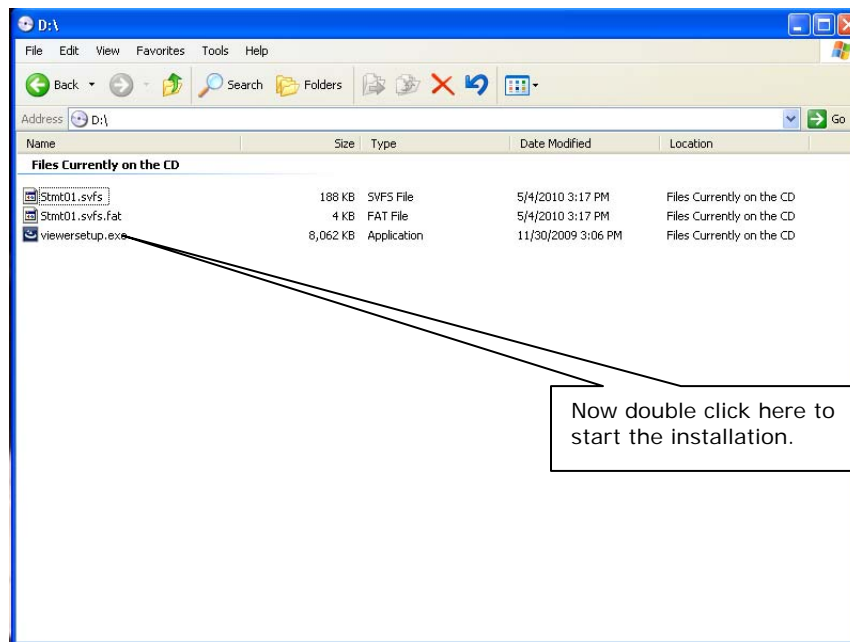


# Customer Statement CD Viewer

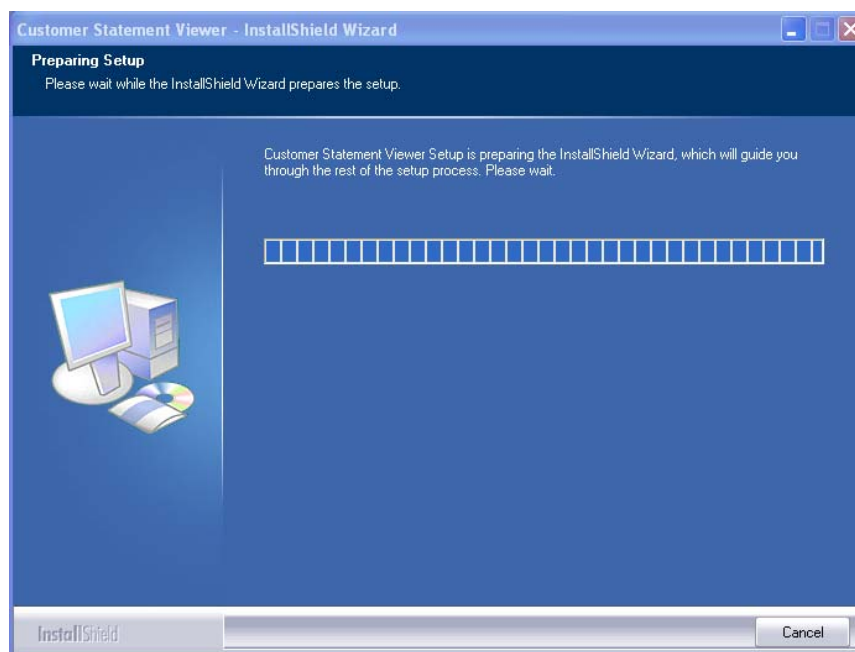
## Installing the CSPI Statement Viewer

This is a onetime installation. When it is complete, you will be able to view your statement cds. Close any open applications and place the CD in our CD-ROM Drive.

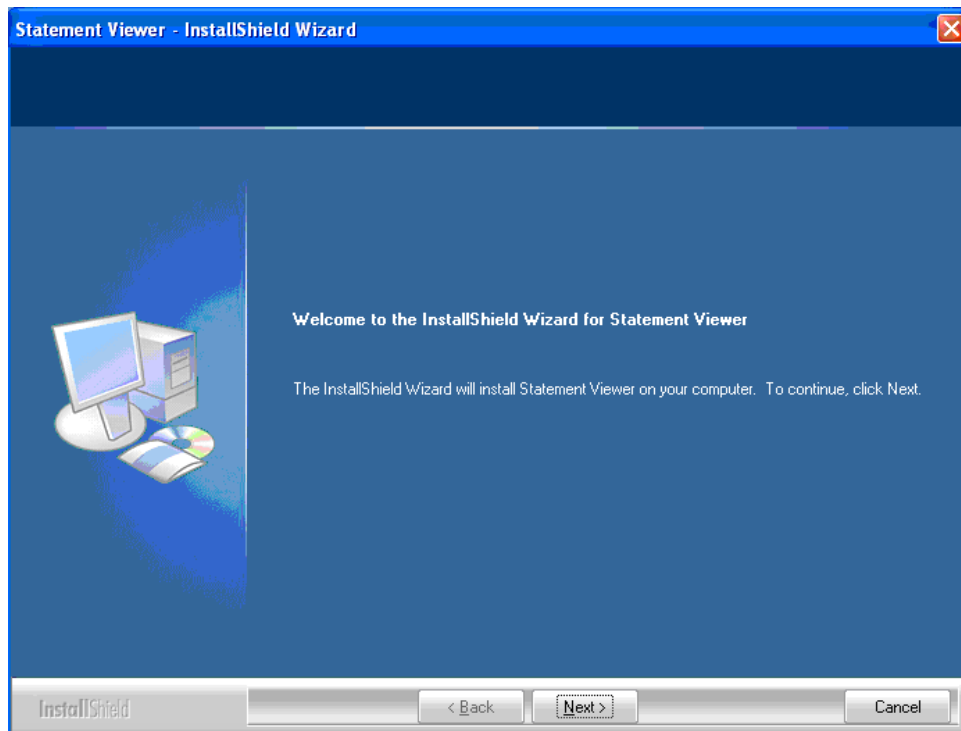
- Select My Computer
- Select your CD Rom drive
- A window will open displaying a screen that looks similar to the one below, select viewersetup.exe.



