

ASSIN NORTH SENIOR HIGH TECHNICAL SCHOOL – ASSIN ASEMPANAYE

UNIFIED CODE OF DISCIPLINE FOR STUDENTS

NO	OFFENCE	COUNT	DISCIPLINARY ACTION
1	Failure to write Examination without justifiable	1 st Offence	1. One week internal suspension with labour 2. Referred for counselling 3. Student signs bond witnessed by parents
		2 nd Offence	1. Withdrawal from the school
2	Examination Malpractices	1 st Offence	1. Cancellation of paper 2. One week internal suspension with labour 3. Referred for counselling 4. Student sign bond witnessed by parents
		2 nd Offence	1. Withdrawal from the school
3	Truancy	1 st Offence	1. Internal work for not more than one week
		2 nd Offence	1. Internal suspension for not more than one week with labour 2. Referred for counselling 3. Student sign bond witnessed by parents
		3 rd Offence	1. External suspension/Withdrawal from the school
4	Loitering about e.g. In Dormitories, Canteen, Quick. Link etc. during Class Hours and Official School Gathering	1 st Offence	1. Internal work for one day
		2 nd Offence	1. Warning in writing 2. Internal work for not more than one week 3. Referred for counselling 4. Student sign bond witnessed by parents
5	Visiting Staff Residence without Permission	1 st Offence	1. Internal work
		2 nd Offence	1. Internal suspension for not more than one week with labour 2. Student sign bond witnessed by parents
		3 rd Offence	1. Withdrawal from the college
6	Refusal to participate in approved School Activity	1 st Offence	1. Internal punishment
		2 nd Offence	1. Internal suspension for not more than one week with labour 2. Referred for counselling 3. Student sign bond witnessed by parents
		3 rd Offence	1. Withdrawal from the college
7	Use/Possession of Unapproved/Unauthorized Attire	1 st Offence	1. Confiscation with Warning
		2 nd Offence	1. Student sign bond witnessed by parents 2. Internal work for not more than one week

		3 rd Offence	3. Referred for counselling 4. Confiscation 1. Withdrawal from boarding house
8	Indecent Dressing e.g., Provocative of Shabby Dressing, Hair Cut “Otto Pfister” etc.	1 st Offence 2 nd Offence 3 rd Offence	1. Internal Punishment with immediate confiscation where applicable 1. Internal suspension for not more than one week with labour 2. Referred for counselling 3. Student sign bond witnessed by parents 1. Withdrawal from the School
9	Bullying Molestation	1 st Offence 2 nd Offence	1. Internal suspension for not more than one week with labour 2. Referred for counselling 3. Student sign bond witnessed by parents 1. Withdrawal from boarding house/School
10	Assault on fellow Student(s)	1 st Offence 2 nd Offence	1. Warning in Writing 2. At least Two weeks external Suspension 3. Student sign bond witnessed by parent 1. Withdrawal from boarding house/Dismissal from the school
11	Fighting	1 st Offence 2 nd Offence	1. Warning in Writing 2. At least Two weeks external Suspension 3. Student sign bond witnessed by parent 1. Withdrawal from boarding house/Dismissal from the school
12	Use of Unauthorized Electrical Appliances. Electronic Devices and Tools e.g., Stoves, Radios, Radio Cassette Players, Mobile Phones, MP3, Humans Soldering Bits etc.	1 st Offence 2 nd Offence	1. Confiscation 2. Warning in writing 3. Internal work for one week 1. Withdrawal from boarding house
13	Cooking in Dormitories	1 st Offence 2 nd Offence	1. Confiscation of equipment, Material 2. Internal work for one week 1. Confiscation 2. Withdrawal from boarding house
14	Receiving visitors at Unapproved/Unauthorized Times/Places	1 st Offence 2 nd Offence	1. Separation and Internal Punishment 2. Warning in writing 3. Internal suspension for one week with labour 1. Withdrawal from boarding house
15	Harbouring of Visitors Overnight without Official Permission	1 st Offence	1. Withdrawal from boarding house

