



MICHAELLA JOYCE V. GARCIA

Home Address : No. 38 Mabilis St, Barangay Pinyahan, Quezon City
 Cellphone Number : 09759577220
 E-mail Address : garcia.404931150315@depedqc.ph
 Date of Birth : July 9, 2005
 Gender : Female
 Field of Training : Humanities and Social Sciences

EDUCATION	YEAR GRADUATED
JOSE VELASQUEZ. PALMA SENIOR HIGH SCHOOL <i>Senior High School</i>	in progress (2023)
EBENEZER BIBLE COLLEGE AND SEMINARY <i>Junior High School</i>	2021
EBENEZER BIBLE COLLEGE AND SEMINARY <i>Elementary School</i>	2017

Field of Study	HUMANITIES AND SOCIAL SCIENCES
Relevant Work Experience	N/A
Skills / Qualifications	Computer Skills: <i>Well verse in Microsoft Word, and MicrosoftPowerPoint</i> NCII Certificate: <i>N/A</i>
Special Awards / Honors / Certificates	<ul style="list-style-type: none"> • With Honors Awardee SY. 2022-2023 • With Honors Awardee SY. 2020-2021 • With Honors Awardee SY. 2016-2017
Activities & Interests	<ul style="list-style-type: none"> • Writing Skills (<i>reading and writing in English</i>) • Communication Skills (<i>Fluent in English</i>)

Republic of the Philippines
Department of Transportation and Communications
LAND TRANSPORTATION OFFICE
East Avenue, Quezon City

173-9

DATE

On-the-Job Training Contract

I, Michaela Joyce V. Garcia, a student presently enrolled at Jose Velasquez Palma Senior High School, pursuant to the Memorandum Circular dated 10 January 1975 of the Labor, hereby abide by the following terms and conditions in connection with the practicum course or on-the-job training with the Land Transportation Office:

1. That I shall observe all existing reasonable office rules and regulations of the LTO while on training;
2. That I shall not claim nor be paid any compensation whatsoever while on training;
3. That the LTO shall have no liability for any injury and/or incapacity that may befall me while inside the LTO compound and its premises due to my fault or negligence or fortuitous event while undergoing training;
4. That I shall undergo office training in the LTO in compliance with the requirements of my course;
5. That I shall submit all the necessary requirements required by the Office before undergoing training.

In witness hereof, I have hereunto set my signature on this _____ day of _____ at _____.

Conform5e:

Student-Trainee
With my Parental Consent

Teacher-Supervisor

Parent/Guardian's Name and Address

Action by the Office

To: _____

Having complied with the required documents and condition for On-the-Job Training, your request for office training at the _____, this Office is hereby granted subject to the final approval by the Assistant Secretary.

Recommending Approval:

LADIE LYN G. FUDERANAN
Administrative Officer IV
OIC, Human Resource Development Section



Republic of the Philippines
LUNGSOD QUEZON
TANGGAPAN NG PUNONG BARANGAY
(Office of the Barangay Captain)



BARANGAY

PINYAHAN

JESUS "CARL" LIPNICA
Punong Barangay

KAGAWADS:

RICARDO A. VILLAFLORES

MARITES M. PALMA

MARITES T. FAJARDO

SUSAN DUMAPAT LAYA

ANNA MARIE U. ASPE

EDWIN C. BERNAL

ANTHONY T. PRODICALIDAD

ALFREDO L. CARIAGA JR.

SK Chairman

CAROL T. CAGURANGAN
Barangay Secretary

LIEZEL S. LITERATO
Barangay Treasurer

Tel. No. 02-8921-6243
09954594612
02-7752-6042

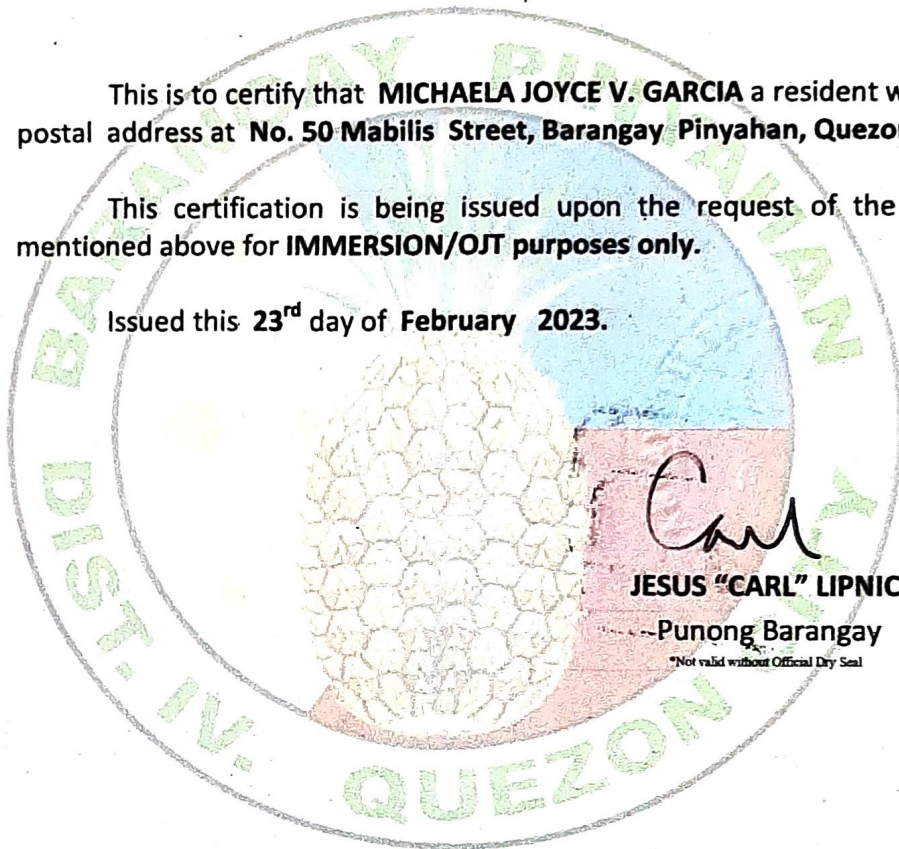
Revised Short Letterhead
December 1, 2009

CERTIFICATION OF RESIDENCY

This is to certify that **MICHAELA JOYCE V. GARCIA** a resident with postal address at **No. 50 Mabilis Street, Barangay Pinyahan, Quezon City.**

This certification is being issued upon the request of the name mentioned above for **IMMERSION/OJT purposes only.**

Issued this **23rd** day of **February 2023.**



JESUS "CARL" LIPNICA
Punong Barangay

*Not valid without Official Dry Seal



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