

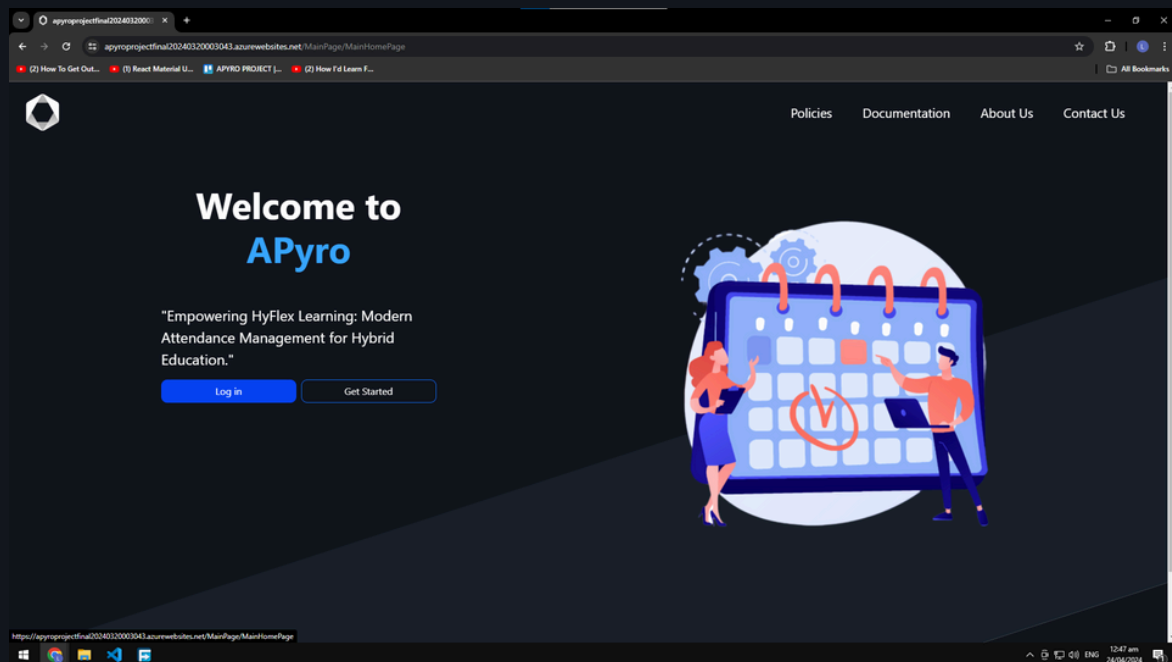
User Guide (Admin)

