

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, **LOLITA S.J. CRUZ** of the Supply Unit, Division of Administrative, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of **July 01 to October 16, 2022**

Lolita S.J. Cruz
Ratee

Date: **FEB - 20, 2023**

Reviewed by :

Date

Aproved by



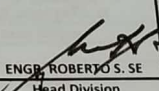


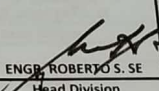


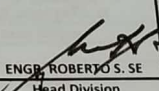
Date

Maria Clarissa G. Ogsimer
MARIA CLARISSA G. OGSIMER
Immediate Supervisor

2/23/23

Engr. Roberto S. Se
ENGR. ROBERTO S. SE
Head Division

Output	Success Indicator (Target + Measure)	Actual Accomplishment	Ratings				Remarks
			Q	E	T	A	
Strategic Priority:							
Output 1							
Prepare and update report of semi - expandable property issued	Prepares and update report of semi- expandable property issued with 100% accuracy	Prepared and update report of semi - expandable property issued with 95% accuracy	4	4	5	4.33	
Output 2							
Prepare consolidated and encode expandable reports on Spoilage Driver's License cards of Region	Prepares consolidated and encode expandable reports on Spoilage Driver's License cards of Region with 100% accuracy	Prepared consolidated and encode expandable reported on Spoilage Driver's License cards of Region with 95 % accuracy	4	5	5	4.66	
Output 3							
Inspect in coming / out going Laser Engraver for repair	To inspect laser engraver for repair with 100% accuracy	Inspected of repaired laser engraver with 95% accuracy	4	5	5	4.66	
Core Function:							
Output 1							
Prepare and update report of semi - expandable property issued	Prepares and update report of semi - expandable property issued with 100% accuracy	Prepared and update report of semi - expandable property issued with 95% accuracy	4	4	5	4.33	
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Support Function:							
Output 1							
Member of Inspection Team	Inspects for repaire of laser engravers and peripherals with 100% accuracy	Inspected repaired laser engravers and peripherals with 95% accuracy	4	5	5	4.66	

Perform other duties per instructions of my immediate supervisor	Performs other duties per instructions of my immediate supervisor with 100% accuracy	Performed other duties per instructions of my immediate supervisor with 95% accuracy	4	5	5	4.66													
Final Average Rating			4	4.71	5	4.57													
Comments and Recommendation for Development Purposes :																			
<table border="1"> <thead> <tr> <th>Discussed with</th> <th>Date :</th> <th>Assessed by:</th> <th>Date</th> <th>Final Ranking by:</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td rowspan="2">  LOLITA S.J. CRUZ Employee </td> <td rowspan="2"> FEB. 20, 2023 </td> <td>I certify that I discussed my assessment of the performance with the employee</td> <td rowspan="2">  MARIA CLARISSA G. OCASIO Immediate Supervisor </td> <td rowspan="2">  ENGR. ROBERTO S. SE Head Division </td> <td rowspan="2"></td> </tr> <tr> <td></td> </tr> </tbody> </table>							Discussed with	Date :	Assessed by:	Date	Final Ranking by:	Date	 LOLITA S.J. CRUZ Employee	FEB. 20, 2023	I certify that I discussed my assessment of the performance with the employee	 MARIA CLARISSA G. OCASIO Immediate Supervisor	 ENGR. ROBERTO S. SE Head Division		
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 LOLITA S.J. CRUZ Employee	FEB. 20, 2023	I certify that I discussed my assessment of the performance with the employee	 MARIA CLARISSA G. OCASIO Immediate Supervisor	 ENGR. ROBERTO S. SE Head Division															

Legend 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average
Rating 1 - Poor 2 - Unsatisfactory 3 - Satisfactory 4 - Very Satisfactory 5 - Outstanding

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

I, LOLITA S.J. CRUZ of the Supply Unit, Division of Administrative commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of October 17 to December 2022

Lolita S.J. Cruz

Ratee

Date: FEB. 20, 2023

Reviewed by :		Date	Approved by:				Date
MARIA CLARISSA G. OSSIMER Immediate Supervisor		1/21/23	LOUELLA V. MUTIA Head Division				
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Final Average Rating			4	4.71	5	4.57	
Adjectival Rating			VERY SATISFACTORY				
Comments and Recommendation for Development Purposes :							
<i>Discussed with</i>	<i>Date :</i>	<i>Assessed by:</i>	<i>Date</i>	<i>Final Ranking by:</i>		<i>Date</i>	
		I certify that I discussed my assessment of the performance with the employee					
 LOLITA S.J. CRUZ Employee	FEB. 20, 2023	 MARIA CLARISSA G. OSSIMER Immediate Supervisor		LOUELLA V. MUTIA Head Division			

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