Mohammed Ali Salman

Driven dispatcher with excellent leadership and problem solving skills, highly organized and proactive with solid understanding of scheduling actions, adjusting routes and prioritizing issues. Dedicated to efficiency and reliability in organization work and collaborative projects. Seeking a challenging senior level position with a reputed organization to utilize acquired skills and expertise to manage different projects that will effectively improve organizations performance.



Profile Summary

- Supervised warehouse personnel to ensure that parts were received, processed, stored, packed, and shipped in an efficient, safe and timely manner consistently exceeding customer expectations and within conformance to company standards
- Responsible for sustaining and improving PQVC (People, Quality, Velocity, & Cost) and Safety Metrics
- Contributed to the development of an effective work force by assigning, directing and motivating employees utilizing defined and documented processes
- Provided necessary on the job training and developed employees
- Embraced continuous improvement and utilized Caterpillar Production System to enhance operations
- Increased production up to 33% by reviewing picks placement and locations, auditing and monitoring.
- Increased freight movement production by 30% by auditing and follow-ups.
- Developed, prepared and submitted reports and spreadsheets as to progress order status, budget forecasts and related inventory and production control activities. Successfully facilitated the implementation and startup of new product picking lines and new industrial service operations.
- Detail-oriented, and process-driven with positive attitude, excellent communication and facilitation skills, and a proactive approach to driving success.



Contact

Address

Doha

Phone

+974 55904233

E-mail

Mohd_ali_salman@yahoo.c om



Skills

Verifying Coverage

Service Planning

Routing Orders

Updating Logs

Service Coordination

Prioritizing Calls

Maintaining Call Metrics

Time Management

Management Skills

Communication Skills

Safety Management

Supply Chain Management

Data Entry Management



2010-02 – Till Date

Distribution Supervisor

Agility Logistics/ Gulf Warehousing Company, Qatar

Project: 51 East Modern Home Responsibilities:

- Responsible for overall operations and administration of company fleet which includes light vehicles, heavy vehicles, operating equipment's, logistics Team etc.
- Supervise a team of 50+ which includes office team, drivers, operators and helpers and create a team spirited friendly environment in order to extract the best from each individual in best possible company interest. Approving their timesheet, vacation plan, Overtime, etc.
- Monitoring of daily routine plan for each segments and outlet on daily basis for delivery vehicles and continuous enhance the routine plans with effective changes as and when required.
- Daily follow up of loading / unloading activities of heavy vehicles for dispatching and monitored goods are delivered on schedule handle with care attitude.
- Follow up team of drivers and operators for their daily work schedule and ensure possessing of renewed license & certificates with complete trained personal on board to implement safe operations.
- Ensure best of customer service delivered with implementing 5S rules and interacting with customers / agents on regular basis for their remarks if any.
- Close coordination with finance department for follow up of invoices with respective customer and ensure proper filing in place with immediate records availability with proper labeling and index.
- Updating higher management for department operations achievements and meeting given KPIs with macro management on set department objectives.
- Cost optimization program for vehicle optimum usage and minimum expense without compromising of deliveries with maintaining

Logistics Management

Facility Management

Management Reporting

Troubleshooting

Inventory Management

Warehouse Operations



Software

SAP

MicroTransport.

Microsoft Excel, PowerPoint, Word

- effective maintenance chart with daily monitoring.
- Control and administer usage of vehicle benzene with maintaining all records and submission to finance timely.
- Control and coordinate of contracts and sub contracts for the department and monitor scope of work is followed as per agreed SOP.
- Participate in company inter department meetings, operations monthly meeting and present department updates and queries as required

2007-04- Technical Administrator (Port Operations) 2008-08

Qatar Navigation (Q.S.C) – Milaha (Qatar). Responsibilities:

- Coordinating with Doha Sea Port authorities on daily job routines and work related issues in company interest.
- Receiving booking list from the line customer companies and maintain complete record of hard and soft copies.
- To assure gate passes received at Doha port for containers and closely monitor validity and extensions if any.
- Preparing & Finalizing of Planned lists and distributing to the concerned.
- Preparing Port Clearance and Berth Permission Certificates for Vessels leaving or arriving Doha and distributing to concerned offices.
- Preparing Final TDR & distributing to the concerned customers.
- Filing To, & Fro report for each Vessel after each voyage.
- Coordinate with a/c dept. for re-imbursement and payments.
- Handling petty cash for the department.
- Receiving Daily morning report of vessels (SHIPS & TUG Boats) via SSB Radio.
- Receiving vessels & crew requisitions.
- Coordinating with central stores & follow up until delivery.
- Archiving Vessels monthly logbooks.



Training and Recognitions

- Enhancing Executive Excellence (Nov 2014)
- Adapting to change Level B- Coaching for Performance (Mar 2018)
- Adapting to change Level B-Stages & Conflict Resolution (Feb 2018)
- HSE Performance & Leading to safety Culture (Dec 2019)
- Planning & Organizing Skills (Sep 2020)
- Office Safety Awareness (Sep 2020)
- Security Awareness Essentials (Sep 2021)
- Occupational Health & Safety For Managers (Sep 2021)



Education

2018-01 Bachelors: BBA

Indian School Of Management & Studies.
Sales & Distribution Management



Personal Details

- Nationality: Indian
- Marital Status: Married
- Languages: English (Fluent)
- Arabic(Intermediate)
- Urdu (Fluent)
- Hindi (Fluent)
- Qatari Driving License.