FY 2020 HMIS Data Standards
DATA
DICTIONARY

October 2019

U.S. Department of Housing and Urban Development

Version 1.5

Contents

SUMMARY OF CHANGES

Revision History

Date	Version	Revision
4/19/2019	1	Release of 2020 Data Standards for Vendors
5/2/2019	1.1	Minor corrections Data Element Structure – minor correction in project type applicability 2.02 Project Information – correction to dependent C 2.03 Continuum of Care Information – added field 8 response 3.12 Destination – added dependency A R6 Employment Status - Added VA: GPD Case Management/Housing Retention and VA: GPD Low Demand as applicable Funder: Program-Components. V6 VAMC Station Number - Added VA: GPD – collection required for all components; VA: CRS Contract Residential Services; and VA: Community Contract Safe Haven Program. V8 HUD-VASH Voucher Tracking - Collection point updated to "Occurrence Point (as provided) Appendix A - Living Situation Option List – removed Dependent A option
5/21/2019	1.2	4.20 Coordinated Entry Event – corrected dependent reference in system logic section. Correction in table in on pg. 89 Project Identifier, Personal ID, and Household ID that incorrectly labeled 3.12 as Current Living Situation. 2.06 Funding Sources - Remove footnote in reference to Community Contract Safe Haven Program. V1 Veteran's Information – changed VA: HCHV – Collection required for all components to VA: Community Contract Safe Haven and VA: CRS Contract Residential Services to align with funding sources in 2.06. Remove Funder: Program-Component from 4.19 and 4.20. Updates to 4.02-4.11 –Collection required for all components to VA: Community Contract Safe Haven and VA: CRS Contract R6 Employment Status – add GPD All components and project types PH-Housing Only and Safe Haven. R20 Aftercare Plans - changed Dependent A –Dependent to Field 1 to Dependent A – Dependent to Field 2.
6/20/2019	1.3	Fixed incorrect field response # for "Worker unable to determine" in the System Logic & Other System Issues section of 4.12. R3 – added additional project type applicability

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Date	Version	Revision
8/27/2019	1.4	Moved "Housing Type" and "Target Population" field from 2.07 Bed and Unit Inventory Information to 2.02 Project Information. Added clarifying language to the description of "Relationship of Enrollment ID and Relationship to Personal ID" in the Data Element Structure table. Added clarifying language to System Logic & Other System Issues in 4.12 Current Living Situation for Field 3 list of Continuum Projects. Added clarifying language to System Logic & Other System Issues 4.19 Coordinated Entry Assessment for field uses. V6 Corrected Project Type Applicability Updated SSVF Funder: Program Component for the following data elements: 4.02, 4.03, 4.04, 4.11, 4.19, 4.20, P4, R4, V1-V7. 4.12 Current Living Situation – removed Coordinated Entry project type from ESG funding component row. Updated Required Collection Point table to indicate 4.05-4.10 are NOT required to be collected at annual assessment. Add clarification to 2.03 CoC Information that a project operating in only one CoC should have a one-to-one relationship with 2.02 Project Information. 2.02 Project Information – changed "housing Type" field to be dependent to residential project types only. Corrected element level change summary for 2.02 and 2.07 to reflect actual FY 2020 changes. V1 add Project type 6: supportive services only to project type applicability
10/29/2019	1.5	Clarification of dependencies for 3.917B based on "other" living situations. Update 3.917 B header to read "Temporary, Permanent, and Other Housing Situations" V7 – added element name to data element table Minor typo correction in R13 (fixed "o" to say "one" in relationship to enrollment ID field) Removed : VA Rapid Resolution Projects from Funder: Program Component cell in 4.19 Coordinated Entry Assessment. This field is optional for the Rapid Resolution projects – not required. Updated XML codes for 4.19 and 4.20

ABOUT THIS DICTIONARY

Data Element Structure

Every data element required by HUD and the Federal partners to be stored within an HMIS is specified in this document. The following format is used to describe each data element:

Header	Instruction
Element Name	The name of the element.
Field # & Response(s)	The field name and any response options associated with the field.
	Most elements contain responses of "client doesn't know" and "client refused". Data not collected continues to be identified as a response option in this HMIS Data Dictionary. It is not a response option necessary in every system or in every element. The element is required for use by any HMIS system which requires a response to an element before allowing the user to move forward in the system. Adding the response option of "data not collected" enables a user who did not collect or simply does not have the information to enter a response that does not present a false answer. HMIS systems which require entry of any element for the system to progress must implement the "data not collected" response for all elements that require a response. [System Note: data not collected will equate to missing data or null values as appropriate for transfer and reporting purposes.]
Dependent to Field # & Response #	Dependent fields and dependent response options identify the Field and Response option to which they are dependent. **The dependencies outlined in the Data Dictionary are expected to be visible to users on-screen. The methods vendors may elect to make dependencies visible/invisible; colored for completion/shaded out; etc. are up to each software developer.**
Element Type	The type of data element (project descriptor, universal, program-specific or metadata) which indicates the level at which data are collected, whether they apply to all funding sources, and their relationship to other data.
	1. **Project Descriptor Data Elements (PDDE)** are the required elements that define the individual projects within the HMIS system. They are initially entered at the setup of each project within an HMIS. They must be updated by the HMIS Administrator on a regular basis as information within the elements are subject to change and are critical for report generation.
	2. **Universal Data Elements (UDE)** are client level data elements required for collection by all applicable projects participating in HMIS, regardless of funding source.
	3. **Program-Specific Data Elements** are client level elements required by a specific federal program or program component.
	• **Common Elements (CE)** are the first subset of the program-specific data elements that are required for collection by most of the federal partners. When combined with the UDEs, these elements comprise the building blocks for much of the

Header	Instruction
	reporting generated by an HMIS. • **Individual Federal Partner Program Elements** are the second subset of the program-specific data elements. These elements are listed under the federal partner program which maintains the element. There are elements maintained by one partner and shared with one other. When combined with UDE's and Common Elements these elements comprise specific project level reporting generated by an HMIS. 4. **Metadata Elements** are system generated data about data elements documenting required metadata collection for all of the above element types.
Funder: Program-Component	Identifies the federal department, the program, and the program component which requires the collection of the element.
Project Type Applicability	Project type(s) refers to element 2.02 *Project Information* and identifies the HMIS project type required to collect and report the data element.
Data Collected About	Identifies the universe of client(s) for whom an element response is required (e.g. All Clients, Heads of Household, Adults, etc.). Data may be collected about a wide group (e.g. all household members) but may be further limited in data reporting specifications.
Collection Point	The point(s) at which the data must be able to be collected in an HMIS. For data elements with multiple collection points (e.g. Project Start, Occurrence Point, Project Exit), each record must be stored with the appropriate *Data Collection Stage* (as listed in metadata element 5.03). Data elements with only a single collection point need not be stored with any particular data collection stage, since their data collection point is inherent in their requirements. **Record creation** – Indicates the element is required to be collected when the client record is created. Elements collected at record creation should have one and only one value for each client in an HMIS. Data are collected and entered into the HMIS, responses must be reviewed for accuracy at each project start and edited as necessary to make corrections or to improve data quality. **Project start (stored with Data Collection Stage of "Project Start" for elements with multiple collection points)** – Indicates the element is required to be collected at every project start. Elements collected at project start must have an *Information Date* that matches the client's *Project Start Date*. Information must be accurate as of the *Project Start Date*. When a data element with multiple collection points is collected at project start, it must be stored with a *Data Collection Stage* of 'project start.' There should be one and only one record with a *Data Collection Stage* of 'project start' for each relevant data element for any given project start. Data may be edited by users associated with the project to correct errors or omissions; such edits will not change the data collection stage associated with the record. **Occurrence Point/Update** – Indicates the element may be collected and entered at any point during a project stay to track changes over time or document the occurrence of events (e.g. a service is provided).

Header	Instruction
	These types of records must be able to be entered at any point during the project stay. Some data elements are collected once per project stay. For others, the system must be able to support a theoretically unlimited number of records per project stay, each with a distinct *Information Date*. The *Information Date* should reflect the date on which the information is collected and/or the date for which the information is relevant for reporting purposes. Information must be accurate as of the *Information Date*, regardless of when it is collected or entered into the HMIS. Data may be edited by users associated with the project to correct errors or omissions; such edits will change neither the data collection stage nor the information date unless it is explicitly altered by the user.
	Annual assessment (stored with Data Collection Stage of "Annual Assessment") – Data elements required for collection at annual assessment must be entered with an *Information Date* of no more than 30 days before or after the anniversary of the head of household's *Project Start Date,* regardless of the date of the most recent 'update' or any other 'annual assessment'. Information must be accurate as of the *Information Date.* The data collection stage may not be inferred from the Information Date, although the field must have an *Information Date* recorded with it. To be considered reportable to HUD as an annual assessment, data must be stored with a *Data Collection Stage* of 'Annual Assessment'. The Annual Assessment must include updating both the head of household's record and any other family members at the same time.
	There should be one and only one record for each data element annually with a *Data Collection Stage* recorded as 'annual assessment' associated with any given client and *Enrollment ID* within the 60-day period surrounding the anniversary of the head of household's *Project Start Date*. Regardless of whether the responses have changed since project start or the previous annual assessment, a new record must be created for each subsequent annual assessment such that it is possible to view a history, by date, of the values for each data element. Data may be edited by users associated with the project to correct errors or omissions; such edits will change neither the data collection stage nor the information date unless they are explicitly altered by the user.
	Project exit (stored with Data Collection Stage of "Project Exit" for elements with multiple collection points) – Indicates the element is required to be collected at every project exit. Elements collected at project exit must have an *Information Date* that matches the client's *Project Exit Date*. Information must be accurate as of the *Project Exit Date*. When a data element with multiple collection points is collected at project exit, it must be stored with a *Data Collection Stage* of 'project exit.' There should be one and only one record with a *Data Collection Stage* of 'project exit' for each relevant data element for any given project exit. Data may be edited by users associated with the project to correct errors or omissions; such edits will not change the data collection stage or the information.

