Maximizing time and schedule with Mozilla Thunderbird

Syncing your Gmail account to Thunderbird

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[Enabling IMAP on your Gmail account](#)

[Un/subscribing to your preferred folders](#)

[Archiving your Gmail messages](#)

[Adding other email addresses](#)

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Maximizing time and schedule with Mozilla Thunderbird

Synching your Gmail account to Thunderbird

Enabling IMAP on your Gmail account

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Related topics

IMAP or POP

IMAP and SMTP settings

POP and SMTP settings

https://

Connecting your devices to your email account

Storing your files on your computer or on.... a

IMAP or POP

Creating your profile

Finding your profile

Moving your profile

Synching your Gmail account to Thunderbird

Maximizing time and schedule with Mozilla Thunderbird

Connecting your devices to your email account   Storing your files on a computer or on a server

IMAP or POP

Related topics

Enabling IMAP on your Gmail account

Adding other email addresses

https://

Maximizing time and schedule with Mozilla Thunderbird

Synching your Gmail account to Thunderbird Enabling IMAP on your Gmail account Un/subscribing to your preferred folders
Archiving your Gmail messages

Adding other email addresses

Related topics

Messages, passwords, and user preferences

https://

Maximizing time and schedule with Mozilla Thunderbird

Communicating with people

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Creating a new outgoing message

Addressing your outgoing message

Saving a draft of your message

Sending your message

Reading your incoming messages

Creating mailing lists

https://

Maximizing time and schedule with Mozilla Thunderbird

Communicating with people

Creating a new outgoing message

Related topics

[Addressing your outgoing message](#)

[Attaching documents to your message](#)

[Saving a draft of your message](#)

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Maximizing time and schedule with Mozilla Thunderbird

Composing your message

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Related topics

[Addressing your outgoing message](#)   [Adding recipients from your contacts](#)

[Attaching documents to your message](#)

[Saving a draft of your message](#)

Sidebar navigation
- Communicating with people
  - Creating a new outgoing message
    - Composing your message
    - Attaching documents to your message
- Addressing your outgoing message
- Saving a draft of your message
- Sending your message

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Maximizing time and schedule with Mozilla Thunderbird

Communicating with people   Creating a new outgoing message   Composing your message

Attaching documents to your message

Related topics

[File restrictions](#)

[Creating a carbon copy of your message](#)

Saving a draft of your message

https://

Maximizing time and schedule with Mozilla Thunderbird

File restrictions

[body text illegible]

Related topics

[Attaching documents to your message](#)

[Sending your message](#)

Sidebar navigation

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    - 📄 Composing your message
    - 📂 Attaching documents to your message
      - 📄 File restrictions
- 📁 Addressing your outgoing message
- 📁 Saving a draft of your message
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Communicating with people

 Creating a new outgoing message

 Addressing your outgoing message

  Adding new recipients

  Removing recipients

  Adding recipients from your contacts

  Creating a carbon copy of your message

 Saving a draft of your message

 Sending your message

 Reading your incoming messages

 Creating mailing lists

Maximizing time and schedule with Mozilla Thunderbird

Communicating with people

Addressing your outgoing message

Related topics

[Creating a carbon copy of your message](#)   [Creating a new outgoing message](#)

[Adding new recipients](#)

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Maximizing time and schedule with Mozilla Thunderbird

Communicating with people   Addressing your outgoing message

Adding new recipients

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Related topics

Creating a carbon copy of your message   **Removing recipients**

Adding recipients from your contacts

Sidebar navigation

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Maximizing time and schedule with Mozilla Thunderbird

Removing recipients

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Related topics

[Adding new recipients](#)

[Adding recipients from your contacts](#)

Communicating with people
    Creating a new outgoing message
    Addressing your outgoing message
        Adding new recipients
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        Adding recipients from your contacts
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Maximizing time and schedule with Mozilla Thunderbird

Communicating with people   Addressing your outgoing message

Adding recipients from your contacts

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Related topics

[Adding new recipients](#)

[Selecting several of your contacts simultaneously](#)

[Sorting your messages](#)

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Maximizing time and schedule with Mozilla Thunderbird

Creating a carbon copy of your message

Related topics

[Adding new recipients](#)

[Adding recipients from your contacts](#)

[Selecting several of your contacts simultaneously](#)

Sidebar navigation:

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Maximizing time and schedule with Mozilla Thunderbird

Communicating with people   Addressing your outgoing message   Adding recipients from your contacts

Selecting several of your contacts simultaneously

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Sending your message