



Orientation on Anti Red Tape Authority (ARTA) - Client Satisfaction Measurement
(CSM) Guidelines & RA 11032

March 26, 2024 - MORNING 8:00 AM – 12:00 NN | CED AMPHITHEATRE

ATTENDANCE FORM

No.	Name	Responsibility/ Cost Center	Job Title/Position	Signature
1	Kristela Diana May R. Dela Rama, CPA Geraldine D. Majumot	Accounting Division Accounting Division	Supervising Administrative Officer	
2	Dr. Juvanni A. Caballero	Alumni and Endowment Fund Center	Professor VI / Director	
3	Ms. Charlane Gabutan	Career Center	Acting Director	
4	Sahrma Mackno-Cabugatan, CPA Doris Edosma	Cashiering Division	Head	
5	Dr. Cecilia B. Tangian	Center for Advanced Education and Lifelong Learning	Professor VI	
6	Asst. Prof. Amado C. Guinto, Jr.	Center for Culture and Arts	Assistant Professor IV	
7	Dr. Irish Mae F. Dalona	Center for General Education of MSU-IIT	Associate Professor	
8	Assoc. Prof. Dante D. Dinawanao	Center for Information and Communication Technology	Associate Professor / Director	
9	Assoc. Prof. Danilyn T. Abingosa	Center for Language Studies (CLaS) of MSU-IIT	Associate Professor V	
10	Dr. Cenie V. Malabanan /Assoc. Prof. Rabby Q. Lavilles - OIC	Center for Pedagogical Innovations		
11	Prof. Marie Joy D. Banawa -	College of Arts and Social Sciences	Professor VI/DEAN	



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14	Dr. Monera A. Salic-Hairulla	College of Education	Dean/Professor VI	
15	PROF. AMELIA T. BUAN	College of Education-Integrated Developmental School		
16	Dr. Maria Sheila K. Ramos	College of Engineering	Assoc. Professor V	
17	Dr. Abdullah Junior S. Mangarun	College of Health Sciences	Associate Professor VI/ Dean	
18	Dr. Jan Mickelle V. Maratas	College of Science and Mathematics	Dean	
19	Atty. Eddie Bouy B. Palad	Fab Lab MSU-IIT	Associate Professor V	
20	Asst. Prof. Yasmira P. Moner	Gender and Development Resource Center	Assistant Professor IV	
21	Asst. Prof. Cheryl C. Encabo	Graduate Dorm	Asst Professor IV	
22	Asst. Prof Lilagre R. Sevilla	Hostel	Asst - Prof. IV	
23	Ms. Emelyn R. Mordeno, MPsy, RPM <i>Ms. Maria Shenie C. Yu</i>	<i>Ms. AKIMA A. ALI</i> Human Resource Management Division	Chief Administrative Officer	
24	Mr. Constantino A. Brasileño, Jr.	iDEYA: Center for Technopreneurship Innovation		
25	Engr. Rodelito Dela Cruz	Infrastructure Services Division	Administrative Officer V	



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27	Prof. Alizedney M. Ditucalan, J.D., LL.M./ Ms. Bainorah Amate - OIC <i>Atty. Sherina Gem Harun, EA</i>	Institute for Policy Innovation and Leadership	UR II/Head, Executive Education Unit-IPIL	
28	Ms.Lairah O. Manan, CPA	Internal Audit Services Unit	Internal Auditor IV	
29	Dr. Vannie Joy Resabal	Knowledge and Technology Transfer Office	Professor III/ Director	
30	Atty. Jan Igor T. Galinato	Legal Services Office	Associate Professor V/Acting Head (LSO)	
31	Asst. Prof. Jed Otano	Mindanao Heritage and Indigenous Research Center (MHIRC)	Asst. Prof. IV/Center Head	
32	Dr. Peter D. Suson	MSU-IIT Center for Resiliency	Professor VI	
33	Christy Dequit	MSU-IIT Liaison Office		
34	Dr. Peter D. Suson EMERITO B. BATARA	Natural Museum	Laboratory Technician III	
35	Dr. Jocelyn P. Vilela	Office of Admission, Scholarship and Grants	Professor VI	
36	Ms. Amara Nizran M. Marsangca, CPA	Office of Business Affairs	Accountant III	
37	Asst. Prof. Michelle Jeanne C. Caracut	Office of Communications	Strategic Communications Director	
38	Mr. Reynald P. Kyamko	Office of Guidance and Counseling	Guidance Services	



