

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I WALTER DABUET of Supply Unit, Property Section, Administrative Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of July 1 to December 31, 2023



WALTER DABUET

Ratee

Date: _____

Ratee
02/20/23

Reviewed by :		Date	Approved by :				Date
MARIA CLARISSA Q. OGSIMER OIC, Property Section	2/21/21		LOUELLA V. MUTIA OIC, Administrative Division				
OUTPUT	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT	Ratings				Remarks
Core Function			Q	E	T	A	
OUTPUT 1							
Segregation of files of RIS and IRA for COA and Accounting	The files of RIS and IRA for COA and Accounting Section's copies segregated with 100% accuracy						
Section's copies							
OUTPUT 2							
Indexing & Filling of Office Supplies Stock Card	Maintains/updates records of the Accountable Forms and Non- Accountable Forms with 100% accuracy						
OUTPUT 3							
Serves as services driver of supply unit	Serves as service driver of Supply Unit from C.O to DOST & PS-DBM regarding testing of LTO forms & payment of procured office supply with 100% accuracy						


OUTPUT 1						
Perform other duties per instructions of my immediate supervisor		Performs other duties per instructions of my immediate supervisor with 100% accuracy				
Total Over-all Rating						
Final Average Rating						
Adjectival Rating						
Comments and Recommendation for Development Purposes :						
Discussed with :	Date :	Assessed by: I certify that I discussed my assessment of the performance with the employee	Date	Final Ranking by:	Date	
	02/20/23		2/22/23	LOJELLA V. MUTIA		
WALTER DABUET Employee		MARIA CLARISSA S. OGSIMER Immediate Supervisor		Head of Division		

Legend 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average

Rating 1 - Poor 2 - Unsatisfactory 3 - Satisfactory 4 - Very Satisfactory 5 - Outstanding

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

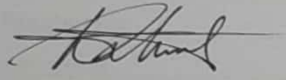

I, WALTER DABUET of Supply Unit, Property Section, Administrative Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of January 1 to June 30, 2023

in accordance

WALTER DABUET

Ratee

Date: 02/20/23

Reviewed by :	Date	Approved by :	Date	
MARIA CLARISSA G. OSSIMER OIC, Property Section		LOUELLA V. MUTIA OIC, Administrative Division		
OUTPUT	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT	Ratings	Remarks
Core Function			Q E T A	
OUTPUT 1				
Segregation of files of RIS and	The files of RIS and IRA for COA and Accounting			
IRA for COA and Accounting	Section's copies segregated with 100% accuracy			
Section's copies				
OUTPUT 2				
Indexing & Filing of	Maintains/updates records of the			
Office Supplies Stock Card	Accountable Forms and Non-			
	Accountable Forms with 100% accuracy			
OUTPUT 3				
Serves as services driver	Serves as service driver of Supply Unit			
of supply unit	from C.O to DOST & PS-DBM regarding testing			
	of LTO forms & payment of procured office supply			
	with 100% accuracy			

OUTPUT 1						
Perform other duties per instructions of my immediate supervisor		Performs other duties per instructions of my immediate supervisor with 100% accuracy				
Total Over-all Rating						
Final Average Rating						
Adjectival Rating						
Comments and Recommendation for Development Purposes :						
Discussed with :	Date :	Assessed by:	Date	Final Ranking by:	Date	
	02/20/23	I certify that I discussed my assessment of the performance with the employee				
WALTER DABUET Employee		MARIA CLARISSA G. GSIMER Immediate Supervisor	2/20/23	LOUELLA V. MUTIA Head of Division		

Legend

1 - Quality

2 - Efficiency

3 - Timeliness

4 - Average

Rating

1 - Poor

2 - Unsatisfactory

3 - Satisfactory

4 - Very Satisfactory

5 - Outstanding