

Service rendered to the period
covering
to

REG		
HRS	NDP	
# Days Absent		
OT	HRS	NDP
Reg		
Sun		
Spl Hol		
Hol		
Others +		
Others -		
VL/SL		
ADVANCES		
Civil Status	() married w/ dependent () head of the family () head of the family () married with dependent	
Working hours	8:30am - 5:30pm	
Working days	Mon - Fri	
Name	Jan Virgil G. Fruto	
Position	Security Systems Programmer	
B-day	6/3/85 SSS# 04-353843-5	
TIN	272-111-903	
Pag-Ibig #	121142698504	
Client	AENI	
Office Security Department		

Is booking continuing nextweek
Yes () No ()

Month/ Day	DATE	A.M.		P.M.		EVENING		Reg Hrs	OT Hrs
		Start	Finish	Start	Finish	Start	Finish		
	1								
	2								
	3	8:04			6:12				
	4	8:19			5:56				
	5	8:24			5:49				
	6	8:04			5:53				
	7	8:28			5:34				
	8								
	9								
	10								
	11								
	12								
	13								
	14								
	15								
	16								
	17								
	18								
	19								
	20								
	21								
	22								
	23								
	24								
	25								
	26	8:00			6:11				
	27	8:24			5:48				
	28	8:21			5:44				
	29	8:24			5:42				
	30	8:18			5:32				
	31								
TOTAL HOURS RENDERED FOR THE WEEK									

NOTE TO EMPLOYEE: Please make sure that you report the actual time at which you start and finish working using the company clock. Thus, if you started at 8:00 A.M., state as such. Please ensure that your entries are consistent with the company records or bundy clock records. All timesheets should be completely accomplished. All blank spaces should be filled with the necessary information.

2/F RCI Bldg., 105 Rada Street
Legaspi Village, Makati City
Tel. Nos.: 810-9201 to 04
Fax No.: (632) 810-9114

John Clements
Your Partner for Life.
Staffbuilders Asia Division

FOR THE EMPLOYEE'S SIGNATURE
I affirm the authenticity of the information indicated here and as approved by Staffbuilders Asia.

Jan Virgil G. Fruto
10-OCT-16
Employee's Signature

Approved by:

Staffbuilders Asia's Representative

FOR THE CLIENT'S SIGNATURE

I signify that the mentioned deployed employee has rendered work for the no. of man- hours indicated in this timesheet and that this timesheet will be used as basis for payment of bills due to John Clements-Staffbuilders Asia. Should there be a discrepancy between this timesheet signed by me and any of our company records, this timesheet will prevail.

Validated by:

Client Authorized Representative