Header	Instruction
	Post exit (stored with Data Collection Stage of "Post Exit" for elements with multiple collection points) – Indicates the element may be collected after project exit for a period of no longer than six months.
Relationship to Enrollment ID (an enrollment) Relationship to Personal ID (a client)	Indicates cardinality of the element relative to an enrollment and client. This will often indicate "One or more" even though the element is only applicable to certain project types or funders which require the data element and is further limited to clients described in the "Data Collected About" line in the element. "One or more" does not inherently imply the element should be collected on *every* client in HMIS. In general, elements recorded at least once per enrollment are required at project start. Elements recorded 0 or more times per enrollment might only be
System Logic & Other System Issues	Logically required data collection or system structure information for HMIS software development purposes and information on rationale, conditions, constraints, etc. that may be applicable to a specific element and are important for HMIS software development purposes.
XML	XML element in XML Specifications where the data standard element is located.
CSV	Primary file in CSV Specifications where the data standard element is located.
2020 Revision Summary	Documentation of changes to the element from the 2017 Data Dictionary to the FY 2020 Data Dictionary.

PROJECT DESCRIPTOR DATA ELEMENTS

2.01 Organization Information

Header	Instruction
Element Name	Organization Information
Field 1 & Response	Organization ID – auto generate
Field 2 & Response	Organization Name
Field 3 & Response	Victim Service Provider
0	No
1	Yes
Element Type	Project Descriptor
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Organizations
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic & Other System Issues	An Organization ID must be assigned to each project via a system generated number or code.

Header	Instruction
	Each organization must receive a distinct identifier that is consistently associated with that organization.
	Each organization must also be able to be associated with one or more projects.
	The name of the organization must be captured in text within the HMIS. An HMIS must allow the HMIS Lead to activate and deactivate an organization. An HMIS application may permit the creation of a common name field more familiar to users for use within the application while retaining the legal name for use in reporting.
XML	<organization>
CSV	Organization
2020 Revision Summary	Renumber element (from 2.1 to 2.01), rename element from Organization Identifier to Organization Information, add Victim Service Provider field and responses from 2.08 Additional Project Information.

2.02 Project Information

Header	Instruction
Element Name	Project Information
Field 1 & Response	Project ID – auto generate
Field 2 & Response	Project Name
Field 3 & Response	Operating Start Date
Field 4 & Response	Operating End Date
Field 5 & Response	Continuum Project
0	No
1	Yes
Field 6 & Responses	Project Type
1	Emergency Shelter
2	Transitional Housing
3	PH - Permanent Supportive Housing (disability required for entry)
4	Street Outreach
5	RETIRED
6	Services Only
7	Other
8	Safe Haven
9	PH – Housing Only
10	PH – Housing with Services (no disability required for entry)
11	Day Shelter
12	Homelessness Prevention
13	PH - Rapid Re-Housing
14	Coordinated Entry
Dependent A –	If Services Only for "Project Type"

Header	Instruction
Dependent to Field 6 & Response 6	Affiliated with a residential project
0	No
1	Yes
Dependent B – Dependent to Dependent A & Response 1	*If Yes for "Affiliated with a residential project"* Project ID(s) of residential project(s) affiliated with SSO
Dependent C – Dependent to Field 6 Response 1	Emergency Shelter Tracking Method
0	Entry/Exit Date (e/e)
3	Night-by-Night (nbn)
Dependent D – Dependent to Field 6 responses 1, 2, 3, 8, 9, 10, 13)	Housing Type
1	Site-based – single site
2	Site-based – clustered / multiple sites
3	Tenant-based - scattered site
Field 7 & Response	HMIS Participating Project
0	No
1	Yes
Field 8 & Responses	Target Population
1	DV: Domestic violence victims
3	HIV: Persons with HIV/AIDS
4	NA: Not applicable
Element Type	Project Descriptor
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Projects
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic & Other System Issues	A Project ID must be assigned to each project via a system generated number or code. Each project must receive an identifier that is unique within the HMIS and consistently associated with that project. Each project must be associated with an organization (data element 2.01); separate projects operated by the same agency must be associated with the same Organization ID. The name of the project must be captured in text within the HMIS. An HMIS application may permit the creation of a common name element more familiar to users for use within the application while retaining the legal name for use in reporting.

Header	Instruction
	System stores collected project type and retains for historical purposes. Allow edits if changes or corrections for data entry error. A project can only have one project type assigned. A project must be able to identify multiple affiliated residential projects if "yes" to Dependent A. One ES Tracking Method must be identified in an HMIS for each Emergency Shelter project. Reporting and outcomes will differ depending on the method utilized by the shelter. Utilization of the night-by-night method does not mean that an HMIS must identify a client in a specific bed. If the HMIS supports a custom module that identifies clients in a bed that module may continue to be used. However, use of that module does not necessarily equate with the night-by-night model.
XML	<project>
CSV	Project and Affiliation
2020 Revision Summary	Renumber element (from 2.2 to 2.02), rename element from Project Identifiers to Project Information, add all fields from 2.4 Project Type element (Continuum Project, Project Type, Residential Affiliation), add HMIS Participating Bed from 2.7 Bed Inventory element and rename to HMIS Participating Project, add all fields from 2.5 Method for Tracking Emergency Shelter Utilization (Method), added "Target Population", and "housing type" and renamed Project Type 14 from Coordinated Assessment to Coordinated Entry. Corrected Dependent C field reference

2.03 Continuum of Care Information

Header	Instruction
Element Name	Continuum of Care Information
Field 1 & Response	Continuum Code - HUD-assigned CoC codes for the project location [text – 6 characters]
Field 2 & Response	Geocode (6 digits)
Field 3 & Responses	Project street address 1 (text)
Field 4 & Responses	Project street address 2 (text)
Field 5 & Responses	Project city (text)
Field 6 & Responses	Project state (2 letters)
Field 7 & Responses	Project ZIP code (5 digits)
Field 8 & Response	Geography Type [*From look up table provided by HUD – code the*

Header	Instruction
	following geography types based on ZIP code]
1	Urban
2	Suburban
3	Rural
Element Type	Project Descriptor
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Continuum Projects
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic & Other System Issues	There is a many-to-one relationship between this data element and 2.02 Project Information; there may be multiple current records of this data element at any given time. Add, edit, or remove associations with CoCs as needed to reflect changes. There must be a one-to-one relationship to Project Information if the project only serves one CoC (most common).
	Projects may be funded to provide for housing and/or services to clients residing in only one CoC (e.g. CoC: Transitional Housing), or they may be funded for housing and/or services across multiple CoCs (e.g. VA: SSVF). The system must allow for multiple codes selected per project.
	It must be possible to associate a project with the CoC code for every geographic area in which the project operates and for which it will be entering data into the HMIS.
	If the system sets a default value for the CoC code, it should be the CoC code for the continuum operating the HMIS.
	For data quality purposes, the CoC codes in this data element should be used to populate an option list of CoC codes for data element 3.16 Client Location when one is required.
	HUD will release an updated crosswalk of ZIP codes with a geography type for each annually. This must be incorporated as a table into HMIS applications and used to auto-populate the geography type field.
XML	<projectCoC>
CSV	ProjectCoC
2020 Revision Summary	Renumber element (from 2.3 to 2.03), rename element from Continuum of Care Code to Continuum of Care Information, add fields from 2.8 Additional Project Information (Geocode, Project Zip Code, Geography Type, Project Street Address, Project City, and Project State). Added "Geography Type" to field response.

2.06 Funding Sources

Header		Instruction
Element Name		Funding Sources
Field 1 & Responses		Federal Partner Program and Components
	1	HUD: CoC – Homelessness Prevention (High Performing Comm. Only)
	2	HUD: CoC – Permanent Supportive Housing
	3	HUD: CoC – Rapid Re-Housing
	4	HUD: CoC – Supportive Services Only
	5	HUD: CoC – Transitional Housing
	6	HUD: CoC – Safe Haven
	7	HUD: CoC – Single Room Occupancy (SRO)
	43	HUD: CoC – Youth Homeless Demonstration Program (YHDP)
	44	HUD: CoC – Joint Component TH/RRH
	8	HUD: ESG – Emergency Shelter (operating and/or essential services)
	9	HUD: ESG – Homelessness Prevention
	10	HUD: ESG – Rapid Rehousing
	11	HUD: ESG – Street Outreach
	35	HUD: Pay for Success
	36	HUD: Public and Indian Housing (PIH) Programs
	12	HUD: Rural Housing Stability Assistance Program
	13	HUD: HOPWA – Hotel/Motel Vouchers
	14	HUD: HOPWA – Housing Information
	15	HUD: HOPWA – Permanent Housing (facility based or TBRA)
	16	HUD: HOPWA – Permanent Housing Placement
	17	HUD: HOPWA – Short-Term Rent, Mortgage, Utility assistance
	18	HUD: HOPWA – Short-Term Supportive Facility
	19	HUD: HOPWA – Transitional Housing (facility based or TBRA)
	20	HUD: HUD/VASH
	21	HHS: PATH – Street Outreach & Supportive Services Only
	22	HHS: RHY – Basic Center Program (prevention and shelter)
	23	HHS: RHY – Maternity Group Home for Pregnant and Parenting Youth
	24	HHS: RHY – Transitional Living Program
	25	HHS: RHY – Street Outreach Project
	26	HHS: RHY – Demonstration Project
	27	VA: CRS Contract Residential Services
	37	VA: Grant Per Diem – Bridge Housing
	38	VA: Grant Per Diem – Low Demand
	39	VA: Grant Per Diem – Hospital to Housing
	40	VA: Grant Per Diem – Clinical Treatment
	41	VA: Grant Per Diem – Service Intensive Transitional Housing
	42	VA: Grant Per Diem – Transition in Place

