	Reference No.: BatStateU-FO-OJT-07	Effectivity Date: May 18, 2022	Revision No.: 01

ON-THE-JOB TRAINING TIME FRAME

Name of the Student-Trainee: _____

Year/Program: _____

Name of Company/ Address: _____

Required Number of Hours: _____

Date	Time	Number of Hours
	Total Number of Hours	

Pursuant to Republic Act No. 10173, also known as the Data Privacy Act of 2012, the Batangas State University, the National Engineering University, recognizes its commitment to protect and respect the privacy of its customers and/or stakeholders and ensure that all information collected from them are all processed in accordance with the principles of transparency, legitimate purpose and proportionality mandated under the Data Privacy Act of 2012.

Prepared by:	Reviewed by:	Approved by:
_____ Signture over Printed Name of Student-Trainee Date:	_____ Signture over Printed Name of OJT Coordinator Date:	_____ Signture over Printed Name of Company's Authorized Representative Date: