

Harriet Pink C. Perey

HUMAN RESOURCE STUDENT

CONTACT

- 📍 Ph4 Pkg2 Blk18 Lot 24 Bagong Silang, Caloocan City
- 📞 09776155932
- ✉ ayethperey@gmail.com

OBJECTIVES

Be part of an undertaking that support the professional development that gives me the opportunity to use my knowledge and skills to create challenging and rewarding career.

EDUCATION

NATIONAL COLLEGE OF BUSINESS AND ARTS
Bachelor of Science in Business Administration Major in Human Resource Management
2019 - Present

MYSTICAL ROSE SCHOOL OF CALOOCAN INC.
Senior High School General Academic Strand (GAS)

WORK EXPERIENCE

ON-THE-JOB TRAINEE

In Mystical Rose of Caloocan Student Teacher

ON-THE-JOB TRAINEE

Caloocan City North Police Station

SKILLS

- Skilled in major relevant computer applications like MS Word, MS Excel, MS Power point
- Well-versed in oral and written English and Filipino.
- Willingness to learn
- Adaptability
- Collaboration

CERTIFICATES

- Certificate of Completion on Citizenship Advancement Training
- Certificate of Appreciation for actively participating in Webinar



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Republic of the Philippines
Department of Transportation and Communications
LAND TRANSPORTATION OFFICE
East Avenue, Quezon City

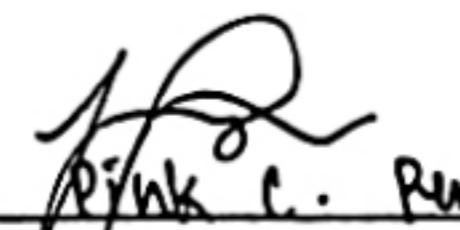
01/16/2023
DATE

On-the-Job Training Contract

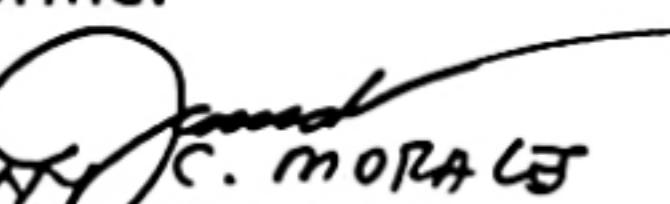
I, Harriet Pink C. Perley, a student presently enrolled at National College of Business and Arts - Fairview, pursuant to the Memorandum Circular dated 10 January 1975 of the Labor, hereby abide by the following terms and conditions in connection with the practicum course or on-the-job training with the Land Transportation Office:

1. That I shall observe all existing reasonable office rules and regulations of the LTO while on training;
2. That I shall not claim nor be paid any compensation whatsoever while on training;
3. That the LTO shall have no liability for any injury and/or incapacity that may befall me while inside the LTO compound and its premises due to my fault or negligence or fortuitous event while undergoing training;
4. That I shall undergo office training in the LTO in compliance with the requirements of my course;
5. That I shall submit all the necessary requirements required by the Office before undergoing training.

In witness hereof, I have hereunto set my signature on this 16th day of January at Quezon City.

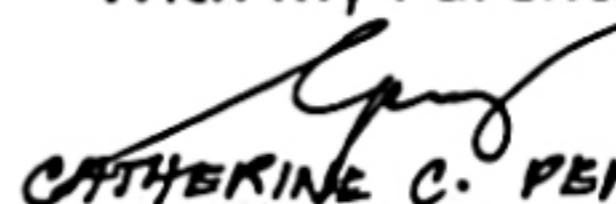

Harriet Pink C. Perley
Student-Trainee

Conforme:


JENAVEE C. MORAES

Teacher-Supervisor

With my Parental Consent


CATHERINE C. PERLEY PH4 PKG2 BK18 LOT24
Brgy. PAGONGGILANG, CALOOCAN
Parent/Guardian's Name and Address

Action by the Office

To: _____

Having complied with the required documents and condition for On-the-Job Training, your request for office training at the _____, this Office is hereby granted subject to the final approval by the Assistant Secretary.

