

Нажимаем F7

The screenshot shows the "HB769 - Rate Query" dialog box. It contains several input fields and checkboxes. The "Arrival" date is set to 03.05.23 (Wednesday) and the "Departure" date is set to 04.05.23 (Thursday). The "Nights" field is set to 1, "Adults" to 2, "Children" to 0, and "No. of Rooms" to 1. There are dropdown menus for Name, Block, Member Type, Member No., Company, CORP No., Agent, IATA No., Source, and Source No. Below these are checkboxes for "Show Rates" (Closed, Day Use, Pseudo). At the bottom, there are dropdown menus for Rate Class, Rate Category, Rate Code, Room Class, Features, Packages, and Purpose of Stay. There are also checkboxes for "Incl Master Allocations" and "Incl Non Deduct". A "Last Resv." button is visible on the right side of the dialog box.

Указываем даты бронирования, кол-во гостей

HB769 - Rate Query Details

Wednesday, May 03, 2023; 1 Nights , 1 Rooms , 2 Adults , 0 Children

Room Types	DBC	TWC	DBBCC	TWBBCC	SAD	SKD	SMD	SDC	SWC
Include Overbooking	1	1	5	3	1	1	0	3	2
Physical Inventory	1	1	5	3	1	1	0	3	2
RA1	6,700.00	6,700.00	7,700.00	7,700.00	8,700.00	10,200.00	Close	11,700.00	11,700.00
RA3	3,420.00	3,420.00	4,320.00	4,320.00	5,220.00	6,570.00	Close	7,920.00	7,920.00
RA4	5,975.00	5,975.00	6,825.00	6,825.00	7,675.00	8,950.00	Close	10,225.00	10,225.00
RB1	Pkg. 9,200.00	9,200.00	10,200.00	10,200.00	11,200.00	12,700.00	Close	14,200.00	14,200.00
RB3	Pkg. 5,670.00	5,670.00	6,570.00	6,570.00	7,470.00	8,820.00	Close	10,170.00	10,170.00
RB4	Pkg. 7,821.00	7,821.00	8,671.00	8,671.00	9,521.00	10,796.00	Close	12,071.00	12,071.00
BIRTHDAY	Pkg. 7,820.00	7,820.00	8,670.00	8,670.00	9,520.00	10,795.00	Close	12,070.00	12,070.00
KRAY	Pkg. 7,820.00	7,820.00	8,670.00	8,670.00	9,520.00	10,795.00	Close	12,070.00	12,070.00
PRO_BRIGHT	Pkg. 11,280.00	11,280.00	12,180.00	12,180.00	13,080.00	14,430.00	Close	15,780.00	15,780.00
BPRO_BR_V0	Pkg. 11,280.00	11,280.00	12,180.00	12,180.00	13,080.00	14,430.00	Close	15,780.00	15,780.00
BRA1_V0	6,700.00	6,700.00	7,700.00	7,700.00	8,700.00	10,200.00	Close	11,700.00	11,700.00

6,700.00 << >>

☒ Average Rate ☐ Total Rates ☐ First Night

☐ Closed  
☐ Negotiated  
☐ Day Use

Rate Code

Info FLEXIBLE RATE , Standard room with 1 double bed  
Rate without breakfast, Direct

Events

Находим нужную категорию среди всей квоты номеров

HB769 - Rate Query Details

Wednesday, May 03, 2023; 1 Nights , 1 Rooms , 2 Adults , 0 Children

HB769 - Reservation

Name Karpova Card Phone Agent

First Name Irinar Member Type Company

Title HOM RU Member No. Group

Language E VIP Source

Email Préférence Fumeur

More Fields Novotel Congress Krasnaya Polyar color\_description

Arrival 03.05.23 Wednesday ETA

Nights 1

Departure 04.05.23 Thursday ETD

Adultes 2 Grat. Child 0 Rms. 1

Fixed Rate ☒ Block Code

Rate Code RB1 TA / RMA

Rate 10,200.00

Packages

Room Type DBBCC Upg. DBBCC

Raison RTC Par

DNM

Room Suite With

Payment CA

Credit Card No. Exp. Date

Porteur Carte

Voucher #

Res.Type NON Non Guaranteed

REV TA Transient A

DIS 1A D Walk-in

PUR

Réservé par

Téléphone

Confirmation

Guest Balance 0.00

Disc. Amt. %

Reason

No Post ☒ Imp. Tarif ☒

Réf. Dossier

Preferences

Features

Specials

Item Inv.

