



Course Name	Zoho Books	
College Name	Mangayarkarasi College of Arts and Science for Women Paravai, Madurai - 625002	
College Code	MKU251	
Skill Offering Id		
Project Title	Preparation and Maintenance of Zoho Books For Edu Connect Learning Center	
Project Submitted To	Madurai Kamaraj University (Naan Mudhalvan Scheme(TNSDC))	
Year	2023	
Department	B.COM Professional accounting	
Semester	6	
Group Number	NM2023TMID39239	
Total Members of the Group	4	
Group Members Details		
Name of the Member	University Register. No	Student NM ID
Jeyashree. S.B.	C1C15270	FA371B3363BE26E95464E4E2913F4D38
Jeyasuriya.M	C1C15269	F2F354237C8163FA53347CD92CC0C83B
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Snega.K	C1C15293	1451EEB80A6745F94024DEE497A11493
Under the Guidance	C.M.Priyanka	
SPOC	Ms.P.UMADEV	

1. Introduction.

1.1 Overview

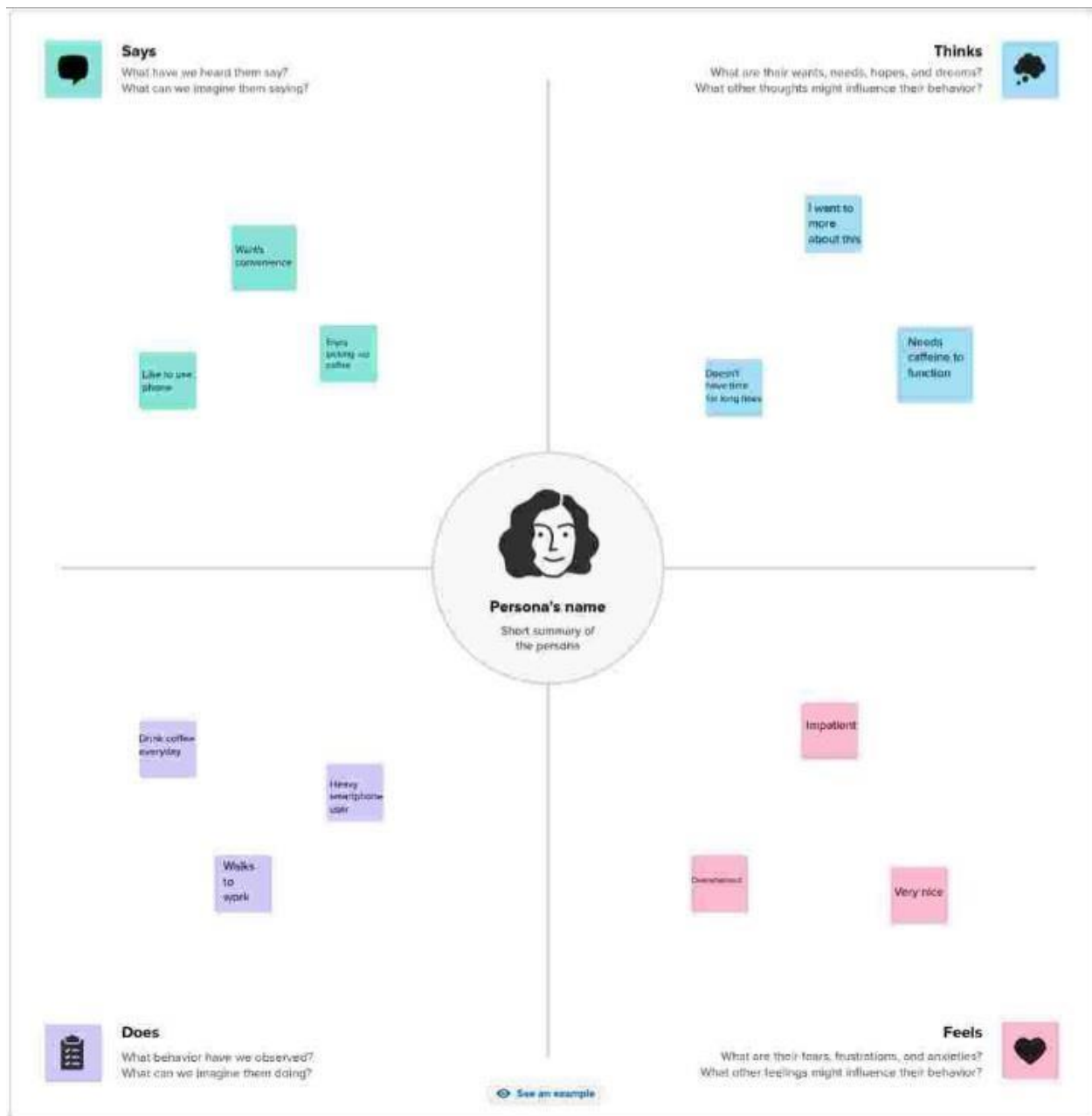
EduConnect Learning Center, an educational institution, uses Zoho Books to manage their donations, track expenses, and handle grant finances. They can generate donor receipts, track expenses related to educational programs, and generate financial reports. Zoho Books helps them maintain financial transparency and accountability.