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40	Muhammad M. Puting, MD	Office of Medical, Dental, and Health Services	Chief Administrative Officer/OMDHS	
41	Mr. Melgie A. Alas, MMBM, PGSDSDS	Office of Monitoring and Evaluation	Director	
42	Dr. Primitivo C. Ragandang III	Office of Research Dissemination	Director	
43	Dr. Arnold C. Alguno	Office of Research Management	Professor VI	
44	Asst. Prof. Cheryl C. Encabo	Office of Residential and Food Services	Asst Professor IV	
45	Asst. Prof. Leo N. Santillana	Office of Sports, Physical Fitness, and Recreation MSU-IIT	Assistant Professor	
46	Asst. Prof. Phyllis Marie S. Teanco	Office of Student Development Services	Asst. Prof IV	
47	Ms. Akima M. Bangcola, CPA	Office of the Budget Management	Budget Officer V	
48	Prof. Alizedney M. Ditucalan, J.D., LL.M./ Ms. Michelle Jeanne C. Caracut	Office of the Chancellor	Chief-of-Staff	
49	Dr. Michael Art R. Napoles	Office of the National Services Training Program	Professor VI (NSTP-Director)	
50	Ms. Farrah Marie Separa-Erazo	Office of the Quality Assurance Management Services	Administrative Officer V	
51	Mr. Ricardo C. Enguito	Office of the University Registrar	Registrar III	



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53	Dr. Gaudencio C. Petalcorin, Jr.	Office of the Vice-Chancellor for Academic Affairs	Vice Chancellor	
54	Atty. Yaslani Bantuas, CPA	Office of the Vice-Chancellor for Administration and Finance	Vice Chancellor	
55	Dr. Joey Genevieve T. Martinez	Office of the Vice-Chancellor for International Affairs	Vice Chancellor	
56	Dr. Nancy Q. Echavez	Office of the Vice-Chancellor for Public Affairs	Vice Chancellor/Prof VI	
57	Dr. Ephrime B. Metillo	Office of the Vice-Chancellor for Research and Enterprise	Vice Chancellor	
58	Dr. Pamela F. Resurreccion	Office of the Vice-Chancellor for Strategic Initiatives	Vice Chancellor	
59	Dr. Rohane M. Derogongan	Office of the Vice-Chancellor for Student Services	Vice Chancellor / Professor VI	
60	Dr. Mylene M. Uy	Premier Research Institute of Science and Mathematics	Executive Director	
61	Atty. Amer Hussien Manaros, CPA ATTY. AMER HUSSEIN MANAROS, CPA	Procurement Management Division	Head	
62	PROF. CARLITO B. TABELIN	Research Institute of Engineering and Innovative Technology	Acting Director	
63	Dr. Mark Anthony J. Torres	School of Interdisciplinary Studies	Professor VI	
64	Mr. Hassanor Bansao	Security and Investigation Division	Chief Security Officer	
65	Ms. Armilyn K. Abragan, MBA	Supply and Property Management Division	CHIEF ADMINISTRATIVE	



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67	Ms. Romaida G. Ali	University Library	College Librarian I/ Head, University Library	
68	Dr. Rosario L. Reserva / ALMAIRAH D. USMAN	WE CARE Office	Head	
69	Atty. Cesar M. Bongcayao Jr.	Anti-Red Tape Authority Region 10	Attorney III	
70	Mr. Dominic I. Sanchez	Anti-Red Tape Authority Region 10	Supervising Administrative Officer	
71	Ms. Arlene B. Gil	Office of Monitoring and Evaluation	Planning Officer III	
72	Mr. Mark June L. Aporador LPT, MBA	Office of Monitoring and Evaluation	Project Development Officer III	
73	Ms. Antonette T. Montecino	Office of Monitoring and Evaluation	Administrative Officer II	
74	MS. STEE ADUZZAH DUMARIA	CENTER FOR LEARNING & ACADEMIC SUPPORT SERVICES	Acting Director	
75	Mr. AHMAD YUSOPH ELIAS	ONCIA	ADOF III	



