# **CS3240 Interaction Design Cheat Sheet**

## L01 Introduction

- 1.What is HCI:
- 1.1.Narrow sense: optimise performance with human tasks and interaction
- 1.2.Broader sense: shifting tasks from one side to another & re-define the interaction in between 2. Design life cycle: Design, prototype, evaluate.
- 3. Design process:
- 3.1.Acceptance: set motivation
- 3.2 Analysis: understand users and tasks
- 3.3.Definition: appropriate level of detail
- 3.4.Ideation: brainstorming aim for quantity 3.5.Idea selection: define importance of each idea, rank ideas according to your criteria, pick top N
- 3.6.Implementation: scale up low -> high fidelity
- 3.7.Evaluation: wizard of oz. walk through prototype design
- 4. Fidelity levels:
- 4.1.Low-fidelity: quick, cheap, dirty
- 4.1.1.sketches, paper models, foam core, ... 4.2.Medium fidelity: slower, more expensive
- 4.2.1.Flash, Javascript, AJAX....
- 4.3 High fidelity: slowest, most expensive
- 4.3.1.the full interface
- 4.3.2.e.g. site maps -> storyboards -> schematics -> mock-ups
- 5. Waterfall Model
- 1. Process: (Initialisation)->Application description->(Analysis)->Requirements Specification-
- >(Design)->System Design->(Implementation)->Product
- 2.Disadvantage: no feedback, high cost of fixing errors

# L03 Interview

- 1.Interview process:
- 1.Interview (first) 2.Dig deeper (second)
- 3. Capture findings: needs &
- insights(feelings&world-view)
- 4. Define problem statement: A needs a way to B(user's need) because/but...(insights)
- 5. Sketch radical ways to meet the needs
- 6. Share your solutions and capture feedbacks
- 7.Reflect&generate a new solution
- 8. Build your solution
- 9. Share your solution and get feedback

# L04 Contextual Inquiries (Analysis&Empathise)

- 1.Design from data
- 1. Find user data: the right needs and potential
- 2. Represent user data: documents
- 3. Share user data: make sure everyone is on the same page
- 4. Respond to the complete picture: don't create new problems while solving the old ones
- 5. Designing from data is still a creative leap: data shows problems, not solutions
- 2.Good design data:
- 1.Realistic
- 2. Detailed (collect as much details as possible in a short amount of time)
- 3.Insightful (understand the reasons behind phenomena)

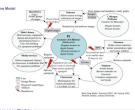
- 4. Easy to learn and do (for both researchers and customers)
- 3.Contextual inquiry basics
- 1.Go where the user works
- 2.Observe the user as he works
- 3. Talk to the user about the work
- 4. One interaction model, four principles
- 1.One model: apprentice(interviewer)/
- master(interviewee) model
- 1.Realistic and detailed, support information flow 2. Four principles:
- 1.Go where the work is to get the best data 2.Gather ongoing experience rather than
- summary
- 1. Avoid summary data by watching the work unfold
- 3.Gather concrete data rather than abstract data 1. Avoid abstractions by returning to real artefacts
- and events 4.span time by retrospective accounts
- 1. Span time by replaying past events in detail
- 2. Tendency to skip details and give summary
- 3.Look for holes
- 4. Ask questions to all in the holes
- 5.Use artefacts to provide context
- 6. If story has not yet ended, go back to a story in the past that did end

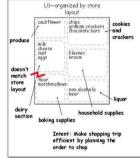
# 5.Partnership

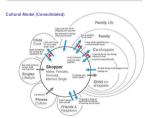
- 1.Interviewer should create a partnership, not just and apprenticeship.
- 2. Alternate between watching and probing withdrawal and return.
- 3.Let the user get an understanding of what you are looking for. 4. People interrupt themselves to reveal insights
- and design ideas, answer unasked questions 5. People haven't had others pay so much attention
- to them
- 6.Interpretation
- 1. Assignment of meaning to observation
- 2.Good facts are only starting points; designs are built on interpretation of facts
- 3. Chain of reasoning:
- 1.Fact: the observable events
- 2.Hypothesis: an initial interpretation of meaning
- or intent
- 3.Implication for design
- 4.Design idea is realisation of implication
- 1. Design is built upon interpretation of facts
- 2. Share interpretations with users to validate
- 3. Instead of asking open ended questions, give users a start point
- 4. Users fine-tune interpretations

