
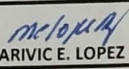


INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)



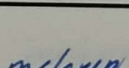
I, ESVIMIN E. GARCIA of the TREASURY SECTION, FINANCIAL DIVISION, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of Jan to June 2023

ESVIMIN E. GARCIA
Administrative Officer V

Reviewed by :	Date:	Approved by :	Date:
 EUFRECINA D. BALON Chief, Treasury Section	<u>02/28/23</u>	 MARIVIC E. LOPEZ Chief, Financial Division	<u>02/28/23</u>

TARGET (Based on DBM-CSC Form No. 1)	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENTS	RATINGS				
			5	4	3	2	1
			Outstanding	Very Satisfactory	Satisfactory	Unsatisfactory	Poor
STRATEGIC PRIORITY			Quality	Efficiency	Timeliness	Average	Remarks
	To undertake tasks/functions/projects that could help in improving the disbursement system of this Section.						
CORE FUNCTIONS							
	To constantly monitor balance of cash allocation that may affect the immediate processing of payments:						
Preparation of Checks and LDDAP and all of the LBP requirements for payment of approved vouchers	To prepare Checks, LDDAP, NTAs, Advice of Checks Issued and Cancelled (ACIC) and Summary of LDDAP-ADAs issued and Invalidated ADA Entries (SLIAE) and Financial Data Entry System (Fin Des 3.0) with 100% accuracy and immediately upon receipt of the vouchers.						
Cashiering Functions	To receive payment of fees and charges from clients and issue official receipts (OR) with no error and within 5 minutes upon receipt and to deposit all collections the following day.						
SUPPORT FUNCTIONS							
Preparation of Reports	To prepare Report of Checks Issued (RCI), Accountability Report, et al., with 100% accuracy following a prescribed format and to submit said report before deadline.						
	To perform other functions as required						
Total Over-all Rating							
Final Average Rating							
Adjectival Rating			Very Satisfactory				

Comments and Recommendation for Development Purposes :

Discussed with :	Assessed by :	Final Ranking by :	Date :
 ESVIMIN E. GARCIA Administrative Officer V	 EUFRECINA D. BALON Chief, Treasury Section	 MARIVIC E. LOPEZ Chief, Financial Division	<u>28 February 2023</u>

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, ESVIMIN E. GARCIA of the TREASURY SECTION, FINANCIAL DIVISION, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of July to December 2023

ESVIMIN E. GARCIA
Administrative Officer V

Reviewed by :	Date:	Approved by :	Date:
<u>EUFRECINA D. BALON</u> Chief, Treasury Section	<u>02/28/23</u>	<u>MARIVIC E. LOPEZ</u> Chief, Financial Division	<u>02/28/23</u>

TARGET (Based on DBM-CSC Form No. 1)	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENTS	RATINGS				
			5 Outstanding	4 Very Satisfactory	3 Satisfactory	2 Unsatisfactory	1 Poor
STRATEGIC PRIORITY			Quality	Efficiency	Timeliness	Average	Remarks
	To undertake tasks/functions/projects that could help in improving the disbursement system of this Section.						
CORE FUNCTIONS							
	To constantly monitor balance of cash allocation that may affect the immediate processing of payments:						
Preparation of Checks and LDDAP and all of the LBP requirements for payment of approved vouchers	To prepare Checks, LDDAP, NTAs, Advice of Checks Issued and Cancelled (ACIC) and Summary of LDDAP-ADAs issued and Invalidated ADA Entries (SLIIAE) and Financial Data Entry System (Fin Des 3.0) with 100% accuracy and immediately upon receipt of the vouchers.						
Cashiering Functions	To receive payment of fees and charges from clients and issue official receipts (OR) with no error and within 5 minutes upon receipt and to deposit all collections the following day.						
SUPPORT FUNCTIONS							
Preparation of Reports	To prepare Report of Checks Issued (RCI), Accountability Report, et al., with 100% accuracy following a prescribed format and to submit said report before deadline.						
	To perform other functions as required						
Total Over-all Rating							
Final Average Rating							
Adjectival Rating			Very Satisfactory				
Comments and Recommendation for Development Purposes :							
Discussed with :	Assessed by :	Final Ranking by :	Date :				
<u>ESVIMIN E. GARCIA</u> Administrative Officer V	<u>EUFRECINA D. BALON</u> Chief, Treasury Section	<u>MARIVIC E. LOPEZ</u> Chief, Financial Division	28 February 2023				