

CATINDOY, ANGELINE M.

Contact: 0948 892 6839

Email Address: angelinecatindoy22@gmail.com



CAREER OBJECTIVE

To be able to apply my learned skills as a graduating psychology student and set an example to others using logical methods and technique to achieve excellence in the future.

ADDRESS:

Blk. 19 Lot 27 Villa 1,
Guitnang Bayan 1,
San Mateo, Rizal.

DATE OF BIRTH:

April 20, 1994

MARITAL STATUS:

Single

CITIZENSHIP:

Filipino

LANGUAGE SPOKEN:

Filipino, English,
Waray

REFERENCES

ALONDRA A. MENA
College Secretary/ Psychology
Instructor
SMMC
0948 893 9410

LORENA C. ABELLA
Teacher IV
Catoogan Elementary
School
0951 570 9800

EDUCATION

Bachelor of Science in Psychology

San Mateo Municipal College
Gen. Luna Street, Guitnang Bayan 1, San Mateo Rizal
2019-2022

Manuel L. Quezon High School

1516 Blumentritt Sta. Cruz, Manila
2010-2012

Palo National High School

Brgy. Cavite West, Palo, Leyte
2008-2010

Palo I Central School

Brgy. Cavite West, Palo, Leyte
2007-2008

Catoogan Elementary School

Brgy. Catoogan, Sta. Fe, Leyte
2003-2007

SEMINARS ATTENDED

HR in 2022 and Beyond: New Trends and Effective Techniques
PUP Online Webinar
February 02, 2022

Stop The Stigma

San Mateo Municipal College Online Webinar
December 11, 2021

Promoting a Drug Free Campus Webinar
Local Government of San Mateo, Rizal
December 25, 2021

Psychological Report Professional Practices and Principles in Writing
PUP Online Webinar
September 20, 2021

AFFILIATIONS

Psychology Society
Member
2019 – Present

ACHIEVEMENTS

2nd Semester, Deans Lister | 2020-2021
1st Semester, Deans Lister | 2019-2020
MLQHS 4th year, Top 5 | March 2012
MLQHS 3rd year, Top 4 | March 2011
PCS Grade 6, Top 3 | March 2008.
CES Grade 5, Top 2 | March 2007.
CES Grade 4, Top 2 | March 2006.
CES Grade 3, Top 2 | March 2005

PERSONAL BACKGROUND

Date of Birth	:	April 20, 1994
Place of Birth	:	Sta. Fe, Leyte
Age	:	28 years old
Father's Name	:	Alberto B. Catindoy
Mother's Name	:	Eufemia B. Margallo
Guardian	:	Liza C. Salazar
No. of Siblings	:	Eight (8)
Marital Status	:	Single



ANGELINE M. CATINDOY
Applicant

Republic of the Philippines
Department of Transportation and Communications
LAND TRANSPORTATION OFFICE
East Avenue, Quezon City

172-20

DATE

On-the-Job Training Contract

I, ANGELINE M. CATINDOY, a student presently enrolled at SAN MATEO MUNICIPAL COLLEGE, pursuant to the Memorandum Circular dated 10 January 1975 of the Labor, hereby abide by the following terms and conditions in connection with the practicum course or on-the-job training with the Land Transportation Office:

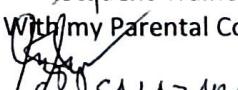
1. That I shall observe all existing reasonable office rules and regulations of the LTO while on training;
2. That I shall not claim nor be paid any compensation whatsoever while on training;
3. That the LTO shall have no liability for any injury and/or incapacity that may befall me while inside the LTO compound and its premises due to my fault or negligence or fortuitous event while undergoing training;
4. That I shall undergo office training in the LTO in compliance with the requirements of my course;
5. That I shall submit all the necessary requirements required by the Office before undergoing training.

In witness hereof, I have hereunto set my signature on this _____ day of _____
at _____.


ANGELINE M. CATINDOY

Student-Trainee

With my Parental Consent


1213 Tondo, Ma.

LIZA E. SALAZAR
Parent/Guardian's Name and Address

Conforme:


JOHN RAY G. HERNANDEZ, RGC/RPM
Teacher-Supervisor

Action by the Office

To: _____

Having complied with the required documents and condition for On-the-Job Training, your request for office training at the _____, this Office is hereby granted subject to the final approval by the Assistant Secretary.

