



GUSTI NADZIF ALRASYID P.B

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SUMMARY

Enthusiastic Computer Science student at Binus University with a strong passion for IT and design. Equipped with a solid foundation in software development and design principles through academic coursework and hands-on projects. A quick learner eager to explore and adapt to new technologies while solving real-world challenges effectively.

WORK EXPERIENCE

Lecturer's Personal Assistant **2024 - Present**
Data Management Analyst for Beelingua Program

- Managed and maintained a database of over 1,600 student records.
- Organized and grouped student data based on various parameters, streamlining data management processes.
- Developed data visualizations for clear and effective presentation to stakeholders.
- Created and managed data pivots to analyze trends and insights across all student records.
- Calculated and reported percentage distributions for five different study programs.

EDUCATION

Bina Nusantara University - Bandung Campus **2022 - Present**
Undergraduate Computer Science Student
Streaming in Designpreneur

ORGANIZATIONAL EXPERIENCE

Himpunan Mahasiswa Teknik Informatika (HIMTI) @ Binus Bandung **2022 - 2023**
Creative and Design Division

- Designing visual materials for promoting purposes, including brochures, flyers, posters, social media graphics, and various print and digital assets.
- Utilizing graphic design tools such as Adobe Creative Suite (Photoshop, Illustrator, Figma) for crafting designs and artwork.
- Create 10+ Instagram Story Content Every National / International Day Celebration.
- Made the 20+ designs needed during the Binus Esports Championship (BINECHA).

MT A-Khawarizmi @ Binus Bandung **2022 - 2023**
Staff of MT Al-Khawarizmi

- Designed over 10+ posters for MT activities, enhancing event visibility.
- Planned and organized MT events, ensuring smooth execution.
- Created event rundowns for iftar gatherings and study schedule in Ramadhan.
- Coordinated MT Gathering Events for new activists, fostering community engagement.
- Managed participant registration for the iftar event at BINUS @Bandung, successfully handling over 100+ attendees.

SKILL

- Event Management
- Graphic Design
- Microsoft Office Suite
- Email and Communication Tools
- Data Entry and Organization
- Social Media Management
- Scheduling and Calendar Management
- Strong Communication
- Interpersonal Skills
- Adaptability
- Teamwork
- Problem-Solving
- Empathy
- Attention to Detail
- Patience
- Time Management
- Positive Attitude
- Teamwork and Collaboration
- Creativity