INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)										
	OFREY P. ATIENZA, of the TREASU f the following targets in accordance									
				VI	TTORI	-	FREY	P. ATIENZA		
					Dat	te: 28 F	ebruary	2023		
Reviewed by:	Date	Approved by:			Date					
EUFRECINA D. BALON Chief, Treasury Section mmediate Supervisor	02/28/23	MARIVIC E. LOPEZ Chief, Financial Division Division Chief				02/28/23				
MFO/PAP	SUCCESS FACTOR (TARGET + MEASURE)	ACTUAL ACCO		RATING			REMARKS			
	THE TOOKS			Q1	E2	Т3	A4			
STRATEGIC PRIORITY Deposits collection to LBP under BTr-LTO Clearing Account	Collection tallies against official receipt and deposit slips									
Prepares of Certificate of tax withheld at source (EVT, EWT) of all contractor & supplier of LTO for submission to BIR	Prepares complete, accurate and reconciled Withholding Tax Certificate within 20 minutes after receipt of signed checks, LDDAP-ADA, with no error									
Prepares Check Disbursement within the, with no day, with no error (Fund 101)	Prepares Cash Disbursement within the day, with no error (Fund 101)									
CORE FUNCTION										
Cashiering	Receives exact payment of fees and charges from clients and issues appropriate official receipts within 5 minutes, with no error									
Prepares / Checks / Reconciles Alphalist of taxes withheld	Prepares complete, accurate and reconciled Alphalist, to be submitted on or before Jan, 31 of the following year, with no error									
SUPPORT FUNCTION							-			
Filing Documents	Sorts and files documents such as Vouchers and LDDAP-ADA without error, no missing									
Reproduction / Photocopying of official documents	Reproduces/Photocopies of official documents and other materials without unnecessary wastage of toner and paper									
Final Average Rating				500 E30	A SHEET	S S S S S S S S S S S S S S S S S S S	0.00			
Comments and Recommenda	tion for Development Purposes:									
Discussed with:	Date Assessed by:		Date	Final Rank	ing by			Date		
	I certify that I disc assessment of the with the employee	e performance	02/24/23		3 0 7					
VITTORIO GOD REY P. ATIEN Administrative Officer III Employee	tive Officer III Chief, Trea			MARIVIC E. LOPEZ Chief, Financial Division Division Chief			€z	02/28/2		
Legend: 1 - Quality 2 - E	fficiency 3 - Timeliness 4 - A	verage				311101				

			E COMMITMENT						
I, VITTORIO GO to be rated on the attainment of	OFREY P. ATIEN	NZA, of the TREASUF	RY SECTION, FINANC	IAL DIVISION	N, commit eriod Janu	to delivary to	ver and June 20	agree 123.	
to be rated on the distance							1		
					VIT		RA	TEE	ATIENZA
							e: 28 Fe	ebruary :	2023
Reviewed by:	Date		Approved by:			Date			
EUFRECINA D. BALON Chief, Treasury Section	02/28/2	3	MARIVIC Chief, Finar	E. LOPEZ ncial Division on Chief		0:	2/28/	/23	
mmediate Supervisor							vernous service		
MFO/PAP		SS FACTOR + MEASURE)	ACTUAL ACCOM	PLISHMENT			TING	•	REMARKS
	[ [IAROLI	MEROUNE			Q1	E2	Т3	A4	
STRATEGIC PRIORITY									
Deposits collection to LBP under BTr-LTO Clearing Account	Collection tallie receipt and dep	es against official posit slips							
Prepares of Certificate of tax withheld at source (EVT, EWT) of all contractor & supplier of LTO for submission to BIR	reconciled With Certificate with	in 20 minutes after ed checks, LDDAP-							
Prepares Check Disbursement within the, with no day, with no error (Fund 101)	Prepares Cash within the day, 101)	Disbursement with no error (Fund							
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Final Average Rating								0.0	0
Comments and Recommendat	ion for Developr	ment Purposes:							
iscussed with:	Date	Assessed by:		Date	Final Rai	nking b	y:		Date
		I certify that I discu assessment of the with the employee	performance	orfuefus		m	ocla pu	en/	02/28/23
VITTORIO GODIREY P. ATIENZ	ZA		A D. BALON		1 1 1 1 1 1 1 1 1		IC E. L		
Administrative Officer III Employee			asury Section e Supervisor		Chi		ancial [ sion Ch	Division lief	

			Date					GODFREY P. ATIENZA RATEE 28 February 2023			
Reviewed by:	Date		Approved by:			Date					
EUFRECINA D. BALO Chief, Treasury Section	00/00/00		MARIVIC E. LOPEZ Chief, Financial Division				02/28/23				
mmediate Supervisor	-		Div	ision Chief							
MFO/PAP		SUCCESS FACTOR ARGET + MEASURE)	ACTUAL ACCOMPLISHMENT			RATE2	REMARKS				
TRATEGIC PRIORITY											
Deposits collection to LBP under BTr-LTO Clearing Account	Collectio receipt a	n tallies against official nd deposit slips									
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ed with:	Date	Assessed by:		Date	Final Ran	nking b	y:		Date		
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GOVEREY P. ATIENZA		EUFRECINA Chief, Treasu									
Employee		Immediate S	The state of the second	100	O I III		sion Ch				