16	Deliberate Distortion of Facts Character Assassination	1 st Offence	1. Internal Work 2. warning in writing
		2 nd Offence	1. Withdrawal from the School
17	Drunkenness and Tobacco Smoking	1 st Offence	1. Internal suspension for not more than one week with labour 2. Referred for counselling 3. Student sign bond witnessed by parents
		2 nd Offence	1. Withdrawal from the School
18	Petty Theft	1 st Offence	1. Warning in Writing 2. One week Internal Work 3. Few Strokes 4. Restitution in all casas
		2 nd Offence	1. One week Internal suspension with labour 2. Referred for counselling 3. Student sign bond witnessed by parents
		3 rd Offence	1. Withdrawal from the School 2. Restitution in all casas
19	Stealing	1 st Offence	1. External suspension/Withdrawal from the School 2. Restitution in all casas
20	Extortion	1 st Offence	1. Internal work for one week 2. Restitution 3. Referred for counselling 4. Student sign bond witnessed by parents
		2 nd Offence	1. Restitution 2. Withdrawal from the School
21	Wilful Destruction/Damage of School Property	1 st Offence	1. Internal suspension for one week 2. Restitution 3. Referred for counselling
		2 nd Offence	1. Withdrawal from the School 2. Restitution
22	Anti-social behaviour- Disrespect and Insolences Authority and similar Offences such as insult, cat calls, hooting, use of obscene language/songs, dance etc	1 st Offence	1. Internal work for one week 2. Student sign bond witnessed by parents
		2 nd Offence	1. Withdrawal from the School
23	Breaking Bounds/Leaving the school under false pretence/traveling outside town without prior permission	1 st Offence	1. External suspension 2. Referred for counselling 3. Student sign bond witnessed by parents
		2 nd Offence	1. Withdrawal from boarding house

24	Late Return from Holidays	NB	1. Internal work graduated according to the number of days spent outside the school Late return after that fourth week without permission attracts withdrawal from the Boarding House
25	Punishment by proxy i.e. where a punishment offender invites or coerces another person to do his punishment	1 st Offence	1. Internal suspension for one week with labour for all those involved
		2 nd Offence	1. External suspension for two weeks 2. Student sign bond witnessed by parents
26	Anonymous Letter Writing	1 st Offence	1. External suspension for one week 2. Student sign bond witnessed by parents
		2 nd Offence	1. Withdrawal from the school
27	Inciting Students to Riot	1 st Offence	1. External suspension for all those pressurized in to the riot 2. Dismissal for Ringleaders 3. Parents/Students to pay for any cost of damage
28	Possession and or use of Marijuana and or other Hard Drugs	1 st Offence	1. Summary Dismissal
29	Possession of Lethal Weapons e.g., Pistols, Gun etc	1 st Offence	1. Summary Dismissal
30	Sexual Misconduct	1 st Offence	1. Summary Dismissal
31	Perforated Ear-Lobes, Nose, Tattoos, Shaving Eye Brows etc	1 st Offence	1. Warning in writing 2. Plastic Surgery to correct perforation of withdrawal from school
32	Lottering at the Beach	1 st Offence	1. External suspension 2. Student sign bond witnessed by parents
		2 nd Offence	1. Dismissal
33	Swimming	1 st Offence	1. Summary Dismissal
34	Assault on members of Staff and or their Dependents	1 st Offence	1. Withdrawal from the school/boarding house (as determined by staff and school administration)
35	Flouting the Authority of prefect(s)	1 st Offence	1. Internal work
		2 nd Offence	1. Warning in writing 2. At least two weeks external suspension 3. Student sign bond witnessed by parents
		3 rd Offence	1. Withdrawal from the school

36	Flouting the Authority of members of staff	1 st Offence	1. Two weeks external suspension 2. Referred for counselling 3. Signs bond witnessed by parents
		2 nd Offence	1. withdrawal from the school
37	Flouting the Authority of Headmaster/Headmistress	1 st Offence	1. Summary dismissal
38	A breach of common sense is a breach of school rules		Determined by staff and or school Administration.

NOTE: All cases will be assessed and handled on their own merit offences run cumulatively