Resort fee 00

Comments

Created By DASYL On 03.05.23 21:46 Updated By DASYL On 03.05.23 21:46

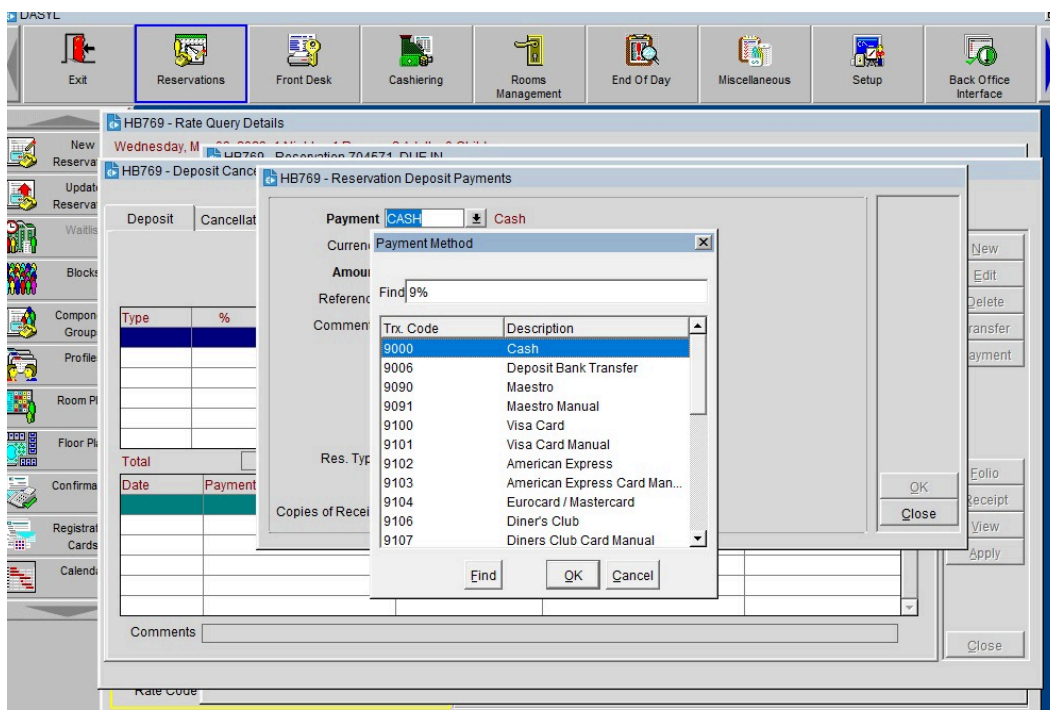
Save OK  
Options Close

Создаем бронирование, пункты с жирным шрифтом к заполнению обязательны, нужно присвоить номер (переходим к room)

