

M Jibran Zada

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Sohan, Islamabad, Pakistan

PROFILE

I'm M. Jibran Zada, a BS Computer Science student with a strong interest in applying technology to solve real-world problems. My background blends academic learning with hands-on experience in structured workflows and process optimization. I approach tasks with precision, adapt quickly to new tools, and prioritize delivering work that is precise, consistent, and effective.

EDUCATION

Bachelor of Science in Computer Science

2025-2029

Federal Urdu University of Arts, Science and Technology.

1st year (Ongoing) | 3.1/4.0 CGPA

EXPERIENCE

OPERATIONS ASSISTANT --PostEx

7 Months

CPEX Project – Warehouse Operations (Sohan, Islamabad)

- Applied PostEx stickers and scanned parcels for booking and arrival.
- Recorded actual weights for shipment accuracy.

Head Office Operations (I-9 Sector) – Assigned across departments:

- 1st Mile: Scanned, grouped, and packed parcels for dispatch.
- Mid Mile: Scanned and updated parcel status after unloading.
- Last Mile: Created rider delivery sheets and verified parcels.

SKILLS

Technical Skills

- Web-Development
- Scripting & Automation
- Data Management

Cyber Security Skills

- Endpoint Security
- System Hardening
- Access control management

Professional Skills

- Operations Management
- Public Speaking
- Team Collaboration

CERTIFICATIONS

Spoken English

International Career Development

2 Months

IELTS Academic

NAVTTC Pakistan

3 Months

TECH STACK

C++

GITHUB

MS EXCEL/WORD/POWERPOINT

URDU DESIGNER

HTML/CSS/JS

BASH Scripting

CANVA PRO

GO-GREEN CRM

GIT

DOS (CLI)

FILMORA PRO

MS OUTLOOK (Proficient)

REFERENCES

Ms. Lubna Syed

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Riffat Nadeem

HOD of English at ICB

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