



MINUTES OF THE CAMPUS COUNCIL MEETING

March 21, 2024 (2:00 P.M.)

MSU-IIT Gymnasium

AGENDA:

1. PRELIMINARY

- A. Invocation
- B. Singing of the National Anthem
- C. Call to Order by the Chancellor
- D. Approval of the Provisional Agenda
- E. Approval of the Minutes of the November 22, 2023 Campus University Council Meeting
- F. Matters arising from the Minutes
- G. Chairperson's Time

2. DISCUSSION AND RESOLUTION OF PROBLEM CASES

- a. Ma. Cecilia Almeda's Case
- b. Jade Angelie Flores (BSA – Graduating)

3. NEW BUSINESS

A. Presentation of Candidates for Graduation by College Deans and Center/School Directors:

- a. College of Science and Mathematics (CSM)
- b. College of Engineering & Technology (COE)
- c. College of Economics, Business and Accountancy (CEBA)
- d. College of Arts and Social Sciences (CASS)
- e. College of Education (CED)
- f. College of Health Sciences (CHS)
- g. College of Computer Studies (CCS)
- h. School of Interdisciplinary Studies (SIS)
- i. Center for Culture and Arts (CCA)

B. Curriculum Revisions/Proposals

- a. Renaming of Colleges to Faculty
- b. Amendment to 2005 ISRP's Provision on Considerations for Promotion
- c. Proposed MSU-IIT Educational Policy
- d. Proposed Policy in Ethical Use of AI Technologies
- e. MS/PhD Mathematics

C. Graduation Matters

- a. June 13, 2024 Graduation (Tentative)
- b. Graduation Speaker

D. Academic Calendar, AY 2024-2025

E. Other Matters

- a. IPAG Matters

F. Announcement

G. Singing of the "Himno ng Pamantasang Mindanao"

PRELIMINARIES	REMARKS
Chancellor Alizedney Ditucalan led the Campus Council meeting, which started at 2:24 p.m.	University Registrar Ricardo C. Enguito confirmed the presence of a quorum for the meeting, with 282 members in attendance.
APPROVAL OF THE PROVISIONAL AGENDA	ACTION TAKEN

<p>The University Chancellor, Prof. Alizedney M. Ditucalan, serving as the Chairperson of the Campus University Council, officially initiated the meeting and inquired if there were any additional items to be added to the agenda.</p>	<p>Campus University Council Resolution No. 001 - 032124</p>
<p>The University Chancellor informed the council of other matters that would be included in the agenda.</p>	<p>"Resolved, to approve the inclusion in the agenda the following</p> <ol style="list-style-type: none"> 1. State of the Teaching Efficiency Rating in MSU-IIT 2. University Framework on Dual Degree Program.
<p>AGENDA:</p> <ol style="list-style-type: none"> 1. PRELIMINARY <ol style="list-style-type: none"> H. Invocation I. Singing of the National Anthem J. Call to Order by the Chancellor K. Approval of the Provisional Agenda L. Approval of the Minutes of the November 22, 2023 Campus University Council Meeting M. Matters arising from the Minutes N. Chairperson's Time 	<p>Resolved further, to approve the provisional agenda, moved and seconded by several members of the council."</p>
<ol style="list-style-type: none"> 2. DISCUSSION AND RESOLUTION OF PROBLEM CASES <ol style="list-style-type: none"> a. Ma. Cecilia Almeda's Case b. Jade Angelie Flores (BSA – Graduating) 	<p>Campus University Council Resolution No. 002 - 032124</p>
<ol style="list-style-type: none"> 3. NEW BUSINESS <ol style="list-style-type: none"> H. Presentation of Candidates for Graduation by College Deans and Center/School Directors: <ol style="list-style-type: none"> j. College of Science and Mathematics (CSM) k. College of Engineering & Technology (COE) l. College of Economics, Business and Accountancy (CEBA) m. College of Arts and Social Sciences (CASS) n. College of Education (CED) o. College of Health Sciences (CHS) p. College of Computer Studies (CCS) q. School of Interdisciplinary Studies (SIS) r. Center for Culture and Arts (CCA) I. Curriculum Revisions/Proposals <ol style="list-style-type: none"> a. Renaming of Colleges to Faculty b. Amendment to 2005 ISRP's Provision on Considerations for Promotion c. Proposed MSU-IIT Educational Policy d. Proposed Policy in Ethical Use of AI Technologies e. MS/PhD Mathematics J. Graduation Matters <ol style="list-style-type: none"> a. June 13, 2024 Graduation (Tentative) b. Graduation Speaker K. Academic Calendar, AY 2024-2025 L. Other Matters <ol style="list-style-type: none"> a. IPAG Matters M. Announcement N. Singing of the "Himno ng Pamantasang Mindanao" 	<p>"Resolved, that the minutes of the previous meeting held on November 21, 2023, be provisionally approved, pending the evaluation of the three-day timeframe of the council members, and for comments and corrections thereof, moved by several members of the council."</p> <p>The council members were given an extension of three days to review the minutes from the last meeting</p>
<p><u>Suggested addendum to the provisional agenda:</u></p> <ol style="list-style-type: none"> 1. State of the Teaching Efficiency Rating in MSU-IIT 2. University Framework on Dual Degree Program. 	

