

Jhernie H.P. Evangelista

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COMPETENCIES

- RStudio
- Microsoft Excel
- Data Wrangling and Reconciliation
- Office 365
- G-Suite (Drive, Sheets, Slides, Forms, AppSheet)
- Adobe Suite
- Change Management
- Workday HCM
- Bullhorn ATS
- Greenhouse ATS

WORK EXPERIENCE

M.Sullivan Solutions Aviation Consulting Firm

Waimea, HI (Remote)

Operations Consultant

July 2021 – Present

- Built application prototype using AppSheet to ingest passenger data for future analysis
- Building a system of optimized inventory management by creating an internal process that considers passenger preference, flight load, and current inventory
- Building custom reports and reviewing critical fields in bespoke CRM

Kanu o ka 'Āina Learning 'Ohana (KALO)

Waimea, HI (Remote)

Data and Program Analyst

Feb 2020 – Present

- Conducted knowledge transfer sessions with analytics consultant to build longitudinal datasets in-house and pinpointed database management inefficiencies
- Designed surveys and analyzed results for 140k Governor's Emergency Education Relief grant and presented findings to the broader education community
- Lead analyst for incoming datasets, quantifying open-ended qualitative feedback from various surveys and learner populations and presenting insights to KALO leadership and school leaders
- Grant administrator for over 7M dollars of federal and state funds to 17 Hawaiian-focused schools, assisting in the disbursement of funds and audit trail maintenance
- Redesigning reporting systems and databases for better federal, state, and accreditation reporting requirements

Axiom Legal Services

New York, NY (Remote)

Compensation Analyst

Nov 2019 – March 2020

- Managed 2019 Bonus Payouts, audited employee data, negotiated timelines with Payroll, Finance, HRBPs and HRIS, and performed calculations for 5.5M bonus spend
- Lead the Year End promotion and merit comp adjustment cycle for 400+ full time employees
- Provided business critical compensation recommendations to leadership based on internal and external datasets
- Aggregated payroll inputs on comp change data for 400+ employees in 5 global geographies

HRIS & HR Operations Analyst

Feb 2018 – Nov 2019

- Co-implemented Greenhouse, an industry-standard applicant tracking system, after sunseting bespoke ATS "Bullhorn"
- Served as the go-to analyst for ongoing diversity reporting, data management, and parity analysis
- Worked cross-functionally with multiple HR stakeholders to increase business efficiency, configure systemic solutions, and enhance workflows

Temme Media*Virtual Reality Editor & Tech Manager***New York, NY (Remote)***Nov 2016 – Feb 2018*

- Created and enforced fundamental systems for project management, archival of jobs, studio contracts, pricing tiers, and production equipment inventory
- Lead editor and post-production specialist on 3 large projects, managing and actualizing jobs from delivery of raw footage to distribution
- Oversaw the execution of our minimal viable product, translating our broad vision clearly to developers
- Establish policies protecting company culture, values, transparency, and compensation philosophy

New York Film Academy*Assistant Director of Domestic Recruitment***New York, NY***Feb 2016 – Nov 2016*

- Co-orchestrated the creation and implementation of a new regional outreach system
- Developed and fostered partnerships with various guidance counselors across the country
- Organized a streamlined pitch of the institution and presented it to over 100 high schools
- Counseled over 600 prospective students on the institution, as well as the industry at large

EDUCATION

NORTHWESTERN UNIVERSITY*Data Science and Visualization Bootcamp Certificate Program, Data Science and Analytics***Chicago, IL***(Expected February 2023)***CHAMINADE UNIVERSITY & KAHO'IWAI***M.Ed. Educational Leadership and Administration***Waimea, HI***April 2022***UNIVERSITY OF CHICAGO***Data and Policy Summer Scholar***Chicago, IL***September 2021***CARLETON COLLEGE***B.A. Major in Cinema and Media Studies, Minor in Cognitive Science***Northfield, MN***June 2015*