1.2 Purpose

They can generate donor receipts, track expenses related to educational programs, and generate financial reports. Zoho Books helps them maintain financial transparency and accountability.

2. Problem Definition and Design Thinking

a. Empathy Map




2.2 Ideation and Brainstroming Map



Milestone 1: Set up your account Activity 1: Sign up for a Zoho Books

Experience PREMIUM plan for 14 days.

 AJ company

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 India 

 Tamil Nadu 

Your data will be in INDIA data center.



I agree to the [Terms of Service](#) and [Privacy Policy](#).

CREATE ACCOUNT

Milestone 2: Service Creation:

Activity 1: Creation

Books | Search in Books (77) | Trial expires in 14 days | Subscribe | EduConnect Learning...

New Item

Type: ☐ Goods ☒ Service

Item*: Competitive Exams Coaching

Unit:

SAC: 888004

Tax Preference*: Taxable

Sales Information

Selling Price*: INR 10000

Cost Price: INR

Account*: Sales

Account: Cost of Goods Sold

Description:

Description:

Preferred Vendor:

Default Tax Rates

Intra State Tax Rate: GST18 (18%)

Inter State Tax Rate: IGST18 (18%)

NOTE: You have changed the tax rate manually. Any changes you make in your organisation's Default Tax Preferences will not be applied to this item.

Do you want to keep track of this item? Enable inventory to view its stock based on the sales and purchase transactions you record for it. Go to Settings > Preferences > Items and enable inventory.

Milestone 3: Vendors

Activity 1: Vendors Creation

Books | Search in Vendors (77) | Trial expires in 14 days | Subscribe | EduConnect Learning...

New Vendor

Primary Contact: Solution: Mega Stationary Unit Name:

Company Name: Mega Stationary Mart

Vendor Display Name*: Mega Stationary Mart

Vendor Email:

Vendor Phone: Work Phone: Mobile:

Other Details

GST Treatment*: Registered Business - Regular

GSTIN/UIN*: 22AAAA000004152 [Get Taxpayer Details](#)

PAN: AAAA0000A

Source of Supply*: 2706 - Tamil Nadu

Milestone 4: Purchases

Activity 1: Purchase Order Creation

Books

Search in Purchase Orders (7)

This expires in 14 days. [Subscribe](#)

Home

Items

Banking

Sales

Purchases

Vendors

Expenses

Recurring Expenses

Purchase Orders

Bills

Payments Made

Recurring Bills

Vendor Credits

Time Tracking

Banking

Sales

Purchases

Vendors

Expenses

Recurring Expenses

Purchase Orders

Bills

Payments Made

Recurring Bills

Vendor Credits

Time Tracking

Way Bills

New Purchase Order

Vendor Name*

Mega Stationery Mart

Open Purchase Orders

BILLING ADDRESS

Add new address

SHIPPING ADDRESS

Add new address

GST Treatment: Registered Business - Regular

GSTIN: S00000000000000

Source Of Supply*

[TNC] - Tamil Nadu

Destination Of Supply*

[TNC] - Tamil Nadu

Supplier Type*

Organization

Customer

EdConnect

Tamil Nadu

India...

Tax Exemption

At Transaction Level

Itemize Sales

Books & Stationery

Add a description to your bill

Account

Cost of Goods Sold

Quantity

500

Rate

200

Tax

GSTW (18%)

Amount

1,00,000.00

Reset Transaction

Type or click to select an item

Select Account

Quantity

100

Rate

0.00

Tax

GSTW (18%)

Amount

0.00

Add another line

Sub Total

1,00,000.00

Total Quantity

600

Discount

0.00

Apply after tax

0.00

CGST@ (9%)

9,000.00

SGST@ (9%)

9,000.00

Save as Draft

Save and Send

Cancel

Template: "Standard Template" [Change](#)

Milestone5:
Activity1.
Creation:

Customers
Customers

Books | Search in Customers (11) | Total expires in 14 days | Subscribe | EduConnect Learning...

New Customer

Customer Type: ☒ Business ☐ Individual

Primary Contact: Salutation: Knowledge Point: Last Name:

Company Name: Knowledge Foundation Pvt Ltd

Customer Display Name: Knowledge Foundation Pvt Ltd

Customer Email:

Customer Phone: Work Phone: Mobile:

Other Details: Address: Contact Persons: Custom Fields: Reporting Tags: Remarks:

GST Treatment: Registered Business - Regular

GSTIN: UAN: GST Treatment details

Business Legal Name:

Business Trade Name:

PAN: AAAA0000A

Place Of Supply: TN2 - Tamil Nadu

Tax Preference: ☒ Taxable ☐ Tax Exempt

Currency: INR - Indian Rupee

Opening Balance: INR

Payment Terms: Due on Receipt

Enable Portal? ☐ Allow portal access for this customer

Portal Language: English

[Add more details](#)

Customer Owner: Assign a user as the customer owner to provide access only to the data of this customer. [Learn More](#)

[Save](#) [Cancel](#)

Milestone 6: Sales

Activity 1: Sales Order Creation

Books | Search in Sales Orders (11) | Total expires in 14 days | Subscribe | EduConnect Learning...

