

Jinju Brown

jinjub@vt.edu | (703) 399-6939 | LinkedIn www.linkedin.com/in/jinju-brown | 7715 Pott Ct Lorton VA, 22079

EDUCATION

Virginia Polytechnic Institute and State University
B.S. Computer Science | Minor: Real Estate

Graduating May 2026

EXPERIENCE

Fairfax Park Authority | Alexandria, VA
Front Desk Associate

August 2021 – Present

- Handling incoming and outgoing correspondence, greeting visitors, doing paperwork, and training new employees
- Improving my problem-solving skills efficiently
- Rectified any problem customers had involving membership status and upkeep of the facility

Kumon Institute Education | Alexandria, VA
Tutor

August 2021 – May 2022

- Used knowledge from advanced classes to teach students complex reading and math concepts
- Harness my leadership and communication skills
- Worked with 10+ students a day to promote an efficient way to understand the material

PROJECTS

HackViolet 23

- Worked with a team to create a website for first-year women engineering students to use as a resource page
- Used JavaScript and VS Code to create the website in a Windows 95 theme

VTHacks 11

- Worked with a team of 4 to create a website to make looking for houses efficient
- Integrated a chat feature for the user to learn details on the property
- Used React, CSS, and Material UI

LEADERSHIP

HackViolet | Blacksburg, VA

June 2023 – Present

External Operations | Mentorship Chair

- Procuring an environment of efficacy for club members to meet deadlines on time
- Created a spreadsheet, forms, and marketing plan to gain mentors for our event
- Worked with a board of 15 officers to plan an annual hackathon with 400+ participants

Chinese American Society | Blacksburg, VA

May 2023 – Present

Officer Board | Sports Coordinator

- Worked with a co-chair to evenly distribute tasks and collaborate our skills
- Used spreadsheets and documents to keep track of members that participate in the intramural sports at Virginia Tech
- Worked with other board members to hold events for 200+ members

CERTIFICATIONS

- Autodesk Certified User: Inventor – Imperial
- Microsoft Office Specialist Excel – Associate
- Microsoft Office Specialist PowerPoint – Associate
- Microsoft Office Specialist Word – Associate

Languages

Java (proficient), Python (elementary), Korean

Skills

Computer-Aided Software: Revit, Inventor, Fusion 360,
Microsoft Office: Excel, Word, PowerPoint, Outlook, 3D
Printing