable	and Non-Accountable Forms from the							
rms from the National Printing	National Printing Office and APO							
ice and APO	with 100% accuracy							

Franction						Remarks
Support Function						
OUTPUT 1						
0011011						
Perform other duties per instructions of	Performs other duties per instructions of					
my immediate supervisor	my immediate supervisor with 100% accuracy					
Total Over-all Rating						
Final Average Rating						
Adjectival Rating						
Comments and Recommendation for Dev	relanment Purposes :					
Discussed with :	Date :	Assessed by: I certify that I discussed my assessment of the performance with the employee	Date	Final Ranking	ı by:	Date
ARTHUR C. BUENAAGUA  Employee	2/20/2023	MARIA CLARISSA G'OGSIMER Immediate Supervisor	2/27/2	LOUEJ Head	LA V.MUTIA of Division	
egend 1 - Quality 2 - Ef	ficiency 3 - Timeliness 4 - Average					

5 - Outstanding

4 - Very Satisfactory

Rating

1 - Poor

2 - Unsatisfactory

3 - Satisfactory