

KAITLYN FOLSOM

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Dynamic and detail-oriented Web Developer with a knack for conceptualizing and delivering elegant, user-friendly solutions effectively and efficiently. Armed with an extensive understanding of front-end development and also a strong familiarity with back-end development.

JUNIOR WEB DESIGNER • MISTRAS GROUP | Princeton Junction, NJ **Mar 2018 – Present**

- Implement and develop the layout, design and revisions of internal and external sites.
- Took lead in gathering content for all 150+ branch locations on the company website and assembled all completed pages
- The 2018 MISTRAS Group Website is created in Umbraco. The uses the following languages: Javascript, C#, Razor.

FIELD PRODUCER • WEINBERGER MEDIA | New York, NY **Aug 2014 – Aug 2017**

- Ensured daily shoots ran on schedule and within budget.
- Communicated with other production team members to quickly and efficiently solve production issues that may arise.
- Implemented a database system for keeping track of all props and camera equipment.
- Assisted in scouting locations, hiring actors, and completion of shots.

SCRIPT SUPERVISOR • FREELANCE | Los Angeles, CA **Sep 2013 – Aug 2014**

- Coordinated with executive producers, directors, department heads, and talent to ensure a smooth and efficient workflow.
- Compiled daily progress reports and logs for production and post-production staff, generating detailed and organized documents and files.
- Managed multiple schedules and updated staff on last-minute changes.

DEVELOPMENT & DESIGN SKILLS

HTML5 • CSS3 • Javascript • JQuery • NodeJS • MySQL • Mongo • React • GIT • Wordpress •
Photoshop • Ajax • Bootstrap • Materialize

KEY SKILLS

Communication • Project Management • Team Leadership • Code Optimization • Front-end Development

EDUCATION

FULL STACK WEB DEVELOPMENT • RUTGERS CONTINUING STUDIES • FALL 2017

An intensive, 12-week certificate program dedicated to designing and building web applications.

MEDIA PRODUCTION • ITHACA COLLEGE • 2012

B.S Media Production