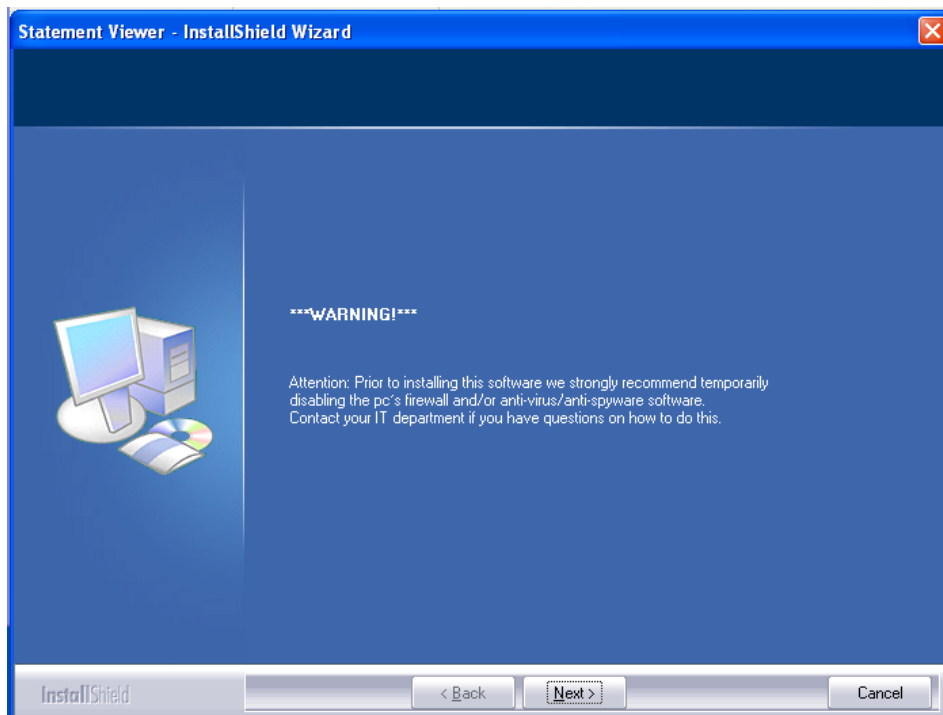
The installation will begin and this screen will display while the InstallShield Wizard is working.



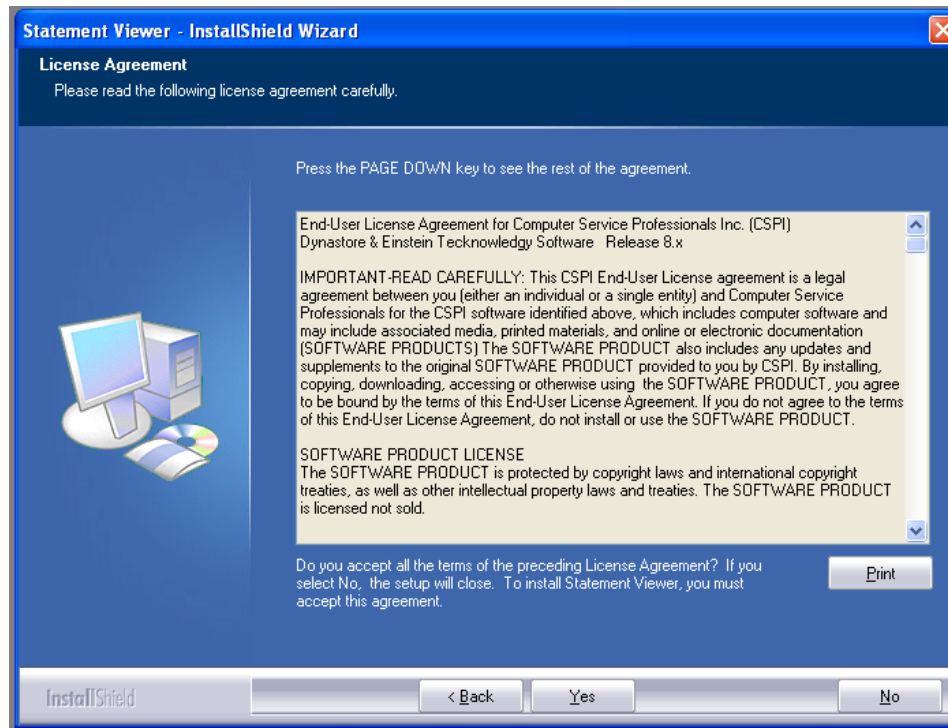
Next this screen will display, click Next to continue.



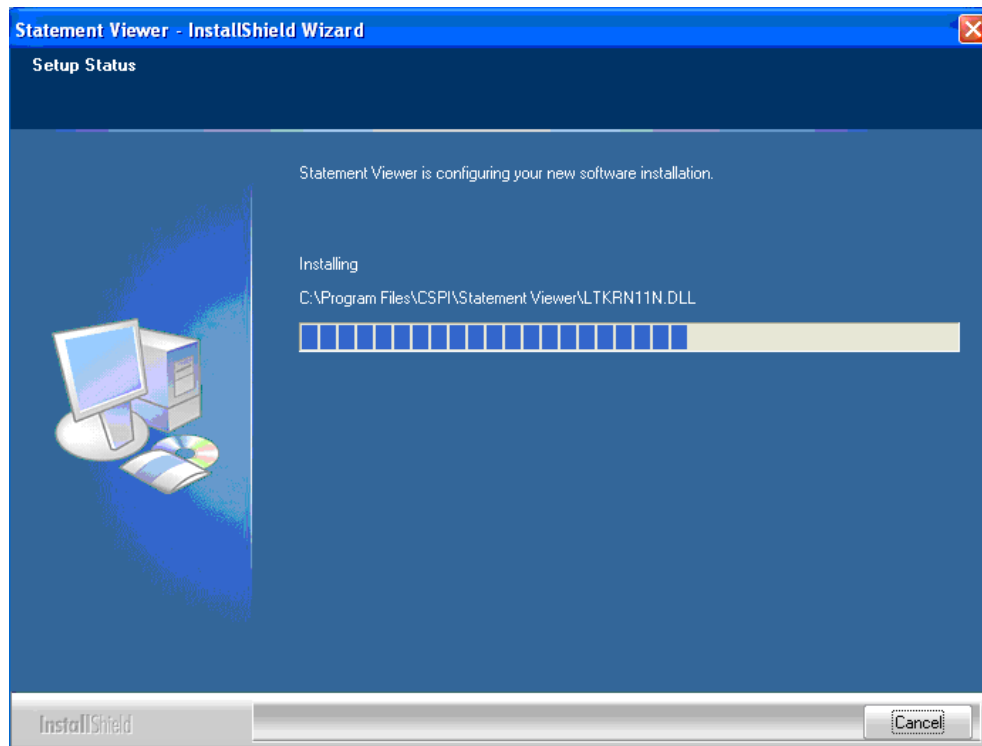
It is recommended that your firewall is temporarily disconnected during this installation. Click Cancel to stop the installation while you disconnect the firewall or click Next, to continue.



