

# How to Save your Bill Payment History

1. Go to [www.tboc.com](http://www.tboc.com) and login to Online Banking
2. Click on Payments

The screenshot shows the online banking interface for The Bank of Carbondale. The browser is Windows Internet Explorer. The address bar shows the URL <https://secure.fundexpres.com/pls/fx/web.pile/fx?id=BOCCI>. The page title is "The Bank Of Carbondale". The navigation menu includes "Payments", "Accounts", "Transfers", "Cash Management", "User Services", and "Messages". The "Payments" section is active, showing a "Payments & Payees" heading and a "Select a Payee" dropdown menu. Below this, there is a table titled "Pending Payments and Payees" with columns for Payee, Scheduled Date, Amount, Account No., Frequency, and Make a Selection. The table lists several payees including AmeriCIPS, PITTSBURGH UTILITIES, FRONTIER, VERIZON WIRELESS, A1 TRASH SERVICE, JUNIPER BANK, and VERIZON. The total scheduled bill amount is \$166.67.

**Pending Payments and Payees**

To schedule payments to more than one payee, click "Multiple Payments" above. To schedule one payment at a time, click "Pay/Edit" under the "Make a Selection" heading.

To edit payment information, view a history or delete a payment, use the links under the "Make a Selection" heading. Click on a column title to sort information by Payee, Scheduled Date, or Amount.

Payee ▲▼	Scheduled Date ▲▼	Amount ▲▼	Account No.	Frequency	Make a Selection
AmeriCIPS	02/03/2012	\$166.67	*3423	Variable Monthly	> pay/edit > delete > history
PITTSBURGH UTILITIES	02/05/2012	\$0.00	*1100	Variable Monthly	> pay/edit > delete > history
FRONTIER	02/12/2012	\$0.00	*9.02	Variable Monthly	> pay/edit > delete > history
VERIZON WIRELESS	02/20/2012	\$0.00	*0001	Variable Monthly	> pay/edit > delete > history
A1 TRASH SERVICE	03/01/2012	\$0.00	*1858	Occasional Every Two Months	> pay/edit > delete > history
JUNIPER BANK		\$0.00	*3598	Occasional Once	> pay/edit > delete > history
VERIZON		\$0.00	*8902	One Time Once	> pay/edit > delete > history
<b>Scheduled Bill Total</b>		<b>\$166.67</b>			

### 3. Click all History

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https://secure.fundspress.com/piles/foweb.pile/fix

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The BANK of Carbondale

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Last Login: 02/21/12 at 11:23 AM CST

Payments Accounts Transfers Cash Management User Services Messages

## Payments

Payments & Payees | New Payee | Multiple Payments | All History | Request Inquiry






Select a Payee ▼


↑

### Pending Payments and Payees

To schedule payments to more than one payee, click "Multiple Payments" above. To schedule one payment at a time, click "Pay/Edit" under the "Make a Selection" heading.

To edit payment information, view a history or delete a payment, use the links under the "Make a Selection" heading. Click on a column title to sort information by Payee, Scheduled Date, or Amount.

Payee ▲▼	Scheduled Date ▲▼	Amount ▲▼	Account No.	Frequency	Make a Selection		
VERIZON WIRELESS 	02/21/2012	\$208.20	*0001	Variable Monthly	> <a href="#">pay/edit</a>	> <a href="#">delete</a>	> <a href="#">history</a>
AT TRASH SERVICE	03/01/2012	\$0.00	*1858	Occasional Every Two Months	> <a href="#">pay/edit</a>	> <a href="#">delete</a>	> <a href="#">history</a>
AmerenCIPS 	03/03/2012	\$0.00	*3423	Variable Monthly	> <a href="#">pay/edit</a>	> <a href="#">delete</a>	> <a href="#">history</a>
PITTSBURG UTILITIES	03/08/2012	\$0.00	*1100	Variable Monthly	> <a href="#">pay/edit</a>	> <a href="#">delete</a>	> <a href="#">history</a>
FRONTIER 	03/10/2012	\$0.00	*9 02	Variable Monthly	> <a href="#">pay/edit</a>	> <a href="#">delete</a>	> <a href="#">history</a>
JUNIPER BANK 		\$0.00	*3598	Occasional Once	> <a href="#">pay/edit</a>	> <a href="#">delete</a>	> <a href="#">history</a>
VERIZON 		\$0.00	*8902	One Time Once	> <a href="#">pay/edit</a>	> <a href="#">delete</a>	> <a href="#">history</a>
Scheduled Bill Total		\$208.20					

