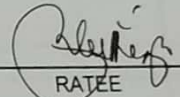
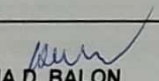
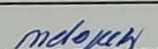


INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I JULIET A. ATIENZA, of Treasury Section, Financial Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of January to June 2023.


 RATEE
 Date: February 27, 2023

Reviewed by :	Date:	Approved by :	Date
 EUFRECINA D. BALON Chief, Treasury Section Immediate Supervisor	03/01/23	 MARIVIC E. LOPEZ Chief, Financial Division Head of Office	

MFO/PAP	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT	RATINGS				REMARKS
			Q1	E2	T3	A4	

STRATEGIC PRIORITY

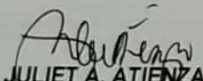
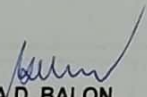
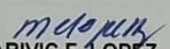
CORE FUNCTION

OUTPUT 1							
Preparation of Report of Collection and Deposits (RCD) for submission to Accounting Section	Prepares accurate Monthly Report of Collection and Deposits always done according to set conditions; 5 days after the end of the month						
OUTPUT 2							
Preparation, reconciliation, submission of Report of Collections and Deposits to the Bureau of Treasury	Prepares, reconciles Report of Collection and Deposits without error and following a prescribed format for submission to the Bureau of Treasury, 5 days after the end of the month						
OUTPUT 3							
Checks/Balances Abstract of Collections and total collections for recording preparation of deposit slip	Checks/balances all collections for the day tallied with the Daily Abstract of Collections after the end of day transactions; done with no revision						

OUTPUT 4

Cashiering	Receives exact payment of fees and charges from clients and issues appropriate official receipts with no error, 5 minutes upon receipt, with no error					
SUPPORT FUNCTION						
Final Average Rating					0.00	
Adjectival Rating						

Comments and Recommendation for Development Purposes :

Discussed with :	Date :	Assessed by:	Date:	Final Ranking by:	Date:
 JULIET A. ATIENZA Administrative Officer I EMPLOYEE	Feb. 27, 2023	 EUFRECINA D. BALON Chief, Treasury Section IMMEDIATE SUPERVISOR	03/01/23	 MARIVIC E. LOPEZ Chief, Financial Division DIVISION CHIEF	

nd : (1) QUALITY (2) EFFICIENCY (3) TIMELINESS (4) AVERAGE

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I JULIET A. ATIENZA, of Treasury Section, Financial Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of July to December 2023.

RAVEE
Date: February 27, 2023

Reviewed by :	Date:	Approved by :	Date:
<u>EUFRECINA D. BALON</u> Chief, Treasury Section Immediate Supervisor	03/01/23	<u>MARVIC E. LOPEZ</u> Chief, Financial Division Head of Office	
MFO/PAP	SUCCESS FACTOR (Target + Measure)	ACTUAL ACCOMPLISHMENT	RATINGS
			Q1 E2 T3 A4
REMARKS			
STRATEGIC PRIORITY			
CORE FUNCTION			
OUTPUT 1	Preparation of Report of Collection and Deposits (RCD) for submission to Accounting Section	Prepares accurate Monthly Report of Collection and Deposits always done according to set conditions; 5 days after the end of the month	
OUTPUT 2	Preparation, reconciliation, submission of Report of Collections and Deposits (RCD) to the Bureau of Treasury	Prepares, reconciles Report of Collection and Deposits without error and following a prescribed format for submission to the Bureau of Treasury; 5 days after the end of the month	
OUTPUT 3	Checks/Balances Abstract of Collections with the total collections for recording and for preparation of deposit slip	Checks/balances all collections for the day tallied with the Daily Abstract of Collections after the end of day transactions; done with no revision	

Legend : (1) QUALITY (2) EFFICIENCY (3) TIMELINESS (4) AVERAGE