APyro

How to Access APyro

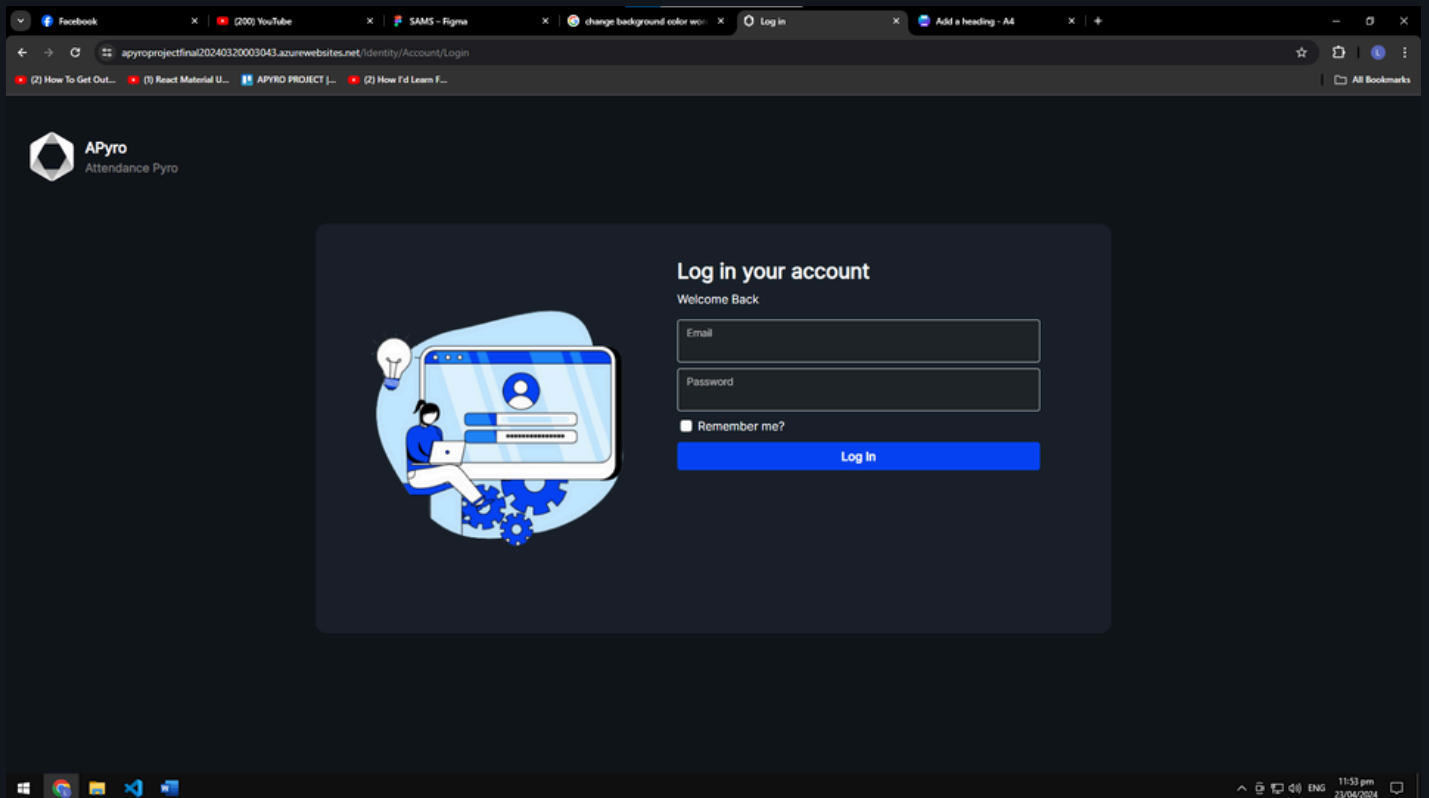
You can access apyro with the link:

<https://apyroprojectfinal20240320003043.azurewebsites.net/MainPage/MainHomePage>



Getting Started

Welcome to aPyro, your school's attendance management system! Log in with the credentials sent to your email via the provided URL. Manage attendance, track progress, and stay updated effortlessly. Change your temporary password for added security.



Topbar

You can see the top bar shown below, where you can find two buttons. Clicking the button containing your email will redirect you to the Account Page. Clicking the logout button will log you out of APyro and redirect you to the login page.



