

Meeting 5

Meeting Minutes [120]

Date: 5 April 2021

Time: 12:00 - 14:00

Location: Online

Members present:

- *Qihan Cai*
- *Yisheng (Alison) Zheng*
- *Alan*
- *Conor*
- *Vincent*

Agenda:

- *Finish Final Product*

| No. | Items | Presenter | Action by |
|-----|---|-----------|------------------------|
| 1. | Project <ul style="list-style-type: none">· <i>Qihan - Usability test</i>· <i>Conor - Fill in the knowledge base</i>· <i>Alan - Knowledge base and CSS</i>· <i>Qihan - Database integration</i>· <i>Qihan - Forum functions</i> | | Alan Conor Qihan |
| 2. | What to do next? <ul style="list-style-type: none">· <i>Qihan - Admin functions</i>· <i>Alan, Qihan - CSS design</i>- <i>Alan, Conor - Redo the index page</i> | | Alan Qihan |

Meeting adjourned at 12:00.

Minutes prepared by: All members

Confirmed by:  Zihan Vincent Alan

Jiahao Chen Yisheng Zheng