## 7.Focus

- 1.Advantage: Focus let the interviewer sees more; Focus guides the interview
- 1.Focus defines the point of view
- 2. Focus reveals detail, allows us to see what we might miss otherwise
- 3.Clear focus steers a conversation
- 4. Everyone in the team should have the same entering focus
- 5.User should understand your focus
- 2.Disadvantage:
- 1. Focus conceals the unexpected 2.Start with a focus and then expand
- 8. Principles of Contextual Inquiry
- 1. Master apprentice model 2.Context
- 3.Partnership
- 4.Interpretation
- 5.Focus







- 9. Contextual interview structure:
- 1. The conventional interview
- 2.The transition
- 3. The contextual interview proper
- 4. The wrap up
- 10.Tasks: Normal tasks
- 2.Intermittent tasks
- 3. Uninterruptible/extremely focused tasks 1.Try to do two rounds of interviews - one before,
- and one just after the task 2.Video tape/take notes and interpret with user 3.Plan discussion breaks where possible

- 4.Extremely long tasks
- 1.Interview users in different stages
- 2.Do an in-depth retrospective account
- 3.Use artefacts to ground the discussion
- 4. Try your hand at teaching
- 5.Internal tasks
- 1. Ongoing observation with lots of interruption
- 11.Whom to interview
- 1.Interview users whose work is as different as possible
- 1. There is no "average user"
- 2. Seek out variability

## L05 Interpretation & Affinity Diagram

- 1. Roles:
- 1.Interviewer(s):
- 1.Describes things as they happened
- 2.Do a retrospective account with the interviewer
- 3.Is interrupted all the time have notes handy
- 2.Two work modellers
- 1. One for flow and culture
- 2.Other for sequence
- 3. Artifacts are put up and annotated as they come
- 4. Interviewer draws the physical model
- 5. Write while you listen, don't slow down the meeting to capture data
- 6. Group watches for correctness
- 7.Don't filter interviewer already did
- 8. Work models keep the team true to what really happened
- 9.If formal process exists, but is different, color it areen
- 2. Graphic models of work
- 1.Flow models:
- 1.Depicts relationships between various individuals in work environment
- 2. Rare that one person does everything
- 2. Sequence models:
- 1. Work is divided up into steps
- 2. Captures steps and the intention behind steps
- 3.Artifact models:
- 1.People use and modify things
- 2. Understanding how and why reveals characteristics and break
- 4.Cultural models:
- 1. Expectations, desires, policies influence work
- 5. Physical models:
- 1. People adapt their environment so they can accomplish work
- 3. Notes contents:
- 1.Kev observations
- 2.User statements
- 3.Breakdowns
- 4.Insights
- 5. Design ideas
- 6. Questions and ambiguities 7. Notes are used later to build the affinity
- 4. Building a shared understanding
- 1.Better data
- 2.Written record
- 3. Effective cross-functional cooperation
- 4. Multiple perspectives on the problem
- 5.Development of a shared perspective
- 6. True involvement in the data 7.Better use of time
- 5. Running the Interpretation Session 1.Interpret interviews within 48 hours
- 1.Same day-only notes 2.Next day - annotate notes from tapes

