

# JIASI LI

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## EDUCATION

**MBA PROGRAM (STREAM: PROJECT MANAGEMENT)** 10/2020 – 9/2021

UNIVERSITY OF NEW BRUNSWICK, SAINT JOHN, NB, CANADA

- Studying doing case analysis in different area (Business Ethics, Project Management, Finance, Production and operation management)
- Improving skills working in teams

**PRE-MBA PROGRAM** 9/2019 – 4/2020

UNIVERSITY OF NEW BRUNSWICK, SAINT JOHN, NB, CANADA

- Studied language and culture
- Academic preparation: Accounting, Economics, Organizational Behavior
- Improved hard skills (writing, listening) and soft skills (communication skills, teamwork)

9/2013 - 7/2017

**BACHELOR OF CHINESE TRADITIONAL MEDICINE**

HUBEI UNIVERSITY OF CHINESE MEDICINE, HUBEI, CHINA

- Studied a variety of courses with a focus on Chinese medicine
- Worked independently and carried out multiple tasks or projects

## PROFESSIONAL EXPERIENCE

12/2021 - PRESENT

**CAP 1 ASSOCIATE**

WALMART, SAINT JOHN, NB, CANADA

- Working merchandise, CAPing bins and completing picks
- Providing excellent Customer Service
- Completing Section Work – Modular integrity, PI and shelf capacity errors

7/2021 - 9/2021

### **ASSISTANT, INTERNSHIP**

**UNIVERSITY OF NEW BRUNSWICK, SAINT JOHN, NB, CANADA**

- Designed new course layout for the MBA program
- Assisted in completing application documentation in the MBA
- Provided information and suggestions for the orientation

## **SKILLS AND ABILITIES**

- Fluent in Mandarin and English (read, write, speak)
- Proficiency in Microsoft Word, Excel, PowerPoint
- Function well both in teams and independently
- Learn new knowledge quickly (especially technology)
- National Computer Rank Examination Certificate of Level 2 (Access)
- Public Nutritionist Level III
- Patience and cautiousness with all the complex works

## **VOLUNTEER AND EXTRACURRICULAR ACTIVITIES**

9/2013 - 6/2014

### **OFFICER, SECRETARIAT, STUDENT UNION OF UNIVERSITY**

**HUBEI UNIVERSITY OF CHINESE MEDICINE, HUBEI, CHINA**

- Wrote press release for some activities

9/2013 - 6/2014

### **VOLUNTEER, SECRETARIAT, VOLUNTEERS ASSOCIATION IN COLLEGE OF PHARMACY**

**HUBEI UNIVERSITY OF CHINESE MEDICINE, HUBEI, CHINA**

- Compiled meeting notes
- Participated in fund raising

## **SCHOLARSHIPS**

- Third-class scholarship, Hubei University of Chinese Medicine, Hubei, November 2016
- First-class scholarship, Hubei University of Chinese Medicine, Hubei, June 2016
- Third-class scholarship, Hubei University of Chinese Medicine, Hubei, October 2015
- Third-class scholarship, Hubei University of Chinese Medicine, Hubei, May 2014