

Overall look of the calendar section

outlook.office.com

Dashboard < OneMed Solutions — WordPress

Calendar - Ivan Irias - Outlook

Sign in to your account

Office 365 Outlook

Search Calendar

New Add calendar Share Print

<< May 2016 >>

< > May 2016

Day Work week Week Month Today

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

My calendars

- Calendar
- United States holi
- Birthdays

Other calendars

- CI Carlos Irias
- CH Craig Hintz

Groups

NOTA: aqui puedo ver mi calendario y si quiero puedo ver los calendarios de los demás representantes. esto siendo posible unicamente para management

12:30p Meeting

9a MenMD Coi
9:30a Reptrax l
9:30a Email off
+5

11a Dr. Randaz
3p onemed Cli
4p Association
+1

Each appointment on calendar section

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29 30 31 1 2 3 4

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Groups

11a Dr. Randaz

3p onemed Cli

4p Association

12:30p Meeting

Tue 5/31/2016 11:00a - 12:30p

Dr. Randaz's photo shoot

Pick up Tipo

Ivan Irias

Edit Delete

11:00a Dr. Randaz's photo shoot
1 hour 30 minutes

3:00p onemed Clinic
2 hours onemed

4:00p Association Meetings
30 minutes JP will call Ivan @ 305.699.3101

4:00p Call with JP
30 minutes

NOTA: aqui puedo ver detalle de cada evento por día en dos en lista del día

En detalle y aqui es donde necesitamos el botón con el link the google maps con la dirección de ese evento

appointment Detail on calendar section

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Save Delete Reply all Attach Add-ins Charm Categorize

Details

Dr. Randaz's photo shoot

Add a location

Add room

People

Scheduling assistant

Add people

Ivan Irias Organizer

Start

Tue 5/31/2016 11:00 AM

End

Tue 5/31/2016 12:30 PM

Repeat

Never

Save to calendar

Calendar

Reminder

2 hours

Show as

Busy

Add an email reminder

Pick up Tipo

NOTA: cuando escotes el medico en donde tienes el evento, que te de la opción de escoger que location necesitas en la eventualidad de que ese medico tiene varias oficinas.

aqui puede ser las opciones como:

- Clinic
- Lunch
- Breakfast
- Dinner
- Follow up