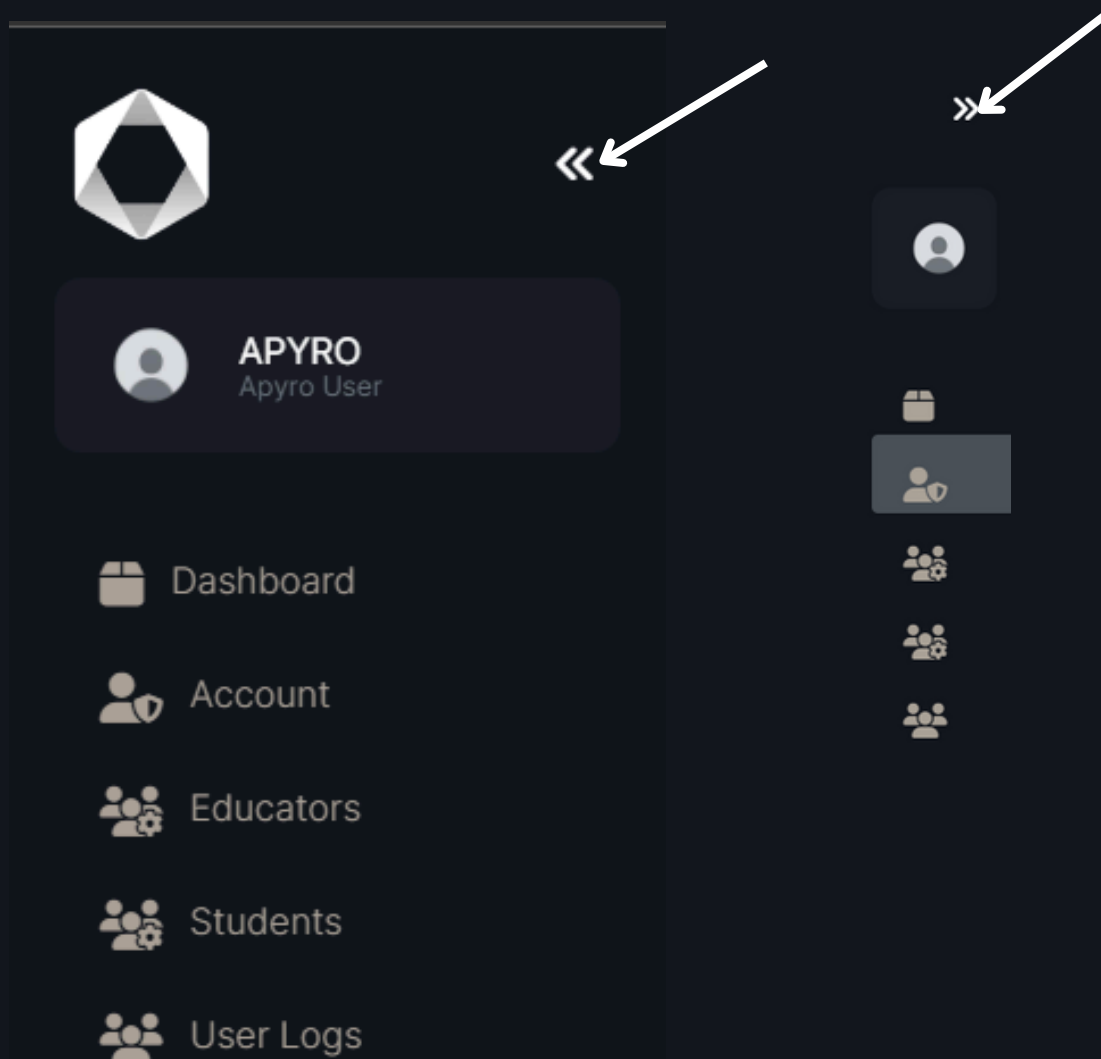
admin@gmail.com



Logout

Sidebar

The sidebar contains different links to various parts of the site, including Dashboard, Account, Educators, Students, and User Logs. You can minimize and maximize it by clicking the button indicated below.



Dashboard





You can see a table in the dashboard containing the following columns: Subject, Class Code, Educator Name, Class Name, Section, Time Starts, Time Ends, Days, Educator Email, and Actions.

admin@gmail.com

Logout

+Add Class

2020 - 2024

School Year	ClassCode	Educator Name	Class Name	Section	Time Starts	Time Ends	Days	Educator Email	Action
2020 - 2024	681805	Gilbert Maglaya	THESIS 2	IV - ACSSC	16:00	18:00	MTH	gilbertmaglaya@apyro.com	 
2020 - 2024	572389	dshakjd	dshakdhsjka	dhjsakhdjdkjkh	10:11	11:00	M	djksjdkhjkaskjdhsa@dfhkasjdhasjk	 

You can filter the table by School Year. Like show below

	School Year (All)	
	School Year (All)	
du	2020 - 2024	
	2023 - 2024	
12	2023-2024	

Add Class

You can add a class by clicking the button labeled "Add Class," and you will be redirected to another page.

+Add Class

After being redirected, you will see a pop-up explaining how to add a class, which is shown below.

Guidelines : Creating a Class

Create Class

Sample Class Name

Class Name
PRINCIPLES OF MARKETING MKT101

Section
IV-ACSSC

Attendance Date
MTH


Time Starts
10:30 am

Time Ends
04:30 pm

+ Create Class

Use the abbreviations for days (M, T, W, TH, F, S).

