

Work Day

July 12, 2013

Items are listed in order of *approximate* priority.

1. Main Sanctuary
 - (a) Vacuum pews and carpet
 - (b) General cleaning (remove old bulletins...)
2. Unplug Annex toilet.
 - (a) Toilet may need to be completely removed and then re-installed if conventional unplugging methods fail.
3. Bathrooms: Regular cleaning and restocking
4. Maintenance of the AC system for the sanctuary.
 - (a) Main AC system is the one that is “tucked away” in the attic, *not* the first one that you see when you go up there.
 - (b) New filters need to be installed, they are on top of the other AC system.
 - (c) Also, attempt to find and fix the cause of the condensation which is leaking through to the foyer.
5. Purchase and install rubber ring-boots for vent flashings (pipes sticking out of roof) near the roof by the main entrance of the main building.
 - (a) Diameter of pipes (flashings) and approximate degree of roof need to first be measured in order to purchase the correct rubber boots.
 - (b) Rubber boots then need to be installed.

6. Annex
 - (a) Sweep floors
 - (b) Clean and restock bathroom (including better solution for hand soap)
7. Water heater in main building
 - (a) Purchase and install seismic restraint for the water heater of the main building
 - (b) Purchase and install piping in order to route the Temperature/Pressure Relief valve (TPR valve) of the water heater to the adjacent floor sink.
8. Electrical Panel for main building
 - (a) The electrical panel (located around the corner from main entrance) has openings in it, which need to be covered.
9. Park strips
 - (a) Check the park strips both at the front and back of the church for weeds and litter.
10. Roof gutters in main building
 - (a) Clean gutters of debris