Recommending Approval:

LADIE LYN G. FUDERANAN
Administrative Officer IV
OIC, Human Resource Management Section



Republic of the Philippines
Province of Rizal
Municipality of San Mateo
BARANGAY GUITNANG BAYAN 1



OFFICE OF THE BARANGAY CHAIRMAN

C E R T I F I C A T I O N

This is to certify that **ANGELINE MARGALLO CATINDOY** single/married and presently residing at **Blk 19 Lot 17 Villa San Mateo 1,** Barangay Guitnang Bayan 1, San Mateo, Rizal is a bona fide resident of our Barangay.

This further certifies that she/he has NO DEROGATORY record on our file.

This further certification is being issued to **ANGELINE MARGALLO CATINDOY** for **Reference** and for whatever legal purpose may serve him/her best.

This **5th** day of **December** **20 22** at Barangay Guitnang Bayan 1, San Mateo, Rizal, Philippines.

Res. Cert. No. : _____
Issued at : _____
Issued on : _____

NOTE: Not valid after (6) Six Months from the date of filing.

The handwritten signature of Hon. Jomer Alejandro A. Cruz, Barangay Chairman.
HON. JOMER ALEJANDRO A. CRUZ
Barangay Chairman



Email Address: brgysmr@gmail.com
HOTLINE Nos.: 8654-2352 / 0933-8236757
BFP: 570-1156 ICCO: 775-6485 / 570-6846 / 7816820





San Mateo Municipal College

Gen. Luna St., Guitnangbuyan I, San Mateo, Rizal

Tel. No. 997-90-70

www.smmc.edu.ph

GUIDANCE AND COUNSELING OFFICE

CERTIFICATE OF GOOD MORAL CHARACTER

This is to certify that Ms. ANGELINE M. CATINDOY was enrolled in this college as a **Fourth Year** student of the **Bachelor of Science in Psychology**, **1st Semester** of Academic Year 2022-2023.

As per our records, the abovementioned student has not committed any violations of the school rules and regulations and has not been subjected to any disciplinary action/s. Furthermore, she is a person of good moral character.

This certification is issued upon request of Ms. Catindoy for her on-the-job training requirement.

Given this 5th of December 2022 at San Mateo Municipal College, San Mateo, Rizal.

Norina C. Bautista
NORINA C. BAUTISTA, MAED, RGC
Guidance Counselor

OR No.: 18545799
Issued on 12/5/2022
Issued at: San Mateo, Rizal



(Not Valid Without School Seal)



San Mateo Municipal College

(Formerly Pamantaan ng Bayan ng San Mateo)

General Luna St. Guitnang Bayan 1, San Mateo, Rizal

Tel. No. 8997-9070

www.smmc.edu.ph

COLLEGE OF ARTS & SCIENCES Bachelor of Science in Psychology

December 06, 2022

Ms. Ladia Lyn G. Fuderanan

OIC, Human Resource Development Section

Land Transportation Office

LTO C.O. East Avenue, Quezon City, Philippines

Dear Ms. Ladia Lyn G. Fuderanan:

I would like to express my sincere desire to apply for an On-The-Job Training Program in your institution. I am **Angeline M. Catindoy**, a senior student taking Bachelor of Science in Psychology at San Mateo Municipal College.

Our course curriculum requires us to have 200 hours supervised industrial training that aims to complement the concept and theories we have learned to the development of our full potential through exposure to the actual field work.

Please see enclosed resume for additional information.

Thank you for your time and consideration.

Respectfully yours,

ANGELINE M. CATINDOY
09488926839

Noted:

MR. JOHN RAY G. HERNANDEZ, LPT, MA, RGC, RPm, CHRA
Adviser, On-the-Job Training Course



San Mateo Municipal College

(Formerly Pamantaan ng Bayan ng San Mateo)
General Luna St. Guinhang Bayan 1, San Mateo, Rizal
Tel. No. 8997-9070
www.smmc.edu.ph

COLLEGE OF ARTS & SCIENCES Bachelor of Science in Psychology

December 06, 2022

Ms. Ladic Lyn G. Fuderanan
OIC, Human Resource Development Section
Land Transportation Office
LTO, C.O. East Avenue,
Quezon City, Philippines

Dear Ms. Ladic Lyn G. Fuderanan:

Warmest greetings from San Mateo Municipal College!

As our training partner, we shall share with you the responsibility of coaching, directing and supervising works of similar activities related to their course during their training period. With your valuable assistance, our students can apply their classroom theories to the activities found in a real office environment.