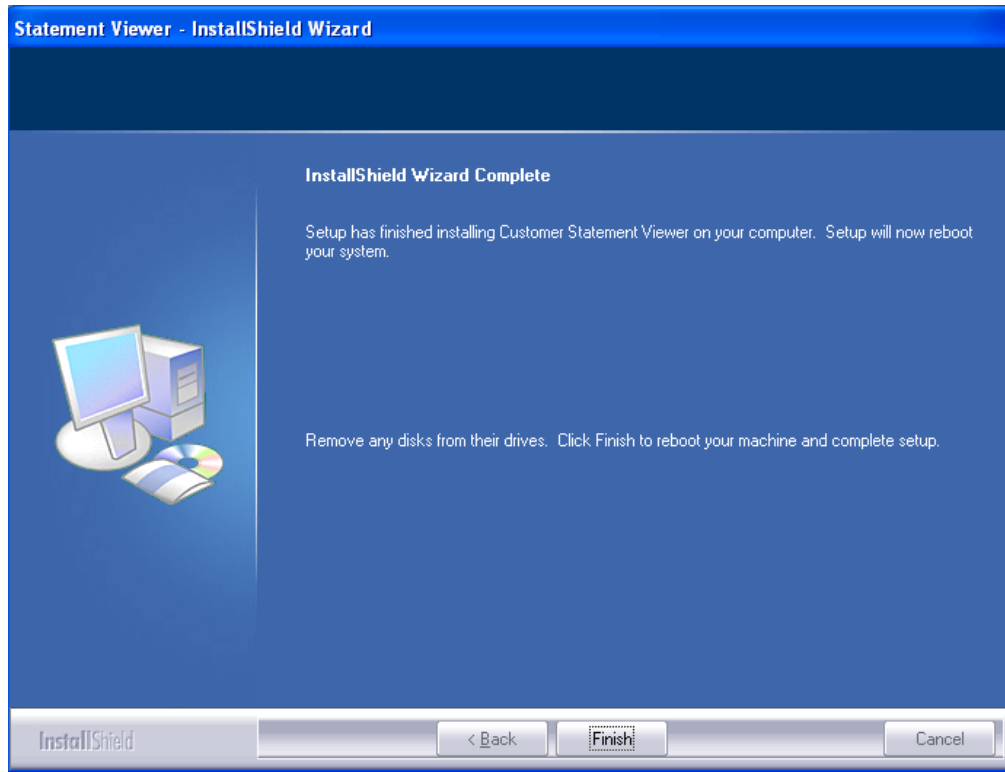
When the End-User License agreement is displayed, click Yes to continue.



After you accept the license agreement, the following screen will display and requires no action on your part.



This is the last screen of the installation, click Finish to complete this installation and start a reboot of your PC.



When the reboot is complete, a new icon, as pictured below will display on your desktop entitled Statement Viewer.



## Using the CSPI Statement Viewer

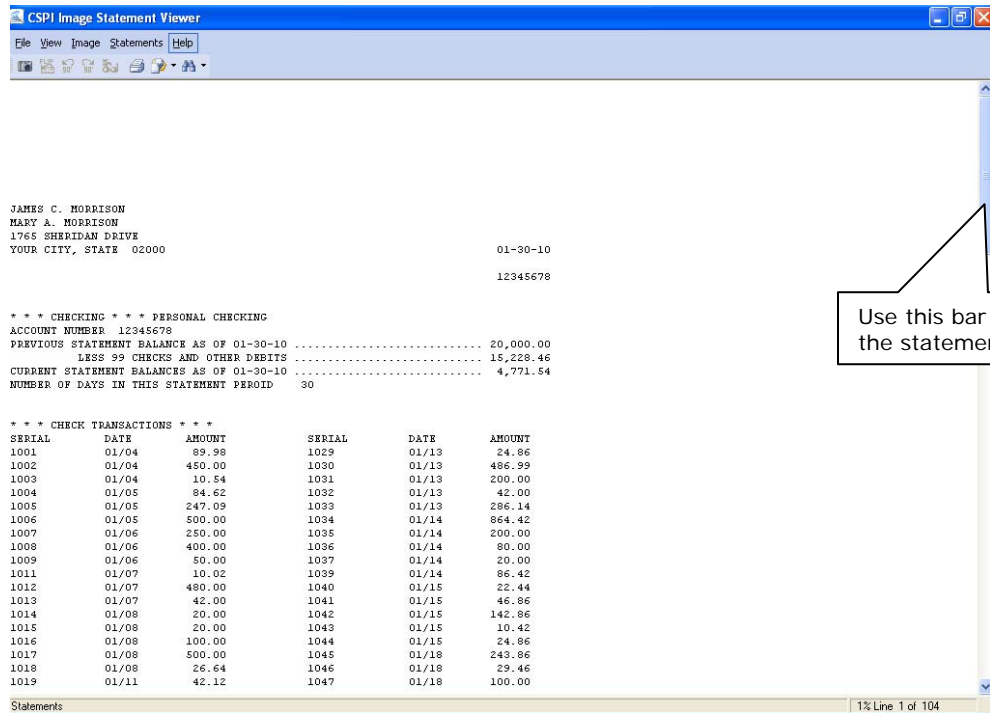
To view your statement insert the CD in your CD-ROM drive then double click the Statement Viewer Icon; the screen shown below will open. Select the drive, place the CD in the drive, and then click OK or press Enter.



