



ACADEMIC PROFILE

B.Com (Commerce)	M.M.H. College, Ghaziabad (Chaudhary Charan Singh University)	62.00 %	2022
Class XII	Fatima Convent School (ICSE)	87.60 %	2019
Class X	Fatima Convent School (ICSE)	70.50 %	2017

SUMMER INTERNSHIP

India Glycols Limited		2 Months	Apr'25 - Jun'25
Finance Intern	<ul style="list-style-type: none">• Performed SAP reconciliations and systematically cleared balances to ensure accurate customer and vendor financial records• Prepared monthly provisions and timely reversals, significantly enhancing accrual accounting and financial closing accuracy• Supported GST, VAT filing and excise compliance processes, strengthening overall regulatory reporting and tax documentation• Tracked logistics, utility, and capex expenses diligently, ensuring budget adherence and effective operational cost control• Collaborated cross-functionally for financial data validation, improving interdepartmental efficiency and reporting precision		

WORK EXPERIENCE

Sopra Steria India		15 Months	Feb'23 - May'24
Process Associate	<ul style="list-style-type: none">• Managed end-to-end service delivery to enhance operational efficiency and consistently ensure high client satisfaction levels• Performed detailed audits to ensure adherence to quality standards and compliance with regulatory requirements effectively• Facilitated seamless team collaboration to achieve shared goals and improve overall team performance and productivity• Engaged in cross-functional collaboration to enhance expertise across diverse processes and organizational functions• Conducted training sessions for new hires, ensuring a thorough understanding of processes and seamless role integration• Mentored new team members, providing guidance and support to help them adapt confidently and succeed in their roles		

KEY PROJECTS

Phoenix Global	<ul style="list-style-type: none">Developed dashboards using Tableau and Power BI to visualize data effectively and generate actionable insightsExecuted data pre-processing and visualization to analyze sales data, resulting in actionable insights and decisions	2024
Phoenix Global	<ul style="list-style-type: none">Mapped North Indian FMCG companies with ₹50–500 Cr revenue by conducting detailed market researchAnalyzed market opportunities by evaluating competitive landscape and startup growth potential in the sector	2024

AWARDS & ACHIEVEMENTS

Co-Curricular	<ul style="list-style-type: none">Competed in Flipkart WiRED 8.0's Product Track case competition, showcasing product strategies and solutionsParticipated in Destination Dr. Reddy's case competition, developing strategic solutions for the company	2024 2024
Extra-Curricular	<ul style="list-style-type: none">Represented Ghaziabad zone at the 2018 regional Badminton Championship with exceptional skill and dedicationCoordinated team selection, communication, and match-day activities to ensure smooth team readiness	2018 2025

ADDITIONAL INFORMATION

Certifications	<ul style="list-style-type: none">Proficient in organizing, analyzing, and visualizing data using Excel to facilitate insightful analysis & effective decision-makingBusiness Analyst skilled at creating dashboards using Tableau & Power BI to effectively visualize data and generate insights
Languages	<ul style="list-style-type: none">HINDIEnglish
Expertise	<ul style="list-style-type: none">TeamworkQuick LearnerMS OfficePower BITableau
Hobbies	<ul style="list-style-type: none">Playing Badminton