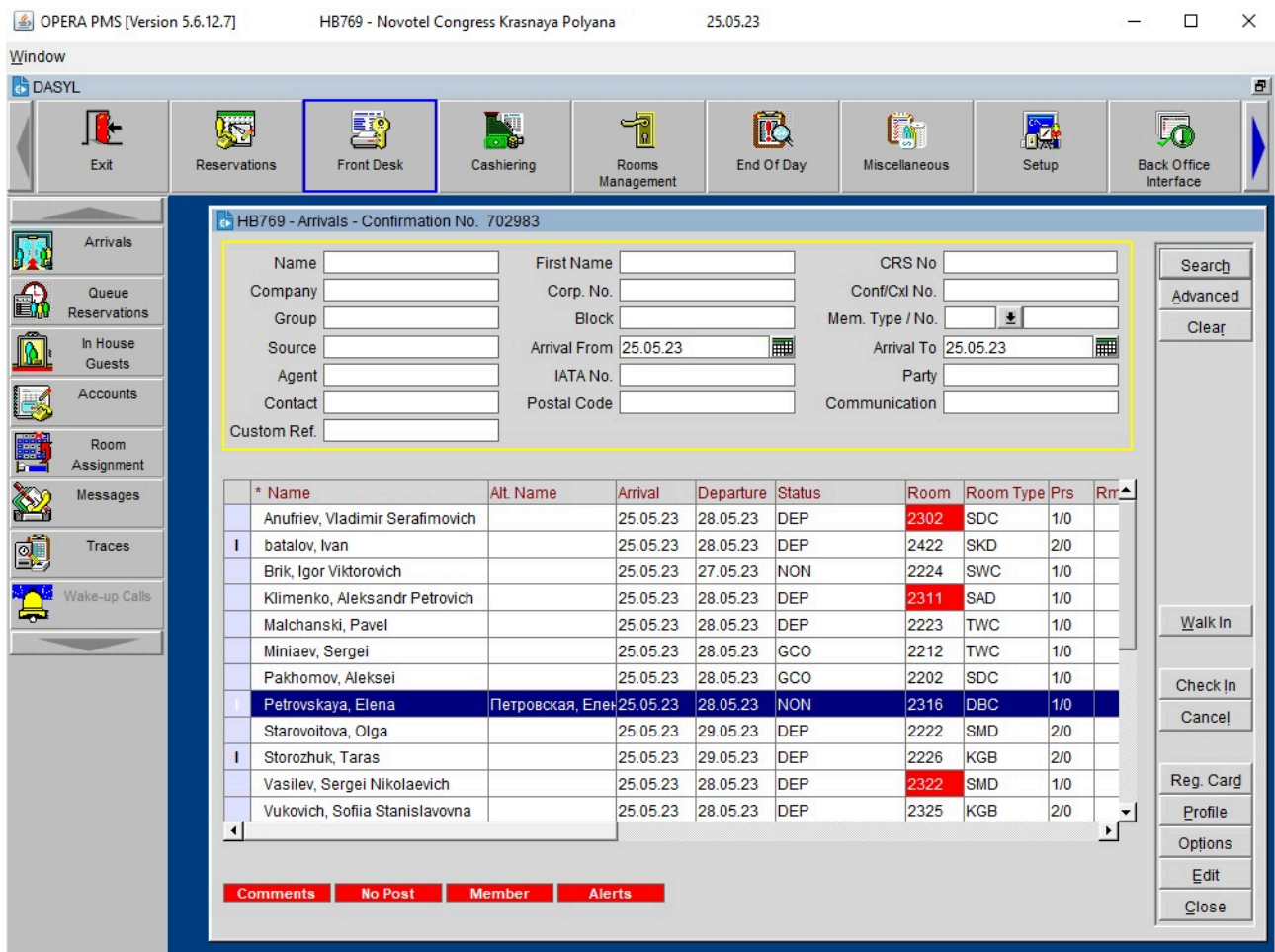


Заходим в Arrivals



HB769 - Arrivals - Confirmation No. 702983

HB769 - Reservation 702983 DUE IN

Name Petrovskaya Card Phone +7 9101380777 Agent  
 First Name Elena Member Type A1 Company  
 Title Mme HOM RU Member No. 3081031348595 Group  
 Language R VIP Last Room 2426 Last Stay 29.05.22 Source  
 Email elena-pet@yandex.ru Préférence Fumeur CLIENT CARD

