

This

CERTIFICATE OF COMPLETION

is awarded to

Mark June L. Aporador

for having successfully completed the

Webinar on the Orientation on Statement of Assets, Liabilities, and Net Worth

(credit of three [3] hours foundational training)

conducted by the Civil Service Institute, Civil Service Commission on 8 February 2024.

Given this 8th day of February 2024.

ATTY. KARLO A. B. NOGRALES

Chairperson

Attested by:

Director IV Civil Service Institute

HRM-2024-0006-0160-AML



This

CERTIFICATE OF COMPLETION

is awarded to

Antonette T. Montecino

for having successfully completed the

Webinar on the Orientation on Statement of Assets, Liabilities, and Net Worth

(credit of three [3] hours foundational training)

conducted by the Civil Service Institute, Civil Service Commission on 8 February 2024.

Given this 8th day of February 2024.

ATTY. KARLO A. B. NOGRALES

Chairperson

Attested by:

Jernand Minstrio FERNANDO M. PORIO

Director IV Civil Service Institute





Who can administer oath?



- The heads of agencies
 - Head of agency shall include the head of office and/or the head of regional offices
- Those <u>authorized by the head of agency</u> to administer oath
- Those <u>authorized by law</u> to administer oath, i.e. notaries public
- The authority to administer oath must be in writing.





Relatives Within the 4th Degree



- AFFINITY relationship of a husband to the blood relatives of his wife, or a wife to the blood relatives of her husband
- CONSANGUINITY relationship by blood from the same stock or common ancestor
- Declaration is only to the best of declarant's knowledge



Pagination



- The format should indicate the total number of pages of the SALN in case additional sheets are used
- Such as:
 - Page 1 of 3
 - Page 2 of 3
 - Page 3 of 3
- PURPOSE: To avoid insertions or pulling out of pages.





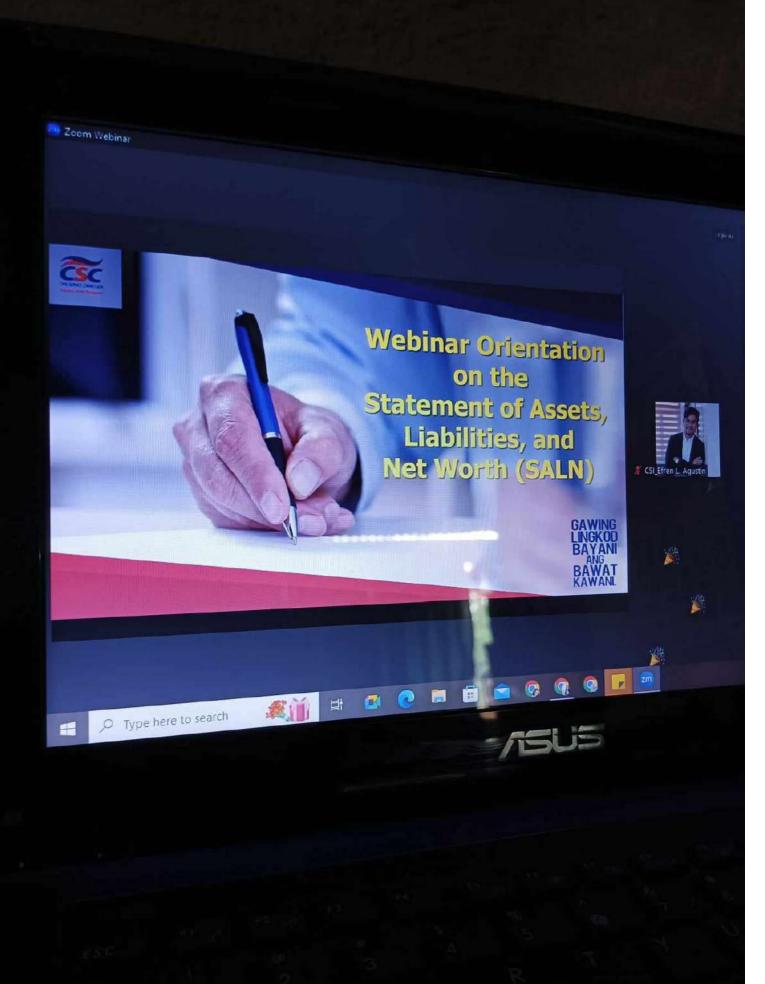
Who else are included?



- Balae
 - a parent of the declarant's son-in-law or daughter-in-law
- Bilas
 - declarant's brother-in-law's wife or sister-in-law's husband
- Inso
 - appellation for the wife of an elder brother or male cousin







Certification and Signature

I hereby ceruly that these are true and correct statements of my assets, liabilities, net worth, business interests and financial connections, including those of my spouse and unmarried children below eighteen (18) years of age living in my household, and that to the best of my knowledge, the above-enumerated are names of my relatives in the government within the fourth civil degree of consanguinity or affinity.

I hereby authorize the Ombudsman or his/her duly authorized representative to obtain and secure from all appropriate government agencies, including the Bureau of Internal Revenue auch documents that may show my assets, liabilities, net worth, business interests and financial connections, to include those of my spouse and unmarried children below 18 years of age living with me in my household covering previous years to include the year I first assumed office in government.

Date:

(Signature of Declarant)	(Signature of Co-Declarant/ Spoune)
Government Issued ID:	Government Issued ID:
ID No.:	ID No.:
Date Issued:	Date Issued:





