



PRAJNA GANGULY

CONTACT ME



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Barisha, Kolkata
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LANGUAGES

English
Bengali
Hindi



PROFILE

BBA-HM graduate (2024) with internship experience at Monoroma Hospitex as ICU Floor Manager and Receptionist. Skilled in organization, communication, and operational efficiency, eager to contribute to the hospitality and healthcare sectors.



EDUCATION

SATISH CHANDRA MEMORIAL SCHOOL

AISSE 2018
54%

THE WEST BENGAL COUNCIL OF RABINDRA OPEN SCHOOLING

HSE 2021
66%

INSTITUTE OF ADVANCED EDUCATION & RESEARCH

Bachelor Of Business Administration In
Hospital Management 2024
7.8 / 10

➤ DETAILS OF COURSEWORK

- Risk Analysis
- Hospital Support
- Utility & Clinical Services
- Computer Applications
- Inventory and Purchase Management
- Human Resource Management
- Health Insurance
- Team Management
- Communication

➤ SKILLS

- Communication
- Customer Handling
- Computer Skills
- Floor Coordination
- Problem Solving
- MS Word

➤ EXPERIENCE

ICU Floor Management, Receptionist

Monoroma Hospitex 7/23 - 9/23

- Fill-up consent forms.
- Patient Query Solving.
- Coordinating doctor-Patient relationship.
- Taking of customer reviews.