



Republic of the Philippines
Mindanao State University
ILIGAN INSTITUTE OF TECHNOLOGY
 Iligan City 9200 Philippines
<http://www.msuiit.edu.ph>

L&D Form No. 02
 (TERMINAL REPORT)

TERMINAL REPORT

(To be submitted to the HRMD by L&D Attendee together with L&D Form No. 3)

- () Training
 (/) Seminar/Symposium/Workshop/Conference/Convention/On line attendance
 () Others (please specify): _____

TITLE:			
2024 3 rd PAGBA Quarterly Seminar and Meeting			
ORGANIZER/SPONSOR OF PROGRAM:			
Philippine Association for Government Budget Administration (PAGBA), Inc.			
INCLUSIVE DATES:			
FROM	TO	NO. OF DAYS	NO. OF HOURS
November 27, 2024	November 30, 2024	4	24
VENUE: Newtown Plaza Hotel, Baguio City			
OBJECTIVES			
It aims to capacitate government employees on how to respond to structural reforms attendant to digitalization and a call to civil servants that responsiveness requires continuing information and professional development, by learning the following: (1) Laws and Rules on Government Expenditures; (2) Avoiding COA Disallowances: Remedies and Best Practices (3) Updates on Compensation and Allowances in Government; (4) Omnibus Rules on Appointments and Other Human Resource Actions (ORA-OHRA) organizations; (5) Tax Updates and Ease of Paying Taxes; (6) Updates on New Procurement Rules and Regulations; (7) Cybercrime and Its Effect on Society; (8) Pag-Ibig Fund Premiums, Benefits and Investment Opportunities; and (9) Records Management Disposal.			
BRIEF REPORT OF UNDERTAKING			
<p>The seminar with the theme "Responding to the Continuing Challenges of Public Financial Management" was held from November 27 to 30, 2024, bringing together professionals and experts in government finance, human resources, audit, and compliance. Over four days, the event addressed critical issues in public financial management, focusing on enhancing accountability, improving processes, and adapting to updated policies, rules and regulations.</p> <p>The event was organized by the Philippine Association for Government Budget Administration, Inc., in collaboration with various government agencies. These included the Civil Service Commission, Public Attorney's Office, Commission on Audit, National Archives of the Philippines, National Bureau of Investigation, Government Procurement Policy Board-TSO, Department of Budget and Management, and the Pag-IBIG Fund (Home Development Mutual Fund). The partnership aimed to provide a comprehensive platform for knowledge-sharing and capacity-building among government stakeholders.</p> <p>The first day commenced with an inspiring keynote address, setting the tone for discussions on the evolving challenges in public finance. Participants delved into updated requirements for government financial reporting, emphasizing the importance of compliance and transparency in financial operations.</p> <p>Day two highlighted the ethical dimensions of financial management, with a special focus on objectivity and its impact on society. Esteemed speakers from government agencies shared insights into maintaining</p>			

integrity and accountability within their respective organizations. This segment underscored the need for ethical leadership in managing public resources.

The third day was dedicated to tax updates and initiatives to simplify tax payment processes. Additionally, human resource management within public institutions was discussed, exploring strategies to enhance efficiency and performance in government operations.

On the final day, attention shifted to budget management, allowances, and procurement reforms. The discussions aimed to equip participants with the tools and knowledge necessary to navigate these critical aspects of public financial management effectively. The event concluded with a distribution of certificates and a symbolic recognition of the participants' commitment to professional growth.

Overall, the program successfully provided a platform for knowledge sharing, fostering collaboration among stakeholders, and equipping participants with practical tools to address the challenges of public financial management. Future programs could further enhance engagement by incorporating case studies and interactive workshops.

SYNTHESIS OF LEARNING

The four-day seminar provided a plethora of useful information and ideas to improve accountability, efficiency, and openness in the administration of public finances, human resources, taxes, etc. We learned a lot in the following areas:

Accountability and Ethics in Financial Management

Objectivity and integrity are crucial for maintaining public institutions' credibility, according to discussions on the significance of ethical behavior. The speakers emphasized how moral leadership promotes responsibility and protects public funds.

Financial Policy and Compliance Updates

Important updates on tax laws, procurement procedures, and government financial reporting requirements were given by the seminar. This reaffirmed how important it is for professionals to stay up to date on changing standards to guarantee compliance and lower audit risks.

