

## **SUMMARY WRITING**

### **Notes:**

- Only one point per numbered bullet in an answer can be credited.
- Additional incorrect information negates.
- Credit responses in 3(a) which convey the essence of the point.

Although lifting of words and phrases from the passage is acceptable, candidates should show evidence of understanding and selection by clearly focusing on the key details.

Over-lengthy lifting (e.g. of whole sections containing a number of points) should not be credited

Where errors of grammar/spelling seriously affect the accuracy of an idea, the point should not be awarded.

**15 points - 1 point per idea**

### **Table A, Writing (concision, focus, use of own words):**

**Use the following table to give a mark out of 5 for Writing.**

#### **Band 1: 5**

The response is well-focused on the passage and the question. All points are expressed clearly, concisely and fluently, and in the candidate's own words (where appropriate) throughout.

#### **Band 2: 4**

Most points are made clearly and concisely. Own words (where appropriate) are used consistently. The summary is mostly focused but may have a redundant introduction or conclusion.

#### **Band 3: 3**

There are some areas of conciseness. There may be occasional loss of focus or clarity. Own words (where appropriate) are used for most of the summary. Responses may be list-like or not well sequenced.

#### **Band 4: 2**

The summary is sometimes focused, but it may include comment, repetition, unnecessarily long explanation or lifted phrases.

#### **Band 5: 1**

The summary is unfocused or wordy. It may be answered in the wrong form (e.g. narrative, commentary, or as notes). There may be frequent lifting of phrases and sentences.

#### **Band 6: 0**

Excessive lifting; no focus. The response cannot be understood or consists entirely of the words of the passage.