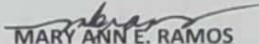
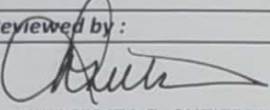


INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, MARY ANN E. RAMOS of the Operation Division-Registration Section, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of July-December, 2022.


MARY ANN E. RAMOS
Ratee

Reviewed by :	Date	Approved by :	Date														
 MERCEDITA E. GUTIERREZ		DANILO J. ENCELA															
Immediate Supervisor		Head of Office															
OUTPUT	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT	5 - Outstanding 4 - Very Satisfactory 3 - Satisfactory 2 - Unsatisfactory 1 - Poor														
			<table border="1"> <tr> <th align="center" colspan="4">Ratings</th><th rowspan="2">Remarks</th></tr> <tr> <th align="center">Q</th><th align="center">E</th><th align="center">T</th><th align="center">A</th></tr> <tr> <td></td><td></td><td></td><td></td><td></td></tr> </table>	Ratings				Remarks	Q	E	T	A					
Ratings				Remarks													
Q	E	T	A														
STRATEGIC PRIORITY																	
CORE FUNCTION																	
RECORDS MANAGEMENT	Receives and evaluates all New Applications for MAIRDOEs Accreditation of Region VI, VII, VIII and XI with 100% efficiency.	Accreditation were received and evaluated with 99% accuracy.	<table border="1"> <tr> <td>5</td><td>5</td><td>5</td><td>5</td><td></td></tr> <tr> <td>Q</td><td>E</td><td>T</td><td>A</td><td>Remarks</td></tr> </table>	5	5	5	5		Q	E	T	A	Remarks				
5	5	5	5														
Q	E	T	A	Remarks													
Encodes and prints the Certificate of Accreditation for MAIRDOEs Accreditation of Region VI, VII, VIII and XI with 100% efficiency.	Application were encoded, printed and submitted for signature with 98% accuracy.	<table border="1"> <tr> <td>5</td><td>5</td><td>4</td><td>4.6</td><td></td></tr> <tr> <td>Q</td><td>E</td><td>T</td><td>A</td><td>Remarks</td></tr> </table>	5	5	4	4.6		Q	E	T	A	Remarks					
5	5	4	4.6														
Q	E	T	A	Remarks													
Receives online submission of all New Application for MAIRDOEs Accreditation with 100% efficiency.	Online MAIRDOEs application were received and evaluated with 99% accuracy.	<table border="1"> <tr> <td>5</td><td>5</td><td>5</td><td>5</td><td></td></tr> </table>	5	5	5	5											
5	5	5	5														

SUPPORT FUNCTION		Q	E	T	A	Remarks
UPDATING/REPORTING	Encodes and updates MAIRDOEs records with 100% efficiency.	5	5	5	5	
	Prepares Indorsement letter send out approved MAIRDOEs Certificate of Accreditation of Region VI, VII, VIII and XI to GSS with 100% efficiency.	5	5	4	4.6	
	Encodes, updates and consolidates data on MV Registration and Drivers License Transactions with 100% efficiency.	5	4	4	4	
	Receives and records New Application for MAIRDOEs Accreditation of all Regions with 100% efficiency.	5	5	5	5	
	Perform other tasks as maybe assigned by my superiors from time to time.					
Total Over-All Rating		35	34	32	33.6	
Final Average Rating		5	4.8	4.5	4.7	
Adjective Rating		Very Satisfactory				
Comments and Recommendation for Development Purposes :						
Dicussed with :		Date		Assessed by:		Date
 MARY ANN E. RAMOS Economist III		February 22, 2023		 MERCEDITA E. GUTIERREZ Head of Section		Final Ranking by: DANILO J. ENCELA Head of Office

Legend : (1) QUANTITY (2) EFFICIENCY (3) TIMELINESS (4) AVERAGE