This screen will open, please enter the Activation Key supplied by your financial institution. You will use this key each time you view this statement CD and any future CDs.

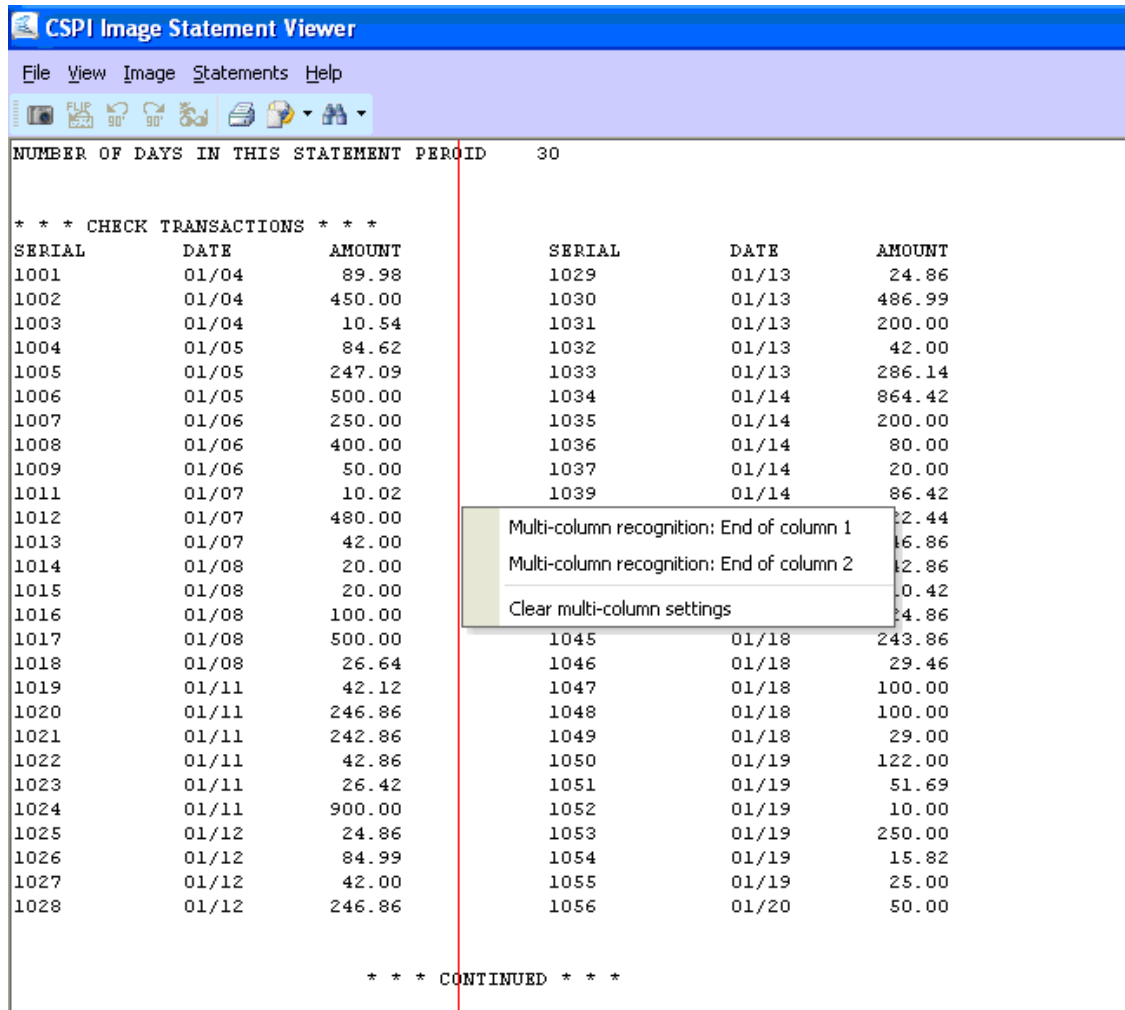


When the statement displays you should see your name and address, date, account number and the statement summary. To view the individual items use the scroll bar on the right side of the window to move the statement up and down on the screen.



## Setting the Column Markers

Before you can view the items in your statements you must set the column margins if your statement has multiple columns like the one shown below; this statement has two columns. To set the margin, press down Control key while clicking between the first and second columns. Continue to hold the Control key until a red line displays and you see a box that has three options: End of column 1, End of column 2, or Clear settings. Click on End of column 1 and release the Control key. If your statement has three columns, hold down the Control key and click between the second and third columns and click on End of column 2 before releasing the Control key. The column margins should now be set. When you click anywhere on the line in any column it will open that image.



The screenshot shows the CSPI Image Statement Viewer application. The menu bar includes File, View, Image, Statements, and Help. The toolbar contains icons for opening files, saving, printing, and zooming. The main window displays a statement with the title "NUMBER OF DAYS IN THIS STATEMENT PERIOD 30". The statement content is as follows:

* * * CHECK TRANSACTIONS * * *					
SERIAL	DATE	AMOUNT	SERIAL	DATE	AMOUNT
1001	01/04	89.98	1029	01/13	24.86
1002	01/04	450.00	1030	01/13	486.99
1003	01/04	10.54	1031	01/13	200.00
1004	01/05	84.62	1032	01/13	42.00
1005	01/05	247.09	1033	01/13	286.14
1006	01/05	500.00	1034	01/14	864.42
1007	01/06	250.00	1035	01/14	200.00
1008	01/06	400.00	1036	01/14	80.00
1009	01/06	50.00	1037	01/14	20.00
1011	01/07	10.02	1039	01/14	86.42
1012	01/07	480.00			
1013	01/07	42.00			
1014	01/08	20.00			
1015	01/08	20.00			
1016	01/08	100.00			
1017	01/08	500.00			
1018	01/08	26.64			
1019	01/11	42.12			
1020	01/11	246.86			
1021	01/11	242.86			
1022	01/11	42.86			
1023	01/11	26.42			
1024	01/11	900.00			
1025	01/12	24.86			
1026	01/12	84.99			
1027	01/12	42.00			
1028	01/12	246.86			

A context menu is open over the statement, showing the following options:

- Multi-column recognition: End of column 1
- Multi-column recognition: End of column 2
- Clear multi-column settings

The statement ends with the text: \* \* \* CONTINUED \* \* \*

## Viewing the Images

Click on the text of any item to view the image.