For your information, **ANGELINE M. CATINDOY** taking **Bachelor of Science in Psychology** is required to undertake an On-the-Job Training for the 1st Semester, Academic Year 2022-2023, for a total period of **200 hours** practicum. The trainee will be reporting to your office from **Monday to Friday: 08:00 a.m. to 05:00 p.m.**

We shall monitor the status of our On-the-Job trainees regularly. Unannounced visits will be done to avoid distraction of routine office work schedule and further strengthen the effect of the simulated training program. An evaluation shall be accomplished in trainee performance at the end of their training.

Furthermore, may we request that the said student be allowed to attend their monthly consultation meeting every 3rd Friday of the month at this school.

Thank you.

Respectfully yours,


MR. JOHN RAY G. HERNANDEZ, LPT, MA, RGC, RPm, CHRA
Adviser, On-the-Job Training Course

Noted by:


DR. MA. VERONICA C. IRINGAN
Dean, College of Arts and Science

Certificate Information

NAME: ANGELINE M. CATINDOY

SCHOOL: SAN MARTE MUNICIPAL COLLEGE

TOTAL HOURS: 200 HOURS

DEPARTMENT ASSIGN: TRAINING AND LEARNING
AND DEVELOPMENT
UNIT (L&D)

DATE START: JANUARY 4, 2023

DATE END: FEBRUARY 10, 2023



GOVERNMENT OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
LAND TRANSPORTATION OFFICE
1 Avenue, Quezon City
Email: box@lto.gov.ph • Website: www.lto.gov.ph

Development Section - (L&D)
Development Unit

Department Assign: Training and Development Unit

Daily Time Record for the Month of JANUARY 2023

Date	Morning		Afternoon		Total	Date	Morning		Afternoon		Total
	In	Out	In	Out			In	Out	In	Out	
1						16	7:30 AM				5:00 PM
2						17	7:49 AM				5:00 PM
3						18	7:40 AM				5:00 PM
4	7:30 AM		5:00 PM			19	7:37 AM				5:00 PM
5	7:50 AM		5:00 PM			20	7:34 AM				5:00 PM
6	7:48 AM		5:00 PM			21					
7						22					
8						23	7:34 AM				5:00 PM
9	7:36 AM		5:00 PM			24	7:34 AM				5:00 PM
10						25	7:33 AM				5:00 PM
11	7:58 AM		5:00 PM			26	7:30 AM				5:00 PM
12	7:37 AM		5:00 PM			27	7:37 AM				5:00 PM
13	7:46 AM		5:00 PM			28					
14						29					
15						30	7:41 AM				5:00 PM
Total hours:				31	8:30 AM						5:00 PM
											Total hours:

ANGELINE M. CATINDOY

On-the-job Trainee

Sharjeela Cantor
Authorized Supervisor



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
LAND TRANSPORTATION OFFICE

East Avenue, Quezon City
E-mail Address: ltomailbox@lto.gov.ph • Website: www.lto.gov.ph

Department Assign: Human Resource Development Section
Learning And Development Unit (L&D)

Daily Time Record for the Month of February 2023

Date	Morning		Afternoon		Total	Date	Morning		Afternoon		Total
	In	Out	In	Out			In	Out	In	Out	
1			1:10 AM	7:32 AM		16					
2	07:12 AM			05:18 PM		17					
3	07:57 AM			07:00 PM		18					
4	06:30 AM			05:00 PM		19					
5						20					
6	08:06 AM			05:00 PM		21					
7	07:53 AM			06:00 AM		22					
8						23					
9	08:04 AM			05:00 PM		24					
10	08:30 AM			05:00 PM		25					
11						26					
12						27					
13						28					
14						29					
15						30					
Total hours:						31					

Total hours: _____

ANGELINA M. CATINDOY
On-the-job Trainee

MARICELA SANTOS
Authorized Supervisor

Land Transportation Office
East Avenue, Quezon City

presents this

Certificate of Completion

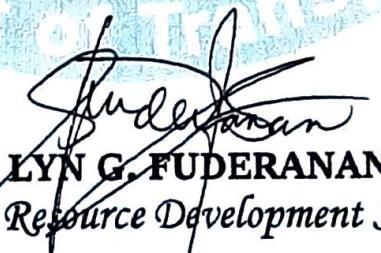


ANGELINE M. CATINDOY

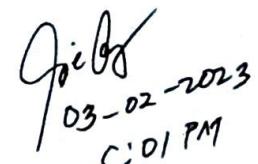
San Mateo Municipal College

for having satisfactorily completed Two Hundred (200) hours
On-the-Job Training at the Human Resource Development Section, Administrative Division,
for the period of January 4, 2023 to February 10, 2023

Given this 13th day of February 2023 at the Land Transportation Office
East Avenue, Quezon City.



