

GUEST MANAGEMENT SYSTEM (GMS)

MONTHLY GUEST-WISE ALLOCATION & STAY REPORT

Raj Bhawan, Maharashtra

Period: 01-02-2026 – 28-02-2026 Report ID: RB/GMS/1770708952519

| Guest Name & Designation | Room No. | Housekeeper | Butler | Food / Remarks | Vehicle No. | Driver Name | Pickup - Drop | Messenger | Network | Stay From | Stay To | Total Days | Visit Type | Exceptions |
|------------------------------|----------|-------------|--------|----------------|-------------|-------------|---------------|--------------|--------------|------------|------------|------------|------------|------------|
| Omi Housekeeping Lead | | | | | | | | | | 06-01-2026 | 03-02-2026 | 28 | Visit | |
| Sumit General Manager | GFD | | | | | John Dsouza | | | | 10-01-2026 | 07-02-2026 | 28 | Visit | |
| Ram Front Desk Executive | | | | Test Lunch | | | | | | 21-01-2026 | | 1 | Visit | |
| Janvhi Operations Supervisor | A12 | | | | | | | Ramesh Kumar | Airtel Fiber | 25-02-2026 | 27-02-2026 | 2 | Visit | |

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| Prepared By (GMS Admin) | Verified By (Secretary, Raj Bhawan) | Approved By Honourable Governor of Maharashtra |
| Signature: | Signature: | Signature: |
| Date: | Date: | Date: |

This is a system-generated report from the Guest Management System (GMS), Raj Bhawan, Maharashtra.