CSPI Image Statement Viewer

File View Image Statements Help

JAMES C. MORRISON  
MARY A. MORRISON  
1765 SHERIDAN DRIVE  
YOUR CITY, STATE 02000

01-30-10  
12345678

\*\*\* CHECKING \*\*\* PERSONAL CHECKING  
ACCOUNT NUMBER 12345678  
PREVIOUS STATEMENT BALANCE AS OF 01-30-10 20,000.00  
LESS 99 CHECKS AND OTHER DEBITS 15,228.46  
CURRENT STATEMENT BALANCE AS OF 01-30-10 4,771.54  
NUMBER OF DAYS IN THIS STATEMENT PERIOD 30

\*\*\* CHECK TRANSACTIONS \*\*\*

SERIAL	DATE	AMOUNT	SERIAL	DATE	AMOUNT
1001	01/04	89.98	1029	01/13	24.86
1002	01/04	450.00	1030	01/13	486.99
1003	01/04	10.54	1031	01/13	200.00
1004	01/05	84.62	1032	01/13	42.00
1005	01/05	247.09	1033	01/13	286.14
1006	01/05	500.00	1034	01/14	864.42
1007	01/06	250.00	1035	01/14	200.00
1008	01/06	400.00	1036	01/14	80.00
1009	01/06	50.00	1037	01/14	20.00
1011	01/07	10.02	1039	01/14	86.42
1012	01/07	480.00	1040	01/15	22.44
1013	01/07	42.00	1041	01/15	46.86
1014	01/08	20.00	1042	01/15	142.86
1015	01/08	20.00	1043	01/15	10.42
1016	01/08	100.00	1044	01/15	24.86
1017	01/08	500.00	1045	01/18	243.86
1018	01/08	26.64	1046	01/18	29.46
1019	01/11	42.12	1047	01/18	100.00

Statements 1% Line 1 of 104

Click on the Camera button to view the image.

CSPI Image Statement Viewer

File View Image Statements Help

NOT NEGOTIABLE - DO NOT CASH  
JAMES C. MORRISON  
MARY A. MORRISON  
1765 SHERIDAN DRIVE  
YOUR CITY, STATE 02000  
IL 62

1002

72-2510/810

DATE

Joe Black

PAY TO THE ORDER OF \$ 450.00

Four Hundred and Fifty Dollars and No/100 DOLLARS

FEDERAL RESERVE NOTE

SAMPLE VOID DELUXE CORPORATION

Mary Morrison

FCR

0000067894 12345678 000000

\*\*\* CHECK TRANSACTIONS \*\*\*

SERIAL	DATE	AMOUNT	SERIAL	DATE	AMOUNT
1001	01/04	89.98	1029	01/13	24.86
1002	01/04	450.00	1030	01/13	486.99
1003	01/04	10.54	1031	01/13	200.00
1004	01/05	84.62	1032	01/13	42.00
1005	01/05	247.09	1033	01/13	286.14
1006	01/05	500.00	1034	01/14	864.42
1007	01/06	250.00	1035	01/14	200.00
1008	01/06	400.00	1036	01/14	80.00
1009	01/06	50.00	1037	01/14	20.00
1011	01/07	10.02	1039	01/14	86.42
1012	01/07	480.00	1040	01/15	22.44
1013	01/07	42.00	1041	01/15	46.86
1014	01/08	20.00	1042	01/15	142.86
1015	01/08	20.00	1043	01/15	10.42
1016	01/08	100.00	1044	01/15	24.86
1017	01/08	500.00	1045	01/18	243.86
1018	01/08	26.64	1046	01/18	29.46
1019	01/11	42.12	1047	01/18	100.00
1020	01/11	246.86	1048	01/18	100.00

24% Line 25 of 104



Once the image viewer is open, you can move from one item to another by just selecting another item. The image viewer will not close until you click the camera again.

**CSPI Image Statement Viewer**

File View Image Statements Help

NOT NEGOTIABLE - DO NOT CASH  
JAMES C. MORRISON  
MARY A. MORRISON  
1765 SHERIDAN DRIVE  
YOUR CITY, STATE 02000  
IL 62

1002

73-2510/810

DATE

Joe Black

PAY TO THE ORDER OF

Four Hundred and Fifty Dollars and No/100

\$ 450.00

DOLLARS

FCB

SAMPLE VOID DELUXE CORPORATION

Mary Morrison

MP

0000067894 12345678 0000045000

\*\*\* CHECK TRANSACTIONS \*\*\*

SERIAL	DATE	AMOUNT	SERIAL	DATE	AMOUNT
1001	01/04	89.98	1029	01/13	24.86
1002	01/04	450.00	1030	01/13	486.99
1003	01/04	10.54	1031	01/13	200.00
1004	01/05	84.62	1032	01/13	42.00
1005	01/05	247.09	1033	01/13	286.14
1006	01/05	500.00	1034	01/14	864.42
1007	01/06	250.00	1035	01/14	200.00
1008	01/06	400.00	1036	01/14	80.00
1009	01/06	50.00	1037	01/14	20.00
1010	01/07	10.02	1039	01/14	86.42
1012	01/07	480.00	1040	01/15	22.44
1013	01/07	42.00	1041	01/15	46.86
1014	01/08	20.00	1042	01/15	142.86
1015	01/08	20.00	1043	01/15	10.42
1016	01/08	100.00	1044	01/15	24.86
1017	01/08	500.00	1045	01/18	243.86
1018	01/08	26.64	1046	01/18	29.46
1019	01/11	42.12	1047	01/18	100.00
1020	01/11	246.86	1048	01/18	100.00

Select an item by clicking

Click any item listed here to open the image.

