

CURRICULUM VITAE
FOR
JOSEPH KASEKE

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PERSONAL DETAILS

NATIONALITY	ZIMBABWEAN
DRIVERS LICENSE	CLASS 4
PASSPORT	EN 466746
RELIGION	CHRISTIAN

SKILLS

Technical Skills

- ERP Systems
- Network Administration
- Software Development
- Cybersecurity
- System Backup

Soft Skills

- Teamwork
- Adaptability
- Problem-Solving
- Communication

• AREA OF EXPERTISE

- Diagnostics
- ERP Systems and Integration
- System Optimization
- Cybersecurity
- Web Maintenance
- System backup
- End user support
- New installations and support
- Firewalls/security
- Hardware exposure
- Problem identification maintenance

EXPERIENCE

COMPANY – PULSE PHAMARCEUTICALS
SYSTEMS ADMIN/ SOFTWARE DEVELOPER
PERIOD – 2018 – TO DATE

DUTIES/ACHIEVEMENTS

SYSTEM EFFICIENCY AND INTEGRATION

- **INTEGRATED MICROSOFT POWER BI INTO THE ERP SYSTEM**, ENHANCING DATA ANALYTICS TO STREAMLINE OPERATIONS, IMPROVE DEBTORS' MANAGEMENT, INCREASE SALES, AND CLOSE SECURITY LOOPHOLES.
- **SUCCESSFULLY IMPLEMENTED THIRD-PARTY TOOLS LIKE SALESFORCE AND FIGJAM AUTOMOTIVE** INTO THE ERP SYSTEM FOR FIELD OPERATIONS, ENABLING REAL-TIME INVENTORY ACCESS, ORDER PLACEMENT, AND SALES REPORTING, ENSURING TRANSPARENCY.
- SPEARHEADED SYSTEM OPTIMIZATIONS TO ELIMINATE MANIPULATION RISKS AND FRAUD, RESULTING IN SIGNIFICANT COST SAVINGS AND INCREASED PROCESS INTEGRITY.
- **LEADING THE IMPLEMENTATION OF A NEXT-GENERATION ERP SYSTEM** DESIGNED TO INTEGRATE CRM, WAREHOUSING, MOBILE SALES, AND ADVANCED ANALYTICS FOR END-TO-END BUSINESS TRANSPARENCY.

WEBSITE MAINTENANCE AND OPTIMIZATION

- RESPONSIBLE FOR MAINTAINING AND UPDATING THE COMPANY WEBSITE TO ENSURE IT ALIGNS WITH ORGANIZATIONAL BRANDING AND FUNCTIONAL GOALS.
- REGULARLY ENHANCED SITE PERFORMANCE, ENSURING SMOOTH NAVIGATION AND USER EXPERIENCE FOR ALL STAKEHOLDERS.
- IMPLEMENTED SECURITY UPDATES AND OPTIMIZED WEB CONTENT TO SUPPORT ONGOING BUSINESS INITIATIVES AND CORPORATE COMMUNICATIONS.

SAGE PASTEL ERP

- **ENHANCED REPORTING AND EFFICIENCY**: LEVERAGED MICROSOFT POWER BI INTEGRATION TO PROVIDE ACTIONABLE INSIGHTS FOR TRACKING DEBTORS, OPTIMIZING SALES PERFORMANCE, AND IDENTIFYING ORGANIZATIONAL BOTTLENECKS.
 - **IMPROVED FIELD OPERATIONS**: INTEGRATED SAGE PASTEL WITH SALESFORCE AND FIGJAM AUTOMOTIVE, ENABLING ON-THE-GO SALES REPS TO VIEW LIVE INVENTORY, PLACE ORDERS, AND LOG VISITS, SIGNIFICANTLY IMPROVING ACCOUNTABILITY.
 - **FRAUD PREVENTION**: STRENGTHENED INTERNAL CONTROLS AND WORKFLOWS TO IDENTIFY AND CLOSE VULNERABILITIES, REDUCING THEFT AND MANIPULATION RISKS.
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ODOO ERP (WORK IN PROGRESS)

- **WHY THE TRANSITION?**: ADDRESSING SAGE PASTEL ERP'S LIMITATIONS IN SCALABILITY, PROCESS INTEGRATION, AND DATA VISIBILITY.
- **KEY BENEFITS:**
 - UNIFIED PLATFORM FOR CRM, WAREHOUSING, MOBILE SALES, AND BUSINESS ANALYTICS.
 - TRANSPARENT OPERATIONS WITH NO BOTTLENECKS OR MANIPULATION GAPS.
 - REAL-TIME MOBILE TOOLS FOR FIELD REPS TO ACCESS INVENTORY AND GENERATE LIVE REPORTS.
 - ENHANCED DECISION-MAKING THROUGH ADVANCED ANALYTICS AND REPORTING.
- **CURRENT STATUS:** MIGRATION UNDERWAY WITH A TARGET GO-LIVE IN 4 MONTHS. PREPARATIONS INCLUDE SYSTEM TESTING, TRAINING, AND DATA MIGRATION TO ENSURE SEAMLESS INTEGRATION ACROSS DEPARTMENTS.

COMPANY:- HITEC TECHNOLOGIES

IT ADMINISTRATOR

SALES/IT AND NETWORK TECHNICIAN

PERIOD – 2014- JANUARY 2017

Duties

- Implement basic host, data, and network security.
- Install and share a printer to meet requirements.
- Diagnosis of desktop, application, networking and infrastructure issues
- Installation and support of telecommunication equipment.
- Maintaining a log of all problems detected and system backups.
- Responsible for maintaining backups and for project work.
- Responsible for supporting: Windows Vista/Windows 7/Windows 8, Windows 10, M Office 2007-2016, Windows Server, Business Server.

COMPANY- SYSTEM DESIGNS

IT ADMINISTRATOR

IT AND NETWORK SUPPORT

PERIOD -2017- APRIL 2018

Duties

- Perform preventive maintenance and troubleshooting on personal computers.
- Experience of supporting a wide and varied client base.
- Perform management and maintenance of windows operating systems
- DNS/DHCP, TCP/IP, Ethernet, wireless router and Firewall Configurations.
- Working closely with software suppliers to resolve operational issues.
- Supplying IT products
- Install Windows operating systems.

COMPANY – DATRONICS HITEC HARARE & BULAWAYO

IT/NETWORK SUPPORT/TECHNICIAN

DUTIES

- Troubleshoot advanced hardware and software problems.
- Supporting a wide and varied client base
- Maintaining and repairing all IT related equipment
- Upgrading software's
- Network and IT technical support
- Livestreaming and recording data for organizations'

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PROFESSIONAL QUALIFICATIONS

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- 1) CISCO IT ESSENTIALS CERTIFIED, SCHOOL- ST GEORGES
 - 2) CISCO CCNA 4 MODULES CERTIFIED, ST GEORGES NETWORK ACADEMY
 - 3) SQL COURSE – UDEMY
 - 4) SOPHOS ENGINEER NETWORK CERTIFICATE – SOPHOS CENTRAL
 - 5) FULL STACK DEV/SOFTWARE ENGINEER – HYPERION DEV
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REFERENCES

PULSE PHARMACEUTICALS

Mr. V Katsande (IT MANAGER)
Tel: 0773 154 915

DATRONICS HITEC BULAWAYO

Mr. J. Mkanganwi
Tel: 0714391585

SYSTEMS DESIGNS

Mrs. Sandra Garikai
Tel: 0772 285 005

HI TECH TECHNOLOGIES

Mr. Joseph Mkanganwi
[Tel:0714](tel:0714391585) 391 585/0772 391 585