



MEMORANDUM ORDER

No. 2024-009 - OME

To : ATTY. YASLANI BANTUAS, CPA
Vice-Chancellor for Administration and Finance

ENGR. RODELITO E. DELA CRUZ
Director, Physical Plant Division

MR. HASSANOR S. BANSO
Chief Security Officer, Security and Investigation Division

MS. ARMILYN K. ABRAGAN, MBA
Director, Supply and Property Management Division (SPMD)

ATTY. AMER HUSSIEN MANAROS, CPA
Head, Procurement Management Division (PMD)

**Subject : COMMUNICATION OF EVALUATION RESULTS FOR SECURITY,
JANITORIAL SERVICES PROVIDERS, AND EXTERNAL SUPPLIERS FOR
THE PERIOD DECEMBER 2023 TO MAY 2024**

Date : August 05, 2024

This Office invites you to a meeting to discuss the results of the evaluation survey for our Janitorial and Security Services Providers and External Suppliers for the First Phase of FY 2024, covering the period from December 2023 to May 2024. The primary agenda is to communicate the evaluation results for the various service providers of the University. The meeting will be held at the OVCSI Conference Room on the following dates:

External Services	Representative & Office	Schedule
Janitorial Services	ENGR. RODELITO E. DELA CRUZ <i>Director, ISD</i> ATTY. YASLANI B. BANTUAS, CPA <i>Vice-Chancellor for Admin. and Finance</i>	August 19, 2024 09:00 AM-12:00 NN
Security Services	MR. HASSANOR S. BANSO <i>Chief Security Officer, SID</i> ATTY. YASLANI B. BANTUAS, CPA <i>Vice-Chancellor for Admin. and Finance</i>	August 19, 2024 01:00 PM-04:00 PM
External Suppliers	MS. ARMILYN K. ABRAGAN, MBA <i>Head, SPMD</i> ATTY. AMER HUSSIEN MANAROS, CPA <i>Head, PMD</i> ATTY. YASLANI B. BANTUAS, CPA <i>Vice-Chancellor for Admin. and Finance</i>	August 20, 2024 09:00 AM-12:00 NN



You may bring with you one (1) personnel from your office to attend the meeting. Your presence is highly anticipated as we will discuss important matters regarding the evaluation results.

For any concerns regarding this memorandum, please contact **Ms. Antonette T. Montecino, Administrative Officer II, Office of Monitoring and Evaluation**, at (063) 222-5853 local 4159.

Thank you very much and God bless!

Sincerely yours,


MELGIE A. ALAS, MMBM, PGDSDS
Director, Office of Monitoring and Evaluation 

Noted by:


PROF. MARK ANTHONY J. TORRES, Ph.D.
Vice-Chancellor for Strategic Initiatives