

James Tatarakis

Contact me at...

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EXPERIENCE

Lyft - Driver

January 2014 - present

As a driver, I maintained my expenses and ran this as a side business while working other jobs. I have kept a high rating, which is indicative of what individuals rate my customer service performance. I'm frequently brought into unusual or demanding situations while driving.

Sunland Analytical Lab — Lab Technician

September 2015 - May 2017

Oversaw the initial entry and processing of received samples. Once entered, I led in the extraction of the samples via liquid phase extraction. After extraction I also handled the analyses for the samples. Besides the analyses and entry of the samples, I provided customer service to all customers on phone and in person. My duties also included handling and maintaining analytical hardware and company computers. Assisted in the multiple roles of this small businesses (administrative, accounting, customer relations, and analytical testing).

American River College — Lab Technician

March 2014 - June 2015

Prepared course material for several Biology Lab Courses, which included; Media, Solutions, Lab Equipment, Bacterial Strains, Fungi, Preserved Specimens for Dissection, Live Animals and Plants. My job duties required me to demonstrate knowledge involving; Time Management, Communication, Chemistry, Microbiology, Botany, Zoology, Solution and Dilution Techniques, and Microbial Media Preparation. I frequently used efficient skills in multitasking and time management to effectively handle multiple courses, all with different professors. And sufficiently produced items that were shared between 11 courses throughout the week. Some within the same class hour.

Walgreens — Head Photo Specialist

August 2007 - January 2012

Handled merchandise stocks and inventory for the food and incontinence departments. Developed organizational systems for maintaining; lab expenses, solutions, developers and printers. Provided quality customer service to maintain customer satisfaction.

SKILLS

Data Analysis

Communication

Ability to Work
Under Pressure

Time Management

Record Keeping

Leadership
Qualities

Self-Starter

AWARDS

Customer Service
Award (Walgreens)

Recognized by the
City of Sacramento
for volunteer hours
of community
service

Used oral communication in selling specialty items and for when handling customer service phone calls. Frequently handled hazardous material, Solutions, and Buffers. I was also required to know lab safety, procedures, maintenance of machines and Silver Retaining Unit (SRU).

EDUCATION

American River College — *Associates of Science General Science*

American River College — *Associates of Science Physical Science*

American River College — *Associates of Science Biotechnology*

INTERNSHIPS

North Valley Biotech Center — *Instructional Assistant*

January 2014 - November 2014

The purpose of this program was to introduce young minds to science, more specifically, Biology and Genetics. I was one of three leads in the team that managed other interns. Together, we developed lab protocols and made lab kits to bring to schools and help instruct classes of kids with their teachers.

Noyce Program (CSUS) — *Team Mentor*

June 2014 - August 2014

The Program was designed to help students with an interest in science become more acquainted with science. As a Team Mentor, I was in charge of a handful of students and helped instruct them in different labs involving genetics and bacteria.