FACULTY OF COMPUTING AND INFORMATICS

29 April 2024

To Whom It May Concern

Dear Sir/Madam,

Industrial Training Program (ITP) 2023/2024

Multimedia University (MMU) is the first government approved private university located in Cyberjaya and Melaka. Our faculty, Faculty of Computing and Informatics (FCI), is an important academic unit of MMU, operating from Cyberjaya campus. MMU aims to develop students, not only to achieve academic excellence, but also to be familiar with the industrial practices and to improve communication skills. As part of our integrated curriculum, our second year diploma students are required to undergo an Industrial Training program and we would like to kindly invite your organization to participate in this program.

For the 3rd Trimester 2023/2024, the industrial training program is scheduled to be **from July 22, 2024 to October 18, 2024 (3 months).**

This letter is to confirm that, <u>**KOH SOON KEAT** (**Student ID:**<u>1221201013</u>)</u> is currently a student of the Faculty of Computing & Informatics in MMU, studying **Diploma in Information Technology** and is applying for an industrial training placement at your organization.

Should you have any queries, please do not hesitate to contact the following personnel.

Mrs. Nurasma' Shamsuddin, Industrial Training Coordinator (Diploma), nurasma.shamsuddin@mmu.edu.my

Thank you.

Yours Sincerely,

Ts. NURASMA' SHAMSUDDIN
Foundation Lecturer
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Industrial Training Committee,
Faculty of Computing and Informatics,
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A TM University