Recommending Approval:

LADIE LYN G. FUDERANAN
Administrative Officer IV
OIC, Human Resource Management Section



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NATIONAL COLLEGE OF BUSINESS AND ARTS

Commonwealth Ave. cor. Regalado St. Fairview, Q.C. • Tel. Nos.: 427-02-90 • 427-02-91 Zipcode 1118

C E R T I F I C A T I O N

TO WHOM IT MAY CONCERN:

This is to certify that Mr./Ms. HARRIET PINK C. PEREY is a student of this institution during this 2nd Semester, School Year 2022-2023 and taking up BACHELOR OF SCIENCE IN BUSINESS AND ADMINISTRATION.

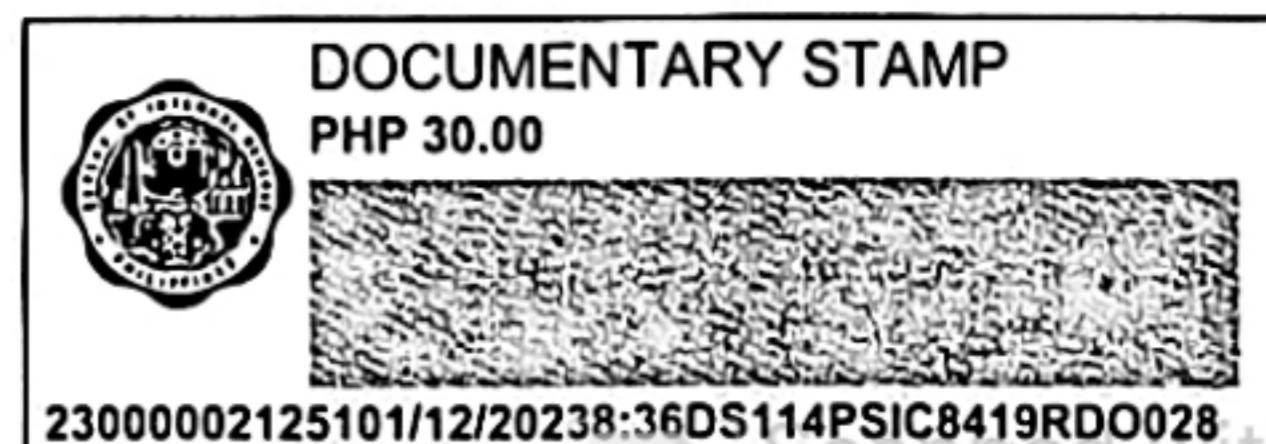
Based on the records filed in this office, no criminal and/or administrative cases have been filed against him/her and that he/she is a bona fide student of this institution.

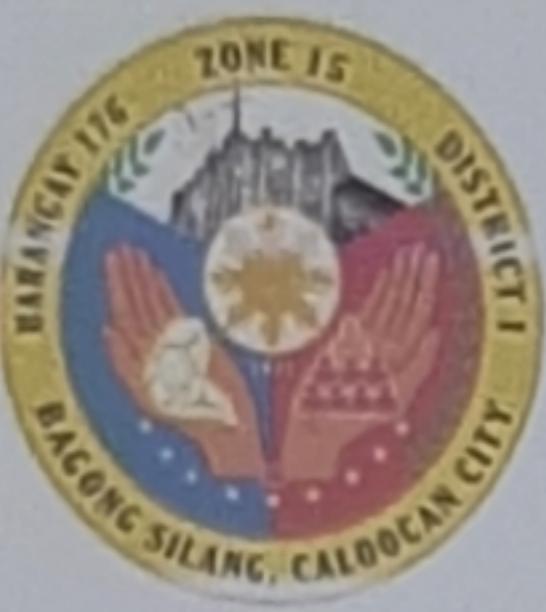
This certification is being issued upon the request of Mr./Ms. PEREY for his/her Internship Program.

Given this 12th day of JANUARY 2023.


ZENAIDA T. MIRANDA
Director, Office of Student Affairs
NCBA Fairview

Certification Fee (73.41) & Documentary stamps (30.00) OR# A296256
Note: This certification is not valid without any documentary stamps & school seal.