Click the clock icon to specify the start time for the class



Note:

- As an educator, when creating a class, please enter the class name along with the course code. This helps in organizing classes efficiently.
- If you are part of an college organization and creating a class, simply enter the class name.
- Multiple Days, Different Schedules:**
For classes on different days with distinct schedules, create separate classes.
Example: "Biology 101 - M" and "Biology 101 - TH" for Monday and Thursday.
- Exception:**
If schedules for specified days are identical, one class entry suffices.

Close

Add Class

To create a class, you need to fill up the fields with labels corresponding to them: Class Name, Section, Educator Email, Educator Name, Attendance Date, Time Starts, Time Ends, and School Year. After that, you need to click the "Create Class" button to successfully add the class.

Create Class

Class Name	Section
Educator Email	Educator Name
Attendance Date	
Time Starts --:-- --	
Time Ends --:-- --	
School Year	
+ Create Class	

Add Class

To create a class, you need to fill up the fields with labels corresponding to them: Class Name, Section, Educator Email, Educator Name, Attendance Date, Time Starts, Time Ends, and School Year.

Create Class

Class Name	Section
Educator Email	Educator Name
Attendance Date	
Time Starts --:-- --	
Time Ends --:-- --	
School Year	
+ Create Class	

Editing Class

By clicking the pencil icon pointed below, you will be redirected to a page where you can edit the details of the classroom.



admin@gmail.com



Logout

+Add Class

2020 - 2024





School Year	ClassCode	Educator Name	Class Name	Section	Time Starts	Time Ends	Days	Educator Email	Action
2020 - 2024	681805	Gilbert Maglaya	THESIS 2	IV - ACSSC	16:00	18:00	MTH	gilbertmaglaya@apyro.com	 
2020 - 2024	572389	dshakjd	dshakdhsjka	dhjsakhjdkjkh	10:11	11:00	M	djksjkdjhkaskjdhsa@dfhkasjdhasjk	 

Editing Class

You can edit any detail you want to change by typing it in the fields you want to change and save it by clicking the save button.

Edit Class

School Year 2020 - 2024	ClassCode 681805
Educator Name GILBERT MAGLAYA	Class Name THESIS 2
Section IV - ACSSC	Educator Email GILBERTMAGLAYA@APYRO.COM
Days MTH	
Time Starts 04:00 PM	
Time Ends 06:00 PM	
 Save	



Account

Clicking on the "Account" link will redirect you to a page where you can see the image displayed below. Here, you'll have the option to update your credentials, including your password.

You can manage your email here.

Profile	Manage Email
Email	<input type="text" value="ckurt5316@gmail.com"/>
Password	Send verification email
Two-factor authentication	<input type="text" value="ckurt5316@gmail.com"/>
Personal data	<input type="button" value="Change email"/>

