



This

CERTIFICATE OF COMPLETION

is awarded to

Mark June L. Aporador

for having successfully completed the

Webinar on the Orientation on Statement of Assets, Liabilities, and Net Worth

(credit of three [3] hours foundational training)

conducted by the Civil Service Institute, Civil Service Commission
on 8 February 2024.

Given this 8th day of February 2024.


ATTY. KARLO A. B. NOGRALES
Chairperson

Attested by :


FERNANDO M. PORIO
Director IV
Civil Service Institute



HRM-2024-0006-0160-AML



This
CERTIFICATE OF COMPLETION

is awarded to

Antonette T. Montecino

for having successfully completed the

**Webinar on the Orientation on
Statement of Assets, Liabilities, and Net Worth**

(credit of three [3] hours foundational training)

conducted by the Civil Service Institute, Civil Service Commission
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ATTY. KARLO A. B. NOGRALES
Chairperson

Attested by :


FERNANDO M. PORIO
Director IV
Civil Service Institute



HRM-2024-0006-0153-MAT

REC

Who can administer oath?

- The heads of agencies
 - Head of agency shall include the head of office and/or the head of regional offices
- Those authorized by the head of agency to administer oath
- Those authorized by law to administer oath, i.e. notaries public
- The authority to administer oath must be in writing.

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KAWAN!

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REC

Relatives Within the 4th Degree

- **AFFINITY** - relationship of a husband to the blood relatives of his wife, or a wife to the blood relatives of her husband
- **CONSANGUINITY** - relationship by blood from the same stock or common ancestor
- Declaration is only to the best of declarant's knowledge

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Pagination

- The format should indicate the total number of pages of the SALN in case additional sheets are used
- Such as:
 - Page 1 of 3
 - Page 2 of 3
 - Page 3 of 3
- **PURPOSE:** To avoid insertions or pulling out of pages.

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Who else are included?

- Balae
 - a parent of the declarant's son-in-law or daughter-in-law
- Bilas
 - declarant's brother-in-law's wife or sister-in-law's husband
- Inso
 - appellation for the wife of an elder brother or male cousin



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Zoom Webinar



Webinar Orientation on the Statement of Assets, Liabilities, and Net Worth (SALN)



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REC

Certification and Signature

I hereby certify that these are true and correct statements of my assets, liabilities, net worth, business interests and financial connections, including those of my spouse and unmarried children below eighteen (18) years of age living in my household, and that to the best of my knowledge, the above-enumerated are names of my relatives in the government within the fourth civil degree of consanguinity or affinity.

I hereby authorize the Ombudsman or his/her duly authorized representative to obtain and secure from all appropriate government agencies, including the Bureau of Internal Revenue such documents that may show my assets, liabilities, net worth, business interests and financial connections, to include those of my spouse and unmarried children below 18 years of age living with me in my household covering previous years to include the year I first assumed office in government.

Date: _____

(Signature of Declarant)		(Signature of Co-Declarant/ Spouse)	
Government Issued ID:		Government Issued ID:	
ID No.:		ID No.:	
Date Issued:		Date Issued:	

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Zoom Webinar



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