
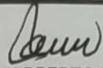
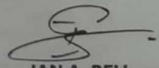
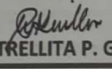
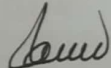


INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, IAN A. RELI of the PLATE MAKING PLANT, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of January to June 2022.

IAN A. RELI

RATEE

Reviewed by :	Date:	Approved by :	Date:
 ESTRELLITA P. GUILLEN ADMINISTRATIVE ASSISTANT II		 ENGR NORBERTO D. ESPINO III HEAD OF DIVISION	01 - 28 - 2023
OUTPUTS	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENTS	RATINGS
Based on their respective duties and functions as indicated in their Contract.	Determine the type and number of outputs the office is mandated to deliver.	Determined the type and the number of outputs at the office is mandated to deliver with 95 % accuracy	5 Outstanding 4 Very Satisfactory 3 Satisfactory 2 Unsatisfactory 1 Poor
STRATEGIC PRIORITY			Quality Efficiency Timeliness Average Remarks
FINISHED PLATE INSPECTOR	To check the embossing, foiling and correctness of the finished license plates with 95% accuracy (2,000 pieces quota)	Checked the embossing, foiled and corrected of the finished license plates (2,500 pieces quota) with 95% accuracy.	4 5 5 4.6667
CORE FUNCTION			Quality Efficiency Timeliness Average Remarks
5S & Trainor	Maintain the cleanliness inside the plant day by day and supervised the newly hired Job Order	Maintained the cleanliness inside the plant day by day and supervised the newly hired Job Order with 95% accuracy.	4 5 5 4.6667
DELIVERY	Double checked the number of boxes versus on the Production Order and Delivery Receipt before to deliver to the Plate Unit	Double checked the number of boxes versus on the Production Order and Delivery Receipt before to delivered to the Plate Unit with 95% accuracy.	4 5 5 4.6667
SUPPORT FUNCTION			Quality Efficiency Timeliness Average Remarks
OTHER DUTIES AS ASSIGNED	Check the quality of the foiled plates and pack with 95% accuracy	Checked the quality of the foiled plates and pack with 99% accuracy	4 4 5 4.3333
Total Over-all Rating			16 19 20 18.333
Final Average Rating			8 9.5 10 4.5833
Adjectival Rating			Very Satisfactory
Comments and Recommendation for Development Purposes :			
Discussed with :	Assessed by :	Final Ranking by :	Date :
 IAN A. RELI EMPLOYEE	 ESTRELLITA P. GUILLEN ADMINISTRATIVE ASSISTANT II	 ENGR NORBERTO D. ESPINO III HEAD OF DIVISION	02 - 28 - 2023