24% Line 25 of 104

To enlarge an area of the image for better viewing click and hold the left mouse button then draw a box around the area. When the left mouse button is released, the area inside the box will be enlarged as shown below. To close the enlargement, returning to the original image, single click anywhere on the enlarged area.

**CSPI Image Statement Viewer**

File View Image Statements Help

This is the image tool bar.

SAMPLE VOID DELUXE CORPORATION

Mary Morrison

MP

HLO

JAMES C. MORRISON  
MARY A. MORRISON  
1765 SHERIDAN DRIVE  
YOUR CITY, STATE 02000  
123456789

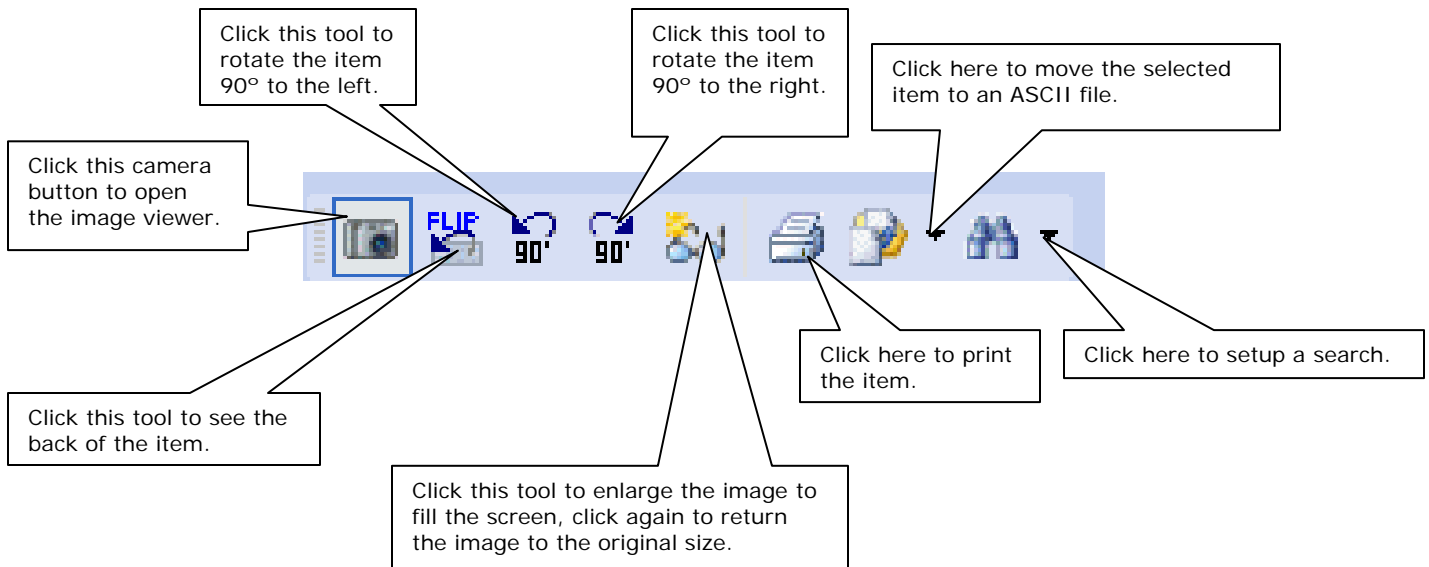
12-31-02  
12345678

Page 1 of 2

\*\*\* CHECKING \*\*\* PERSONAL CHECKING  
ACCOUNT NUMBER 12345678  
PREVIOUS STATEMENT BALANCE AS OF 11-30-02 20,000.00  
LESS 99 CHECKS AND OTHER DEBITS 15,228.46

1% Line 1 of 122

The image tool bar is shown on the screen shown above. You can use these tools to manipulate and print the images included on your statement cd.



## The Print Tool

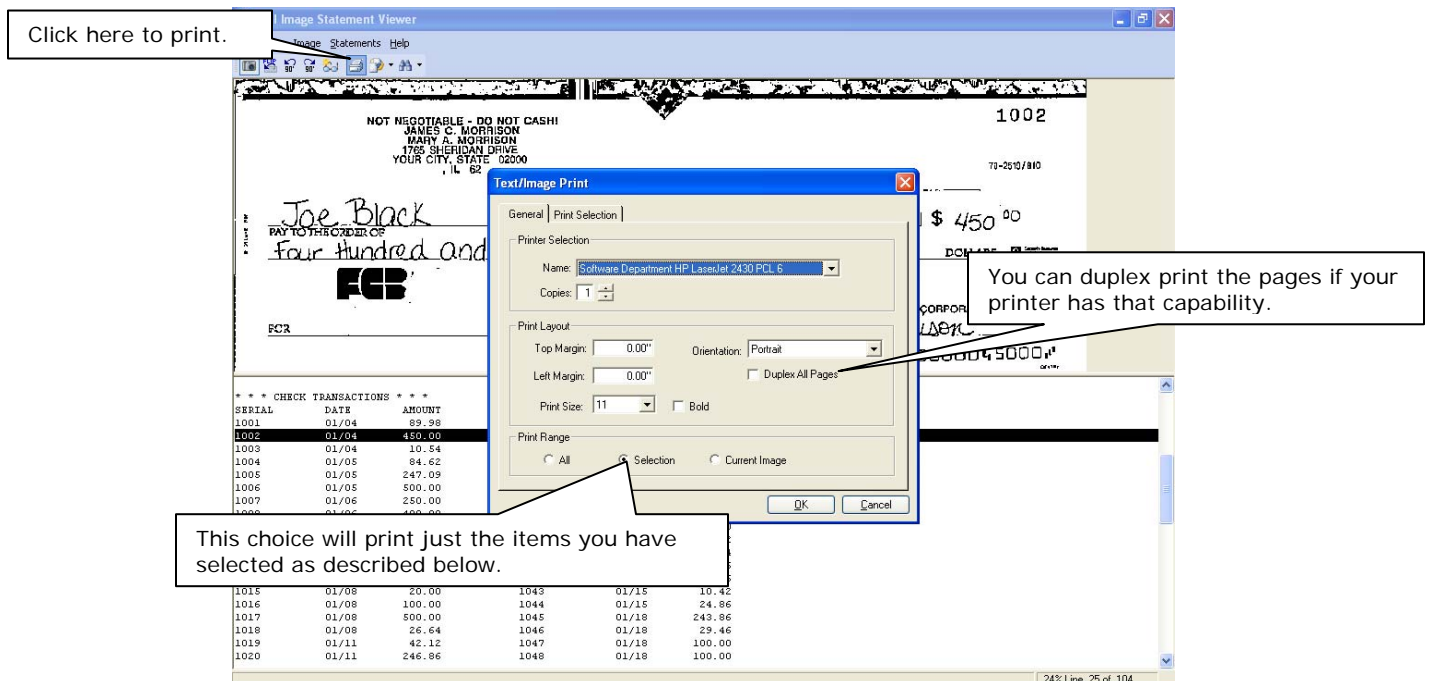
To print the image click the printer icon which will open a printer control box similar to the one shown below.