LADIE LYN G. FUDERANAN
OIC, Human Resource Development Section



Giely
03-02-2023
5:01 PM



San Mateo Municipal College

(Formerly Pamantasan ng Bayan ng San Mateo)

General Luna St. Guitnang Bayan 1, San Mateo, Rizal

Tel. No. 8997-9070

www.smmc.edu.ph

COLLEGE OF ARTS & SCIENCES Bachelor of Science in Psychology

February 09, 2023

MS. MHARIELLA SANTOS

Administrative Aide VI

Unit Head- Learning and Development Intervention Unit, HRDS

Land Transportation Office Central

Ms. Mhariella Santos:

Greetings!

I would like to express my sincerest gratitude for letting our student interns in your respectable institution. The opportunity had given our students the knowledge and competencies needed as they embark to the world of work.

In view of this, may I request your good office to evaluate the student based on his/her actual performance during the course of duty. Your assessment will give me the idea on the key strengths as well as the areas for improvement of our student.

Herewith is the copy of the evaluation sheet. Upon evaluation, may I request to enclose it in a long white envelope with signed flap.

San Mateo Municipal College appreciates the time and effort you spent with the students and look forward to a continuing relationship with your institution.

Thank you and more power.

Respectfully,


JOHN RAY G. HERNANDEZ, LPT, MA, RGC, RPm, CHRA
OJT Adviser



San Mateo Financial College

1960-61
1961-62
1962-63

CONFIDENTIAL

1. *Thermonectus*.
2. *Hydrophilus* (15 species)
3. *Cyprinidae*
4. *Trichoptera*
5. *Chironomidae*
6. *Orthoptera*

Opposite page 1, Figure 10, 1984

The 2nd part of your note is good and deserves
no alteration, but the 3rd part is best if it is done in much
more detail. Please add in English to what you have to say
this night with the sentence that, "We can see the sky that
you want us to change to". We should not say "it is the
right time".

I have had the small - mouth spotted goby placed successfully in the same place where
~~the~~ ~~small~~ ~~goby~~ ~~lives~~

SOCIAL SKILLS							
	1	2	3	4	5	6	7
1. Shows tact in dealing with different people he/she comes in contact with.				/			
2. Shows respect and courtesy in dealing with peers and superiors							/
3. Willingly helps others (whenever necessary) in the performance of their tasks.					/		
4. Is capable of learning from listening to co-workers.						/	
5. Shows appreciation and gratitude for any form of assistance granted to him/her by others.						/	
6. Shows poise, self-confidence and gratitude for any form of assistance granted to him/her by others.					/		
7. Shows emotional maturity					/		
8. Properly groomed for the office environment.							/
Sub-total							5.75

Overall Rating:

Work Habits	<u>4.6</u>
Work Skills	<u>4.5</u>
Social Skills	<u>5.75</u>
Average	<u>4.95</u>

Evaluated by:


MHAKILIA SANTOS
 Signature over Printed Name

01 MARCH 2023
 Date

WORK HABITS							
	1	2	3	4	5	6	7
1. Punctuality				/			
2. Attendance				/			
3. Performs task without much supervision				/			
4. Practice self-discipline in his/her work					/		
5. Demonstrate dedication and commitment to the task assigned to him/her						/	
	Sub-total						4.6

WORK SKILLS							
	1	2	3	4	5	6	7
1. Demonstrates the ability to operate machines needed on the job.				/			
2. Handles the details of the work assigned to him/her.				/			
3. Shows flexibility (whenever the need arises) in the process of going through his/her task.						/	
4. Manifests thoroughness and precise attention to details.					/		
5. Fully understands the linkage or connection between his/her task to previous, intervening and subsequent tasks.				/			
6. Usually comes up with sound suggestions to problems. ..				/			
7. Shows self-confidence to ask or communicate well matters that need further instruction or clarification.				/			
8. Works systematically. Well organized and neat in doing his/her task.					/		
	Sub-total						4.5