
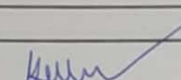
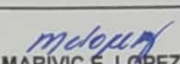


## INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I **MARY ANN M. MENDEZ**, of **Treasury Section, Financial Division** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of **July to December 2022**.

  
**RATEE**  
 Date: 03-27-23

Reviewed by :		Date:	Approved by :		Date:		
 <b>EUFRECINA D. BALON</b> Chief, Treasury Section Immediate Supervisor		03/01/23	 <b>MARIVIC E. LOPEZ</b> Chief, Financial Division Head of Office				
MFO/PAP	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT	RATINGS				REMARKS
			Q1	E2	T3	A4	
<b>STRATEGIC PRIORITY</b>							
<b>CORE FUNCTION</b>							
<b>OUTPUT 1</b>							
<b>Printing/Sorting/Filing of automated official receipts</b>	Prints, sorts and files automated official receipts without error, no missing or's, 20 minutes per every 50 or's; without errors and no missing or's	Printed, sorted and filed automated official receipts without error, no missing or's, 20 minutes for every 50 or's; without error and no missing or's	5		4	4.5	
<b>OUTPUT 2</b>							
<b>Segregate and files Abstract of Collection</b>	Segregates and files Abstract of Collection after the end of day transaction without error	Segregated and files Abstract of Collection after the end of day transaction; without error	4		5	4.5	
<b>OUTPUT 3</b>							

SUPPORT FUNCTION							
OUTPUT 1							
Cashiering	Receives exact payments of fees and charges from clients and issued appropriate official receipts with no error, 5 minutes upon receipts, with no error	Received exact payment of fees and charges from clients and issued appropriate official receipts with no error, 5 minutes upon receipts, with no error	5		5	5	
Final Average Rating						4.50	
Adjectival Rating						VS	
Comments and Recommendation for Development Purposes :							
Discussed with :	Date :	Assessed by:	Date:	Final Ranking by:	Date:		
MARY ANN M. MENDEZ Emergency Helper EMPLOYEE		I certify that I discussed my assessment of the performance with the employee.  EUFRECINA D. BALON Chief, Treasury Section IMMEDIATE SUPERVISOR	03/01/23	MARIVIC E. LOPEZ Chief, Financial Division DIVISION CHIEF			
Legend : (1) QUALITY (2) EFFICIENCY (3) TIMELINESS (4) AVERAGE							