Header	Instruction
45	VA: Grant per Diem – Case Management/Housing Retention
30	VA: Community Contract Safe Haven Program
33	VA: Supportive Services for Veteran Families
34	N/A
46	Local or Other Funding Source (Please Specify)
Dependent A – Dependent to Field 1 Response 46	If other specify [text]
Field 2 & Response	Grant Identifier
Field 3 & Response	Grant Start Date ([date field])
Field 4 & Response	Grant End Date ([date field])
Element Type	Project Descriptor
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Projects
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic & Other System Issues	This is a transactional data element; a single project may have multiple current and historical records. Allow corrections for data entry error. An HMIS must allow projects with multiple Funder sources and multiple grants (with potentially different grant terms) from the same funding source to record and store all funding sources for the project.
XML	<Funder>
CSV	Funder
2020 Revision Summary	Renumber element (from 2.6 to 2.06), rename element (from "Federal Partner Funding Sources" to "Funding Sources"), add "VA: Grant Per Diem - Case Management/Housing Retention" and "HUD: CoC - Joint Component TH/RRH" funding sources, remove "VA: Compensated Work Therapy Transitional Residence" and add "Local or other Funding Sources" and a dependent text box to record the name of the local or other funding.

2.07 Bed and Unit Inventory Information

Header	Instruction	
Element Name	Bed and Unit Inventory Information	
Field 1 & Response	Inventory start date (date)	
Field 2 & Response	Inventory end date (date)	
Field 3 & Response	CoC Code	
Field 4 & Responses	Household type	
	1	Households without children
	3	Households with at least one adult and one child

Header	Instruction
4	Households with only children
Field 5 & Responses	*If 2.02 Project Type = 'Emergency shelter'* - Bed Type
1	Facility-based beds
2	Voucher beds
3	Other beds
Field 6 & Responses	*If 2.02 Project Type = 'Emergency shelter'* – Availability
1	Year-round
2	Seasonal
3	Overflow
Field 7 & Response	Beds dedicated to chronically homeless veterans (integer)
Field 8 & Response	Beds dedicated to youth-veterans (integer)
Field 9 & Response	Beds dedicated to any other veteran (integer)
Field 10 & Response	Beds dedicated to chronically homeless youth (integer)
Field 11 & Response	Beds dedicated to any other youth (integer)
Field 12 & Response	Beds dedicated to any other CH (integer)
Field 13 & Response	Non-dedicated beds (integer)
Field 14 & Response	Total bed inventory (integer)
Field 15 & Response	Total unit inventory (integer)
Funder: Program-Component	All Programs – All Components
Project Type Applicability	1: Emergency Shelter
	2: Transitional Housing
	3: PH- Permanent Supportive Housing
	8: Safe Haven
	9: PH- Housing Only
	10: PH- Housing with Services
	13: PH- Rapid Re-Housing
Data Collected About	All Residential Projects
Collection Point	Initial HMIS project setup, reviewed at least annually and updated as needed to reflect changes.
System Logic & Other System Issues	A project may have multiple current and historical records of inventory.
	For any inventory record, it must be possible to identify the CoC with which the inventory is associated. If the HMIS produces CoC-level reporting on 2.07 Bed and Unit Information (LSA and/or HIC) for more than one continuum, records of inventory must be separate and associated with the CoC where the inventory is located.
	For projects that operate in a single continuum, there is a many-to-one relationship between this data element and 2.02 Project Information, although at any given time, only one record for this data element will be current. For projects that operate in multiple CoCs, there is a similar many-to-one relationship with 2.03 Continuum of Care Information.
	Data entry errors should be corrected; a new record should be created to document a change in information. A new record is only required if a change has occurred.

Header	Instruction
	Not all fields are required for all projects. These fields must be transactional, meaning they must be able to record multiple values over time. Bed inventory fields are expected to be mutually exclusive categories and must accurately sum to the Total Bed Inventory.
XML	<Inventory>
CSV	Inventory
2020 Revision Summary	Renamed (from Bed and Unit Inventory to Bed and Unit Inventory Information), renumbered from 2.7 to 2.07, removed "Information Date," and revised dedicated bed inventory for special populations.

UNIVERSAL DATA ELEMENTS

3.01 Name

Header	Instruction
Element Name	Name
Field 1 & Response	First (text)
Field 2 & Response	Middle (text)
Field 3 & Response	Last (text)
Field 4 & Response	Suffix (text)
Field 5 & Responses	Name Data Quality
1	Full name reported
2	Partial, street name, or code name reported
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
Relationship to Enrollment ID (an enrollment)	N/A
Relationship to Personal ID (a client)	One name per client
System Logic & Other System Issues	Associated project users must be able to edit data to correct errors or reflect changes in client responses. Systems may elect to utilize an extra field(s) for alias or for notes on name changes.
XML	<Client><...>
CSV	Client
2020 Revision Summary	Re-numbered from 3.1 to 3.01

3.02 Social Security Number

Header	Instruction
Element Name	Social Security Number
Field 1 & Response	Social Security Number
Field 2 & Responses	SSN Data Quality
1	Full SSN reported
2	Approximate or partial SSN reported
8	Client doesn't know
9	Client refused
99	Data not collected

Header	Instruction
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
Relationship to Enrollment ID (an enrollment)	N/A
Relationship to Personal ID (a client)	1 Social Security Number per client
System Logic & Other System Issues	System stores collected nine-digit SSN in one field and the appropriate SSN data quality in another. Associated project users must be able to edit data to correct errors or reflect changes in client responses. The HMIS may include hyphens or other punctuation within the SSN to improve readability, but the SSN must be exportable as a single alphanumeric field containing a maximum of nine characters and no punctuation. HMIS solutions and HMIS administrators (if the system permits) may designate special *non-numeric* characters (e.g., the letter x) to indicate missing digits and otherwise devise methodologies to allow entry and effective matching of partial SSNs. Because missing digits may appear in any one of the nine placeholders, it is critical for the system to have a mechanism to indicate which digits were missing when entering partial SSNs; an alphabetic character must be interpreted as a placeholder. The HMIS may elect to add an additional field, in a manner defined by the system, for clients who do not have an SSN to facilitate merging duplicated records.
XML	<Client><...>
CSV	Client
2020 Revision Summary	Re-numbered from 3.2 to 3.02

3.03 Date of Birth

Header	Instruction	
Element Name	Date of Birth	
Field 1 & Response	Date of Birth	
Field 2 & Responses	DOB Data Quality	
	1	Full DOB reported
	2	Approximate or partial DOB reported
	8	Client doesn't know
	9	Client refused
	99	Data not collected

Header	Instruction
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
Relationship to Enrollment ID (an enrollment)	N/A
Relationship to Personal ID (a client)	One Date of Birth per client
System Logic Other System Issues	System stores collected DOB in one field and the appropriate DOB data quality type in another. Associated project users must be able to edit data to correct errors or reflect changes in client responses. One date format field for birth dates should be created in the HMIS database. Date of birth must be exportable in the [date field] format.
XML	\<Client\>\<…\>
CSV	Client
2020 Revision Summary	Re-numbered from 3.3 to 3.03

3.04 Race

Header	Instruction	
Element Name	Race	
Field 1 & Responses	Race (as many as are applicable)	
	1	American Indian or Alaska Native
	2	Asian
	3	Black or African American
	4	Native Hawaiian or Other Pacific Islander
	5	White
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Element Type	Universal	
Funder: Program-Component	All Programs – All Components	
Project Type Applicability	All HMIS Project Types	
Data Collected About	All Clients	
Collection Point	Record Creation	
Relationship to Enrollment ID (an	N/A	

Header	Instruction
enrollment)	
Relationship to Personal ID (a client)	One Race per Client
System Logic & Other System Issues	Associated project users must be able to edit data to correct errors or reflect changes in client responses.

The HMIS must accommodate the recording of up to five race response categories per client.

'Client doesn't know,' 'Client refused,' and 'Data not collected' are not races; they are explanations for missing race data.
None of these three responses are valid in conjunction with any other response. |
XML	<Client><Race>
CSV	Client
2020 Revision Summary	Re-numbered from 3.4 to 3.04

3.05 Ethnicity

Header	Instruction
Element Name	Ethnicity
Field 1 & Responses	Ethnicity
0	Non-Hispanic/Non-Latino
1	Hispanic/Latino
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Universal
Funder: Program-	All Programs – All Components
Project Type	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
Relationship to Enrollment ID (an	N/A
Relationship to Personal ID	One Ethnicity per client
System Logic & Other system issues	Associated project users must be able to edit data to correct errors or reflect changes in client responses.
XML	<Client><Ethnicity>
CSV	Client
2020 Revision Summary	Re-numbered from 3.5 to 3.05

3.06 Gender

Header	Instruction
Element Name	Gender
Field 1 & Responses	Gender
0	Female
1	Male
2	Trans Female (MTF or Male to Female)
3	Trans Male (FTM or Female to Male)
4	Gender Non-Conforming (i.e. not exclusively male or female)
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Universal
Funder: Program-	All Programs – All Components
Project Type	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
Relationship to Enrollment ID (an enrollment)	N/A
Relationship to Personal	One Gender per client

Header	Instruction
ID (a client)	
System Logic & Other System Issues	Associated project users must be able to edit data to correct errors or reflect changes in client responses.
XML	<Client><Gender>
CSV	Client
2020 Revision Summary	Re-numbered from 3.6 to 3.06

3.07 Veteran Status

Header	Instruction
Element Name	Veteran Status
Field 1 & Responses	Veteran Status
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Adults
Collection Point	Record Creation
Relationship to Enrollment ID (an enrollment)	N/A
Relationship to Personal ID (a client)	One Veteran status per client
System Logic & Other System Issues	Associated project users must be able to edit data to correct errors or reflect changes in client responses or status, or to enter a response for a client who has turned 18.

