

Jessica Carvalho

Toronto, ON | jessicacarvalho.rosendo@gmail.com
www.linkedin.com/in/carvalhosilva-jessica | jesscarvalho29.github.io

Co-op Position

CAREER OBJECTIVE

Seeking a cooperative (coop) position as a developer in Toronto, leveraging my background in finance and upcoming certification in computer programming to contribute to innovative projects and further enhance my skills in software development.

HIGHLIGHTS OF QUALIFICATION

- Proficient in risk mitigation strategies and efficient problem-solving methodologies honed through experience in financial operations and strategic project leadership.
- Strong skills in organizational proficiency and people management, demonstrated through effective team leadership and collaboration.
- Adaptability to evolving technologies and environments.
- Skilled in Microsoft Office suite, ZOOM, Teams, Slack, and other communication and collaboration tools vital for effective teamwork and project management.
- Excellent communication skills essential for conveying complex ideas and collaborating with cross-functional teams.
- Multitasking expertise enabling efficient management of multiple projects and tasks simultaneously to meet deadlines and deliver quality results.

EDUCATION

Computer Programming Georgian College at ILAC Toronto, ON	Expected Graduation: August 2025
Degree in Economics Federal Rural University of Rio de Janeiro, BR	Dec 2018
Information Technology Course (Programming) National Industrial Apprenticeship Service – SENAI Rio de Janeiro, BR	Mar 2014

PROFESSIONAL & VOLUNTEER EXPERIENCE

Financial Team Leader

Apr 2020 – Out 2023

Neon Payments SA,
São Paulo, BR

- Led a team in optimizing financial operations and implementing strategic projects to enhance client security and improve efficiency.
- Identified a discrepancy of 10 million units of currency, of which 9.3 million units were successfully recovered through meticulous investigation and reconciliation efforts.
- Developed comprehensive controls and processes to mitigate risks and ensure operational excellence.
- Collaborated with cross-functional teams to prioritize tasks and deliver high-quality features and services.

Financial Analyst

Dez 2017 – Mar 2020

Guide Investments SA,
São Paulo, BR

- Monitored key performance indicators and conducted in-depth analysis to support investment decisions and financial reporting.
- Played a crucial role in reconciling investment products and resolving discrepancies in payment processing operations.
- Assisted in the development of internal controls and workflow enhancements to streamline operations and improve accuracy.

Internship - Planning and Research Area

Mar 2016 – Dec 2017

National Bank of Economic and Social Development - BNDS
Rio de Janeiro, BR

- Updated the company's intranet to ensure the latest information was readily available.
- Designed and developed presentations for internal use, contributing to effective communication of key information.
- Actively participated in research activities, assisting in data collection and analysis.

CERTIFICATIONS

Product Management Course

Nov 2022