	INDIVIDUAL PERFORMANCE C	COMMITMENT AND REVIEW (IPCR)					
l <u>MARITTES N. I</u> attainment of the following t	RATERTA, of the Plate Unit, Property Section argets in accordance with the indicated meas	n, Division of Administration commit to deliver and againess for the period of JULY to DECEMBER, 2023	gree to be		MA	RITTES I	N. RATERTA e 23, 2023
viewed by :	Date Approved b	2 Y :	Markey 1	7-3-3		14 (4)	Date
MARIA CLARISSA G OGSIMER OIC, Property Section	(v/m/m	LOUELLA V. MUTIA OIC, Administrative Division Division Chief			1		
Immediate Spervisor		Division Chief					
MFO/PAP	Success Indicator (Target + Measure)	Actual Accomplishments		Ra	tings		Remarks
RE FUNCTION:			Q	E	T	A	
PREPARE INSPECTION & ACCEPTANCE REPORT FOR ALL DELIVERED PLATE- RELATED SUPPLIES.	Prepares Inspection and Acceptance Rep for all delivered plate-related supplies w 80% completeness.						
PREPARE WEEKLY & MONTHLY STATUS REPORT FOR ALL DELIVERED RAW PLATE- RELATED SUPPLIES	Prepares weekly and monthly status repo all delivered raw plate-related supplies wi accuracy.						

		Success Indicator			
RE FUNCTION		(Target + Measure)	Actual Accomplishments	Ratings Remark:	5
		3		QETA	
PREPARE CORRESPONDENCES FOR PLATE UNIT	Types, pr Facilitate co	epares, collates various reports. mmunications within an office with 80% accuracy.	,		
PREPARE DISBURSEMENT VOUCHER	Prepared Dish documents t	oursement Vouchers and its necessary o be submitted to Accounting Section with 85% completeness.			
ONTPONCTION					
CERTIFICATION PREPARATION	Prepares of ju	dges for their retirement purposes with 90% accuracy			
NAL AVERAGE RATING					
omments and Recommendations for Dev	elopment Purposes				
Discussed with :	Date	Assessed by	Dotto		
MARITTES N. RATERTA Employee	02.23.2023	I certify that I discussed my assessment of the performance with the employee. employee. MARIA CLARISSA G. OGSIMER OIC Property Section	Date V VV Try	Final Ranking by LOUELLA V. MUTIA OIC, Administrative Divison	
	cy 3 - Tim	deliness 4- Average		Significant Strategy Significant	

	INDIVIDUAL PERFOR	RMANCE COMMITME	ENT AND REVIEW (IPCR)			
l <u>MARITTES N.</u> attainment of the following	RATERIA of the Plate Unit Pro	narby Castley Division of	Administration commit to deliver and agreeriod of JANUARY 2023 to JUNE, 2023		MARITTES N Rates te : February 2	2
eviewed by :	Date	Date Approved by :				
MARIA CLARISSA G. OGSIMER OICL Property Section Immediate Supervisor	12/24/27		LOUELLA V. MUTIA OIC, Administrative Division Division Chief			
MFO/PAP	6					
57727	Success Indica (Target + Meas		Actual Accomplishments	Ratings		Remarks
DRE FUNCTION:				QE	TA	
PREPARE INSPECTION & ACCEPTANCE REPORT FOR ALL DELIVERED PLATE- RELATED SUPPLIES.	Prepares Inspection and Acceptance Report for all delivered plate-related supplies with 80% completeness.					
PREPARE WEEKLY & MONTHLY STATUS REPORT FOR ALL DELIVERED RAW PLATE- RELATED SUPPLIES	Prepares weekly and mont all delivered raw plate-relat accurac	ted supplies with 80%				

	Success Indicator		Actual Accomplishments		Ratings	Remarks		
FUNCTION		(Target + Measure)			ETA			
PREPARE CORRESPONDENCES FOR PLATE UNIT	Types, pro Facilitate con	epares, collates various reports. nmunications within an office with 80% accuracy.						
PREPARE DISBURSEMENT VOUCHER	documents to	ursement Vouchers and its necessary b be submitted to Accounting Section with 85% completeness.						
PPORT FUNCTION								
CERTIFICATION PREPARATION	Prepares of judgest of judgest	ertification for protocol plates as per dges for their retirement purposes with 90% accuracy						
AL AVERAGE RATING								
mments and Recommendations for Deve	elopment Purposes							
						de de		
Discussed with :	Date	Assessed by	Date		inal Ranking by			