An "e"  next to the payee name signifies that the payment will be sent electronically and will take 3 business days or less to process.

#### 4. Select the date Range

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https://secure.fundsexpress.com/files/fixweb.pile/fix?id=BOCC

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Payments Accounts Transfers Cash Management User Services Messages

### Payments

Payments & Payees | New Payee | Multiple Payments | All History | Request Inquiry

+Add An Account | Help

Payee History

Payee: AmerenCPS

From: 12/30/2011 (MM/DD/YYYY)

To: 01/30/2012 (MM/DD/YYYY)

View History Cancel

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#### 5. Click View History

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Payments Accounts Transfers Cash Management User Services Messages

### Payments

Payments & Payees | New Payee | Multiple Payments | All History | Request Inquiry

+Add An Account | Help

Payments History

From: 01/21/2012 (MM/DD/YYYY)

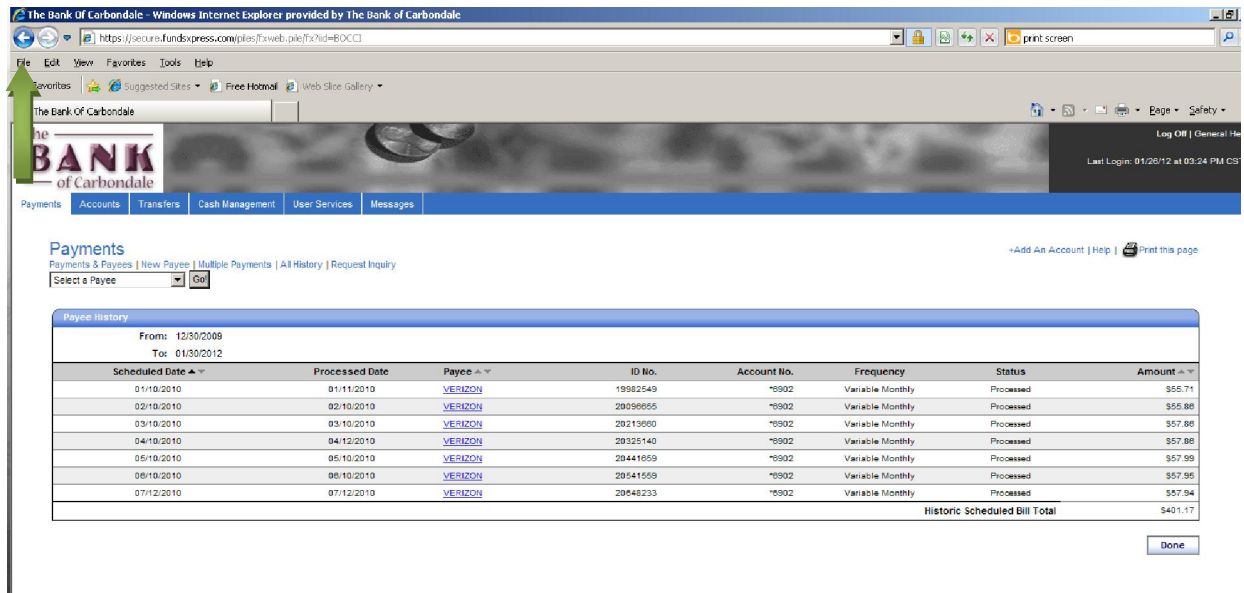
To: 02/21/2012 (MM/DD/YYYY)