- First you can select a printer if your system has more than one available, if not our printer will be the default
- Select the number of copies
- Edit the print layout by changing the variables accessed here
- Select the print range

All - all the images included in the statement will print

Selection - the selected images will print

Current Image - only the image open in the viewer will print



Click the print tool then click Print Selection to open the window shown below. Check or uncheck the various options to configure how you want your selected items to print.

**Text/Image Print**

General | **Print Selection**

☒ Print Text

☒ Print Images

Image Print Settings

Images Per Page: 18 Per Page (3x6)

☒ Maintain aspect ratio (Do not stretch image)

☐ Print Image Backs

OK Cancel

Uncheck these choices to exclude the text or images.

Uncheck this choice to turn off the aspect ratio and stretch the images.

Use this setting to determine how many images will print on your page.

Click here to print the backs of the images.

Click OK to print the selected items.

YOUR CITY, STATE 02000

\*\*\* CHECKING \*\*\* PERSONAL CHECKING  
ACCOUNT NUMBER 12345678  
PREVIOUS STATEMENT BALANCE AS OF 01-30-

SERIAL	DATE	AMOUNT	SERIAL	DATE	AMOUNT
1002	01/04	450.00	1034	01/14	864.42
1003	01/04	10.54	1035	01/14	200.00
1004	01/05	84.62	1036	01/14	80.00
1005	01/05	247.09	1037	01/14	20.00
1006	01/05	500.00	1039	01/14	86.42
1007	01/06	250.00	1040	01/15	22.44
1008	01/06	400.00	1041	01/15	46.86
1009	01/06	50.00	1042	01/15	142.86
1011	01/07	10.02	1043	01/15	10.42
1012	01/07	480.00	1044	01/15	24.86
1013	01/07	42.00	1045	01/18	243.86
1014	01/08	20.00	1046	01/18	29.46
1015	01/08	20.00	1047	01/18	100.00
1016	01/08	100.00			
1017	01/08	500.00			
1018	01/08	26.64			
1019	01/11	42.12			

Statements 1% Line 1 of 104

To select a group of items click and drag the mouse over those lines. In the example below six items are selected to print.

**CSPI Image Statement Viewer**

File View Image Statements Help

NOT NEGOTIABLE - DO NOT CASH  
JAMES C. MORRISON  
MARY A. MORRISON  
1765 SHERIDAN DRIVE  
YOUR CITY, STATE 02000  
IL 82

1004

DATE 70-2519/810

Shop-N-Save  
PAY TO THE ORDER OF \$ 84.62  
Eighty-Four Dollars and 62/100  
DOLLARS

FBI

SAMPLE VOID DELUXE CORPORATION  
Mary Morrison

0000067894 12345678 00000006462

\*\*\* CHECK TRANSACTIONS \*\*\*

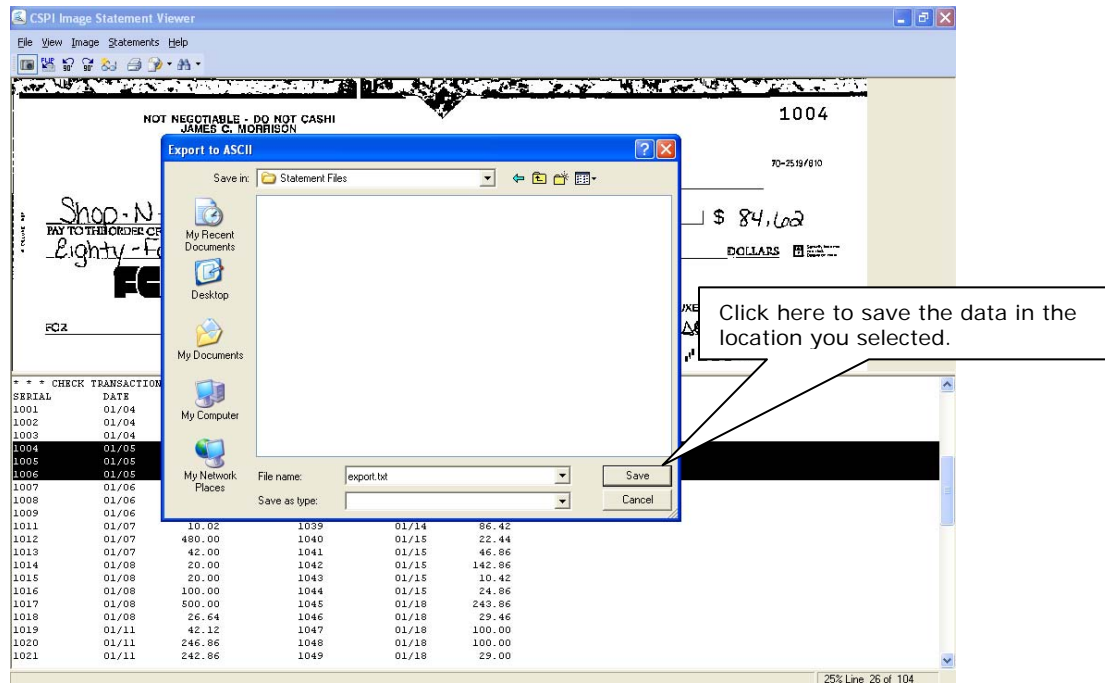
SERIAL	DATE	AMOUNT	SERIAL	DATE	AMOUNT
1001	01/04	89.98	1029	01/13	24.86
1002	01/04	450.00	1030	01/13	486.99
1003	01/04	10.54	1031	01/13	200.00
1004	01/05	84.62	1032	01/13	42.00
1005	01/05	247.09	1033	01/13	286.14
1006	01/05	500.00	1034	01/14	864.42
1007	01/06	250.00	1035	01/14	200.00
1008	01/06	400.00	1036	01/14	80.00
1009	01/06	50.00	1037	01/14	20.00
1011	01/07	10.02	1039	01/14	86.42
1012	01/07	480.00	1040	01/15	22.44
1013	01/07	42.00	1041	01/15	46.86
1014	01/08	20.00	1042	01/15	142.86
1015	01/08	20.00	1043	01/15	10.42
1016	01/08	100.00	1044	01/15	24.86
1017	01/08	500.00	1045	01/18	243.86
1018	01/08	26.64	1046	01/18	29.46
1019	01/11	42.12	1047	01/18	100.00
1020	01/11	246.86	1048	01/18	100.00
1021	01/11	242.86	1049	01/18	29.00

