

ALIMPOLOS AILA MARIE DOMINGO

C-111 Nia Road Brgy.Pinyahan, Quezon City

Contact No: 09510744337

Email address: ailaalimpos123@gmail.com



OBJECTIVE:

To pursue a career that allows me to contribute and use my service, strength and skills in any efficient way possible and ability to work well with people.

PERSONAL INFORMATION:

- | | | | |
|--------------------------|-------------------|-------------------------|--------------------|
| • Age: | 22 years old | • Father's Name: | Julito V. Alimpos |
| • Gender: | Female | • Occupation: | |
| • Date of birth: | May 4,2000 | • Mother's Name: | Maribel D. Alimpos |
| • Place of birth: | Quezon City | Occupation: | |
| | Canteen Helper | | |
| • Citizenship: | Filipino | | |
| • Religion: | Iglesia ni Cristo | | |

EDUCATIONAL ATTAINMENT:

- | | | |
|--------------------|---|---|
| COLLEGE | : | ICCT Colleges
V.V. Soliven Avenue II, Brgy. San Isidro Cainta, 1900 Rizal |
| SENIOR HIGH | : | Asian College
1013 Aurora Boulevard, 1102 Quezon City
Graduated in 2018 |
| JUNIOR HIGH | : | Flora A. Ylagan High School
#52 Malakas Street Brgy.Pinyahan , Quezon City
Graduated in 2016 |
| PRIMARY | : | Obrero Elementary School
Barangay Obrero, Butuan City
Graduated in 2012 |

SKILLS:

- Communication Skills
- Flexible
- Hardworking
- Willing to be train and learn
- Computer Literate


AILA MARIE D. ALIMPOLOS
Applicant

Republic of the Philippines
Department of Transportation and Communications
LAND TRANSPORTATION OFFICE
East Avenue, Quezon City

DATE

On-the-Job Training Contract

I, Aia Marie D. Alimpos, a student presently enrolled at lect College, pursuant to the Memorandum Circular dated 10 January 1975 of the Labor, hereby abide by the following terms and conditions in connection with the practicum course or on-the-job training with the Land Transportation Office:

1. That I shall observe all existing reasonable office rules and regulations of the LTO while on training;
2. That I shall not claim nor be paid any compensation whatsoever while on training;
3. That the LTO shall have no liability for any injury and/or incapacity that may befall me while inside the LTO compound and its premises due to my fault or negligence or fortuitous event while undergoing training;
4. That I shall undergo office training in the LTO in compliance with the requirements of my course;
5. That I shall submit all the necessary requirements required by the Office before undergoing training.

In witness hereof, I have hereunto set my signature on this _____ day of _____ at _____.

Conform5e:

Student-Trainee
With my Parental Consent

Teacher-Supervisor

Parent/Guardian's Name and Address

Action by the Office

To: _____

Having complied with the required documents and condition for On-the-Job Training, your request for office training at the _____, this Office is hereby granted subject to the final approval by the Assistant Secretary.

Recommending Approval:

LADIE LYN G. FUDERANAN
Administrative Officer IV
OIC, Human Resource Development Section

**ON-THE- JOB TRAINING / PRACTICUM / INTERNSHIP AGREEMENT AND LIABILITY WAIVER****KNOW ALL MEN BY THESE PRESENTS:**

This On-The-Job Training / Practicum/Internship Agreement and Liability Waiver, made and executed by

Name (FN, MN, LN): AILA MARIE DOMINGO ALIMPOLOS	Course: BS COMPUTER SCIENCE	ID Number: 20181857
Home Address: C-111 NIA ROAD BRGY PINYAHAN, QUEZON CITY		

Filipino of legal age, hereinafter referred to as **OJT TRAINEE/STUDENT INTERN**.

- and -

Company Name: LTO	Business Type: Human Resource Development Section	Years of Operation: 58 years
Office Address: East Avenue, Quezon City		

herein referred to as **HOST TRAINING ESTABLISHMENT (HTE)**

WITNESSETH

THAT, the **ICCT COLLEGES FOUNDATION, INC.** or **ICCT Colleges** of which school the **OJT Trainee/Student Intern** is a student, has requested the **HTE** to allow OJT Trainee/Student Intern to undergo on-the-job training / practicum / internship for a minimum of 162 hours as part of his/her academic requirement.