You can change your password here

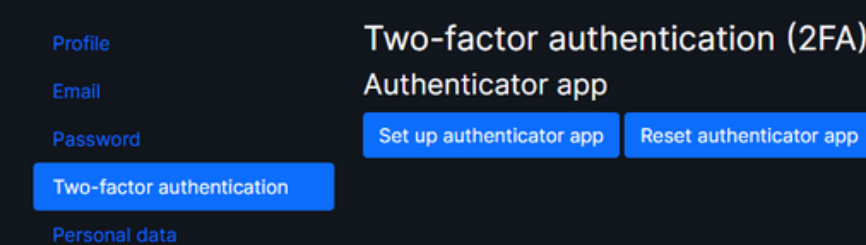
Manage your account

Change your account settings

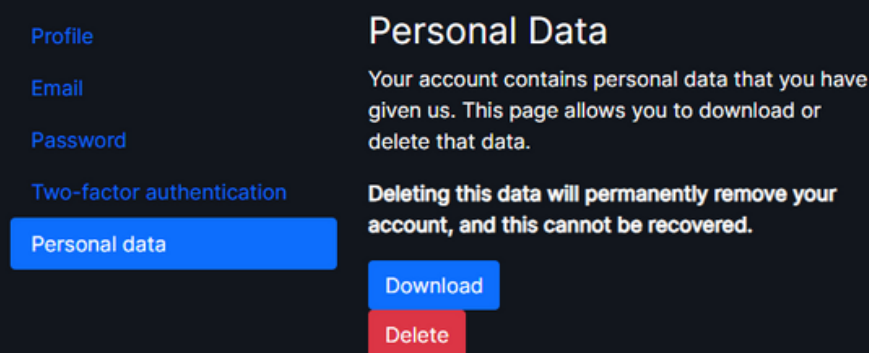
Profile	Change password
Email	<input type="text"/>
Password	<input type="text"/>
Two-factor authentication	<input type="text"/>
Personal data	<input type="button" value="Update password"/>

Account

You can setup and reset authenticator app here.



You can download your personal data here.



If you click the delete button your account will be deleted.

Educators

Clicking the Educators button will redirect you to the page shown below containing the Educator's first name, Last name, Email, Employee Id, and Action

Add Educator				
Firstname	Lastname	Email	Employee ID	Action
pol	pol	paulgilbert.maglaya@umak.edu.ph	12345	✉ ✎
sad	dsad	dsad@gmail.com	dassda	✉ ✎
Gilbert	Maglaya	gilbertmaglaya@apyro.com	k11929199	✉ ✎
Jilbert	Maglaya	Jilbert@gmail.com	k28282888	✉ ✎
Sample	Educ	SampleEduc@apyro.com	342432	✉ ✎

Clicking the "Add Educator" button will redirect you to the page where you can add educators.

Add Educator

You can add an educator by filling out the fields in the form: First Name, Middle Name, Last Name, Email, University, and ID Number. You can generate a random password by clicking the "Generate Password" button. To save it, click the "Save" button. If you want to cancel, clicking the "Cancel" button will redirect you to the Educators page.

Add Educator

Generate Password











Save

Cancel

Add Educator

After adding an educator, you can send their credentials by clicking the message icon pointed below, and you will be redirected to another page.

Add Educator

Firstname	Lastname	Email	Employee ID	Action
pol	pol	paulgilbert.maglaya@umak.edu.ph	12345	 
sad	dsad	dsad@gmail.com	dassda	 
Gilbert	Maglaya	gilbertmaglaya@apyro.com	k11929199	 
Jilbert	Maglaya	Jilbert@gmail.com	k28282888	 
Sample	Educ	SampleEduc@apyro.com	342432	 

By clicking "Send," the credentials of the educator will be sent to the registered email.

Send Email

Sender Name:

APyro Administrator

To (Email):

paulgilbert.maglaya@umak.edu.ph

Subject:

APyro Credentials

Reply To (Email):

testapyro@gmail.com

Message (Password):

XDWXxnzr%\$#4

Send

Students

Clicking the Student button will redirect you to the page shown below containing the Student's first name, Last name, Email, Student Id, and Action

Add Educator				
Firstname	Lastname	Email	Employee ID	Action
pol	pol	paulgilbert.maglaya@umak.edu.ph	12345	✉ ✎
dsad	dsad	dsad@gmail.com	dassda	✉ ✎
Gilbert	Maglaya	gilbertmaglaya@apyro.com	k11929199	✉ ✎
Jilbert	Maglaya	Jilbert@gmail.com	k28282888	✉ ✎
Sample	Educ	SampleEduc@apyro.com	342432	✉ ✎

Clicking the "Add Student" button will redirect you to the page where you can add student.

Add Student

You can add a student by filling out the fields in the form: First Name, Middle Name, Last Name, Email, University, ID Number, and Section. You can generate a random password by clicking the "Generate Password" button. To save it, click the "Save" button. If you want to cancel, clicking the "Cancel" button will redirect you to the Students page.

Add Student

First Name

Middle Name

Last Name

Email

University

ID Number

Section

Password

Generate Password











Save

Cancel

Add Student

After adding an student, you can send their credentials by clicking the message icon pointed below, and you will be redirected to another page.

