

NYC WRECK-A-MENDED COLLISION CORP.

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Car Accident Prepare Sheet

While we hope you never have to use this form. It's always best to be prepared & ready for any outcome. Keep this prepare sheet in your glovebox, along with your insurance card & registration.

Follow these 10 steps and fill out the information below as soon as an accident occurs.

1) Stay calm, Losing your temper will not help. REMAIN WHERE YOU ARE. TURN ON YOUR HAZARD LIGHTS, TAKE PICTURES & CALL THE POLICE!! Do not drive away from any scene of an accident even if its small. Take clear pictures of the other vehicle's license plates just in case.

2) Prepare to wait (50 min - 1hr). A police report is one of the most important evidence to have. Insurance companies rely on this report to determine the outcome of your case. So please sit back and relax.

When Police Arrive: Tell the police what occurred with specific details. If you are asked if you are injured **SAY YOU ARE NOT SURE**, rather than saying no. Often, injuries caused by vehicle accidents are not immediately apparent. Most people report feeling pain in a day or two. Unless you are sure, you should still seek medical attention. Now let's just say if the other driver doesn't want the police involve and they find it in there good heart to pay for the damages so they say. Don't get FOOLED. Wait for the police, you may then later decide to go through their insurance or yours. Remember any assistance that you may need, we are here to help.

3) Date & Time of Accident: ____/____/____/____:____

4) Weather Conditions: Cold, Rain, Sunny etc. Include day or night: _____

5) Describe Damage to your vehicle: _____

6) Describe Damage to his/her vehicle: _____

7) Specific Location of Accident: _____

8) Do not contact your insurance company just yet. Insurance companies would love to take your claim for any reason. But if it's not your fault, there is no need to contact them. The other party's insurance should be notified. To avoid your insurance premium to possibly go up, let us handle it. We will get you in the right direction.

Emergency Supplies:

What you should have in your car

- ☐ Water Bottles
- ☐ Jumper Cables
- ☐ Working Flashlight
- ☐ Batteries for Flashlight
- ☐ Small First Aid Kit
- ☐ Camera or Disposable
- ☐ Cell phone chargers

9) Description of Accident:

10) Exchange Insurance Cards & Driver's License. Fill in the **vehicle #2 (2nd vehicle)** information below. Remember take cell phone pictures & save them.

Make & Model of vehicle	Vehicle Year	License Plate number	Driver's License Number #
Insurance Company Name	Insurance Policy Number	VIN #	
Driver's Full Name		Driver's Cell Phone #	Email Address

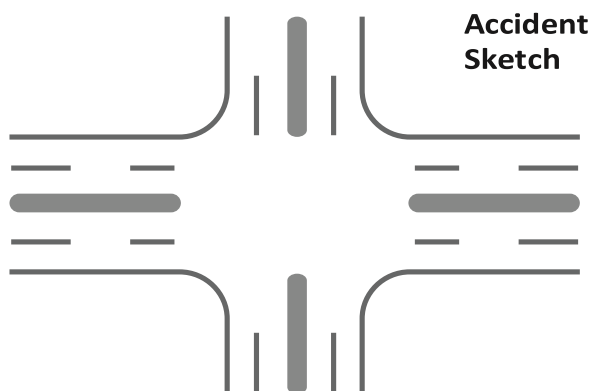
Having a witness is extremely helpful. Fill in the witness info below.

Witness Name:	Phone #	Address:	Email:
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Accident Checklist

- ☐ Call the police or ambulance if injured.
- ☐ Follow & Fill in this Prepare Sheet
- ☐ Get witness info & exchange info with 2nd party.
- ☐ Take as many pictures at the scene & the damage.
- ☐ Sketch the accident & write the location etc.
- ☐ Only discuss the accident with police.
- ☐ Seek representation. Contact Your Auto Body Shop

Ask for: **Wilson (917)859-0239 or Erik (917)374-6168**



Please Note: More vehicles are on the road which means more accidents can occur necessitating our quality of services. Our goal is to provide convenience and customer satisfaction to everyone by providing repairs on all types of vehicles to allow a safer ride. We take care of all types of damages with free estimates and towing. Whether the job is light or heavy we take pride in making sure the job is done well. We are available 7 days a week at your convenience. Please save our telephone number on your cell phones and share this with your family and friends. **NYC Wreck-A-Mended Collision Corp.**