Welcome to the calendar:

Calendar provides you accurate date, in which you can also check you conversation history with your co-workers.

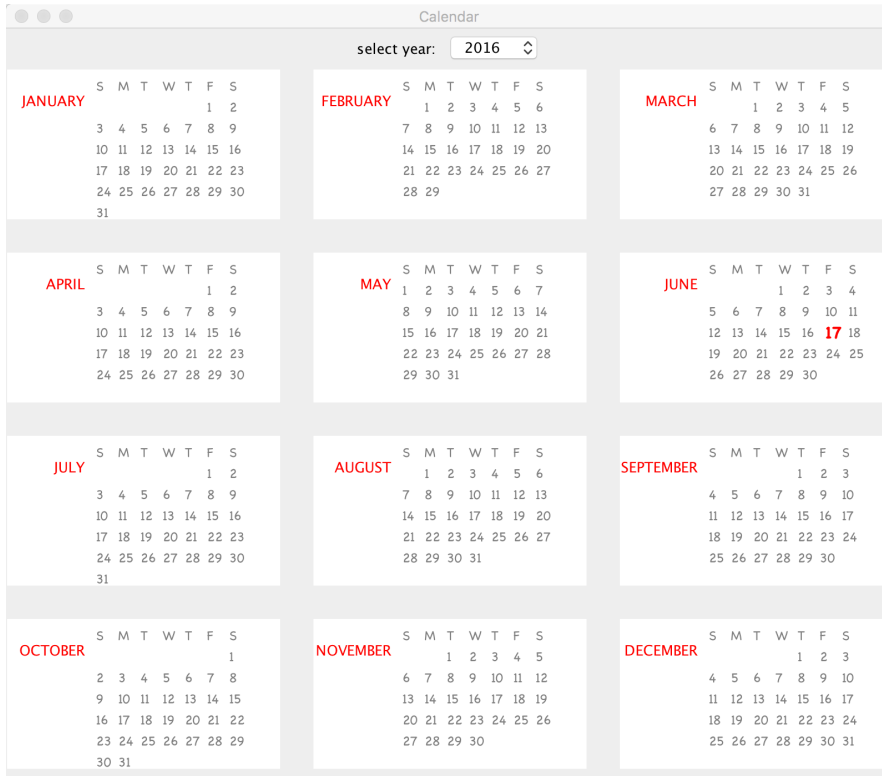**Instructions:**

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Send Port	8823	IP address	92.168.1.223		8822

– Today –

History	Text here	Send	Attach File

1. On the chat window, please click "history" button to open the calendar

2. When the main calendar window pumps out, you can see all twelve months for the year 2016. If you wish, please use "select year" option to choose the year. On the main window, current date is shown in red.

S	M	T	W	T	F	S
			1	2	3	4 1 messages
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

back

3. If you want to check the history at specific date, you can click the month first, and it will direct you to a new window that contains the month calendar where you can see on which day the conversation happens.

4. Click the day you want see the history, and conversation content will pump out.

Conversation History

16:22:04 null: 8821