More Fields Novotel Congress Krasnaya Polyar

Arrival 25.05.23 Thursday ETA 15:00 Payment CA  
 Nights 3 Credit Card No.  
 Departure 28.05.23 Sunday ETD Porteur Carte Exp. Date  
 Adultes 1 Grat Child 0 Rms. 1  
 Fixed Rate Block Code  
 Rate Code RB1 TA / RMA  
 Rate 3,825.00  
 Packages Inspected  
 Room Type DBC Upg. DBC  
 Raison RTC Par  
 DNM  
 Room 2316 Suite With  
 Res.Type NON Non Guaranteed  
 REV TA Transient A  
 DIS 1D D Accorhotels.co  
 PUR  
 Réservé par https://all.accor.com  
 Téléphone  
 Confirmation

Guest Balance 0.00  
 Disc. Amt. %  
 Reason  
 No Post Imp. Tarif  
 Ref. Dossier  
 Preferences  
 Features SMSKO  
 Specials  
 Item Inv.  
 Resort fee 00  
 Comments tot 11 475

Comments Member No Post Alerts

Created By \*TARS\* On 12.04.23 10:20 Updated By APUSC On 24.05.23 20:11

Save OK  
 Options Close

Заходим в Rate Menu

HB769 - Arrivals - Confirmation No. 702983

HB769 - Reservation 702983 DUE IN

Name Petrovskaya Card Phone +7 9101380777 Agent  
 First Name Elena Member Type A1 Company  
 Title Mme HOM RU Member No. 3081031348595 Group  
 Language R VIP Last Room 2426 Last Stay 29.05.22 Source  
 Email elena-pet@yandex.ru Préférence Fumeur CLIENT CARD

More Fields Novotel Congress Krasnaya Polyar

Arrival 25.05.23 Thursday ETA 15:00 Payment CA  
 Nights 3  
 Departure 28.05.23 Sunday  
 Adultes 1 Grat Child 0 Rms. 1  
 Fixed Rate Block Code  
 Rate Code RB1  
 Rate 3,825.00  
 Packages  
 Room Type DBC Upg. DBC  
 Raison RTC Par  
 DNM  
 Room 2316 Suite With  
 PUR  
 Réservé par https://all.accor.com  
 Téléphone  
 Confirmation

Guest Balance 0.00  
 Disc. Amt. %  
 Reason  
 No Post Imp. Tarif  
 Ref. Dossier  
 Preferences  
 Features SMSKO  
 Specials  
 Item Inv.  
 Resort fee 00  
 Comments tot 11 475

Comments Member No Post Alerts

Created By \*TARS\* On 12.04.23 10:20 Updated By APUSC On 24.05.23 20:11

Save OK  
 Options Close

HB769 - Rate Menu

Refresh Rates Daily Details  
 Rate Info. Short Info  
 Close

Смотрим Rate Info

HB769 - Arrivals - Confirmation No. 702983

HB769 - Reservation 702983 DUE IN

Name Petrovskaya Card Phone +7 9101380777 Agent

HB769 - Rate Summary

Currency RUB Russia Roubles

Date	Rate Code	Room Revenue	Packages	Sub Total	Generates	Total
Thu 25.05.23	RB1	2,575.00	1,250.00	3,825.00	0.00	3,825.00
Fri 26.05.23	RB1	2,575.00	1,250.00	3,825.00	0.00	3,825.00
Sat 27.05.23	RB1	2,575.00	1,250.00	3,825.00	0.00	3,825.00

Exchange Rate : 1.00

FLEXIBLE RATE  
Rack Rate, breakfast included, direct

Total 11,475.00 Stay Total 11,475.00  
Fixed Charges 0.00  
Total Cost of Stay 11,475.00  
Deposit 0.00  
Outstanding Stay Total 11,475.00

Long Info Details Close

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Options Close

Смотрим Total сумму к оплате за проживание

HB769 - Arrivals - Confirmation No. 702983

HB769 - Reservation 702983 DUE IN

Name Petrovskaya First Name Elena Title Mme Language R Email elena-pet@yan

Arrival 25.05.23 Nights 3 Departure 28.05.23 Adults 1 Gr. Child Fixed Rate Blo

Rate Code RB1 Rate 3,825.00 Packages Room Type DBC Raison RTC DNM Room 2316 Suite

