# **Electrical Engineering Lab Safety Guidelines**

Welcome to the Electrical Engineering Lab at De La Salle University. These safety guidelines have been developed to ensure the safety and well-being of all individuals working in the lab. Adherence to these guidelines is of utmost importance to prevent accidents and protect yourself and others from potential hazards.

## **General Safety Rules**

Personal Protective Equipment (PPE): All individuals must wear appropriate PPE, including safety goggles, lab coats, closed-toe shoes, and any additional gear required for specific experiments.

**Lab Access:** Access to the lab is strictly restricted to authorized personnel only. Never permit unauthorized individuals to enter the lab.

**Emergency Preparedness:** Familiarize yourself with the location of emergency exits, fire extinguishers, safety showers, and first-aid kits.

**Chemical Handling:** Adhere to proper procedures for the handling and disposal of chemicals. Store chemicals in designated areas with clear labeling.

**Electrical Safety:** Exercise extreme caution when dealing with electrical equipment. Inspect cords and plugs for any damage before use.

**Equipment Usage:** Use lab equipment solely for their intended purposes and after receiving proper training.

## **Specific Safety Guidelines**

#### 1. Circuit Protocols

**Live Circuits:** Avoid touching live circuits with bare hands. Always disconnect power before making adjustments.

**Grounding:** Ensure proper grounding of electrical equipment to prevent electric shock.

**Overload Protection:** Utilize circuit breakers or fuses to protect against overloads and short circuits.

#### 2. High Voltage Experiments

**Qualified Personnel:** High voltage experiments should be conducted solely by qualified individuals under supervision.

**Insulated Tools:** Use insulated tools and equipment when working with high voltage.

# 3. Battery Handling

**Battery Charging:** Adhere to manufacturer guidelines for charging batteries. Avoid overcharging.

**Battery Disposal:** Dispose of batteries in compliance with local regulations.

## 4. Fire Safety

Fire Prevention: Keep flammable materials away from heat sources and open flames.

**Fire Extinguishers:** Familiarize yourself with the location and usage of fire extinguishers.

## **Reporting Incidents**

If you witness or are involved in any lab incidents, no matter how minor, report them immediately to the lab supervisor or designated authority.

#### Conclusion

By following these Electrical Engineering Lab Safety Guidelines, we can foster a safe and productive environment for all. Safety is a collective responsibility, and we must all play our part in ensuring the well-being of everyone in the lab. If you have any questions or need further clarification, please do not hesitate to reach out to your lab instructor or supervisor.