Add Educator

Firstname	Lastname	Email	Employee ID	Action
pol	pol	paulgilbert.maglaya@umak.edu.ph	12345	 
sad	dsad	dsad@gmail.com	dassda	 
Gilbert	Maglaya	gilbertmaglaya@apyro.com	k11929199	 
Jilbert	Maglaya	Jilbert@gmail.com	k28282888	 
Sample	Educ	SampleEduc@apyro.com	342432	 

By clicking "Send," the credentials of the student will be sent to the registered email.

Send Email

Sender Name:

APyro Administrator

To (Email):

ckurt5316@gmail.com

Subject:

APyro Credentials

Reply To (Email):

testapyro@gmail.com

Message:

abc@ABC11

Send

User Logs

After clicking the "User Logs" button, you will see a table containing User ID, Email, Status, and Timestamp.

User ID	Email	Status	Timestamp
1a6293b3-21dd-4e0e-8b8f-3d2f8b03d08b	ckurt5316@gmail.com	Active 1 hours 32 minutes ago	2024-04-25 06:13:12 PM
a184890a-6917-43c2-9bc7-152633cb95e2	sada@gmail.com	Active 118 hours 29 minutes ago	2024-04-20 09:16:40 PM
c3464f02-3cb2-40a0-9676-8da1341c902f	dfsdfs@gmail.com	Active 118 hours 11 minutes ago	2024-04-20 09:34:06 PM
2f4fccf0-09ad-46a2-9f40-5f8e71e4c06c	hsjsj@gmail.com	Active 136 hours 54 minutes ago	2024-04-20 02:50:44 AM
fe845c8e-60b1-445c-857d-81331550254d	aa@gmail.com	Active 117 hours 21 minutes ago	2024-04-20 10:23:57 PM
61c640b5-13b5-44b1-9905-17fcee89790	kerry@gmail.com	Active 92 hours 52 minutes ago	2024-04-21 10:53:39 PM
c58f156e-f523-441e-968c-70ed3dbabf21	hshs@gmail.com	Active 117 hours 53 minutes ago	2024-04-20 09:51:48 PM
ed784d3b-9c76-4d4f-89ba-ea70b04c4022	adsa@gmail.com	Active 118 hours 0 minutes ago	2024-04-20 09:44:58 PM
40885d37-35d9-46e9-a2b9-e76654389603	sign@gmail.com	Active 117 hours 46 minutes ago	2024-04-20 09:59:23 PM
712ee024-b606-48bf-9ce4-d177a5752f3e	hala@apyro.com	Active 115 hours 37 minutes ago	2024-04-21 12:07:42 AM
d04226ea-1196-4914-bd76-b6d91ebac296	jsjsja@gmail.com	Active 117 hours 34 minutes ago	2024-04-20 10:10:57 PM
29fc5267-0b54-45ac-8eb4-7e8424a6b6e2	low@gmail.com	Active 67 hours 27 minutes ago	2024-04-23 12:18:22 AM
69fc7346-a53c-4f21-8bef-c414f932c82a	dsadsa@gmail.com	Active 117 hours 23 minutes ago	2024-04-20 10:22:00 PM
ac9e29dd-3385-463e-9dce-9c85e4fc8fa2	hayop@gmail.com	Active 101 hours 8 minutes ago	2024-04-21 02:37:14 PM
3a8703d3-ef66-42b2-83a0-a04dfe6bacbc	gilbertmaglaya@apyro.com	Active 7 hours 4 minutes ago	2024-04-25 12:41:22 PM
1a056425-9aaf-4715-ac37-6081989f5634	ac@gmail.com	Active 67 hours 27 minutes ago	2024-04-23 12:18:09 AM
9a0698e1-460f-442f-b6cb-9b7002299bde	leonardo@apyro.com	Active 43 hours 10 minutes ago	2024-04-24 12:35:30 AM
16c21250-4173-48ff-9432-7690b2775772	paulgilbert.maglaya@umak.edu.ph	Active 32 hours 39 minutes ago	2024-04-24 11:05:49 AM