Challenge!

1. Open our Number Formats Excel file.
2. In cell **D2**, type today's date and press **Enter**.
3. Click cell **D2** and verify that it is using a **Date** number format. Try changing it to a different date format (for example, **Long Date**).
4. In cell **D2**, use the **Format Cells** dialog box to choose the **14-Mar-12** date format.
5. Change the sales tax rate in cell **D8** to the **Percentage** format.
6. Apply the **Currency** format to all of **column B**.
7. In cell **D8**, use the **Increase Decimal** or **Decrease Decimal** command to change the number of decimal places to **one**. It should now display **7.5%**.
8. When you're finished, your spreadsheet should look like this:

