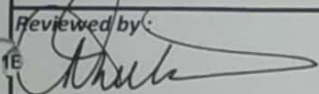


INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

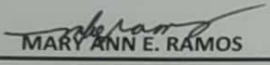
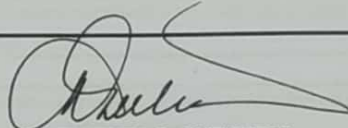
I, MARY ANN E. RAMOS of the Operation Division-Registration Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of January-June, 2022.

MARY ANN E. RAMOS

Ratee

Reviewed by:	Date	Approved by:	Date
 MERCEDITA E. GUTIERREZ Immediate Supervisor		DANILO J. ENCELA Head of Office	

OUTPUT	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT	5 - Outstanding 4 - Very Satisfactory 3 - Satisfactory 2 - Unsatisfactory 1 - Poor				Remarks
			Ratings				
STRATEGIC PRIORITY			Q	E	T	A	Remarks
CORE FUNCTION							
RECORDS MANAGEMENT	Receives and evaluates all New Applications for MAIRDOEs Accreditation of Region VI, VII, VIII and XI with 100% efficiency.	Accreditation were received and evaluated with 99% accuracy.	5	5	5	5	
			Q	E	T	A	Remarks
	Encodes and prints the Certificate of Accreditation for MAIRDOEs Accreditation of Region VI, VII, VIII and XI with 100% efficiency.	Application were encoded, printed and submitted for signature with 98% accuracy.	5	5	4	4.6	
			Q	E	T	A	Remarks
	Receives online submission of all New Application for MAIRDOEs Accreditation with 100% efficiency.	Online MAIRDOEs application were received and evaluated with 99% accuracy.	5	5	5	5	

SUPPORT FUNCTION			Q	E	T	A	Remarks
UPDATING/REPORTING	Encodes and updates MAIRDOEs records with 100% efficiency.	MAIRDOEs records were encoded and updated with 99% accuracy.	5	5	5	5	
	Prepares Indorsement letter send out approved MAIRDOEs Certificate of Accreditation of Region VI, VII, VIII and XI to GSS with 100% efficiency.	MAIRDOEs Certification of Accreditation were sent in the regions with 98% accuracy.	5	5	4	4.6	
	Encodes, updates and consolidates data on MV Registration and Drivers License Transactions with 100% efficiency.	Statistics Reports were prepared and consolidated with 90% accuracy.	5	4	4	4.3	
	Receives and records New Application for MAIRDOEs Accreditation of all Regions with 100% efficiency.	New Application for MAIRDOEs Accreditation of all Regions were received and recorded with 99% accuracy.	5	5	5	5	
	Perform other tasks as maybe assigned by my superiors from time to time.						
Total Over-All Rating			35	34	32	33.6	
Final Average Rating			5	4.8	4.5	4.7	
Adjective Rating			Very Satisfactory				
Comments and Recommendation for Development Purposes :							
Discussed with :		Date	Assessed by:		Date	Final Ranking by:	Dated
 MARY ANN E. RAMOS Economist III		February 22, 2023	 MERCEDITA E. GUTIERREZ Head of Section		Date DANILLO J. ENCELA Head of Office		

Legend : (1) QUANTITY (2) EFFICIENCY (3) TIMELINESS (4) AVERAGE