



November 21, 2023

SPECIAL ORDER

No. **03112** – IIT  
Series of 2023

SUBJECT: **Grant of Authority to the Department of Psychology - CASS to Conduct the #PsychCoaching for the Board Licensure Examination for Psychometricians at the Mini-theater during the Month of February 2024**

Upon the recommendation of the Officer-in-Charge of the Office of the Vice Chancellor for Academic Affairs, authority is granted to the **Department of Psychology - CASS** to conduct the #PsychCoaching in preparation for the upcoming Board Licensure Examination for Psychometricians at the Mini-theater with the following faculty members to coach on the four areas covered in the said examination:

Speakers	Areas	Schedule
Prof. Alma G. Maranda	Developmental Psychology	February 7 & 9, 2024
Asst. Prof. Debi S. Galela-Cruz	Psychological Assessment	February 14 & 16, 2024
Assoc. Prof. Jennifer Gay E. Carpio	Industrial/Organizational Psychology	February 21 & 23, 2024
Asst. Prof. Jelli Grace C. Luzano	Abnormal Psychology	February 28 & March 1, 2024

To ensure the smooth conduct of this activity, the Working Committee is created and constituted by the following faculty members:

Assoc. Prof. Antoniette B. Sansarona  
Asst. Prof. Jean S. Taypa  
Asst. Prof. Edmarie Zoe J. Gonzaga

This activity shall be participated in by the graduating students and alumni of the department.

In support of this activity, funding for the expenses for meals and snacks for the speakers and members of the working committee shall be chargeable against CASS Funds, in accordance with the approved LIB for this activity, and subject to the existing accounting and auditing rules and regulations.

Upon the conclusion of the activity, it is mandatory for the Department Chairperson to submit a comprehensive report to the Vice Chancellor for Academic Affairs.

This Order is effective, and shall remain in force during the period herein stipulated, unless revoked by competent authority.

FOR AND IN THE ABSENCE  
OF THE CHANCELLOR:

*[Signature]*  
**ATTY. YASLANI B. BANTUAS, CPA**  
VC-Administration and Finance, and  
Officer-in-Charge