

JHEREMEI G. ARCIAGA

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CAREER OBJECTIVE

Seeking a challenging career with a progressive organization that can benefit from technical skills and abilities in the field of information technology

TECHNICAL SKILLS

- Hardware troubleshooting, repair and maintenance
- Languages (HTML, CSS, BOOTSTRAP, TAILWIND JAVASCRIPT, REACT, C# AND PYTHON)
- IDE: Visual Studio, PyCharm, Sublime
- Architectural tools: MS Word, Excel, PowerPoint, Sublime
- Experienced other video editing software
- Used code versioning tools, such as Git
- Knowledgeable in using the Linux command line.

PERSONAL SKILLS

- Excellent written and verbal communications skills
- Highly organized and efficient
- Ability to work independently and as a part of a team
- Proven leadership skills and ability to motivate
- Able to work under pressure and in tight schedules

EDUCATION

Cavite State University | Cavite

Bachelor of Science in Information and Technology

Dean's Lister 2022-2023

EXPERIENCE

Data Analyst (OJT)

JUNE 2022

- Identified new sources of data and methods to improve data collection, analysis and reporting
- Data gathering of information in the businesses, training center and university
- Use relevant tools for collecting and interpreting data (Data Scraper, MeisterTask, Excel)

Service Crew

2018 – 2022

- Providing services to customers in the friendliest manner possible
- Takes order, answer questions on meals item and process payments
- Communicate and interact to costumers regarding of how to use kiosk machine

Kawit, Cavite: Municipality office, Data Encoder

2017 - 2018

- Maintained database of every company permit and registrations files
- Managed hard copies, scanning documents and handling other data - related task

Toloka

2021-2022

- Work using Universal Human Relevance System (UHRS)
- Work in different project and task

MOOC

- Meta – Introduction to Front-End Development
- Meta - Programming with JavaScript
- Meta – Version Control
- Meta – HTML and CSS in depth
- Meta – React Basics
- Meta – Advanced React
- Meta - Principles of UX/UI Design
- Meta - Front-End Developer Capstone
- Meta - Coding Interview Preparation
- Udemy – Complete Guide for Frontend Web Development
- Zuiitt – Coding Bootcamp Basic Web Development
- Sparta – Getting ground in analytics
- Trend Micro - Fundamentals of Python
- DICT - UI/UX using WordPress
- DICT – Programming language using Python
- MCDO - CREW OF THE MONTH

REFERENCES:

Available upon request.