

JEENA.J

BUSINESS ADMINISTRATOR

CONTACT



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4-330A,Mangalatharai,Surulacode(P.O),
kk dist - 629164

SKILLS

- Typing
- Tally
- Microsoft Office

HOBBIES

- Sports
- Love to travel
- Listening music
- Love to read books

LANGUAGES

Tamil

Malayalam

English

OBJECTIVE

Seeking the position of Intern to work in a challenging and fast-paced environment where I can contribute to the growth of the organisation while constantly developing my own skills and abilities.

EDUCATION

- SSLC- Ruben Matriculation Higher
Secondary School, Thadikkarankonam
MAR 2019
Percent - 56.6%
- HSC- Ruben Matriculation Higher
Secondary School, Thadikkarankonam
May 2021
Percent - 70%
- BBA - Government Arts & Science College,
Nagercoil
CGPA - 6.77

PROJECT

- Production and Management(Field Study)

PERSONAL TRAITS

- Problem solving ability
- Leadership quality and adaptability