Users are not required to ask clients under 18 about veteran status; this does not mean that systems are required to hide or exclude this data element from data entry forms.

Users may enter 'No' for any client under 18. Systems may be programmed to automatically create a response for clients who turn 18 while enrolled; the auto-generated response should be 'No'. |
XML	<Client><VeteranStatus>
CSV	Client
2020 Revision Summary	Re-numbered from 3.7 to 3.07

3.08 Disabling Condition

Header	Instruction
Element Name	Disabling Condition
Field 1 & Responses	Disabling Condition
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project start (Edit as necessary to reflect new information)
Relationship to Enrollment ID (an enrollment)	No more than one Disabling Condition per Enrollment
Relationship to Personal ID (a client)	One or more Disabling Condition per Client
System Logic & Other System Issues	A user must be able to set the value of this data element to 'Yes' independent of any other data element. Disabling condition may either be entered by the user independently of any other special need field, or data in this field may be inferred by the responses to "ability to live independently" for 4.05, 4.07, 4.09 or 4.10 or an answer of "Yes" to 4.06 or 4.08. If the system auto-populates Disabling Condition, a user must be able to override a system-generated "no" with "yes". Further, if Disabling Condition is auto-populated with "yes" based solely on a qualifying record for data elements 4.05-4.10 (i.e., the user-entered response to Disabling Condition was something other than "yes" but was changed to "yes" by the system due to an answer in the special needs fields (4.05-4.10)) and the special needs record is later deleted or edited such that it doesn't meet the criteria for Disabling Condition, the auto-populated "yes" response must revert to the user's original response. Regardless of the response to this data element, if a client has a Physical Disability, Chronic Health Condition, Mental Health Problem, and/or Substance Abuse issue (data elements 4.05, 4.07, 4.09, 4.10) that meets the criteria for a disabling condition (Dependent Field A = 'Yes'), **OR** 4.06 Developmental Disability or 4.08 HIV/AIDS = "yes" reporting should always count the client as having a Disabling Condition.
XML	<Enrollment><DisablingCondition>
CSV	Enrollment

Header	Instruction
2020 Revision Summary	Re-numbered from 3.8 to 3.08. Clarification in System Logic for auto calculating Disabling Condition based on 4.08 HIV/AIDS and 4.06 Development Disability.

3.10 Project Start Date

Header	Instruction
Element Name	Project Start Date
Field 1 & Response	Project Start Date ([date field])
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one Project Start Date per Enrollment
Relationship to Personal ID (a client)	One or more Project Start Date per Client
System Logic & Other System Issues	The project start date must be exportable in the [date field] format.
XML	<Enrollment><EntryDate>
CSV	Enrollment
2020 Revision Summary	N/A

3.11 Project Exit Date

Header	Instruction
Element Name	Project Exit Date
Field 1 & Response	Project Exit Date ([date field])
Element Type	Universal
Funder: Program-	All Programs – All Components
Project Type	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Exit
Relationship to Enrollment ID (an enrollment)	Zero or one Project Exit Date per Enrollment
Relationship to Personal ID (a client)	Zero or more Project Exit Date per Client
System Logic & Other Issues	None
Other System Issues	The project exit date must be exportable in the [date field] format.
XML	<Exit><ExitDate>
CSV	Exit
2020 Revision Summary	N/A

3.12 Destination

Header	Instruction
Element Name	Destination
Field 1 & Responses	See Appendix A – Living Situation Option List
Dependent A – Dependent to Field 1 & Response 17	If Other for "Type of Residence" – text box for Specify Where
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Exit
Relationship to Enrollment ID (an	Zero or one Destination per Enrollment
Relationship to Personal ID	Zero or more Destination per Client
System Logic & Other System Issues	indicated in Appendix A. This is optional but suggested for consideration.
XML	<Exit><…>

Header	Instruction
CSV	Exit
2020 Revision Summary	Revised Destination list to align with Prior Living Situation and Current Living Situation lists. Added dependent A.

3.15 Relationship to Head of Household

Header	Instruction
Element Name	Relationship to Head of Household
Field 1 & Responses	Relationship to Head of Household
1	Self
2	Head of household's child
3	Head of household's spouse or partner
4	Head of household's other relation member (other relation to head of household)
5	Other: non-relation member
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than One Relationship to Head of Household per Enrollment
Relationship to Personal ID (a client)	One or more Relationship to Head of Household per Client
System Logic & Other System Issues	It is expected that both the Head of Household and the household member(s) are always in the database together in the same household at a project
	The system must allow for the Head of Household to leave the household and have the household maintain the same Household ID while assigning a new Head of Household.
	The system must allow for persons to enter or exit the household without having to complete a full program exit and new project start of the entire household.
XML	<Enrollment><RelationshipToHoH>
CSV	Enrollment
2020 Revision Summary	N/A

3.16 Client Location

Header	Instruction
Element Name	Client Location
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Response	HUD assigned CoC code for the client's location
Element Type	Universal
Funder: Program-	All Programs – All Components

Header	Instruction
Project Type	All HMIS Project Types
Data Collected About	Head of Household
Collection Point	Project Start, Update
Relationship to Enrollment ID (an enrollment)	One or more Client Location per Enrollment
Relationship to Personal ID (a client)	One or more Client Location per Client
System Logic & Other System Issues	It must be possible to associate all project stays with one or more (for clients who move while enrolled) Continuum of Care codes.
	This data element must be user-entered for all projects with more than one Continuum of Care code identified in Project Descriptor Data Element 2.03. It may be auto-populated for projects that operate in a single CoC.
	System must allow for updated information collection if change occurs because a client has moved and must record the date the information was collected with a data collection stage of "project update," and retains all updates for historical purpose.
	To allow projects operating in multiple continuums to enter data into a single 'host' HMIS and provide data to each of the continuums in which they are serving clients, a continuum must be identified for each project start. The Continuum of Care code will be used in continuum reporting in the host HMIS to exclude irrelevant data; it will also be used as a parameter for data export to provide relevant data to other continuums.
	Household members' location data must change based on the HOH identified location.
	Systems may set up defaults to the continuum code of the HMIS implementation but must be able to accept any other continuum code identified in data element 2.03 for the project.
	For data quality purposes, the CoC codes in this data element should be limited to the same CoC codes used for element 2.03 Continuum of Care Information.
XML	<EnrollmentCoC>
CSV	EnrollmentCoC
2020 Revision Summary	N/A

3.20 Housing Move-In Date

Header	Instruction
Element Name	Housing Move-In Date
Field 1 & Response	Housing Move-in Date (date)
Element Type	Universal
Funder: Program-	All Programs – All Permanent Housing Components

Header	Instruction
Project Type Applicability	3: PH-Permanent Supportive Housing 9: PH-Housing Only 10: PH-Housing with Services (no disability required for entry) 13: PH-Rapid Re-Housing
Data Collected About	Heads of Household
Collection Point	Occurrence Point (At move-in – must be entered if/when a household moves into any type of permanent housing, regardless of funding source or whether the project is providing the rental assistance to differentiate between clients who are housed and those who are experiencing homelessness at different points during their enrollment)
Relationship to Enrollment ID (an enrollment)	No more than one Housing Move-In Date per Enrollment
Relationship to Personal ID (a client)	One or more Housing Move-In Date per Client
System Logic & Other System Issues	Housing Move-In Date must be between the Project Start Date and Project Exit Date. It may be the same date as Project Start if the client moves into housing on the date they were accepted into the program. There can be no more than one Housing Move-in Date per enrollment. Once a Housing Move-in Date has been recorded for an enrollment, it should not be removed from the client's record, even if they subsequently lose that housing situation. Users must be able to edit data only to correct errors.
XML	<ResidentialMoveInDate>
CSV	Enrollment
2020 Revision Summary	N/A

3.917 Prior Living Situation

The former universal data elements 3.9 *Residence Prior to Project Start* and 3.17 *Length of Time on the Streets, in an Emergency Shelter or in a Safe Haven* were combined into one element 3.917 Living Situation in 2014 v5. The element was split into two sub-elements which use only the fields and responses necessary for the population being asked the question. **3.917A** is to be used for all persons entering a Street Outreach, Emergency Shelter, or Safe Haven project and **3.917B** is to be used for persons entering all other HMIS project types. The internal HMIS field numbers for the fields and dependents of the sub-elements MUST be the same for like responses. With this separation and clarification, the definition of chronic homelessness as identified in the final rule in the [Federal Register](#) published December 5, 2015 is able to be fully reported through an HMIS.

