Jitesh Bhoir

Resume | Data Analyst

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💡 **Data Analyst | MIS Supervisor | Power BI • SQL • Python in Excel • Advanced Excel**
📍 Mumbai, India

📝 Professional Summary

Data Analyst & MIS Specialist with **9+ years** of experience across **e-commerce, logistics, manufacturing, and corporate operations**. I combine strong operational domain knowledge with hands-on technical skills — building reports and dashboards, automating end-to-end data pipelines, and partnering with operations & planning teams to turn data into action. I help organizations improve accuracy, reduce manual effort, and make faster, data-driven decisions.

⚡ Core Strengths

- End-to-end MIS: data extraction → cleansing → analysis → visualization → stakeholder actions
- BI & Visualization: Power BI, Power Query, Google Sheets/Query
- Data Engineering & Automation: SQL, Python in Excel, Advanced Excel (macros, pivot models)
- Business & Ops: SLA/KPI tracking, billing & inventory analytics, production planning support, client MIS
- Systems: SAP, WMS, internal reporting tools

💼 Professional Experience

Maersk — MIS Supervisor *(Oct 2022 – Present)*

Responsibility: Run MIS and analytics for Outbound, Inbound & Returns for major clients.
What I do (actions):

- Extract and consolidate data from SQL sources, Excel exports, and client reports using SQL + Python in Excel.
- Build and maintain **live Power BI dashboards** for SLA, throughput, exceptions, and operational trends.
- Produce daily/weekly/monthly MIS packs and exception reports for operations, billing, and leadership.
- Liaise with operations, planning, and commercial teams to validate data and investigate anomalies.
  Impact: Reduced manual reporting overhead (~40%) through automation; improved visibility on SLA breaches so ops could prioritize corrective actions faster.

AMPA Orthodontics — Senior Executive *(Jun 2022 – Sep 2022)*

Responsibility: Back-office data & production planning support at Head Office (Andheri).
What I do (actions):

- Collected production inputs and transformed them into structured trackers using **Google Sheets + Query**.
- Assisted planning engineers by converting production plans into measurable KPIs and timelines.
- Developed Power BI reports to monitor production status, resource allocation, and delivery timelines.
- Coordinated between planning, procurement, and management to close data gaps and prioritize production issues.
  Impact: Improved planning accuracy and reporting cadence; enabled faster identification of production delays.

V-Logis — Executive *(Jul 2021 – May 2022)*

Responsibility: Multi-client MIS, billing & inventory reporting (Procos, Chika, Nouryon Chemicals).
What I do (actions):

- Managed SAP extracts for inventory-to-invoice reconciliation and prepared MIS for client billing cycles.
- Built Excel trackers and automated templates for recurring invoices and exception handling.
- Ran variance analyses between inventory records, WMS snapshots, and invoices; coordinated fixes with operations.
  Impact: Reduced billing discrepancies and sped up invoice closure by improving data traceability and standardizing reports.

Stellar Value Chain Solutions — Supervisor *(May 2019 – Feb 2021)*

Responsibility: Analytics & reporting for Amazon client operations.
What I do (actions):

- Designed Excel-based trackers and dashboards to monitor order flow, picking productivity, and SLA compliance.
- Performed root-cause analyses on delays and collaborated with ops to implement process changes.
- Implemented automation to reduce manual aggregation of shift reports and QC checks.
  Impact: Increased reporting accuracy and lowered manual consolidation time; supported continuous improvement initiatives.

Grampanchayat Office — Data Entry Operator *(Nov 2018 – Apr 2019)*

Responsibility: Digitize financial records and create insight reports.
What I do (actions):

- Converted physical cashbooks into clean Excel datasets and built trend charts for monthly reviews.
- Performed reconciliations across registers and prepared visual summaries for leadership.
  Impact: Improved financial record accessibility and enabled data-driven local decisions.

Amazon — Problem Solver *(Apr 2014 – Aug 2016)*

Responsibility: Support operational performance and reporting in a high-SLA environment.
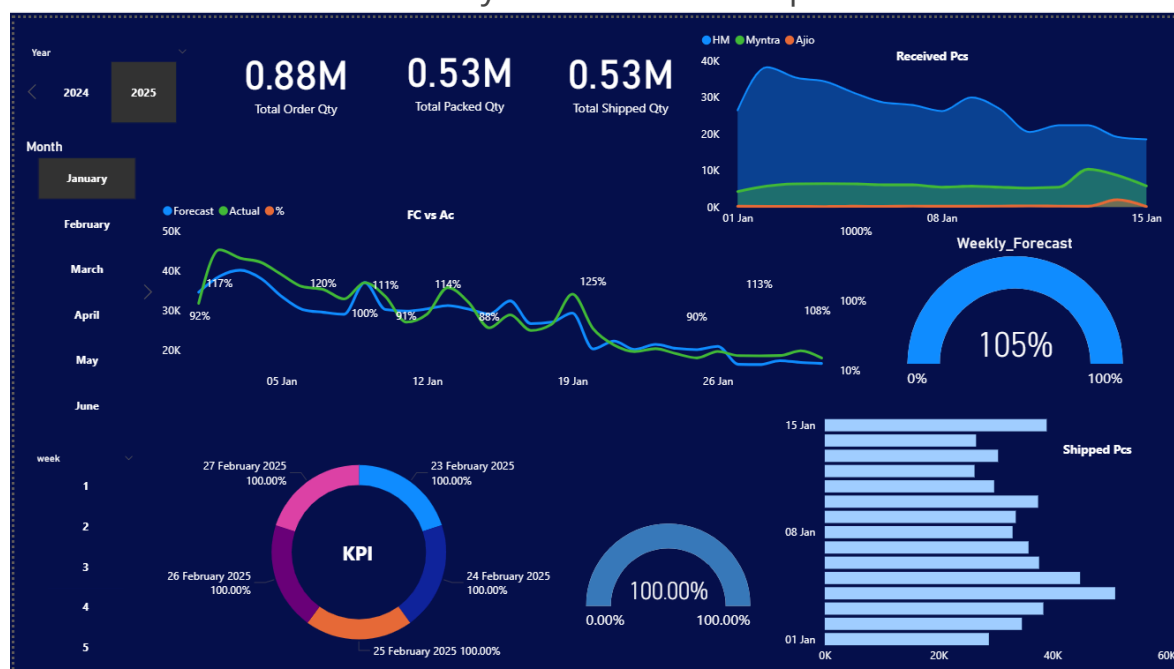**What I do (actions):**

- Tracked order metrics, handled exceptions, and maintained system accuracy for order flows.
- Built Excel trackers and quick analysis tools to monitor shift performance and recurring issues.
  Impact: Built strong operational foundations and advanced Excel capabilities that underpin my analytics work today.

📊 Selected Projects

- **Outbound SLA Dashboard (Maersk):** End-to-end SLA monitoring using SQL + Power BI with automated daily refreshes and exception alerts.

- **Forecast vs Actual Model:** Implemented forecast reconciliation in Power Query to measure accuracy and highlight deviation drivers.

🎯 Tools & Technologies

Power BI	Excel	Python	Jupyter	Visual Studio
SQL	Teams	Edge	Forms	PowerPoint
Microsoft 365	ORACLE	SAP		

🎓 Education & Certifications

- **Bachelor of Management Studies (BMS)], Mumbai University — 2019**

🌐 Connect with Me

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