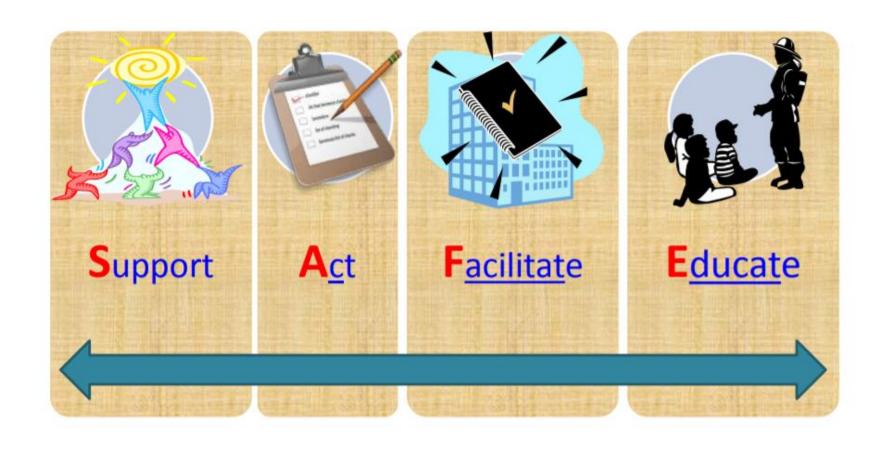# Section 1
SP Workplace Safety & Health (WSH) Committee

- To understand the key functions of SP WSH Committee
- General Safety Instructions
- Emergency Procedures
- First Aid and AED
- Incident and Accident reporting

SP's SAFE Framework

Support **A**<u>ct</u> **F**<u>acilitate</u> **E**<u>ducate</u>

Support

SP Enterprise Risk Management
(ERM)

SP Business Continuity Management Team (BCMT)

SP WSH Committee (WSHC)

General Safety Instructions

- Students must abide by SP Safety Policy, Regulations and Procedures.
  Please refer to *SP Students' WSH Handbook 2015*

- Students using Fab Lab or any workshops should also abide by *Fab Lab & Workshop Safety Rules*

Emergency Procedures

In the event of emergency, assistance may be summoned:

- For Ambulance call **995**

- For SCDF call **995**

- For Police call **999**

- For all emergencies and incident reporting call
  SP Emergency hotline **6772-1234**

Incident & Accident Reporting

- Report all work related injuries, no matter how minor, promptly to technical support staff or supervising staff.

- Contact the school's general office, 67721206 or call 67721234 when treatment to injury is required.

- Do not leave injury unattended or without treatment.