<p>CHAIRPERSON'S TIME</p> <ol style="list-style-type: none"> 1. Chancellor Ditucalan congratulates KTTO for bagging the 2023 Platinum Award. It was worth noting that it was the first time that the University received the platinum award 2. On matters concerning IPAG, Chancellor Ditucalan discussed the history of IPAG, its founder and precedent cases as to why IPAG belongs to MSU-IIT and not on other entities or individuals. 	<p>Campus University Council Resolution No. 003 - 032124</p> <p>"Resolved, that the University shall assert rightful ownership, to protect the interest of MSU-IIT, moved by Mr. Amado Guinto, Jr., seconded by Atty. Donasco."</p>
<p>DISCUSSION AND RESOLUTION OF PROBLEM CASES</p> <p>Ma. Cecilia Almeda's Case</p> <ol style="list-style-type: none"> 1. Prof. Rabby Lavilles discussed the summary of what has transpired during the execom meeting which includes the committee's recommendations. 2. Prof. Inutan presented and discussed the matters concerning the case of Ms. Almeda. 3. Several members of the council also had discussions such as seeking clarifications, pointing out things that needed to be considered, and some seeking consideration. <p>Jade Angelie Flores (BSA – Graduating)</p> <ol style="list-style-type: none"> 1. 	<p>Campus University Council Resolution No. 004 - 032124</p> <p>"Resolved, that student shall comply with the requirements needed pending the release of Ms. Almeda's credentials, moved by Atty Allan Donasco and seconded by members of the council."</p> <p>Campus University Council Resolution No. 005 - 032124</p> <p>Resolved, that the student is allowed to enroll in the NSTP subject to arrangement with the NSTP program coordinator.</p>
<p>NEW BUSINESS</p>	

Discussion of Problem Cases.

Separra Case

Mr. Enguito presented the case of Ms. Separra concerning the unlocking of grades due to technical errors. Vice Chancellor Metillo asks to look for evidence of Separra's claim, logs, and class records.

Dr. Confesor inquired how many students were in the class to determine if it was a glitch because if it was a glitch, the whole class should be affected.

Dr. Llantos added that inputting of grades are individual transactions which is why the whole class doesn't need to be affected to consider it a glitch.

Vice Chancellor Yaslani said that the committee should resolve the following:

- a) If it will allow the faculty to give a grade
- b) investigate the cause of the glitch.

CCS Latin Honors

Mr. Enguito presented OURs observation on the students seeking reconsideration to be included in the Latin Honors and citing some of the provisions in the university code.

In the discussion, several issues were brought up such as the eligibility of a candidate for graduation to qualify for Latin honor if he/she has overstayed due to an in-progress thesis.

The registrar was instructed by Vice Chancellor Metillo to look into past cases since this has been repeating and to assess that if such cases have already precedence, thus the registrar can immediately decide on this matter.

As of the moment, the committee cannot decide on this matter due to insufficient information on cases

Posthumous Award for Mr. Justin Jay B. Esconde

Dean Lavilles presented to the body the case of Mr. Esconde which was recommended to be granted a posthumous award.

The committee inquired on the purpose of this award and the urgency of the matter, and was resolved to defer this matter pending the creation of policy.

The body has decided to defer this matter pending the creation of a policy regarding posthumous graduation.

