MINUTES OF MEETING DAY March 9th

Today, at 8:00 p.m. on March 9th, 2021

At Home (Due to covid)

The meeting took place with the content: Discussing the Journal project

I.   Participants:

Secretary: Luong Van Huy

Other components:

- Đỗ Văn Tuấn
- Vũ Minh Nhật
- Nguyễn Minh Tuấn
- Võ Hoài Kiệt
- Lương Văn Huy

II.   <u>Meeting contents</u>

1. Meeting goals

- Check the process of each member.
- Reassigned some task for specific member.
- Check the functionality

2. Contents

Continue to discuss the issue: check the process of each member.

The meeting begin when Vu want to check process of each member about the project,

- Tuan Do first start reported his part on the project, which is the upload feature of the project. Tuan said that he had finished that task. However the function just upload single file as a time. Which made the actor coordinator had to approve two files: a picture and a word article.
- Tuan Do also suggest to upgrade that features allow to upload multiple file for each submit.
- All the member evaluate that suggestion is available and agree for Tuan to work on that.

- Vu raise the opinion that he want to work on the chart component for projects and there an zip features has not assigned yet and he suggest Huy to work on it.
- Huy accepted that features and work on that.
- All member also agree for Vu to work on chart component.
- Next, Tuan Nguyen and Kiet reported about the process of team Front End. They reported that they had built the ui for page relative to actor, admin, coordinator, manager. They are processing on student and landing page.
- They also raise that the ux also need to consider since the ui are now focusing on observation only.
- Vu and Do Tuan observed the ui designed and suggest to move button on the visible position of the page.
- Huy then suggest to move it on the top left of the body which is very possible to be seen and click.
- Each member agree on the idea.
- Vu repeat the task of each member and each member confirmation about their task for the next meeting.

The meeting now end.

III. Meeting conclusion:
- Find out the malfunction of the single post of the upload featured of the project
- Reassigned task for two member: Vu working on chart component for the project and Huy for working on zip features for manager actor.
- Check the process of team FrontEnd on designing UI for the project
- Suggest UX for team frontend to work and change.

Link for the video:
https://drive.google.com/file/d/1odpXTAq3ZZdvAaLf295CHa7K7dmWJO12/view