JHIAN JHED D. GOCO

Information Technology Graduate

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SUMMARY

Motivated and detail-oriented Bachelor of Science in Information Technology graduate with hands-on experience in technical support, system development, and hardware maintenance through OJT. Seeking to apply and grow my skills in an IT-related role that values adaptability, initiative, and continuous learning.

PROFESSIONAL EXPERIENCE

IT Intern – Milestone Technological Institute Inc.   **Jan 2025 – Apr 2025**

- Maintained and set up computer units in labs, performed hardware/software troubleshooting
- Converted a system unit into a local server for internal use
- Edited and printed certificates and student photos using Adobe Photoshop
- Assisted in administrative tasks including inventory and document organization

TECHNICAL SKILLS

- Software development (intermediate)
- Web development (intermediate)
- Microsoft office applications
- Computer hardware troubleshooting

SOFT SKILLS

- Leadership skills
- Collaboration and teamwork
- Adaptability and flexibility
- Willingness to learn
- Ability to work independently

EDUCATION

Bachelor of Science in Information Technology   **Aug 2020 – Jul 2025**
STI College Caloocan

General Academic Strand – GAS   **Jul 2017 – Mar 2020**
Probex School Inc.

Highschool   **Jul 2016 – Mar 2017**
Probex School Inc.

ADDITIONAL INFORMATION

- **Certifications:** Mechatronics Servicing NCII, Bread & Pastry Production NCII, SAP Business One (Logistics & Financials), and Huawei Network Foundations.
- **Awards:** Dean Lister (2020)
- **Projects:**
  - STIER CO PLAN (Capstone) – room and venue reservation system for STI College Caloocan
  - Profile website – personal website made with HTML, CSS and JavaScript.
  - Library System (Mini capstone) – with SMS due date notifications.