Comments Member

HB769 - Reservation Options

Accompanying	Add On	Agent/Company
Alerts	Attachments	Billing
Cancel	Changes	Confirmation
Credit Cards	Delete	Deposit/CXL
Facility Scheduler	Fixed Charges	History
Housekeeping	Keys	Messages
Package Option	Party	Privileges
Pro-Forma Folio	Queue	Rate Info.
Register Card	Resync	Room Move
Routing	Shares	Traces
Waitlist	Wake-up Call	

Close

Client Card

est Balance 0.00  
sc. Amt. %  
Reason  
Post Imp. Tarif  
f. Dossier  
ferences  
Features SMSKO  
Specials  
Item Inv.  
sort fee 00  
nments tot 11 475

Save OK  
Options Close

Created By \*TARS\* On 12.04.23 10:20 Updated By APUSC On 24.05.23 20:11

Переходим в Deposit/CXL





Reservations Front Desk Cashiering Rooms Management End Of Day Miscellaneous Setup Back Office Interface

HB769 - Arrivals - Confirmation No. 702983

HB769 - Reservation 702983 - DUE IN

HB769 - Deposit Cancellat

HB769 - Reservation Deposit Payments

Payment **DIRECT** Direct Payment

Currency **RUB** Russia Roubles

Amount **11,475.00** RUB

Reference

Comments

Credit Card No. Exp. Date

Res. Type **DEP** Deposit Received

Copies of Receipt **1**

OK Close

Comments

Close

Direct в случае оплаты картой через кассу

HB769 - Reservation Deposit Payments

Payment **MASTER(M)** Eurocard / Mastercard Manual

Currency **RUB** Russia Roubles

Amount **11,475.00** RUB

Reference

Comments

Credit Card No. **0464** Exp. Date **11/25**

Res. Type **DEP** Deposit Received

Copies of Receipt **1**

OK Close

Visa/master/mir manual случае оплаты через мануальник



HB769 - Arrivals - Confirmation No. 702983

HB769 - Reservation 702983 DUE IN

Name Petrovskaya  
First Name Elena  
Title Mme  
Language R  
Email elena-pet@yan

More Fields

Arrival 25.05.23  
Nights 3  
Departure 28.05.23  
Adultes 1 Grat Child  
Fixed Rate Blo  
Rate Code RB1  
Rate 3,825.00  
Packages  
Room Type DBC  
Raison RTC  
DNM  
Room 2316 Suite

Comments Member

Created By \*TARS\* On 12.04.23 10:20 Updated By DASYL On 25.05.23 12:39

HB769 - Reservation Options

Accompanying	Add On	Agent/Company
Alerts	Attachments	Billing
Cancel	Changes	Confirmation
Credit Cards	Delete	Deposit/CXL
Facility Scheduler	Fixed Charges	History
Housekeeping	Keys	Messages
Package Option	Party	Privileges
Pro-Forma Folio	Queue	Rate Info.
Register Card	Resync	Room Moya
Routing	Shares	Traces
Waitlist	Wake-up Call	

Close

CLIENT CARD

est Balance 0.00  
sc. Amt %  
Reason  
Post Imp. Tarif  
f. Dossier  
ferences  
Features SMSKO  
Specials  
Item Inv.  
sort fee 00  
nments tot 11 475

Save OK  
Options Close

Теперь нужно набить фиксы, переходим в Fixed Charges

HB769 - Reservation 702983 DUE IN

Name Petrovskaya  
First Name Elena  
Title Mme  
Language R  
Email elena-pet

Card Phone +7 9101380777  
Member Type A1  
Company

HB769 - Fixed Charges - New

Name Petrovskaya, Elena  
Arrival 25.05.23  
Nights 3  
Departure 28.05.23

Once Daily Weekly Monthly Quarterly Yearly

Begin Date 26.05.23 End Date 28.05.23  
Trn. Code 7620 Resort fee (Курортный сбор)  
Article Code  
Amount 50.00 Quantity 1  
Supplement

OK Close

CLIENT CARD

Delete  
New  
Edit  
Close

ee 00  
ts tot 11 475

Save OK  
Options Close

ated By \*TARS\* On 12.04.23 10:20 Updated By DASYL On 25.05.23 12:39

Begin Date вводим +1 от даты начала проживания

Amount всегда 50

Quantity в зависимости от кол-ва гостей оплативших КС