

Jessica Buhler

1585 P Rd, Morland, KS 67650 (Willing to relocate)

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WORK EXPERIENCE

Media Journalist

Tiger Media Network, Hays, Kansas

September 2025 – Present

- Recorded footage and wrote news articles for all campus students to read.

Team Member

Casey's, Hill City, Kansas

May 2025 – August 2025

- Prepared food to customer's specifications and assisted fellow team members in their duties where I could.
- Handled customer queries and orders over the phone.

IT Intern

Theodore Roosevelt Medora Foundation, Medora, North Dakota

January 2024 – May 2024

- Assisted with the installation of a \$400,000 Cisco Meraki network overhaul project covering half of Medora.
- Managed and resolved technical issues related to computers, phones, network equipment, copiers, and POS devices through various ticketing systems.
- Configured and set up computers for new users, including Active Directory user creation and GPO permissions.
- Replaced IP phones with HPBX phones and maintained a brand-compliant internal phone directory.

Help Desk Associate

Nex-Tech, Hays, Kansas

August 2023 – January 2024

- Resolved a range of technical issues for clients, including internet, email, landline, and cable problems.
- Handled sensitive information, documented calls, and created service orders for more complex issues as needed.

EDUCATION

Bachelor's of Science in Informatics

Fort Hays State University, Hays, Kansas

August 2025 – December 2026

- Currently in Honor's College program

Associate of Applied Sciences in Information Technology

North Central Kansas Technical College, Beloit, Kansas

August 2021 – May 2023

- Graduated with Dean's Honors

High School Diploma

Hill City Jr/Sr High School, Hill City, Kansas

August 2016 – May 2020

- Dual Credit Courses through Kansas Academy of Mathematics and Science, Fort Hays State University, 2017-2018

ACHIEVEMENTS & HONORS

- 2nd Place in Computer Network Technology, National Leadership Conference, Business Professionals of America (BPA) National Leadership Conference, 2023
- Top Ten in Network Administration using Cisco and Visual Design Team, BPA, 2023
- Earned Cisco Certified Support Technician: Networking, BPA, 2023
- 1st Place in Network Administration using Cisco, BPA, 2022
- 2nd Place in Fundamentals of Web Design, BPA, 2022