



April 15, 2024

SPECIAL ORDER
NO. 00842 -IIT
Series of 2024

SUBJECT: Grant of Authority to the Office of the Vice Chancellor for Administration and Finance (OVCAF) and Human Resource Management Division (HRMD) to Host the In-house Seminar/Training on Basic Customer Service Skills (BCSS) at the CED Amphitheater on May 16-17, 2024

Authority is hereby granted to the Office of the Vice Chancellor for Administration and Finance and Human Resource Management Division (HRMD) to host the In-house Seminar/Training on Basic Customer Service Skills (BCSS) at the CED Amphitheater on May 16-17, 2024.

As such, the following staff are enjoined to attend the said activity:

No.	EMPLOYEE	RESPONSIBILITY CENTER
01	Adlawan, Cherly S.	ORM
02	Alango, Sahara M.	CTC
03	Alauya, Mohammad A.	OGC
04	Alonto, Fatimah Saharah M.	ASD
05	Ananggo, Saakia A.	IASU
06	Aragasi, Abdulmojib B.	HRMD
07	Arumpac, Jowayriah U.	OCS
08	Bala, Jeremiah Mc Cleo D.	OPI
09	Banding, Diapar A.	MCR
10	Bangno, Sinombai A.	UL
11	Baroro, Jenelyn B.	CAELL
12	Cabasag, Selah Lemma Mae O.	OCS
13	Cabataña, Daniel Aaron F.	HRMD
14	Caberte, Daisy Rowena P.	OUR
15	Casuco, Cesar M.	SID
16	Dida-agun, Noraima M.	ASD
17	Dipatuan, Naira S.	WECARE
18	Ditucalan, Sohailah M.	OC
19	Hamed, Acmila M.	OBM
20	Legria, Felma Cilla T.	PPD
21	Lomondot, Sinab B.	UL
22	Lopez, Mario Jr. L.	SPMD
23	Mabilog, Ana Jea S.	OVCAF
24	Macarambon, Ana Karla S.	CCA
25	Macarimbang, Hanan L.	IASU
26	Macaumbang, Norhayah M.	OUR
27	Madid, Cadidia B.	ASD
28	Mamacol, Jamaica Hira S.	SPMD
29	Mariquit, Rea Kate A.	OLS
30	Minalang, Maimona M.	UL
31	Montilla, Vilma M.	PPD
32	Napoles, Michael Art R.	NSTP
33	Odin, Abdellah A.	SID
34	Oga, Sorainie	OVCSS
35	Pagarigan, Jan Christian A.	OPI



36	Rojero, Michelle D.	OASG
37	Sarangani, Amer Hussein	WE CARE
38	Saripada, Alnaifah D.	OASG
39	Saripada, Suhaydah M.	OSRFS
40	Separa, Farrah Marie P.	OVCPD
41	Solaiman, Jasmine D.	OVCAF
42	Tabao, Noraine M.	OBM
43	Tabao, Sittie Shahanie M.	OVCRE
44	Tagalog, Josue R.	HRMD
45	Toring, Eddie G.	NSTP
46	Tubo, Benjamin V.	CAELL
47	Umpa, Sittie Janiffa U.	CCA
48	Valero, Hayde T.	CTC
49	Velayo, Shiela Marie	MCR
50	Zamora, Eulalie Mae	ORM

Moreover, all expenses shall be chargeable against OVCAF Funds, subject to the usual accounting and auditing rules and regulations.

This Order takes effect on May 16, 2024, and shall remain in force until the culmination of the activity, unless sooner revoked by competent authority.


ALIZEDNEY M. DITALALAN
Chancellor

