Internship Offer Letter

Date: 31/03/2025

To Kishore Ram J

Subject: Internship Offer Letter

Dear **Kishore Ram J,**

We are pleased to onboard you for the internship program with AgileTribers, AI first software company on **Data Analysis**. This is in our efforts to connect the academia and the industry. It is with great enthusiasm that we welcome you to the dynamic world of AI-driven software development.

Internship Details:

- **Position:** Data Analyst - Intern

- **Internship Duration :** 90 days
  The internship is self-paced, with an average commitment of 30 hours per week.

- **Start Date:** 01/04/2025

- **Stipend:** The stipend will be issued based on your contribution to the projects after you successfully complete all the practice assignments & job simulations. This is subject to your performance.

We have curated a multi-phased internship program designed to equip you with the skills and expertise required for success in your role and career. You shall find the additional details in the **Annexure**.

We are confident that this internship will provide you with valuable experience and prepare you for a successful career in digital product development. We eagerly anticipate your contributions and are excited to have you as part of our team.

Warm regards,

SATEESH KUMAR
Founder, AgileTribers

ANNEXURE - 1

Internship Structure:

- **Knowledge:** You will get an opportunity to acquire knowledge through curated video materials, web resources and supporting documents.

- **Skills:** Practical skills will be developed as you complete tasks and assignments.

- **Ability:** Your abilities will be enhanced through real-world job simulations and project work.

The internship program is divided into three phases:

Phase 1 - Task Practise:

- Engage in tasks at beginner, intermediate, and advanced levels to strengthen your skills and broaden your knowledge base.

- Access comprehensive study materials and resources to help solve the challenges and build a strong foundation.

Phase 2 - Job simulation:

- Following the skill-building phase, your performance will be accessed against the required standards.

- Then participate in job simulations, where you will work on real-world project modules in your chosen domain. This stage offers practical, hands-on experience in a simulated work environment, enabling you to develop critical skills for the industry.

Phase 3 - Customer Projects:

- Upon successfully completing the job simulations, you will transition to working on real customer projects.
- Performance and outcome you bring into these projects through your positive contributions will determine your stipend eligibility.

Responsibilities:

During the internship, you will have the opportunity to:

- Design, develop, and enhance web and mobile applications.
- Analyse and interpret functional requirements provided by business and product teams.
- Write efficient, maintainable, and scalable code.
- Diagnose and resolve application issues to ensure optimal performance.
- Stay updated with emerging industry trends and technologies, demonstrating a proactive approach to learning.

Benefits:

- Gain insights from industry professionals with expertise in developing real-world customer-facing software products.

- Acquire practical experience in web application development.

- Obtain exposure to various stages of the software development lifecycle.

- Receive mentorship and guidance from seasoned professionals.

ANNEXURE 2

Prerequisites for Onboarding

To ensure a smooth onboarding experience, please complete the following steps:

1. **Microsoft Teams Setup:** Create your Microsoft Teams ID and share it with the intern coordinators. This will enable you to receive essential updates, communications, and resources throughout the internship.
   For reference, follow this [Microsoft Teams Setup Video](#).

2. **GitHub Profile Creation:** Set up a GitHub profile and upload your task files in a public repository. This will allow mentors to efficiently review your code and provide valuable feedback.
   Setting up GitHub profile: For a detailed guide on creating a GitHub account and setting up a public repository, please refer to this resource: [GitHub Docs - Create a Repository](#).