COLLEGE OF SCIENCE AND MATHEMATIC (CSM)

CSM Dean Jan Mickelle Maratas presented the candidates for graduation, with the following breakdown:

Semester, School Year	Graduate	Undergraduate
1st semester 2023-2024	250	25
Summer 2023	0	1
Total	276	

Resolved that the candidates for graduation presented by Dean Maratas from the College of Science and Mathematics be endorsed, moved by Dr. Tangian, and seconded by Dr. Llantos.

COE Dean Dr. Maria Sheila K. Ramos presented a total of 213 candidates for graduation, with the following breakdown:

COLLEGE OF ENGINEERING (COE)

Semester, School Year	Graduate	Undergraduate
1st semester 2023-2024	48	123
Summer 2023	3	39
Total	213	

Vice Chancellor Metillo inquired on the status of other Doctor of Engineering programs, Dean Ramos responded that students enrolled in other doctor of engineering programs are still in the process of their dissertations.

Resolved that the candidates for graduation presented by Dean Ramos from the College of Engineering be endorsed, moved by Dr. Confesor, and seconded by Dr. Abucayon and Dean Monera.

CEBA Assistant Dean Asst. Prof. Michael Lloyd Bation presented a total of 52 candidates for graduation, with the following breakdown:

COLLEGE OF ECONOMICS, BUSINESS, AND ACCOUNTANCY (CEBA)

Semester, School Year	Graduate	Undergraduate
1st semester 2023-2024	9	43
Summer 2023	0	0
Total	52	

Resolved that the candidates for graduation presented by Assistant Dean Bation from the College of Economics, Business and Accountancy be endorsed, moved by Dean Mangarun, and seconded by Dr. Tangian.

COLLEGE OF ARTS AND SOCIAL SCIENCES (CASS)

CASS Acting Assistant Dean Aireen Sajulga presented a total of candidates for graduation, with the following breakdown:

Semester, School Year	Graduate	Undergraduate
1st semester 2023-2024	48	19
Summer 2023	8	1
Total	76	

Resolved that the candidates for graduation presented by Acting Assistant Dean Sajulga from the College of Arts and Social Sciences be endorsed, moved by Dr. Confesor, and seconded by Mr. Guinto.

CED Dean Dr. Monera A. Salic-Hairulla presented a total of 105 candidates for graduation, with the following breakdown:

Semester, School Year	Graduate	Undergraduate
1st semester 2023-2024	83	22
Summer 2023	0	0
Total	105	

Resolved that the candidates for graduation presented by Dean Monera from the College of Education be endorsed, moved by Vice Chancellor Resurreccion, and seconded by Vice Chancellor Martinez and Dr. Confesor.

CCS Dean Dr. Rabby Q. Lavilles presented a total of 176 candidates for graduation, with the following breakdown:

Semester, School Year	Graduate	Undergraduate
1st semester 2023-2024	17	70
Summer 2023	0	0
Total	87	

Resolved that the candidates for graduation presented by Dean Lavilles from the College of Computer Studies be endorsed, moved by Dean Mangarun, and seconded by Dean Monera.

SIS OIC Dr. Orven Llantos presented a total of 10 candidates for graduation, with the following breakdown:

Semester, School Year	Graduate	Undergraduate
1st semester 2023-2024	1	
Summer 2023	9	
Total	10	

Resolved that the candidates for graduation presented by Dr. Llantos from the School of Interdisciplinary Studies be endorsed, moved by Vice Chancellor Resurrecion, and seconded by Dean Mangarun.

CCA Director Dr. Amado C. Guinto, Jr. presented a total of 2 candidates for graduation, with the following breakdown:

Semester, School Year	Graduate	Undergraduate

1st semester 2023-2024	2	
Summer 2023		
Total	2	

Dr. Confesor inquired if the degree is required by CHED for publication through CMO 15, Mr. Guinto responded that they are not required.

Resolved that the candidates for graduation presented by Mr. Guinto from the College of Culture and Arts be endorsed, moved by Dr. Llantos, and seconded by Vice Chancellor Resurrecion.

A total of 841 candidates for graduation presented were endorsed by the committee.

Presentation of the proposal for the Master of Applied Statistics

Prof. Tubo presented to the body the Department of Mathematics and Statistics proposal for the Master of Applied Statistics -Professional Track.