3. 917A Prior Living Situation
For persons entering HMIS Project Type: Street Outreach, Emergency Shelter, & Safe Haven

Header	Instruction
Element Name	Prior Living Situation (A)
Field 1 & Responses	Type of Residence - See [Appendix A – Living Situation Option List](#)
Field 2 & Responses	Length of stay in prior living situation
10	One night or less
11	Two to six nights
2	One week or more, but less than one month
3	One month or more, but less than 90 days
4	90 days or more, but less than one year
5	One year or longer
8	Client doesn't know
9	Client refused
99	Data not collected
Field 3 & Responses	Approximate date homelessness started: (date) [date field]
Field 4 & Responses	(Regardless of where they stayed last night) Number of times the client has been on the streets, in ES, or SH in the past three years including today
1	One Time
2	Two times
3	Three times
4	Four or more times
8	Client doesn't know
9	Client refused
99	Data not collected
Field 5 & Responses	Total number of months homeless on the street, in ES, or SH in the past three years
101	One month (this time is the first month)
102-112	(integers 2-12)
113	More than 12 months
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Universal

Header	Instruction
Funder: Program-Component	All Programs – All Components which are typed as Street Outreach, Emergency Shelter, or Safe Haven.
Project Type Applicability	1: Emergency Shelter 4: Street Outreach 8: Safe Haven
Data Collected About	Head of Household and Adults
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one Living Situation per Enrollment
Relationship to Personal ID (a client)	One or more Living Situation per Client
System Logic & Other System Issues	This element, 3.917A is required for all projects which are typed in the HMIS as Emergency Shelter (either night by night or entry/exit method), Street Outreach, and Safe Haven. No substitution in language or form may be made in this element. **This element requires no dependencies and all fields are to be visible and entered by the user.** Users must be able to edit data to correct errors or to enter a response for a client who has turned 18. Responses to this data element must always reflect living situation and circumstances as of the Project Start Date and not at the time of collection. The internal field numbers for each of the fields and dependents contained within this element MUST be the same as the field numbers used for 3.917B.
XML	<Enrollment><…>
CSV	Enrollment
2020 Revision Summary	Changed element name to "Prior Living Situation" Revised Living Situation list to align with Destination and Current Living Situation lists.

3.917B Prior Living Situation

For persons entering: Transitional Housing, any type of Permanent Housing, Services Only,
Day Shelter, Homelessness Prevention, or Coordinated Entry Project

Header	Instruction
Element Name	Prior Living Situation (B)
Field 1 & Responses	Type of Residence - See Appendix A – Living Situation Option List
Field 2 & Responses	Length of stay in the prior living situation
10	One night or less
11	Two to six nights
2	One week or more, but less than one month
3	One month or more, but less than 90 days
4	90 days or more, but less than one year
5	One year or longer
8	Client doesn't know
9	Client refused

Header	Instruction
99	Data not collected
DEPENDENCIES FOR INSTITUTIONAL SITUATIONS	
Field 2A – for Institutional Situations	Did you stay less than 90 days?
0	No
1	Yes
Dependency Logic	If No – no other response options required. If Yes – use Field #2 response options 10, 11, 2, 3 and go to Field 2C
DEPENDENCIES FOR TEMPORARY, PERMANENT, AND OTHER SITUATIONS	
Field 2B – for Housing Situations	Did you stay less than 7 nights?
0	No
1	Yes
Dependency Logic	If No – no other response options required. If Yes – use Field #2 response options 10, 11, and go to Field 2C
DEPENDENCY FOR YES TO 2A OR 2B	
Field 2C – For yes to 2a or 2b	On the night before did you stay on the streets, ES, or SH
0	No
1	Yes
Dependency Logic	If No – no other response options required. If Yes – go to Field 3, followed by Field 4 and then Field 5
ELEMENTS FOR CHRONIC HOMELESSNESS	
Field 3 & Responses	Approximate date homelessness started: (date) [date field]
Field 4 & Response	(Regardless of where they stayed last night) Number of times the client has been on the streets, in ES, or SH in the past three years including today
1	One Time
2	Two times
3	Three times
4	Four or more times
8	Client doesn't know
9	Client refused
99	Data not collected
Field 5 & Responses	Total number of months homeless on the street, in ES, or SH in the past three years
101	One month (this time is the first month)
102-112	(integers 2-12)
113	More than 12 months
8	Client doesn't know
9	Client refused
99	Data not collected
Funder: Program-Component	All Programs – All Components
Project Type Applicability	2: Transitional Housing 3: PH – Permanent Supportive Housing (disability required for entry) 6: Services Only 7: Other 9: PH – Housing Only 10: PH – Housing with Services (no disability required for entry) 11: Day Shelter 12: Homelessness Prevention 13: PH: Rapid Re-housing 14: Coordinated Entry

Header	Instruction
Data Collected About	Head of Household and Adults
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one Living Situation per Enrollment
Relationship to Personal ID (a client)	One or more Living Situation per Client
System Logic & Other System Issues	This element, 3.917B, is required for all project types in the HMIS other than Emergency Shelter (either night by night or entry/exit method), Street Outreach, and Safe Haven. No substitution in language or form may be made in this element. Users must be able to edit data to correct errors or to enter a response for a client who has turned 18. Responses to this data element must always reflect living situation and circumstances as of the Project Start Date and not at the time of collection. The HMIS must be able to create dependencies for this element. Data for the fields of this data element should be logically consistent. It is strongly recommended that the HMIS is programmed to enforce these rules or to notify users when inconsistent data has been entered. • If there is a "yes" response, then the next response elements must be available for data entry. • If there is any other response, then the next response element must either be hidden or darkened or in some other way identified as not to be completed. The internal field numbers for each of the fields and dependents contained within this element MUST be the same as the field numbers used for 3.917A.
XML	<Enrollment><…>
CSV	Enrollment
2020 Revision Summary	Changed element name to "Prior Living Situation"
	Revised Living Situation list to align with Destination and Current Living Situation lists.

PROGRAM SPECIFIC DATA ELEMENTS

COMMON DATA ELEMENTS

4.02 Income and Sources

Header	Instruction
Element Name	Income and Sources
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Income from Any Source
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
	If yes for "Income from any source"

Header	Instruction
	Indicate all sources and dollar amounts for the source that apply
Field 3 & Responses	Earned income (i.e. employment income)
0	No
1	Yes
Dependent A – Dependent to Field 3 & Response 1	Monthly Amount [currency/decimal]
Field 4 & Responses	Unemployment Insurance
0	No
1	Yes
Dependent B – Dependent to Field 4 & Response 1	Monthly Amount [currency/decimal]
Field 5 & Responses	Supplemental Security Income (SSI)
0	No
1	Yes
Dependent C – Dependent to Field 5 & Response 1	Monthly Amount [currency/decimal]
Field 6 & Responses	Social Security Disability Insurance (SSDI)
0	No
1	Yes
Dependent D – Dependent to Field 6 & Response 1	Monthly Amount [currency/decimal]
Field 7 & Responses	VA Service-Connected Disability Compensation
0	No
1	Yes
Dependent E– Dependent to Field 7 & Response 1	Monthly Amount [currency/decimal]
Field 8 & Responses	VA Non-Service-Connected Disability Pension
0	No
1	Yes
Dependent F – Dependent to Field 8 & Response 1	Monthly Amount [currency/decimal]
Field 9 & Responses	Private disability insurance
0	No
1	Yes
Dependent G – Dependent to Field 9 & Response 1	Monthly Amount [currency/decimal]
Field 10 & Responses	Worker's Compensation
0	No
1	Yes
Dependent H – Dependent to Field 10 & Response 1	Monthly Amount [currency/decimal]

Header	Instruction
Field 11 & Responses	Temporary Assistance for Needy Families (TANF) [or use local name]
0	No
1	Yes
Dependent I – Dependent to Field 11 & Response 1	Monthly Amount [currency/decimal]
Field 12 & Responses	General Assistance (GA) [or use local name]
0	No
1	Yes
Dependent J – Dependent to Field 12 & Response 1	Monthly Amount [currency/decimal]
Field 13 & Responses	Retirement Income from Social Security
0	No
1	Yes
Dependent K – Dependent to Field 13 & Response 1	Monthly Amount [currency/decimal]
Field 14 & Responses	Pension or retirement income from a former job
0	No
1	Yes
Dependent L – Dependent to Field 14 & Response 1	Monthly Amount [currency/decimal]
Field 15 & Responses	Child support
0	No
1	Yes
Dependent M – Dependent to Field 15 & Response 1	Monthly Amount [currency/decimal]
Field 16 & Responses	Alimony and other spousal support
0	No
1	Yes
Dependent N – Dependent to Field 16 & Response 1	Monthly Amount [currency/decimal]
Field 17 & Responses	Other source
0	No
1	Yes
Dependent O – Dependent to Field 17 & Response 1	Monthly Amount [currency/decimal]
Dependent P – Dependent to Field 17 & Response 1	*If Yes for "Other Source"* Text box for Specify Source
Field 18 & Response	Total Monthly Income [_ _ _ _.00]
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components

Header	Instruction
	HUD: ESG – Collection required for all components except ES-nbn
	HUD: HOPWA – Collection required for all components
	HUD: HUD-VASH - Collection required for all components
	HUD: PFS – Collection required for all permanent housing projects
	HUD: RHSAP - Collection required for all components
	HHS: PATH–Collection required for all components
	HHS: RHY – Collection only required for MGH, TLP, and Demo
	VA: SSVF – Collection required for RRH & Homelessness Prevention
	VA: GPD – Collection required for all components
	VA: Community Contract Safe Haven
	VA: CRS Contract Residential Services
Project Type Applicability	All HMIS Project Types
Data Collected About	Heads of Households and Adults
Collection Point	Project Start, Update, Annual Assessment, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Income and Sources per Enrollment
Relationship to Personal ID (a client)	One or more Income and Sources per Client
System Logic & Other System Issues	The system must record the appropriate data collection stage for each record of this data element. Systems must allow users to create 'update' records to document changes between required collection points. Allow corrections for data entry errors at all stages. Data for the fields of this data element should be logically consistent. It is recommended that the HMIS is programmed to enforce these rules or to notify users when inconsistent data has been entered. • If there is a "yes" response to "Income from any source" then at least one source of income must be identified. • If a source is identified, then a "Monthly amount" must be entered. • If a "Monthly amount" is entered for any source, then a "Total monthly income" amount is required. • If there is a "no" response to Field 2 "Income from any source" then the HMIS must automatically record all sources as "no" and leave dollar amounts null or $0.00. To reduce data collection and reporting burden • Systems are encouraged to auto-calculate total monthly income to avoid mathematical errors and reduce data collection (generate a $0.00 for total monthly income if "Income from any source" = "no"). • If a client reports receiving income, an HMIS may be designed such that projects only need to directly enter

