Influencing the Future

June 11, 2024

SPECIAL ORDER No. 01187 IIT Series of 2024

SUBJECT:

Grant of Authority to the University Communications Group to Conduct a Training on the Use of Travel Authority Management System on June 14, 2024, at the CPI

Pursuant to the use of the Travel Authority Management System (TAMS), a training session shall be conducted for the members of the University Communications Group (UCG) and authorized users of the said system on June 14, 2024 (10:00 a.m.), at the <u>Center for Pedagogical Innovation</u> (formerly MICeL).

In addition, authorized users or representatives from each college shall also attend the said training.

Snacks shall be provided, chargeable against OC funds, subject to standard accounting and auditing rules and regulations.

Asst. Prof. Nenen S. Borinaga of the CPI shall serve as the trainer of the said activity.

This Order is effective on the date stipulated above, unless revoked by competent authority.

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