View History Cancel

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## 6. Saving the file



The screenshot shows a Windows Internet Explorer browser window displaying the 'The Bank of Carbondale' website. The address bar shows a URL from 'https://secure.fundsvpress.com'. The browser's menu bar includes 'File', 'Edit', 'View', 'Favorites', 'Tools', and 'Help'. A green arrow points to the 'File' menu. The website's navigation bar includes links for 'Payments', 'Accounts', 'Transfers', 'Cash Management', 'User Services', and 'Messages'. The 'Payments' section is active, showing a 'Payee History' table. The table has columns for 'Scheduled Date', 'Processed Date', 'Payee', 'ID No.', 'Account No.', 'Frequency', 'Status', and 'Amount'. The data shows a series of payments to 'VERIZON' from 01/10/2010 to 07/12/2010. A 'Done' button is located at the bottom right of the table.

Scheduled Date	Processed Date	Payee	ID No.	Account No.	Frequency	Status	Amount
01/10/2010	01/11/2010	VERIZON	19982549	*9902	Variable Monthly	Processed	\$55.71
02/10/2010	02/10/2010	VERIZON	20096655	*9902	Variable Monthly	Processed	\$55.88
03/10/2010	03/10/2010	VERIZON	20213600	*9902	Variable Monthly	Processed	\$57.88
04/10/2010	04/12/2010	VERIZON	20325140	*9902	Variable Monthly	Processed	\$57.88
05/10/2010	05/10/2010	VERIZON	20441659	*9902	Variable Monthly	Processed	\$57.99
06/10/2010	06/10/2010	VERIZON	20541559	*9902	Variable Monthly	Processed	\$57.95
07/12/2010	07/12/2010	VERIZON	20648233	*9902	Variable Monthly	Processed	\$57.94
Historic Scheduled Bill Total							\$401.17

To save this file, first create a new folder on your computer in a location of your choice. In the menu bar select file, save as. Name your file. Change “save as type” to webpage.complete. Then click save.

If your web browser does not have the file menu option, use Ctrl + S to save the file.

To save each payee individually, select history for the payee, and follow steps 4 through 6.

The Bank Of Carbondale - Windows Internet Explorer provided by The Bank of Carbondale

https://secure.fundspress.com/ples/fxweb.ples/fx

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Payments Accounts Transfers Cash Management User Services Messages

## Payments

Payments & Payees | New Payee | Multiple Payments | All History | Request Inquiry






Select a Payee ▼


Adding An Account | Help | Print this page

Pending Payments and Payees

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Payee ▲▼	Scheduled Date ▲▼	Amount ▲▼	Account No.	Frequency	Make a Selection
VERIZON WIRELESS 	02/21/2012	\$208.20	*0001	Variable Monthly	> <a href="#">pay/edit</a> > <a href="#">delete</a> > <a href="#">history</a>
AT TRASH SERVICE	03/01/2012	\$0.00	*1868	Occasional Every Two Months	> <a href="#">pay/edit</a> > <a href="#">delete</a> > <a href="#">history</a>
AmerenCIPS 	03/03/2012	\$0.00	*3423	Variable Monthly	> <a href="#">pay/edit</a> > <a href="#">delete</a> > <a href="#">history</a>
PITTSBURG UTILITIES	03/08/2012	\$0.00	*1100	Variable Monthly	> <a href="#">pay/edit</a> > <a href="#">delete</a> > <a href="#">history</a>
FRONTIER 	03/10/2012	\$0.00	*8.02	Variable Monthly	> <a href="#">pay/edit</a> > <a href="#">delete</a> > <a href="#">history</a>
JUNIPER BANK 		\$0.00	*3598	Occasional Once	> <a href="#">pay/edit</a> > <a href="#">delete</a> > <a href="#">history</a>
VERIZON 		\$0.00	*8902	One Time Once	> <a href="#">pay/edit</a> > <a href="#">delete</a> > <a href="#">history</a>
Scheduled Bill Total		\$208.20			

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