Header	Instruction
	"yes" for the income source the client receives and have the HMIS automatically generate a "no" response for the other income sources. The HMIS may facilitate data accuracy by automatically changing a "no" in "income from any source" to a "yes" if source(s) and dollar amount(s) are indicated. Updates are required for persons aging into adulthood.
XML	<IncomeAndSources>
CSV	IncomeBenefits
2020 Revision Summary	Re-numbered from 4.2 to 4.02

4.03 Non-Cash Benefits

Header	Instruction
Element Name	Non-Cash Benefits
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Non-Cash Benefits from Any Source
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
	If yes for Non-cash benefits from any source" Indicate all sources that apply
Field 3 & Responses	Supplemental Nutrition Assistance Program (SNAP) (Previously known as Food Stamps)
0	No
1	Yes
Field 4 & Responses	Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)
0	No
1	Yes
Field 5 & Responses	TANF Child Care services (or use local name)
0	No
1	Yes
Field 6 & Responses	TANF transportation services (or use local name)
0	No
1	Yes
Field 7 & Responses	Other TANF-funded services
0	No
1	Yes
Field 8 & Responses	Other source
0	No
1	Yes
Dependent A – Dependent to Field 8 & Response 1	*If Yes for "Other Source"* Text box for Specify Source
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components
	HUD: ESG – Collection required for all components except ES-nbn
	HUD: HOPWA – Collection required for all components
	HUD: HUD-VASH - Collection required for all components
	HUD: PFS – Collection required for all permanent housing projects
	HUD: RHSAP - Collection required for all components

Header	Instruction
	HHS: PATH–Collection required for all components
	HHS: RHY – Collection only required for BCP (HP and ES), MGH, TLP, and Demo
	VA: SSVF – Collection required for RRH & Homelessness Prevention
	VA: GPD – Collection required for all components
	VA: Community Contract Safe Haven
	VA: CRS Contract Residential Services
Project Type Applicability	All HMIS Project Types
Data Collected About	Heads of Households and Adults
Collection Point	Project Start, Update, Annual Assessment, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Non-Cash Benefits per Enrollment
Relationship to Personal ID (a client)	One or more Non-Cash Benefits per Client
System Logic Other System Issues	The system must record the appropriate data collection stage for each record of this data element. Systems must allow users to create 'update' records to document changes between required collection points. Allow corrections for data entry errors at all stages. Data for the fields of this data element should be logically consistent. It is recommended that the HMIS is programmed to enforce these rules or to notify users when inconsistent data has been entered. • If there is a "yes" response to "Non-cash benefits from any source" then at least one source of non-cash benefit must be identified. • If there is a "no" response to "Non-cash benefit from any source" then the HMIS must automatically record all sources as "no". To reduce data collection and reporting burden • If a client reports receiving non-cash benefits, an HMIS may be designed such that projects only need to directly enter "yes" for the benefit source the client receives and have the HMIS automatically generate a "no" response for the other benefit sources. The HMIS may facilitate data accuracy by automatically changing a "no" in "Receiving non-cash benefits from any source" to a "yes" if source(s) are indicated. Updates are required for persons aging into adulthood. Non-cash benefits may be entered into more detailed categories as long as these categories can be aggregated into the above-stated non-cash benefits.
XML	<NonCashBenefits>
CSV	IncomeBenefits

Header	Instruction
2020 Revision Summary	Corrected Field response numbers (change 9 to 8). Re-numbered from 4.3 to 4.03.

4.04 Health Insurance

Header	Instruction
Element Name	Health Insurance
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Covered by Health Insurance
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
	If yes for "Covered by Health Insurance" Indicate all sources that apply
Field 3 & Responses	MEDICAID
0	No
1	Yes
Field 4 & Responses	MEDICARE
0	No
1	Yes
Field 5 & Response	State Children's Health Insurance Program (or use local name)
0	No
1	Yes
Field 6 & Responses	Veteran's Administration (VA) Medical Services
0	No
1	Yes
Field 7 & Responses	Employer – Provided Health Insurance
0	No
1	Yes
Field 8 & Responses	Health Insurance obtained through COBRA
0	No
1	Yes
Field 9 & Responses	Private Pay Health Insurance
0	No
1	Yes
Field 10 & Responses	State Health Insurance for Adults (or use local name)
0	No
1	Yes
Field 11 & Responses	Indian Health Services Program
0	No
1	Yes
Field 12 & Responses	Other
0	No
1	Yes
(if yes to other-Specify	(text)

Header	Instruction
source)	
Dependent A – Dependent to Fields 3-11 & Response 0 **HOPWA FIELD ONLY**	*If "No" for each of the health insurance sources "no" Reason*
1	Applied; decision pending
2	Applied; client not eligible
3	Client did not apply
4	Insurance type N/A for this client
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components
	HUD: ESG – Collection required for all components except ES-nbn
	HUD: HOPWA – Collection required for all components
	HUD: HUD-VASH - Collection required for all components
	HUD: PFS – Collection required for all permanent housing projects
	HUD: RHSAP - Collection required for all components
	HHS: PATH – Collection required for all components
	HHS: RHY – Collection required for all components
	VA: SSVF – Collection required for RRH & Homelessness Prevention
	VA: GPD – Collection required for all components
	VA: Community Contract Safe Haven
	VA: CRS Contract Residential Services
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start, Update, Annual Assessment, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Health Insurance per Enrollment
Relationship to Personal ID (a client)	One or more Health Insurance per Client
System Logic & Other System Issues	The system must record the appropriate collection stage for each record of this data element. Systems must allow users to create 'update' records to document changes between required collection points. Allow corrections for data entry errors at all stages. Data for the fields of this data element should be logically

Header	Instruction
	consistent. It is recommended that the HMIS is programmed to enforce these rules or to notify users when inconsistent data has been entered. • If there is a "yes" response to "Covered by health insurance" then at least one source of health insurance must be identified. • If there is a "no" response to "Covered by health insurance" then the HMIS must automatically record all sources as "no". To reduce data collection and reporting burden • If a client reports "Covered by health insurance" as "yes" an HMIS may be designed such that projects only need to directly enter "yes" for the health insurance the client is covered by and have the HMIS automatically generate a "no" response for the other health insurance sources. The HMIS may facilitate data accuracy by automatically changing a "no" in "Covered by health insurance" to a "yes" if source(s) are indicated.
XML	<HealthInsurance>
CSV	IncomeBenefits
2020 Revision Summary	Re-numbered from 4.4 to 4.04

4.05 Physical Disability

Header	Instruction
Element Name	Physical Disability
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Physical Disability
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If Yes for "Physical Disability"* Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components
	HUD: ESG – Collection required for all components
	HUD: HOPWA – Collection required for all components
	HUD: HUD-VASH - Collection required for all components
	HUD: PFS – Collection required for all permanent housing projects
	HUD: RHSAP - Collection required for all components
	HHS: PATH – Collection required for all components
	HHS: RHY – Collection required for all components
	VA: SSVF – No component requires data collection
	VA: GPD– Collection required for all components
	VA: Community Contract Safe Haven
	VA: CRS Contract Residential Services
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start, Update, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Physical Disability per Enrollment
Relationship to Personal ID (a client)	One or more Physical Disability per Client
System Logic & Other	The system must record the appropriate data collection stage

Header	Instruction
System Issues	for each record of this data element. Systems must allow users to create 'update' records to document changes between required collection points. Allow corrections for data entry errors at all stages. HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
2020 Revision Summary	Re-numbered from 4.5 to 4.05

4.06 Developmental Disability

Header	Instruction
Element Name	Developmental Disability
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Developmental Disability
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components
	HUD: ESG – Collection required for all components
	HUD: HOPWA – Collection required for all components
	HUD: HUD-VASH - Collection required for all components
	HUD: PFS – Collection required for all permanent housing projects
	HUD: RHSAP – Collection required for all components
	HHS: PATH – Collection required for all components
	HHS: RHY – Collection required for all component
	VA: SSVF – No component requires data collection
	VA: GPD – Collection required for all component
	VA: Community Contract Safe Haven
	VA: CRS Contract Residential Services
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start, Update, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Developmental Disability per Enrollment

Header	Instruction
Relationship to Personal ID (a client)	One or more Developmental Disability per Client
System Logic & Other System Issues	The system must record the appropriate data collection stage for each record of this data element. Systems must allow users to create 'update' records to document changes between required collection points. Allow corrections for data entry errors at all stages. HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
2020 Revision Summary	Re-numbered from 4.6 to 4.06. Removed dependent element: "Substantially impedes the individual's ability to live independently."

