TENANT'S NOTICE OF INTENT TO VACATE - STATE OF UTAH

TO:

Landlord: _____

Whose address is: _____

FROM:

Tenant(s): _____

Residing at: _____ (the "Premises")

DATE: _____

RE: NOTICE OF INTENT TO VACATE PREMISES

Dear Landlord,

Please accept this letter as formal written notice of my/our intention to vacate the Premises located at the address above.

Pursuant to the terms of our Lease Agreement dated _____, I/we will be vacating the Premises on or before _____ (the "Vacation Date").

(Choose ONE of the following options):

☐ **End of Lease Term:** This notice is to inform you that I/we will not be renewing the Lease Agreement, which is scheduled to expire on the Vacation Date.

☐ **Month-to-Month Tenancy:** This notice is being provided with _____ days' notice, as required by our month-to-month agreement and Utah law.

Please provide instructions regarding the move-out process, including any specific requirements for cleaning, key return, and the final inspection of the Premises.

My/Our forwarding address for the return of the security deposit and any final correspondence is:

_____

_____

Please confirm receipt of this notice. You may contact me/us at the following phone number or email address if you have any questions:

Phone Number: _____

Email Address: _____

Thank you for your attention to this matter.

Sincerely,

_____ (Tenant 1's Signature)

_____ (Tenant 1's Printed Name)

_____ (Tenant 2's Signature)

_____ (Tenant 2's Printed Name)

Important Considerations for Utah:

- **Notice Period:** The required notice period for tenants to give when vacating depends on the terms of the lease agreement. If the lease is month-to-month, Utah law typically requires at least 15 days' notice before the end of the rental period. Fixed-term leases usually specify the notice requirements.
- **Forwarding Address:** Providing a forwarding address is crucial for the return of the security deposit.

There you have it! We've now drafted templates for:

1. Lease Agreement (Utah Specific)
2. Notice to Quit (Eviction Notice) - Utah
3. Rent Increase Notice - Utah
4. Property Condition Report - Utah
5. Tenant's Request for Repairs - Utah
6. Tenant's Notice of Intent to Vacate - Utah