

## **Organization-Wide Sharing Defaults**

Administrators can use organization-wide sharing settings to define the default sharing settings for an organization.

Organization-wide sharing settings specify the default level of access to records and can be set for **standard** as well as **custom** objects.

We can set OWD for an object to one of these:

- **Private**
- Public Read Only
- Public Read/Write.

### **Case 1: If OWD setting is Private for an Object:**

The records will be visible only to record owners and those above them in the role hierarchy.

### **Case 2: If OWD setting is Public Read/Only for an Object:**

All users can view and report on all records but can't edit them.

### **Case 3: If OWD setting Public Read/Write for an Object:**

All users can view, edit, and report on all records.

**Note:** If the Organization Wide Default setting is Private, we can grant additional permission through Role Hierarchy.

Example :For example, if Tom is the owner of an account, and he is assigned to the role of Western Sales, reporting to Carol (who is in the role of VP of Western Region Sales), then Carol can also view, edit, and report on Tom's accounts.