4.07 Chronic Health Condition

Header	Instruction
Element Name	Chronic Health Condition
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Chronic Health Condition
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If Yes for "Chronic Health Condition"* Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components
	HUD: ESG – Collection required for all components
	HUD: HOPWA – Collection required for all components
	HUD: HUD-VASH - Collection required for all components
	HUD: PFS – Collection required for all permanent housing projects
	HUD: RHSAP – Collection required for all components
	HHS: PATH – Collection required for all components
	HHS: RHY – Collection required for all components
	VA: SSVF – No component requires data collection
	VA: Community Contract Safe Haven
	VA: CRS Contract Residential Services
	VA: GPD– Collection required for all components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start, Update, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Chronic Health Condition per Enrollment
Relationship to Personal ID	One or more Chronic Health Condition per Client

Header	Instruction
(a client)	
System Logic & Other System Issues	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages. HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
2020 Revision Summary	Re-numbered from 4.7 to 4.07

4.08 HIV/AIDS

Header	Instruction
Element Name	HIV/AIDS
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Response	HIV/AIDS
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components
	HUD: ESG – Collection required for all components
	HUD: HOPWA – Collection required for all components
	HUD: HUD-VASH - Collection required for all components
	HUD: PFS – Collection required for all permanent housing projects
	HUD: RHSAP - Collection required for all components
	HHS: RHY – No component requires data collection
	VA: SSVF – No component requires data collection
	VA: Community Contract Safe Haven
	VA: CRS Contract Residential Services
	VA: GPD– Collection required for all components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start, Update, and Project Exit
Relationship to Enrollment ID (an	One or more HIV/AIDS per Enrollment

Header	Instruction
enrollment)	
Relationship to Personal ID (a client)	One or more HIV/AIDS per Client
System Logic & Other System Issues	The system must record the appropriate data collection stage for each record of this data element. Systems must allow users to create 'update' records to document changes between required collection points. Allow corrections for data entry errors at all stages
XML	<Disabilities>
CSV	Disabilities
2020 Revision Summary	Re-numbered from 4.8 to 4.08. Removed dependent element: "Expected to substantially impair ability to live independently".

4.09 Mental Health Problem

Header	Instruction
Element Name	Mental Health Problem
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Response	Mental Health Problem
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If Yes for "Mental Health Problem"* Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components
	HUD: ESG – Collection required for all components
	HUD: HOPWA – Collection required for all components
	HUD: HUD-VASH – Collection required for all components
	HUD: PFS – Collection required for all permanent housing projects
	HUD: RHSAP – Collection required for all components
	HHS: PATH – Collection required for all components
	HHS: RHY – Collection required for all components
	VA: Community Contract Safe Haven
	VA: CRS Contract Residential Services
	VA: SSVF – No component requires data collection
	VA: GPD– Collection required for all components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start, Update, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Mental Health Problem per Enrollment
Relationship to Personal ID	One or more Mental Health Problem per Client

Header	Instruction
(a client)	
System Logic & Other System Issues	The system must record the appropriate data collection stage for each record of this data element. Systems must allow users to create 'update' records to document changes between required collection points. Allow corrections for data entry errors at all stages HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
2020 Revision Summary	Re-numbered from 4.9 to 4.09

4.10 Substance Abuse

Header	Instruction
Element Name	Substance Abuse
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Substance Abuse Problem
0	No
1	Alcohol abuse
2	Drug abuse
3	Both alcohol and drug abuse
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 2 & Response(s) 1 -3	*If Alcohol abuse, Drug abuse, or Both alcohol and drug abuse for "Substance Abuse Problem"* Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components
	HUD: ESG – Collection required for all components
	HUD: HOPWA – Collection required for all components
	HUD: HUD-VASH - Collection required for all components
	HUD: PFS – Collection required for all permanent housing projects

Header	Instruction
	HUD: RHSAP - Collection required for all components
	HHS: PATH – Collection required for all components
	HHS: RHY – Collection required for all components
	VA: Community Contract Safe Haven
	VA: CRS Contract Residential Services
	VA: SSVF – No component requires data collection
	VA: GPD– Collection required for all components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start, Update, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Substance Abuse per Enrollment
Relationship to Personal ID (a client)	One or more Substance Abuse per Client
System Logic & Other System Issues	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages. HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
2020 Revision Summary	N/A

4.11 Domestic Violence

Header	Instruction
Element Name	Domestic Violence
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Domestic Violence Victim/Survivor
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	If Yes for "Domestic Violence Victim/Survivor" When experience occurred
1	Within the past three months
2	Three to six months ago (excluding six months exactly)
3	Six months to one year ago (excluding one year exactly)
4	One year ago, or more
8	Client doesn't know

Header	Instruction
9	Client refused
99	Data not collected
Dependent B – Dependent to Field 2 & Response 1	*If Yes for "Domestic Violence Victim/Survivor"* Are you currently fleeing?
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components
	HUD: ESG – Collection required for all components
	HUD: HOPWA – Collection required for all components
	HUD: HUD-VASH - Collection required for all components
	HUD: PFS – Collection required for all permanent housing projects
	HUD: RHSAP - Collection required for all components
	VA: SSVF – Collection required for RRH & Homelessness Prevention
	VA: Community Contract Safe Haven
	VA: CRS Contract Residential Services
	VA: GPD– Collection required for all components
	HHS: PATH – Collection required for all components
Project Type Applicability	All HMIS Project Types
Data Collected About	Head of Household and Adults
Collection Point	Project Start, Update
Relationship to Enrollment ID (an enrollment)	One or more Domestic Violence per Enrollment
Relationship to Personal ID (a client)	One or more Domestic Violence per Client
System Logic	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year.
	Allow corrections for data entry errors at all stages. HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<DomesticViolence>
CSV	HealthAndDV
2020 Revision Summary	Update Funder: Program - Component to include all PATH components and all SSVF components.

4.12 Current Living Situation

Header	Instruction
Element Name	Current Living Situation

Header	Instruction
Field 1 & Response	Information Date (date of contact) [date field]
Field 2 & Responses	Current Living Situation See Appendix A – Living Situation Option List
Field 3 & Response (Coordinated Entry Projects ONLY)	Living situation verified by [list of Continuum projects]
Dependent A - Dependent to Field 2 Responses all non-homeless situation responses (15, 6, 7, 25, 4, 5, 29, 14, 2, 32, 36, 35, 28, 19, 3, 31, 33, 34, 10, 20, 21, 11)	Is client going to have to leave their current living situation within 14 days?
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent B – Dependent to Dependent A response: 1	Has a subsequent residence been identified?
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent C – Dependent to Dependent A response: 1	Does individual or family have resources or support networks to obtain other permanent housing?
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent D – Dependent to Dependent A response: 1	Has the client had a lease or ownership interest in a permanent housing unit in the last 60 days?
0	No
1	Yes
8	Client doesn't know
9	Client refused

Header	Instruction
99	Data not collected
Dependent E – Dependent to Dependent A response: 1	Has the client moved 2 or more times in the last 60 days?
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 4 & Response	Location details [text box]
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for Street Outreach and Coordinated Entry
	HUD: ESG – Collection only required for Street Outreach, and nbn shelter
	HHS: PATH – Collection required for all components
	HHS: RHY – Collection only required for Street Outreach
	HUD: CoC - Youth Homeless Demonstration Program (YHDP) – collection required for any project type serving clients who meet Category 2 or 3 of the homeless definition.
Project Type Applicability	1: Emergency Shelter – night by night method only 4: Street Outreach 6: Services Only 14: Coordinated Entry
Data Collected About	Head of Household and Adults
Collection Point	Occurrence Point (At the Time of Contact)
Relationship to Enrollment ID (an enrollment)	0 or more Current Living Situation per Enrollment
Relationship to Personal ID (a client)	1 or more Current Living Situation per Client
System Logic & Other System Issues	The data in this element are transactional data; each time there is a contact, a record of the contact must be recorded including the date and the client location.
	Data Collection requirements for PATH-funded components is limited to the following fields: • (16) Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside) • (1) Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter

Header	Instruction
	• (18) Safe Haven • (17) Other • (37) Worker unable to determine
	Field 3 should be populated by the list of CoC Project names in 2.02.2, if 2.02.5 indicates that the project is a continuum project.
	Dependent A and its dependencies can be used to calculate imminent and at-risk of homelessness housing statuses based on HUD's definition of homelessness.
	One record of contact is required as an update for each contact made along with the response to Field 2 which may change over the project stay.
XML	<currentLivingSituation>
CSV	CurrentLivingSituation
2020 Revision Summary	Restructured element Mapping guidance is available for data formerly recorded in the "contact" data element structure.

