PROJECT OUTPUT

Do some more detailed analysis of requirements	Self
provide more detailed feasibility analysis.	Self
This week have completed a lot of work about project analysis, communicate with our client to ensure we have commonly acknowledged with the app, as well as analyze every detail function of app, what's more, we have set our work flow about every week's plan. What's more, we completed the work what we planed to do.	Self
The woke project is a fresh one without no developments made previously. These people are starting the development from scratch so its most valuable for the client.	Shadow
They should analyse the user requirement even more.	Shadow
A very thorough outcome for the Week 3. You have included various diagrams that might be too technical for your client. Diagrams with explanations would be a better way to go. // // // // Leave for breathing room for team schedule. Each iteration sits close to another, unless you have a back-up plan, everything might need reconsideration if one of the iterations is undersized. // // // // Some of the tasks might be a bit ambitious in a 2-week iteration.	Shadow
To have a clear idea about the project can help to maximize outputs.	Shadow
In the immediate future a MVP needs to be specified in detail. No doubt, this will improve // // development efficiency. A feasibility study/ background research on areas you have little previous experience can provide valuable information to enhance decision making.	Tutor

DECISION-MAKING

we need to try to learn from decisions	Self
make effective decisions and can keep on; can go on researching more deeply before decision making	Self
I think our team 's process for making, implementing, evaluating and learning from decisions is very clearly traceable, we set a clear and detailed plan to every period's task, we follow the plan step by step to do with our project. So far, our group work is efficiently completed on time, also communicate with client so that we can satisfy her requirement for every period.	Self
Lots of effort had been put into their documentation process.	Shadow
Gathering inputs from their client.	Shadow
I'm not involved in their decision making processes.	Shadow
to get the opinion of all members, and be clear on purpose of the decision they take	Shadow
Decision making will have a critical impact upon how efficiently you spend your time and the successes of your project. All significant decisions need to be documented including what features to implement and how they will be implemented: // // Choices -> Decision made and why -> Outcomes	Tutor

TEAM WORK

we need more cooperation	Self
good team work	Self
we co-operated with each other very well and highly skilled coordination, after each week's tutorial and meeting with our client, we will discuss and double check what the next step of our project, and make decision that what's the next work for every team member is responsible for. and when completed, we will check the work with each other and make them more completed.	Self
They worked as a team in preparing documents and fixation of deadlines.	Shadow
Good team effort.	Shadow
Again, I have no insider's information. // // // // I'm confident that they have worked together for how detailed their outcome was.	Shadow
Divide the tasks among the teams accordingly	Shadow
All team members appear to be working well together. In tutorials I would like individuals to // // discuss areas of the project that they are responsible for.	Tutor

COMMUNICATION

We can communicate to her more frequently	Self
communicate closely with stakeholders and the meeting is productive	Self
So far, our team communicating with and managing the expectation of key stakeholders is exceptionally coherent, we have met our client two times since the second week of this semester, we will show what we have done last week and tell her what we plan to do the next as well as show her the related material to ensure our work satisfy her requirement, if there are some inconformity, we modified it during our meeting with client.	Self
As far as I could see, team members are communicating well with each other.	Shadow
The means of communication is not very professional.	Shadow
They might have. But they need to report frequently to the stakeholders regarding their decision makings (they made a lot from what I saw). The client was not at the audit, so they need to gather feedback afterwards.	Shadow
Can improve communication with the stakeholder so there is	Shadow
Verbal communication in prone to error, consider the range of ways you can most effectively communicate with Alexandra. Consider showing her documentation of your MVP specification.	Tutor

REFLECTION

keep on. we can gain more from more reflection	Self
Team reviews the feedback after tutorial and client's meeting. Continue to check and review the MVP and go on the feasibility analysis.	Self
Our team capture and review the feedback from tutors and client every week as well as acting it to improve which drive positive change, so far, it is the third week that we do some work with our project, we emailed our tutor to get some feedback of what we have done for last week, and modify or make our work more complete. For example, tutor told us to do the feasibility analysis, at this moment, we have already divide it into 4 parts to our 4 team members to complete it.	Self
They have noted down the feedback and hope they act upon it	Shadow
They always accept the remarks from the tutor as well as their shadow team.	Shadow
We'll at next audit	Shadow
They did a great reflection on their feedback of week2 tutorial	Shadow
Consider all sources of feedback that can improve project outcomes and document: // // Feedback -> Actions taken -> Outcomes	Tutor

Reflection on First Project Audit

We reviewed each point of our first project audit's feedback from tutor, shadow group as well as ourselves, and made some reflection.

1. We've done a lot of requirement analysis in the first three weeks, including the details of the client's expectations, stakeholders' analysis as well as marketing analysis etc. From a variety of aspects to analyze and understand our application. However, we may also need to do a little extra work for some small functions of our application, make them more detailed.

2. Generally, almost everything goes well as expected, we communicated with our client well in each previous week, and have a not bad co-operation among team members. What's more, as referred in (1), we've done a lot of work to analyze our application from various aspects, and client satisfy what we have done so far.

3. Our project is developing an application named Woke towards public charity activities. According to our research, there is no similar app in the application market, we just do our work from very beginning.

4. Referred in point (1) as well, we done a lot of project analysis from various aspect, and two of them are user story and Stakeholders Analysis, almost both are already very detailed and specific.

5. As our team studied course COMP2130 and COMP 3120, which are very helpful for our team especially in the early period. We've drawn domain model and system design diagram etc. which can help us have a better understanding and analysis of our project. Nevertheless, it may be a little difficult for our client to understand our work. But we also done some oral specification as well as text to make client have a better understanding.

6. Until now, what we have done satisfies our client's requirement, and goes well as expected. But we may need to make more progress in an efficient way, and we also will make some adjustments of our plan, try to do more work as possible as we can.

7. We started our feasibility from the fourth week, and finished all sketches of MVP so far. As each member of our team doesn't have any working experience before, we will reference more online resource or material to know more about how to develop our application in a better approach, and ask suggestions and learn from tutors or some practiced people.