THAT, the **HTE** is willing to accommodate the request of **ICCT Colleges** and to allow the **OJT Trainee/Student Intern** to undergo practical training, subject to the following terms and conditions:

1. During the period of his/her on-the-job training / practicum / internship, the HTE shall not be bound to pay the OJT Trainee/Student Intern any salary, allowance or compensation but may do so if it wishes;
2. The OJT Trainee/Student Intern shall abide by all rules and regulations observed by the HTE employees during his/her on-the-job training/practicum with the COMPANY and shall exercise care and diligence in the task assigned to him/her;
3. The HTE shall not in any way be held liable for injury/ies and/or accident/s that the OJT Trainee/Student Intern may suffer in the course of his/her training;
4. The HTE shall be held free and harmless from any liability for damage or injury to third parties which may be occasioned by intentional or negligent act by the OJT Trainee/Student Intern;
5. The OJT Trainee/Student Intern or if a minor, his/her PARENT/GUARDIAN binds himself/herself to indemnify the HTE for damages which may be caused on any property by the OJT Trainee/Student Intern intentional or negligent acts;
6. It is clearly understood that during the period of his/her training and presence in the HTE, no employer-employee relationship exists between the OJT Trainee/Student Intern and the HTE;
7. This **ON-THE-JOB TRAINING / PRACTICUM / INTERNSHIP AGREEMENT AND LIABILITY WAIVER** will be in effect for the whole duration of the training.

IN WITNESS WHEREOF, I/We have affirmed my/our signature(s) hereunto on the date mentioned below at Cainta, Rizal, Philippines.

OJT Trainee AILA MARIE D. ALIMPOLOS Name	Parent/Guardian MARIBEL D. ALIMPOLOS Name	Company Representative MS. LADIE LYN FUDERANAN Name	School Representative MS. NIKKA ROSE MACALINAO Name
Date: January 13, 2023		Control Number: 09510744337	



ICCT COLLEGES FOUNDATION, INC.

Office of Student Affairs

V. V. Soliven Avenue II, Cainta, Rizal, Philippines

Tel. No. 249-1049 / 50

ON-THE- JOB TRAINING / PRACTICUM / INTERNSHIP AGREEMENT AND LIABILITY WAIVER

KNOW ALL MEN BY THESE PRESENTS:

This On-The-Job Training / Practicum/Internship Agreement and Liability Waiver, made and executed by

Name (FN, MN, LN): AILA MARIE DOMINGO ALIMPOLOS	Course: BS COMPUTER SCIENCE	ID Number: 20181857
Home Address: C-111 NIA ROAD BRGY PINYAHAN, QUEZON CITY		

Filipino of legal age, hereinafter referred to as **OJT TRAINEE/STUDENT INTERN**.

- and -

Company Name: LTO	Business Type: Human Resource Development Section	Years of Operation: 58 years
Office Address: East Avenue, Quezon City		

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THAT, the **HTE** is willing to accommodate the request of **ICCT Colleges** and to allow the **OJT Trainee/Student Intern** to undergo practical training, subject to the following terms and conditions:

1. During the period of his/her on-the-job training / practicum / internship, the **HTE** shall not be bound to pay the **OJT Trainee/Student Intern** any salary, allowance or compensation but may do so if it wishes;
2. The **OJT Trainee/Student Intern** shall abide by all rules and regulations observed by the **HTE** employees during his/her on-the-job training/practicum with the **COMPANY** and shall exercise care and diligence in the task assigned to him/her;
3. The **HTE** shall not in any way be held liable for injury/ies and/or accident/s that the **OJT Trainee/Student Intern** may suffer in the course of his/her training;
4. The **HTE** shall be held free and harmless from any liability for damage or injury to third parties which may be occasioned by intentional or negligent act by the **OJT Trainee/Student Intern**;
5. The **OJT Trainee/Student Intern** or if a minor, his/her **PARENT/GUARDIAN** binds himself/herself to indemnify the **HTE** for damages which may be caused on any property by the **OJT Trainee/Student Intern** intentional or negligent acts;
6. It is clearly understood that during the period of his/her training and presence in the **HTE**, no employer-employee relationship exists between the **OJT Trainee/Student Intern** and the **HTE**;
7. This **ON-THE-JOB TRAINING / PRACTICUM / INTERNSHIP AGREEMENT AND LIABILITY WAIVER** will be in effect for the whole duration of the training.

IN WITNESS WHEREOF, I/We have affirmed my/our signature(s) hereunto on the date mentioned below at Cainta, Rizal, Philippines.