New Sales Order

Customer Name: Knowledge Foundation Pvt Ltd

[Add new Customer Details](#)

BILLING ADDRESS: Add new address

SHIPPING ADDRESS: Add new address

GST Treatment: Registered Business - Regular

GSTIN: UAN:

Place Of Supply: TN2 - Tamil Nadu

Sales Order#: SO-00001

Reference#:

Sales Order Date: 05/04/2023

To show transaction dated before 05/07/2023, [click here](#)

ITEM DETAILS

ITEM	QUANTITY	RATE	TAX	AMOUNT
Competitive Exams Coaching	200	10000	GST 18 (18%)	20,00,000.00
Add a description to your item				
Add another line				
Type or click to select an item	1.00	0.00	GST 18 (18%)	0.00

Sub Total 20,00,000.00

Discount 0.00

GST 18 (18%) 3,60,000.00

GST 18 (18%) 3,60,000.00

Adjustment 0.00

Total (₹) 23,60,000.00

[Save as Draft](#) [Save and Cancel](#) [Cancel](#)

Customer Notes: Enter any notes to be displayed in your transaction

Total Amount: ₹ 23,60,000.00
Total Quantity: 200

Milestone 7: Bank Account

Activity 1: Adding Bank Account

Add Bank or Credit Card

Select Account Type* ☒ Bank ☐ Credit Card

Account Name*

Account Code

Currency*

Account Number

Bank Name

IFSC

Description

☐ Make this primary

Save **Cancel**

Milestone 8: Accounts & Ledgers

Activity 1: Creation of New Accounts/Ledgers:

Create Account

Account Type*

Account Name*

☐ Make this a sub-account

Account Code

Description

☐ Add to the watchlist on my dashboard

Save **Cancel**

Liability
Any short term liability like:
• Customer Deposits
• Tax Payable

Milestone 9: Journal Entries:

Activity 1: Recording of Journal Entries

New Journal

Journal Name: Salary Payable for the Month of April 2023

Journal Type: Cash based journal

Currency: INR Indian Rupee

ACCOUNT	DESCRIPTION	CONTACT NAME	DEBITS	CREDITS
Salaries and Employee Wages	Being Salary Payable for the Month of April 2023	Select Contact	1000000	
Salary Payable	Being Salary Payable for the Month of April 2023	Select Contact		1000000

Sub Total: 10,00,000.00 10,00,000.00

Total (₹): 10,00,000.00 10,00,000.00

Difference: 0.00

Buttons: Save and Publish, Save as Draft, Cancel

Message: The journal entry has been created.

Journals

Status: All journals | All

Date	Amount
30/04/2023	₹10,00,000.00

JOURNAL #1

Date: 30/04/2023

Amount: ₹10,00,000.00

Reference Number:

Account	Contact	Debits	Credits
Salaries and Employee Wages		10,00,000.00	
Salary Payable			10,00,000.00

Sub Total: 10,00,000.00 10,00,000.00

Milestone 10: Expense & Bills

Activity 1: Expense & Bills Entry

Record Expense [Record Message](#)

Date* 30/04/2023

Expense Account* Rent Expense

Expense Type* ☐ Goods ☒ Services

SAC

Amount* INR ₹ 100000

Paid Through* ICICI Bank 001

Vendor

GST Treatment* Registered Business - Regular

Vendor GSTIN* 33AAAAA0000K152 [Get Taxpayer details](#)

Source of Supply* (TNE) - Tamil Nadu

Destination of Supply* (TNE) - Tamil Nadu

Reverse Charge ☐ This transaction is applicable for reverse charge

Record Expense

Tax* GST18 (18%)
Tax Amount = 18000.00 INR
Regain the GST

Amount to Invoice* 001

Notes
Max. 500 characters

Customer Name

Reporting Tags [Associate Tags](#)

[Save entry](#) [Save and New entry](#) [Cancel](#)

ADVANTAGES:

By creating a learner-centered environment, you increase each student's motivation to remain engaged in the learning process. This is especially true in higher grades, where students' motivation to learn increasingly centers on the interests and subjects they believe will be personally beneficial.

CONCLUSION:

In conclusion, integrated learning is a valuable approach to education that offers numerous benefits for students. By combining multiple subjects, students can deepen their understanding, develop transferable skills, increase motivation, and be better prepared for the real world.

