



Penn
UNIVERSITY of PENNSYLVANIA

International Student and Scholar Services

**Social Security:
On-Campus Work Authorization
for F-1 and J-1 Students**

**F-1
J-1**

Last updated 1/14/2021

To Whom It May Concern:

Part A: Nonimmigrant's Information (Completed by Student)

Name: LIANG / SHIMING
(Family/Last) (Given/First) (Middle I.)

Date of Birth: Month: 04 Day: 15 Year: 2000 Immigration Status ☒ F-1 ☐ J-1

Part B: Identification of Employer (Completed by Penn Hiring Department/Supervisor)

*Please **do not** edit any information on this form. If anything is crossed or whited out, the form will be rejected by the Social Security Office.

*Please note that the *Wistar Institute, CHOP, Unique Advantage, International House, Monell, and Chemical Heritage Foundation* are **NON-PENN** sites.

*Please note that international students in F-1/J-1 status may work no more than 20 hours per week while classes are in session. They may work full time during eligible breaks and vacation term.

University of Pennsylvania, On-Campus Location: Pennovation Works

Employment Identification Number (EIN): 23-1352685 Employer Telephone Number: 215 746 6449

Position Title: Research Assistant

Anticipated Dates of Employment/Research Fellow Appointment:

From: Month: 05 Day: 25 Year: 2023 To: Month: 09 Day: 30 Year: 2023

*Please note employment end date cannot go beyond student's program end date

Approximate Number of Hours Per Week: 40

Nature of Employment/Service (e.g., cashier, research assistant, research fellow appointment, library aide, teaching in exchange for reduced tuition, etc.):

Research Assistant

Part C: Names and Original Signatures (Completed by Penn Hiring Department)

Hiring Department/Supervisor Name: Mech. Engr. & Applied Mech. / M. ANI HSIEH

Signature: [Signature] Date: 5/15/2023

Working While Awaiting an SSN

An F-1 or J-1 student may work while the Social Security number application is being processed. Employers may wish to reference SSA's fact sheet, *Employer Responsibilities When Hiring Foreign Workers*. This fact sheet contains information on how to report wages for an employee who has not yet received an SSN and is available online at <http://www.socialsecurity.gov/employer/hiring.htm>.