OJT Trainee	Parent/Guardian	Company Representative	School Representative
 AILA MARIE D. ALIMPOLOS Name	 MARIBEL D. ALIMPOLOS Name	MS. LADIE LYN FUDERANAN Name	 MS. NIKKI ROSE MACALINAO Name
Date: January 13, 2023		Control Number: 09510744337	



Republic of the Philippines
LUNGSOD QUEZON
TANGGAPAN NG PUNONG BARANGAY
(Office of the Barangay Captain)



BARANGAY
PINYAHAN

JESUS "CARL" LIPNICA
Punong Barangay

KAGAWADS:

RICARDO A. VILLAFLORES

MARITES M. PALMA

MARITES T. FAJARDO

SUSAN DUMAPAT LAYA

ANNA MARIE U. ASPE

EDWIN C. BERNAL

ANTHONY T. PRODICALIDAD

ALFREDO L. CARIAGA JR.

SK Chairman

CAROL T. CAGURANGAN

Barangay Secretary

CERTIFICATION OF RESIDENCY

This is to certify that **AILA MARIE D. ALIMPOLOS** a resident with postal address at **C 111 NIA ROAD, Barangay Pinyahan, Quezon City.**

This certification is being issued upon the request of the name mentioned above for **whatever legal purpose it may serve.**

Issued this **13TH** day of **January 2023.**


JESUS "CARL" LIPNICA
Punong Barangay

*Not valid without Official Dry Seal

Tel. No. 02-8921-6243
09954594612
02-7752-6042

Revised Small Letterhead
December 1, 2009

Recognized by



CHED



DEPED



TESDA



PRC

Affiliates



DE LA SALLE UNIVERSITY
PROFESSIONAL SERVICES INC.



JAVA™
Training Center



UNIVERSITY of CAMBRIDGE
Local Examinations Syndicate



福建师范大学
Fujian Normal University



NAGASAKI
INTERNATIONAL
UNIVERSITY

Microsoft®



Members of



HRAP



PCUCSA



PCCI



ECOP



Philippine Society of Information
Technology Educators



JPIA



IECEP



Coordinating Council of
Private Educational Institutions



Philippine
Association of
Colleges &
Universities

OFFICE OF THE REGISTRAR

Certificate of Good Moral Character

January 25, 2023

To Whom It May Concern:

This is to certify that **ALIMPOLOS, AILA MARIE DOMINGO** is a graduate of this college with the course **Bachelor of Science in Computer Science**.

As per record on file, the above-mentioned student has no derogatory record and possesses good moral character.

Issued upon request for whatever legal purpose it may serve.

RENATO A. PARINGIT
Registrar

Contents noted by:

JAKE JASON M. QUEDDENG, MAEd, LPT
Guidance Counselor



13 January 2023

Ms. Ladie Lyn G. Fuderanan
OIC, Human Resource Development Section
LTO C.O. East Ave. Quezon City

Dear Sir/Madam:

Greetings from ICCT Colleges!

Our Institution was established in 1992 duly recognized by the Commission on Higher Education (CHED) and the Technical Education Skills & Development Authority (TESDA) situated with eight (8) campuses in Rizal Province. We promote the success of students by providing them the opportunity to achieve competency in the core disciplines of education, and encouraging them to obtain practical experiences through the Student Internship Program. We highly recognize that maintaining strong relationship through internship provides our students with wide variety of activities that offer exposures to the current / appropriate tools and techniques at work.

In this regard, we are requesting your reputable company to accommodate our student whose name is written below to undergo and complete his/her internship / OJT Training Program.

NAME	COURSE	YR LEVEL	OJT HOURS
ALIMPOLOS AILA MARIE D.	BS COMPUTER SCIENCE	4 TH YEAR	162 HRS

A copy of his/her OJT Waiver/Agreement Form will be submitted upon acceptance of this request.

Upon the completion of the Student Internship / OJT Training, may we request your good office to please issue a CERTIFICATE of COMPLETION detailing the number of HOURS Completed, DEPARTMENT/AREAS they have rendered their duty, the START and END DATE of the OJT Training and also your office SIGNATORIES and CONTACT NUMBER. WE will provide you an EVALUATION FORM to assess the performance of our students during their training in your Company.

We are looking forward to a fruitful relationship with you as our Industry Partner. Thank you very much and More Power!

Truly yours,


MS. NIKKA ROSE MACALINAO

Career Coordinator
Career Development and Job Placement
Office ICCT COLLEGES FOUNDATION, INC.