Click and drag your mouse across these lines to select multiple items for printing.

25% Line 26 of 104

## The ASCII File Tool

To move the statement text to an ASCII file click the File Transfer icon on the tool bar. When the export window opens, as seen below, select the location where you want the data to be stored and then click Save.

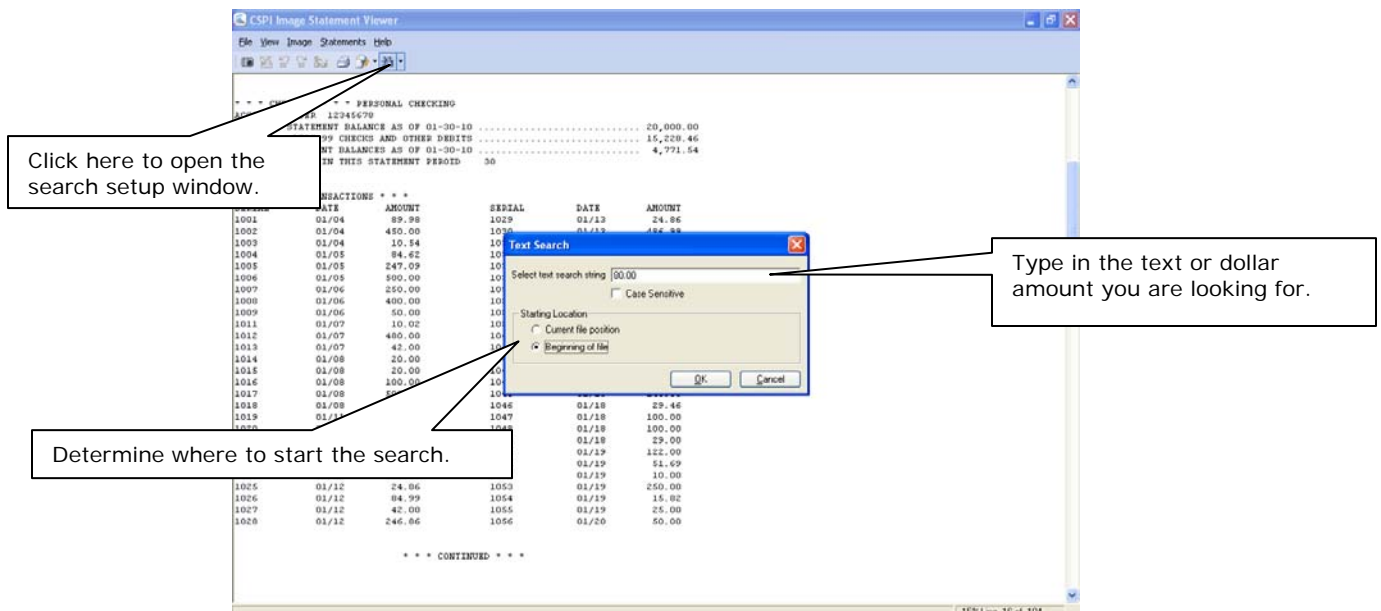


## The Search Tool

Click the search tool, the binoculars, to look for an item with specific text or dollar amount. The search setup window will open as shown below.

- Type in the text or dollar amount of the item you want to find
- Determine the starting location; you can start at your current position in the file or at the beginning of the file.

When you have entered the search parameters click OK.



The search setup above was looking for \$80.00 items and it started at the beginning of the file. To see if there were more \$80.00 items you would click Current file position and the search would continue moving to the next item. As you can see in the example below an \$80.00 item was found. Click the camera tool to see the image.

CSPI Image Statement Viewer

File View Image Statements Help

Click the camera tool to view the image.

```

*** CHECKING *** PERSONAL CHECKING
ACCOUNT NUMBER 12345678
PREVIOUS STATEMENT BALANCE AS OF 01-30-10 ..... 20,000.00
LESS 99 CHECKS AND OTHER DEBITS ..... 15,228.46
CURRENT STATEMENT BALANCES AS OF 01-30-10 ..... 4,771.54
NUMBER OF DAYS IN THIS STATEMENT PERIOD 30

```

\*\*\* CHECK TRANSACTIONS \*\*\*

SERIAL	DATE	AMOUNT	SERIAL	DATE	AMOUNT
1001	01/04	89.98	1029	01/13	24.86
1002	01/04	450.00	1030	01/13	486.99
1003	01/04	10.54	1031	01/13	200.00
1004	01/05	84.62	1032	01/13	42.00
1005	01/05	247.09	1033	01/13	286.14
1006	01/05	500.00	1034	01/14	864.42
1007	01/06	250.00	1035	01/14	200.00
1008	01/06	400.00	1036	01/14	80.00
1009	01/06	50.00	1037	01/14	20.00
1011	01/07	10.02	1039	01/14	86.42
1012	01/07	480.00	1040	01/15	22.44
1013	01/07	42.00	1041	01/15	46.86
1014	01/08	20.00	1042	01/15	142.86
1015	01/08	20.00	1043	01/15	10.42
1016	01/08	100.00	1044	01/15	24.86
1017	01/08	500.00	1045	01/18	243.86

The first item found will be highlighted.