

JHEREMEI ARCIAGA

Phone: 0965-277-6337

Email: Jheremeiarciaga@gmail.com

My Portfolio: https://jheremeiarciaga.github.io/My_Portfolio/

Address: Kawit, Cavite, Philippines

CAREER OBJECTIVE

Seeking a challenging career with a progressive organization that can benefit from technical skills and abilities in the field of information technology

TECHNICAL SKILLS

- Hardware troubleshooting, repair and maintenance
- Programming (HTML, CSS, JAVASCRIPT, REACT, C# AND PYTHON)
- Proficient in MS word, Excel, PowerPoint, Internet
- Experienced other video editing software
- Used code versioning tools, such as Git
- Knowledgeable in using the Linux command line.

PERSONAL SKILLS

- Excellent written and verbal communications skills
- Highly organized and efficient
- Ability to work independently and as a part of a team
- Proven leadership skills and ability to motivate
- Able to work under pressure and in tight schedules

EDUCATION

Bachelor of Science in Information and Technology

Cavite State University

WORK EXPERIENCE

Data Analyst (OJT)

JUNE 2022

- Identifying new sources of data and methods to improve data collection, analysis and reporting
- Data gathering of information in the businesses, training center and university
- Use relevant tools for collecting and interpreting data (Data Scraper, MeisterTask, Excel)

Service Crew

2018 – 2022

- Providing services to customers in the friendliest manner possible
- Takes order, answer questions on meals item and process payments
- Communicate and interact to costumers regarding of how to use kiosk machine

Kawit, Cavite: Municipality office, Data Encoder

2017 - 2018

- Maintaining database of every company permit and registrations files
- Managing hard copies, scanning documents and handling other data - related task

Toloka

2021-2022

- Work using Universal Human Relevance System (UHRS)
- Work in different project and task

CERTIFICATION, TRAINING, WEBINAR AND SEMINARS ATTENDED

- Meta – Introduction to Front-End Development
- Meta - Programming with JavaScript
- Meta – Version Control
- Meta – HTML and CSS in depth
- Meta – React Basics
- Meta – Advanced React
- Meta - Principles of UX/UI Design
- Meta - Front-End Developer Capstone
- Meta - Coding Interview Preparation
- Udemy – Complete Guide for Frontend Web Development
- Zuit – Coding Bootcamp Basic Web Development
- DICT - Introduction to data analytics
- Sparta – Getting ground in analytics
- Trend Micro - Fundamentals of Python
- DICT - Canva for education: Foundation of design
- DICT - UI/UX using WordPress
- DICT – Programming language using Python
- MCDO - CREW OF THE MONTH

REFERENCES:

Available upon request.