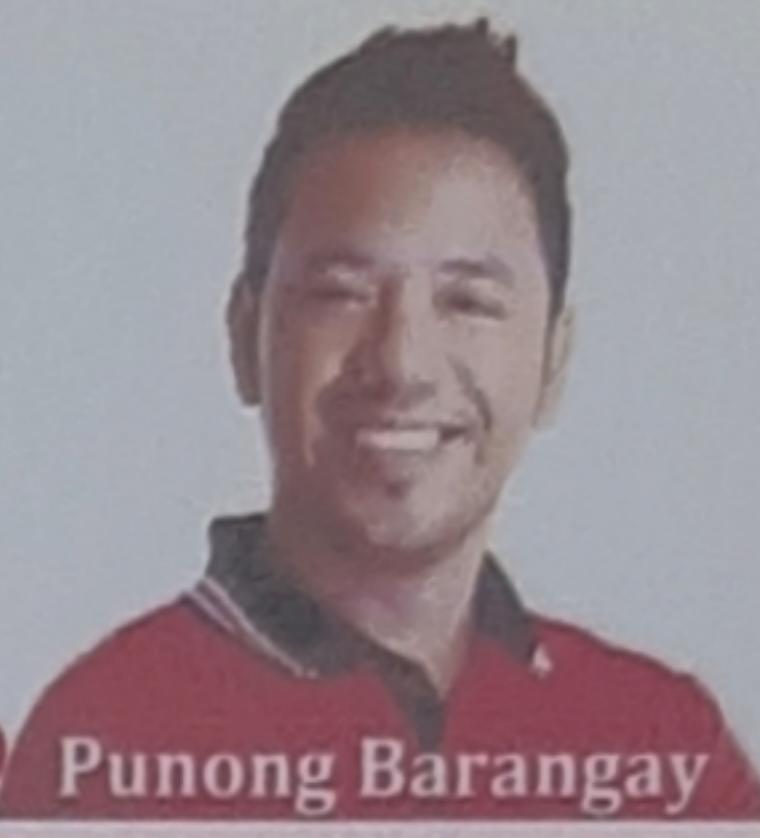


Republic of the Philippines

BARANGAY 176 ZONE 15 DISTRICT I

Bagong Silang, Caloocan City, Metro Manila

"The Biggest Barangay in the Philippines..."



Hon. JOEL S. BACOLOD Punong Barangay

CERTIFICATE OF INDIGENCE

This is to certify that **HARRIET PINK CAMACHO PEREY**, of legal age a bona fide resident of this barangay with particular address at Phase 4 Package 2 Block 18 Lot 24, Bagong Silang, Caloocan City, belong to the indigent sector of this barangay.

This certification is being issued upon the request of the above-mentioned person for **GOVERNMENT INTERNSHIP PROGRAM (GIP)** and for whatever legal purpose or intent it may serve.

Issued this 13th day of January, 2023 at Bagong Silang, Caloocan City.

Hon. JOEL S. BACOLOD

Punong Barangay

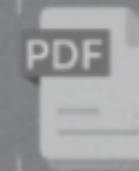
For and by the authority of the
PUNONG BARANGAY:

WALDIM B. RIALES

Barangay Secretary

TAU 3

NOT VALID WITHOUT OFFICIAL DRY SEAL



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RECOMMENDATION LETTER

MS. LADIE LYN G. FUDERANAN
OIC, Human Resource Development Section
LTO C.O East Avenue, Quezon City

The National College of Business and Arts has several students in the Bachelor of Science in Business Administration, Major in Marketing Management, Human resource Management and Financial Management programs who intend to enroll in the Practicum course this coming 2nd Semester S.Y 2022-2023.

One of the major requirements of the said course is for each student to undergo **On-the-Job Training (OJT)** with a sponsoring company. Each student trainee is required to complete 600 hours to complete within the prescribed period or school semester.

In connection with this, may we recommend to you the bearer, **HARRIET PINK C. PEREY**. We will highly appreciate it if you can accommodate our student and provide her/him the appropriate training and valuable exposure.

If you have any questions, feel free to write to Ms. Jenny C. Morales, BSBA Department at email address: jennymorales@ncba.edu.ph.

We look forward to your positive response.


JENNY C. MORALES
Department Head