- 3. More than 48 hours transcribe notes from tapes
- 2. Capture demographics in a separate file
- 1.Keep them private 3. Keep a brisk pace
- 1. It can get a bit chaotic, but if everyone is paying attention to everything, that's OK
- 2.Be non-judgemental don't evaluate ideas
- 4. Capture top insights at the end and keep
- building the top insights list
- 5. Models, notes, top insights and design ideas are
- 6.Team Makeup

the first deliverables

- 1.Get wide buy-in and cross-fertilisation
- 2.Plan to make the process work
- 3. Try to accommodate everyone in the team for the first meeting but not more than 12 people
- 4.Large teams should break-up into teams of 4-6 for subsequent meetings
- 5. Rotate people among teams
- 7. The sharing session
- 1. Share if there are other sub-teams 2. Present the work models, update if new findings
- 3. Recorder should add any new notes 4. Sharing is active, it's not a presentation
- 8.Affinity Diagram
- 1.Why consolidate?
- 1. The challenge is to designer a population, but meet the needs of the individual. 2. See the work as a whole to invent systems that
- support the work coherently 3. Manage differences, contradictions 4. Avoid point solutions, see the big picture, plan
- products to address coherent work practice. 5. Expand the scope of a product, grow product offerings to support related work
- 2. How to consolidate?
- 1. Inductive reasoning is key to seeing the pattern 1.Reveal the user's story by seeing the pattern
- behind the instance.
- 2. Variation exists within a structure it isn't random
- 3.Remember, many conclusions are possible 4.Arguments are never binging but may be
- cogent
- 3. Affinity diagrams
- 1.Create a bottom-up hierarchy of notes 1.Key observations
- 2.User statements
- 3.Breakdowns 4.Insights
- 5.Design ideas 6.Questions and ambiguities
- 2.Goals
- 1.Summarise, prioritise, find trends, patterns, 1. Find the rules of the world
- 2. Push knowledge up the hierarchy
- 3. Make data more presentable
- 2.Explain differences, contradictions
- 3.Generate new knowledge 1. More DIs, more concepts
- 4.Help make design decision
- 1.What matters? 2. How should we respond?
- 5.Involve people with the data
- 1 Bottom up, don't start with pre-defined categories
- 2.No justification needed, but
- 1. Relevant to project focus, 2.Same/opposite

- 3. Ask how this could be relevant to design
- 4.Go into meaning of notes to see if they go together
- 5. Check meaning with interviewers
- 3.Don't be afraid to break up the affinity 1. When notes can be grouped in different ways. choose the grouping that gives more new ideas
- 4. Give a name to represent a group
- 1. Summarize rather than give a heading 5.Use direct, immediate language
- 1.As if the user was taking to the designer
- 6.Labels become the meaning that we design
- 1. Try to push the knowledge up in the hierarchy
- 2. Group to higher orders of hierarchy 3. Generate new knowledge: challenge entering
- assumptions 4. Build affinity at the end all at once
- 9. Affinity shows
- 1. Problems, opportunities, goals, constraints 2. Key quality requirements
- 3. Hierarchy groups similar issues

## L7 Brainstorming

- 1.Creativity and Dissent
- 1. Authentic dissenter can enhance group creativity 2. Opinion needn't be right but they can free the
- group from stagnate thinking 3. The originality of the minority stimulates the
- maiority 2.Brainstorming
- 1.Personal desires drive changes and innovation
- 2. Aim for quantity hope for quality

## L8 Storyboarding and Rapid Prototyping

- 1.Design & Prototyping
- 1.Scenario, storyboard, video
- 2.Design Sketch, Screenshot
- 3. Paper, cardboard, foam mockups, wizard of oz 4. Interactive Prototypes
- 2. Way to present a scenario
- 1.Text paragraph
- 1.Agents/Actors
- 2.Settina
- 3.Goals/Objectives
- 4.Actions/Events
- 2.Storyboard (comic book)
- 1.Quick
- 2.Versatile
- 3.Powerful 3.Video
- 3. Storyboard procedure 1.Decide what to include
- 1.Users 2.System
- 3.Brainstorm in team
- 4 Actor & artefacts & key events
- 5.Draw
- 2.Build the storyboard
- 1.Key frames(sentence description, drawing) 2.Draw user(s), important artifacts, key events
- 3.Use as little text as possible
- 3.Feedback & Iteration
- 4. Guidelines and tips
- 1. Focus on the point
- 1.Use the minimal level of detail required to communicate the features of the system
- 2.Constraint yourself using paper and pencil