This was already presented at the department, college, and institute levels. After the council meeting, this will be presented to the University Curriculum committee and then to the BOR. As far as campus requirement is concerned, all of these have already been complied with.

This track will soon be open to different fields, as of the moment this is more on the field of educational and social sciences.

Dr. Llantos and some members of the committee raised some concerns about ensuring that this course will not cause conflict with other graduate programs.

Dr. Confesor informed the body that in UP Diliman, there are 3 masters of data science offered in different colleges.

Prof. Tubo also extensively discussed the different electives in the course upon the inquiry of some members of the committee.

Resolved that the proposal for the Master of Applied Statistics presented by Prof. Tubo from the College of Science and Mathematics be endorsed, moved by Dr. Confesor, and seconded by Dr. Tangian.

Program Proposals for revisions are MSciEd major in Chemistry, Physics, Biology, and Mathematics; then Ph.D. in

Science Education major in Chemistry, Biology, and Mathematics.

Dean Monera from the College of Education presented to the body the different revisions for the MSciEd major in Chemistry, Physics, Biology, and Mathematics; then Ph.D. in Science Education major in Chemistry, Biology, and Mathematics.

Vice Chancellor Metillo inquired about how extensive were the corrections and how they were assessed in determining the needed corrections.

Dean Monera had discussions with several department chairpersons and said that there were only minor corrections/ revisions. It was also mentioned that consultations from the several departments of CSM were made.

Dr. Abucayon inquired if the proposed revisions had endorsements from the curriculum committee and the APC.

As of now, there are no endorsements yet from the said committees.

Vice Chancellor Metillo mentioned the need for these proposals to be presented to the Vice President as she is the one leading the curriculum committee.

Micro-credentials presentation by Dr. Tangian.

Dr. Tangian presented the revised version already presented to the APC and was requested by Chancellor Ditucalan to be presented to ExeCom for endorsement to the University Council.

Vice Chancellor Metillo also emphasized that this proposal is at the graduate level due to an existing government program to which IIT will re-apply.

Dr. Confesor noted that this proposal contains details that were already present in other proposals which might create conflict with other proposals.

Vice Chancellor Resurrecion suggested having a policy framework and details to come up with.

Vice Chancellor Metillo mentioned that this will still be presented to the system university council to which concerns will be properly addressed.

Resolved that this proposal presented by Dr. Tangian be endorsed, moved by Dr. Confesor, and seconded by Dean Mangarun.

Graduation Matters

Mr. Enguito asks the body for any volunteer college to host the graduation.

Dr. Abucayon suggested for CSM to be the host college for the first semester graduation.

Resolved that the host college for first semester graduation will be CSM.

January 12, 2024, 54th Mid-Academic Year Graduation (tentative)

The graduation committee will further evaluate to decide on the schedule of graduation.

Commencement Speaker

Vice Chancellor Metillo mentioned that DBM Secretary Pangandaman is the first choice as Guest Speaker.

Members of the body asked if it would be possible to look for other speakers.

Other Matters:

1. 3 years of faculty loading analysis was presented by Vice Chancellor Metillo

Vice Chancellor Metillo presented to the body the 3-year faculty loading analysis. The 3-year analysis will be edited for some corrections (past 3 semesters). This will be presented to the cabinet including the profile of enrollment of IIT for endorsements.

2. Academic Calendar by Dr Mark Confesor

Dr. Confesor asked the body that the academic calendar be presented to the campus council meeting.

3. Research Load – Procurement

Vice Chancellor Resurrecion said that every Tuesday and Friday there will be a BAC meeting for those who have concerns that can be raised and/or updates.

Dr. Confesor mentioned that there was a proposal sent to Chancellor Ditucalan for the creation of a special BAC specifically designed for the procurement of projects.

4. Master of Computer Science Concerns

Vice Chancellor Metillo suggested meeting the concerned parties to resolve the issues. Invitations will be sent.

5. Academic Regalla Matters

The redesigning of toga is already in process, the replacement will probably be in March 2024 which will depend on the instruction of the chancellor.

Dr. Torres heads the committee.

The motion to adjourn was moved by Dr. Confesor, and seconded by several members of the committee.

The meeting was adjourned at 3:06 p.m.

Prepared by


RICARDO C. ENGUITO, MPA
Campus Registrar

Attested by

ALIZEDNEY M. DITUCALAN, JD, LLM
University Chancellor / Execom Chair