

PROTRACK PARENT PORTAL

Introduction

The Protrack Parent Portal is a secure online website that creates a better partnership and dialogue between parents and the school. It is equipped with a communication tool to allow parents and the school to relay messages between each other. This will also serve as a medium for parents to know their child's progress and for the school to broadcast announcements and reminders relevant to parents.

Product Features

1. *Secure*
 - a. Dedicated school personnel access for site administration and maintenance
 - b. Dedicated parent's access for viewing their children's information as well as the school's activities.
2. *User Maintenance*
 - a. Assigned school personnel have access to view, delete and reset passwords of users
3. *Announcement*
 - a. Parent venue for getting the latest updates from school
 - b. School's venue for broadcasting information to parents
4. *Viewing of Report Card*
 - a. Convenient, socially-distanced way for report cards distribution to parents
 - b. Parents can view the report cards of their children from the comfort of their home
5. *Communication / Notification*
 - a. Parents and school personnel can communicate with one another through the portal
6. *Online Appointment*
 - a. Schools can post available schedules for consultation meeting with their school personnel
 - b. Parents can choose their preferred schedules for the available school personnel they want to talk to.
7. *SOA Viewing and Payment Reminder*
 - a. Parents can view their Statement of Account (SOA)
 - b. School personnel can send a reminder to parents regarding their balances
8. *School Calendar of Activities*
 - a. Activities of the school will be made available for the parents here
9. *Online Attendance*
 - a. Students can record their time in and time out.
 - b. Parents can view the attendance of their children.
 - c. Schools can view the attendance of all students.

Product Requirements

- An internet connection with at least 5 Mbps
- An internet browser (best viewed using the latest Google Chrome)
- A desktop computer/laptop/notebook/tablet, or smartphone connected to internet.