- 3. Focus on general ideas instead of details: use thick markers, limit the amount of space, time yourself 4.Transform into Digital form
- 5. Rapid prototyping
- 1.Explore the design space 1.Quantity vs Quality:
- 1.Parallel vs serial, serial wins
- 2.Why: more diverse
- 2.Deal with things that are hard to predict
- 1. Wizard of oz: an operator plays the role of computer, often combined with mock-ups, paper prototypes...
- 3.Communicate
- 6.Manage risk
- 1.Start with what you know the least about
- 1.Formulate the question you need answered 2. Choose a method that'll give you feedback
- 3. Digest what you've learned, make changes
- 4. Move on to the next thing you're worried about
- 1.Start with your questions
- 2. Should not be retired to complete
- 3. Should be easy to change
- 4.Gets to retire
- 5.If possible, try define your research questions
- 6.All prototyping methods are good
- 7.Maximum feedback for minimum effort

#### L9 Qualitative Evaluation

- 1.Naturalistic approach
- 1.real life: problems: 1.hard to arrange and do
- 2.time consuming
- 3.may not generalise
- 2.Usability engineering approach
- 1.Problem:
- 1.non-typical users
- 2.non-typical tasks
- 3.different physical environment
- 4 different social context
- 2.Partial solution
- 1.user real users
- 2.task-centered system design tasks 3.environment similar to real situation
- 3. Discount usability evaluation
- 1.Low cost methods to gather usability problem
- 1.Qualitative:
- 1. Observe interactions
- 2.gather explanations
- 3.produces description
- 4.anecdotes, transcripts, problem areas, critical incidents
- 2.Quantitative:
- 1.count, log, measure user actions
- 2.speed, error rate, counts of activities
- 2.Methods
- 1.Inspection
- 1.Designer tries the system
- 2.benefits: catch major problems early 3.problem: not reliable, not valid, intuitions can
- be wrong 4.methods: task centered walkthroughs,
- heuristic evaluation
- 2.extracting the conceptual model 3.direct observation
- 1.think aloud 2.constructive interaction
- Retrospective Think aloud

- 4.guery techniques(interviews and guestionnaires) Post-Interview & Questionnaire 5.continuous evaluation(user feedback and field
- studies)
- 4. Usability Heuristics
- 1.Pros and cons
- 1.Easy and inexpensive: no need users, catch many design flaws
- 2.More difficult than it seems: not a simple checklist, cannot assess how well the interface will address user goals
- 2. Original Heuristics
- 1.H1-1: Simple and natural dialog
- 2.H1-2: Speak the users' language 3.H1-3: Minimize users' memory load
- 4.H1-4: Consistency
- 5.H1-5: Feedback
- 6.H1-6: Clearly marked exits 7.H1-7: Shortcuts
- 8.H1-8: Precise & constructive error messages
- 9.H1-9: Prevent errors
- 10.H1-10: Help and documentation 3. Revised Heuristics
- 1.H2-1: Visibility of system status
- 2.H2-2: Match system and real world
- 3.H2-3: User control and freedom
- 4.H2-4: Consistency and standards
- 5.H2-5: Error prevention
- 6.H2-6: Recognition rather than recall
- 7.H2-7: Flexibility and efficiency of user
- 8.H2-8: Aesthetic and minimalist design
- 9.H2-9: Help users recognize, diagnose and
- recover from errors 10.H2-10: Help and documentation
- 4. Phases of Heuristic evaluation
- 1.Pre-evaluation training
- 2.Evaluation 1.Individual evaluate interface then aggregate
- results
- 2.work in 2 passes: overview-> details 3.Each evaluator produces list of problems
- 3. Severity rating: don't agree that is a usability
- problem(0)<<cosmetic(1) << minor(2) << major (3)<< catastrophic(4)
- 4.Debriefing:
- 1.Discuss outcome
- 2.Suggest solutions
- 3 Assess difficulty to fix 5. Initial conceptual Model and Think aloud exercise:
- 1.user speak their thoughts while doing the tasks; give insights into what the user is thinking
- 2.mostly widely used in evaluation method in industry
- 3. However: unnatural(awkward and uncomfortable), hard to talk if they are concentrating; may alter the way users do the task
- 4. Constructive interaction method: two people work together, another one monitor their norma conversations: use semi-knowledgeable "coach" and novice, movie uses the interface and ask questions, coach responds; give insights into two
- 5.RTA: Retrospective Think Aloud: user first complete the task and verbalise after; process is observed and recorded with notes
- Greet the user - Explain the test