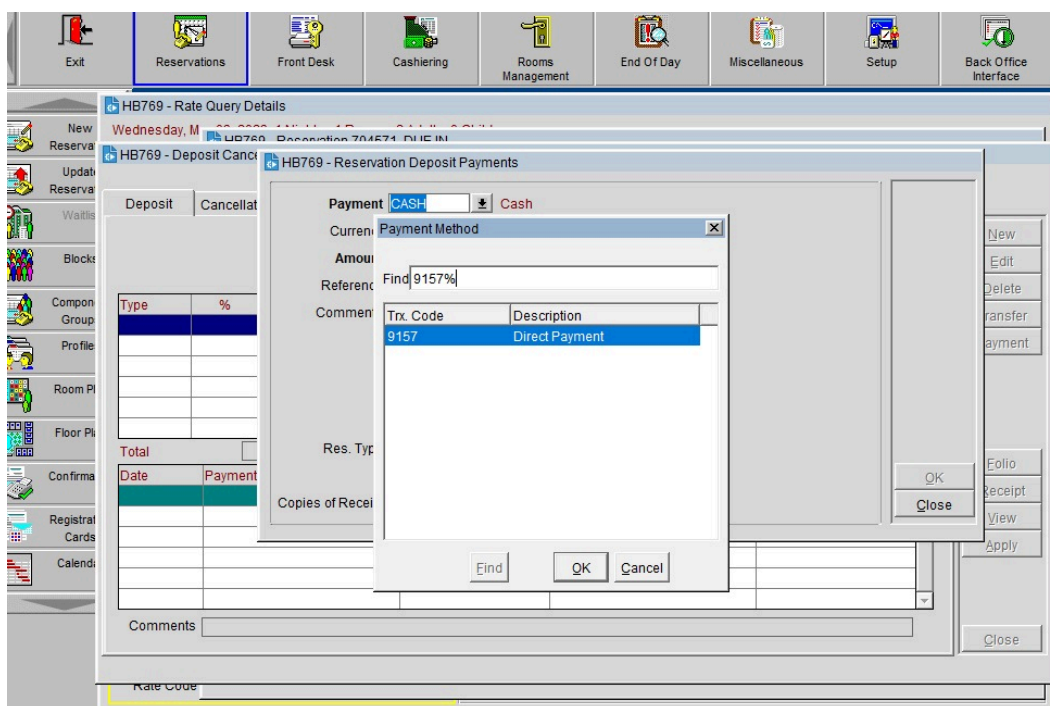








Ищем Direct



Ищем Direct

Exit Reservations Front Desk Cashiering Rooms Management End Of Day Miscellaneous Setup Back Office Interface

HB769 - Rate Query Details

Wednesday, May 03, 2023 21:49:49

HB769 - Deposit Cancelled

HB769 - Reservation Deposit Payments

Payment: DIRECT Direct Payment

Currency: RUB Russia Roubles

Amount: 10,200.00 RUB

Reference:

Comments:

Credit Card No. Exp. Date

Res. Type: DEP Deposit Received

Copies of Receipt: 1

OK Close

Comments:

Rate Code:

Вводим сумму + TAB

Exit Reservations Front Desk Cashiering Rooms Management End Of Day Miscellaneous Setup Back Office Interface

HB769 - House Status - 03.05.23

HB769 - Reservations - Confirmation No. 704571

HB769 - Reservation 704571 DUE IN

Name: Karpova

First Name: Irinar

Title:

Language: E

Email:

More Fields

Arrival: 03.05.23

Nights: 1

Departure: 04.05.23

Adults: 2 Grat. Child

Fixed Rate: ☒ Blo

Rate Code: RB1

Rate: 10,200.00

Packages:

Room Type: DBBCC

Raison RTC:

DNM: ☐

Room: 2331 Suite

No Post

Created By: DASYL On: 03.05.23 21:49 Updated By: DASYL On: 03.05.23 21:54

HB769 - Reservation Options

Accompanying	Add On	Agent/Company
Alerts	Attachments	Billing
Cancel	Changes	Confirmation
Credit Cards	Delete	Deposit/CXL
Facility Scheduler	Fixed Charges	History
Housekeeping	Keys	Messages
Package Option	Party	Privileges
Pro-Forma Folio	Queue	Rate Info.
Register Card	Resync	Room Move
Routing	Shares	Traces
Waitlist	Wake-up Call	

Close

Save OK Options Close

Нужно сделать ключи

Exit Reservations Front Desk Cashiering Rooms End Of Day Miscellaneous Setup Back Office

HB769 - House Status - 03.05.23

HB769 - Reservations - Confirmation No. 704571

HB769 - Reservation 704571 DUE IN

Name Karpova Card Phone Agent  
 First Name Irinar Member Type Company  
 Title HOM RU Member No. Group  
 Language E VIP Last Room New G Last Stay Source

Guest Room Keys

Name Karpova Member Type  
 First Name Irinar Member Number  
 Room # 2331 Valid Until  
 Date 04.05.23  
 Key Options Time 12:00  
 Key Type Room key only  
 No of Cards 2  
 Cut New ...  
 Cut Dupli...  
 Close

Room 2331 Suite with Confirmation Comments

No Post

Created By DASYL On 03.05.23 21:49 Updated By DASYL On 03.05.23 21:54

Save OK  
Options Close

Максимальное кол-во карт за раз - 2  
 Check - in