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76	JAYPEE S. YONGCO	OVCRE & OVCAA	UR II	
77	Restituto Abue	LOS	Admin Aide	
78	Don'to An	LOS	...	
79	Jasmine D. Soliman	OVCAF	Admin. Asst. II	
80	ARNOLD SEEDAN B. MONARD	OVCAF	ADMIN ASST III	

81 JAMES M. LARANJO

OVCLIA

ADMIN ASST. VI

82. RAGU B. LUNA

OVCPD

Admin. Aide

83. ADINA A. ROMAN

OVCPD

Admin. Aide

84. WADAN JR. LUBERMO

OVCPD

Admin. Aide

85. JANE AGABAN

OVCPD

Admin. Aide

86. ALICE, APPE ROSE B

OVCPD

Admin. Aide

87. NIKHAR D. SOLIMAN

OVCPD

Admin. Aide

88. ALICE, APPE ROSE B

OVCPD

Admin. Aide

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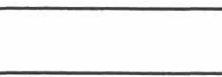
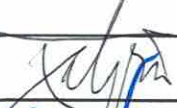
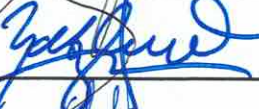


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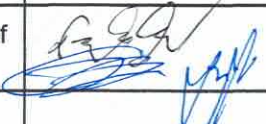
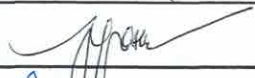
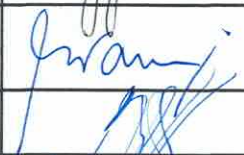


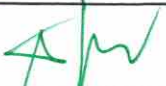
			Specialist II	
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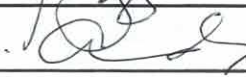
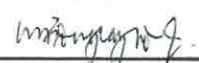



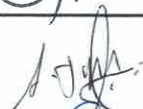


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75	Mk. JAMES LARANJO	OVCLA	ADAFVI	



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77	SITIE HAINIE T-IBRAHIM	PROCUREMENT MANAGEMENT DIVISION	PA	
78	Jasmine D. Solaiman	Office of the Vice Chancellor for Admin & Finance	Admin. Asst. III	
79	ACHMED JEEBAT B. MONADI	OFFICE OF THE VICE CHANCELLOR FOR Acad	ADMIN ASST III	
80	Rongy B. Gune	OUCPD	Admin. Asst	

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AP/PA D. Rana
WROAN JR. UBERTARIO
ANNA AGAKHAN
RUBEN S.
Nurhanie Dimalafy
ALCE APPLE ROSE B
POTAYRE, RUTHLYN ANN
DIANE S. LEBUMPAKIL

DIKMD
OQUAMS
OIKR
OIPDS
OIPPS
OIPDS
OQUAMS

ADP - JF
INTER N
PP01
PHEMOMAN
POL
J.P.
Admin Asst II
ADMIN ASST









GUIDELINES

3.2 Section 6.1 – Composition

The CART shall be composed of A CHAIRPERSON, VICE CHAIRPERSON AND AT LEAST FIVE (5) OTHER MEMBERS

Chairperson – Head of Department/Office/Agency; President/Administrator/Chief Executive Officer (CEO) of a GOCC and SUC; Local Chief Executive; or official designated by the Head of Department/Office/Agency (at least third highest-ranking official in the agency)



Vice Chairperson – Official to be designated by the Head of Agency (any rank lower than the Chairperson of CART)



GUIDELINES ON THE DESIGNATION OF A COMMITTEE ON ANTI-RED TAPE (CART)











