

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, ATTY. ZOJ DAPHNE A. USITA-ANGUSTIA, of the Office of the Assistant Secretary, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of January-June 2023.

Zoj Daphne A. Usita-Angustia
ATTY. ZOJ DAPHNE A. USITA-ANGUSTIA
 Ratee

Date:

13-Feb-23

	Approved by:	Date
	Asec. JOSE ARTURO M. TUGADE	
	Head of Division	

Output	Success Indicator (Target + Measure)	Actual Accomplishment	Rating				Remarks
			Q	E	T	A	
Strategic Priority:							
Serves as the Legal Officer of the Land Transportation Office	Represents the Assistant Secretary in various meetings, conventions, committees, and hearings which requires the presence of the Assistant Secretary						
Reviews LTO Internal documents for approval of the Assistant Secretary	Reviews Resolutions, Investigation Reports, Memoranda, Communications, and other documents for approval of the Assistant Secretary						
Core Function:							
Handle cases relating to RA 4136 and other related transportation laws, rules and regulations	Hears and recommends action relating to RA 4136 and other related land transportation laws, rules, and regulations for approval of the Assistant Secretary						
Reviews external and outgoing documents	Reviews Memorandum of Agreements and Memorandum of Understandings from other offices, Contracts, and other correspondence for approval of the Assistant Secretary						
Handle cases in the capacity of the Office of the Assistant Secretary as the appellate office of decisions of its sub offices	Hears and recommends action on appeal and reconsideration from decisions issued by its sub offices						
Support Function:							
Perform other functions as may be directed by the Assistant Secretary	Performs other functions as may be directed by the Assistant Secretary						
Final Average Rating							

Comments and Recommendations for Development Purposes

Discussed with	Date	Final Ranking by	Date
<i>Zoj Daphne A. Usita-Angustia</i> ATTY. ZOJ DAPHNE A. USITA-ANGUSTIA Employee		<i>Jose Arturo M. Tugade</i> Asec. JOSE ARTURO M. TUGADE Head of Division	

Legend
Rating

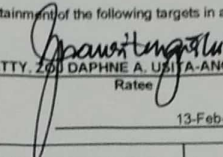
1 - Quality
1 - Poor

2 - Efficiency
2 - Unsatisfactory

3 - Timeliness 4 - Average
3 - Satisfactory 4 - Very Satisfactory 5 - Outstanding

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, ATTY. ZOJ DAPHNE A. USITA-ANGUSTIA, of the Office of the Assistant Secretary, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of July-December 2023.

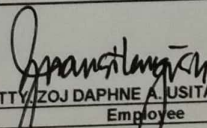
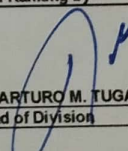

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	Asec. JOSE ARTURO M. TUGADE Head of Division	

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 ATTY. ZOJ DAPHNE A. USITA-ANGUSTIA Employee		 Asec. JOSE ARTURO M. TUGADE Head of Division	

Legend
Rating

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