

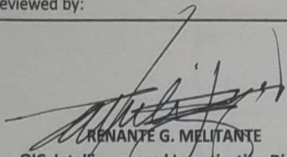
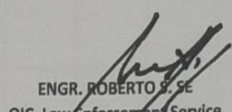
# INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR) FORM

I, **MARIE MARJORIE F. DUMBRIQUE-DE SILVA**, of the **Intelligence and Investigation Division** of the **Law Enforcement Service** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January 1 to June 30, 2023**.

*Marie Marjorie Dumbrique De Silva*

**MARIE MARJORIE F. DUMBRIQUE-DE SILVA**  
Transportation Regulation Officer II

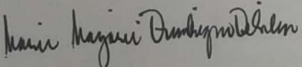
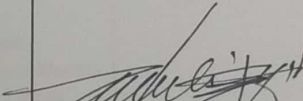
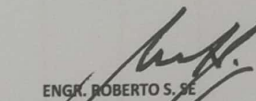
Date: 23 February 2023

Reviewed by:	Date	Approved by:	Date
 <b>RENANTE G. MELITANTE</b> OIC, Intelligence and Investigation Division		 <b>ENGR. ROBERTO S. SE</b> OIC, Law Enforcement Service	

OUTPUT	SUCCESS INDICATOR (Success + Measure)	ACTUAL ACCOMPLISHMENT	RATING				REMARKS
			Q	E	T	A	
<b>Strategic Priority (1)</b>							
<u>Output #1</u> Assist the OIC in the supervision and guidance of the personnel of IID with their daily tasks and case assignments	Supervises over and provides guidance to IID personnel in the performance of their daily tasks and during overtime on Holidays and Saturdays/Sundays						
<b>Core Functions (3)</b>							
<u>Output #2</u> Assist the OIC in the review of documents for approval	Reviews Resolutions, Investigation Reports, Monthly Reports, Communications (letters, endorsements and memoranda) and Notices (Subpoena/Show Cause Order, Invitation, Notice of Suspension)						
<u>Output #3</u> Investigation of complaints regarding RA4136 and related land transportation laws	Conducts investigation and resolves written complaints regarding RA4136 and related land transportation laws						
<u>Output #4</u> Communications (letters, memoranda and endorsements)	Prepares letters, memoranda and endorsements relative to IID cases and other concerns - as they come						

OUTPUT	SUCCESS INDICATOR (Success + Measure)	ACTUAL ACCOMPLISHMENT	RATING				REMARKS
			Q	E	T	A	
Support Function (2)							
<u>Output #5</u>  Executive Summaries, reports and other confidential documents	Prepares Executive Summary of Investigation Reports regarding administrative proceedings conducted (against LTO officials and employees), presentation materials for Execom Meetings & LES Meetings, and confidential documents on matters assigned by the OIC, IID						
<u>Output #6</u>  Public Assistance and Complaints Desk	Assists individuals with their concerns related to LTO matters (walk-in and phone calls)						
<u>Output #7</u>  Viral Cases database	Dockets viral / high profile cases and maintains database						
FINAL AVERAGE RATING							

**Comments and Recommendations for Development Purposes**

Discussed with	Date	Assessed by:	Date	Final Ranking by	Date
 <b>MARIE MARJORIE F. DUMBRIQUE-DE SILVA</b> Transportation Regulation Officer II		I certify that I discussed my assessment of the performance with the employee.  <b>RENANTE S. MELITANTE</b> OIC, Intelligence and Investigation Division		 <b>ENGR. ROBERTO S. DE</b> OIC, Law Enforcement Service	

LEGEND: Q - Quality      E - Efficiency      T - Timeliness      A - Average  
 RATING: 1 - Poor      2 - Unsatisfactory      3 - Satisfactory      4 - Very Satisfactory      5 - Outstanding