Effective Budgeting and Resource Allocation

Best practices for maximizing resource allocation were addressed in sessions on fund management, allowances, and budget planning. These tactics sought to increase operational effectiveness while staying within budgetary limits in implementing government projects, programs, and activities.

Reforms in Government Procurement System

The need to implement efficient processes and guarantee transparency in government transactions was highlighted by the talks on procurement changes. We received useful advice on how to comply with the updated regulations, giving them practical tools to improve oversight.

Compliance to Omnibus Rules on Appointments and Other Human Resource Actions

We learned that this serves as a vital framework for ensuring fairness, transparency, and merit-based processes in government appointments. The rules clarified the various types of appointments and their requirements, emphasizing the importance of proper documentation and compliance with Civil Service laws to prevent irregularities. We also gained insights into how these guidelines support career development through structured processes for promotions and lateral transfers, while addressing issues of unauthorized or improper appointments. We also learned the critical role of human resource management in fostering professionalism, accountability, and efficiency in public service.

Efficient Records Management and Disposal

We learned from NAP the essential framework in building a professional workforce capable of preserving and managing the nation's archival heritage while upholding the values of accountability and excellence in public service. We learned that the process of disposal and retention has to be compliant with NAP and

the public records must be properly accounted for and well taken care of.

Tax Administration

We learned from the Assistant Commissioner of the Bureau of Internal Revenue (BIR) how various types of taxes are administered and imposed on taxpayers. The discussion included detailed explanations of the tax categories, proper procedures for reporting, and the corresponding schedules for compliance. With the topics discussed, it helped us enhance our understanding of tax regulations, ensuring accurate reporting and adherence to legal requirements.

ATTACHMENTS:

- (/) Photocopy of proof of participation/attendance (/) Special Order
- () Recommendation/Action Steps on how to apply the learning in work site.

Prepared and Submitted by:

MARK JUNE L. APORADOR

Project Development Officer III, OME
Attendee/Participant

ARLENE B. GIL

Planning Officer III, OME
Attendee/Participant

Reviewed/Evaluated by:

MELGIE A. ALAS MMBM, PGSDS

Director, OME
Responsibility Center Head

Noted by:

MARK ANTHONY J. TORRES, Ph.D.

Vice Chancellor for Strategic Initiatives
Cost Center Head 12/10/2024

Received at HRMD by:



Documentation:





No. 2024100069

October 03, 2024

TRAVEL AUTHORITY

Authority is given to the below-identified personnel to travel to the place/s indicated for the purpose/s provided (with other pertinent information supplied);

Travelers/s:	APORADOR, MARK JUNE L. GIL, ARLENE B.
Destination:	Baguio City, Benguet
Report to:	Newtown Plaza Hotel
Status of Travel:	On Official Business
After-Travel report:	Terminal Report
Purpose:	To attend the 2024 3rd PAGBA Quarterly Seminar
Date/Period of Activity:	November 27, 2024 - November 30, 2024
Expenses/Entitlements:	Transportation Expenses, Per Diem, and other allowable related expenses.
Charge to Account:	OVCSI Fund
Date of Departure:	November 25, 2024
Date of Return:	December 02, 2024
Remarks:	<i>Travelers are entitled to a two-day allowance for a layover at Manila International Airport when traveling to and from Baguio City.</i>

FOR AND IN THE ABSENCE
OF THE CHANCELLOR

NANCY Q. ECHAVEZ

Vice Chancellor for Public Affairs
And Officer-in-Charge



18985

PHILIPPINE ASSOCIATION FOR GOVERNMENT BUDGET ADMINISTRATION, INC.

Certificate of Attendance

is awarded to

MARK JUNE L. APORADOR

for having attended and participated in the 2024 3rd PAGBA Quarterly Seminar and Meeting with the theme
"Responding to the Continuing Challenges of Innovations and Technology to Public Financial Management"
held at the Newtown Plaza Hotel, Baguio City on 27-30 November 2024

Given this 30th day of November 2024

CPD Credit Units - 24

CPD Program Accreditation No. 2022-154-14356

CPD Provider Accreditation No. 2022-154

ATTY. LYNN D. MORENO
Secretary


ZENAIDA BOLOR-CHANG, CPA
President



18986

PHILIPPINE ASSOCIATION FOR GOVERNMENT BUDGET ADMINISTRATION, INC.

Certificate of Attendance

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