6. The user test procedure:

- Demo the system

user groups

- Collect Demographic Information Get user's signed consent
- Run the test (maybe 1/2 hour)

- Debrief

#### L10 Quantitative Evaluation

- 1. The 5 step Approach to Experiment design
- 1 Define the research question
  - 1. Start with a general question and change it to a specific one(5W1H)!!!Target user!!!
  - 2. Define target population
- 3.Define tasks
- 4 Define measures
- 1.Speed
- 2.Accuracy
- 3.Learnability
- 5. Define factors 2. Determine variables
- 1.Scenario of use
- 2.Input device
- 3. Background of the user(demographic)
- 3. Arrange conditions
- 4. Decide blocks and trials 5.Set instruction and procedures
- 2. Types of variables 1.Independent variable (IV)
- 1. Factors that are manipulated in the experiment - Have multiple levels
- 2.Types:
- 1.Primary
- 1. The most important independent variable(s)
- that you want to investigate
- 2.Secondary 1.The other interesting factors you want to
- manipulate in the experiment. 2. They help to answer the main question in a richer way.
- 2. Dependent variable (DV)
- 1. Factors which are measured 3. Control variable
- 1.Attributes that will be fixed throughout experiment
- 2.Confound attribute that varied and was not accounted for
- 1. Problem: Confound rather than IV could have caused change in DVs 3. Confounds make it difficult/impossible to draw
- conclusions
- 4.Random variable 1.Attributes that are randomly sampled -
- Increases generalizability 3. Within subject design vs between subject design
- 1. Within subject design
- 1.Control order effect using counter-balancing
- 1.E.g., we assume the transferring effect between (A after B) and (B after A) are both 10
- 2. Participant 1: A followed by B (A B) Participant 2: B followed by A (B A) factorial 2. Control order effect using partial counter-
- balancing: latin square:

variable

- 2. Within vs between: 1.Method1:use a lot of participants, randomly assign them to each technique (between-subject design) Drawback: costly
- 2.Method2: use the same participant to test both techniques (within-subject design) Drawback: practice effect 3. Steps for Arranging Conditions for Within-
- Subject Design 1.List all Independent Variables and their levels 2. Decide counter-balancing strategy for each

3. Determine the minimum No. of participants

- 4. Arrange the overall design
- 5. Determine detailed arrangement for each participant
- 4. Trials and block
- 1.Trial
- 1.A single repetition of a single condition/cell
- 2. Each trial in a condition is treated as equivalent
- 3. Typically you want to have at least 3 trials per condition to increase reliability
- 4. The number of trials is determined by the
- sample space 2.Block
- 1.An entire section of the experiment
- 2. Repeated to analyze learning
- 3. Determine Blocks and Trials
- 1.estimate the time for each trial (typically at least 3 trials per condition)
- 2.estimate the time for each block 3.balance the trial sand blocks so that the main
- part of the experiment is within 45 minutes
- 4 combine with the condition arrangement 5. Conducting the experiement
- 1.Before the experiment 1. Have them read and sign the consent form
- 2. Explain the goal of the experiment
- · In a way accessible to users Be careful about the demand characteristic
- 2. Participants biased towards experimenter's hypothesis – Answer questions 2. During the experiment - Stay neutral

Answer any questions they have

- 1. Never indicate displeasure with users
- performance 3.After the experiment 1. Dig deeper to interesting events you observed

Inform users about the goal of the experiment

during the experiment 2.Debrief users

6.

L11 Graphic Design