4.13 Date of Engagement

Header	Instruction
Element Name	Date of Engagement
Field 1 & Response	Date of Engagement (date) [date field]
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection only required for Street Outreach
	HUD: ESG – Collection only required for Street Outreach and ES - nbn
	HHS: PATH – Collection required for all components
	HHS: RHY – Collection only required for Street Outreach
Project Type Applicability	1: Emergency Shelter – night by night method only
	4: Street Outreach
	6: Services Only
Data Collected About	Head of Household and Adults
Collection Point	Occurrence Point (At the Point of Engagement)
Relationship to Enrollment ID (an enrollment)	No more than one Date of Engagement per Enrollment
Relationship to Personal ID (a client)	One or more Dates of Engagement per Client
System Logic Other System Issues	Only one date of engagement is allowed between the project start date and project exit date.
	If a client returns to the project at a later date the previous date of engagement does not apply to the new project stay. The data must be reentered based on the situation during the new project stay.
	It is possible that a case may be closed without the client becoming engaged and thus date of engagement would be null in that enrollment record.
XML	<Enrollment>
CSV	Enrollment
2020 Revision	N/A

4.14 Bed-night Date

Header	Instruction
Element Name	Bed-night Date
Field 1 & Response	Bed-night Date (date) [date field]
Element Type	Program Specific
Funder: Program-	HUD: ESG – Collection required for ES - nbn
Project Type Applicability	Shelter - nbn method (Applicability extends to all nbn method shelters that are not funded through ESG but also participate in
Data Collected About	All Clients
Collection Point	Occurrence Point (As Provided)
Relationship to Enrollment ID (an	Zero or more Bed-Night Date per Enrollment
Relationship to Personal ID	One or more Bed-Night Date per Client

Header	Instruction
System Logic & Other System Issues	Collect once for each bed night utilized.
	A bed night date indicates that the client has utilized a bed in a night-by-night shelter on that date. The system must be able to store a theoretically unlimited number of bed night dates for any Enrollment ID associated with a night-by-night shelter.
	There must be a record of a bed night on the project start date into the shelter; any additional bed night dates must be after the project start date and *before* the project exit date.
	The bed-night date must be exportable in the [date field] format.
XML	<ServiceFAReferral>
CSV	Services
2020 Revision Summary	N/A

4.19 Coordinated Entry Assessment

Header		Instruction
Element Name		Coordinated Entry Assessment
Field 1 & Response		Date of assessment [date]
Field 2 & Response		Assessment location [drop down]
Field 3 & Responses		Assessment Type
	1	Phone
	2	Virtual
	3	In person
Field 4 & Responses		Assessment Level
	1	Crisis Needs Assessment
	2	Housing Needs Assessment
Field 5 & Responses		Assessment questions – Local determination - as defined by the community
	1...n	Questions
Dependent A - Dependent to Field 5 responses		Assessment answers - Local determination – responses to questions defined by community
	1...n	Answer for each question in Field 5
Field 6 & Responses		Assessment Result Type – Local determination - as defined by the community
	1...n	Result Type
Dependent B - Dependent to Field 6		Assessment Result
	1...n	Result for each result type in Field 6
Field 7 & Responses		Prioritization Status
	1	Placed on prioritization list
	2	Not placed on prioritization list
Element Type		Program Specific
Funder: Program-Component		HUD: CoC – Collection required for all components providing Coordinated Entry HUD: ESG – Collection required for all components providing Coordinated Entry

Project Type Applicability	14: Coordinated Entry (or other depending on CoC design of Coordinated Entry system)
Data Collected About	Head of Household
Collection Point	At occurrence
Relationship to Enrollment ID (an enrollment)	One or more Coordinated Entry Assessment per enrollment
Relationship to Personal ID (a client)	One or more Coordinated Entry Assessment per client
System Logic & Other System Issues	Field 2 – It is recommended that a system administrator managed list is used for this field. If such functionality doesn't exist in the HMIS, a text box must be provided.
	Fields 5 & 6 and Dependents A and B are representative of whatever assessment a community uses. There is no specified structure or format for an assessment, and an HMIS might have more than one type of assessment (crisis needs or housing needs or multiples of each). The system must be able to treat a single assessment recorded for a client as one unit of data including the fields listed here as well as the community-defined fields.
	Field 5 and Dependent A are a list of key-value (question and response) pairs for every question in the assessment, e.g. "Where did you sleep last night" / "On the streets".
	Similarly, Field 6 and Dependent B are a list of key-value (result type and result) pairs used to contain any number of possible results, scores, or calculations on the assessment. For example, one assessment might have three results: "Housing stability score" / "10"; "Total score" / "81"; "Recommended placement" / "RRH".
	Fields 1-4 and field 7 will be required for reporting purposes. Fields 5 & 6 are included as placeholders for communities who currently do, or want to in the future, collect CE Assessment questions, answers, and results in HMIS. These fields also serve as a common frame of reference when transferring data via HMIS CSV or XML.
	Data must be able to be added in multiple stages to complete a client record for a single assessment.
XML	<assessment>, <assessmentQuestions>, <assessmentResults>
CSV	Assessment, AssessmentQuestions, AssessmentResults
2020 Revision Summary	NEW Data Element

4.20 Coordinated Entry Event

Header	Instruction
Element Name	Coordinated Entry Event
Field 1 & Response	Date of event [date]
Field 2 & Response	Event
Header:	**Access Events**
1	Referral to Prevention Assistance project
2	Problem Solving/Diversion/Rapid Resolution intervention or service
3	Referral to scheduled Coordinated Entry Crisis Needs Assessment
4	Referral to scheduled Coordinated Entry Housing Needs Assessment
Header:	**Referral Events**
5	Referral to post-placement/follow-up case management
6	Referral to Street Outreach project or services
7	Referral to Housing Navigation project or services
8	Referral to Non-continuum services: Ineligible for continuum services
9	Referral to Non continuum services: No availability in continuum services
10	Referral to Emergency Shelter bed opening
11	Referral to Transitional Housing bed/unit opening
12	Referral to Joint TH-RRH project/unit/resource opening
13	Referral to RRH project resource opening
14	Referral to PSH project resource opening
15	Referral to Other PH project/unit/resource opening
Dependent A - Dependent to Field 2 & Response 2	Problem Solving/Diversion/Rapid Resolution intervention or service result - Client housed/re-housed in a safe alternative
0	No
1	Yes
Dependent B - Dependent to Field 2 & Response 5	Referral to post-placement/follow-up case management result - Enrolled in Aftercare project
0	No
1	Yes
Dependent C- Dependent to Field 2 & Responses 10-15	Location of Crisis Housing or Permanent Housing Referral [Project name/HMIS ID]
Dependent D– dependent to Field 2 & responses 10-15	Referral Result
1	Successful referral: client accepted
2	Unsuccessful referral: client rejected
3	Unsuccessful referral: provider rejected
Dependent E – Dependent to Dependent D	Date of result [date]
Element Type	Program Specific

Funder: Program-Component	HUD: CoC – Collection required for all components providing Coordinated Entry HUD: ESG – Collection required for all components providing Coordinated Entry VA: SSVF – Rapid Resolution only
Project Type Applicability	14: Coordinated Entry (or other depending on CoC design of Coordinated Entry system)
Data Collected About	Head of Household
Collection Point	At occurrence
Relationship to Enrollment ID (an enrollment)	One or more Coordinated Entry Event per Enrollment
Relationship to Personal ID (a client)	One or more Coordinated Entry Event per Client
System Logic Other System Issues	Dependent C – It is recommended that a system administrator managed list is used for this field. If such functionality doesn't exist in the HMIS, a text box must be provided. Fields must be updateable over time as an event is resolved and information becomes available (e.g. Dependent A). System must allow for multiple records per project stay to record each instance and must record the date the event occurred (may be more than 1 event per date).
XML	<event>
CSV	Event
2020 Revision Summary	NEW Data Element

INDIVIDUAL FEDERAL PARTNER PROGRAM ELEMENTS

These elements are listed under the federal partner program which maintains the element. There are elements maintained by one partner and shared with one other. When combined with UDE's and Common Elements these elements form the basis of data collection requirements for specific project level reporting generated by an HMIS.

HUD-HOPWA Only Required Elements

W1 Services Provided – HOPWA

Header	Instruction
Element Name	Services Provided - HOPWA
Field 1 & Response	Date of Service (date) [date field]
Field 2 & Responses	Type of Service
1	Adult day care and personal assistance
2	Case management
3	Child care
4	Criminal justice/legal services
5	Education
6	Employment and training services
7	Food/meals/nutritional services
8	Health/medical care
9	Life skills training
10	Mental health care/counseling
11	Outreach and/or engagement
12	Substance abuse services/treatment
13	Transportation
14	Other HOPWA funded service
Element Type	Program Specific
Funder: Program-Component	HUD: HOPWA – Collection required for all components
Project Type Applicability	1: Emergency Shelter – e/e method 2: Transitional Housing 3: PH-Permanent Supportive Housing 6: Services Only 12: Homelessness Prevention
Data Collected About	All Clients receiving services
Collection Point	Occurrence Point (As Provided)
Relationship to Enrollment ID (an enrollment)	Zero or more Services Provided - HOPWA per Enrollment
Relationship to Personal ID (a client)	One or more Services Provided - HOPWA per Client
System Logic Other System Issues	Data are time sensitive and may change over the project stay. System must allow for multiple records per project stay to record each instance and must record the date the service was

Header	Instruction
	provided.
	The data in this element are transactional data; each time the service is delivered a record of the date of service and the service element must be maintained.
	If service benefits entire household, it may be recorded solely for the Head of Household.
XML	<ServiceFAReferral>
CSV	Services
2020 Revision Summary	N/A

W2 Financial Assistance– HOPWA

Header	Instruction	
Element Name	Financial Assistance - HOPWA	
Field 1 & Response	Date of Financial Assistance (date) [date field]	
Field 2 & Responses	Financial Assistance Type	
	1	Rental assistance [collect for PHP and STRMU and PH-TBRA]
	2	Security deposits [collect for PHP]
	3	Utility deposits [collect for PHP]
	4	Utility payments [collect for PHP and STRMU]
	7	Mortgage assistance [collect for STRMU]
Field 3 & Response	Financial Assistance Amount (amount)	
Element Type	Program Specific	
Funder: Program-Component	HUD: HOPWA- Collection required for PHP and STRMU only as indicated above	
Project Type Applicability	6: Services Only

12: Homelessness Prevention | |
Data Collected About	Head of Household	
Collection Point	Occurrence Point (As Provided)	
Relationship to Enrollment ID (an enrollment)	Zero or more Financial Assistance - HOPWA per Enrollment	
Relationship to Personal ID (a client)	One or more Financial Assistance - HOPWA per Client	
System Logic & Other System Issues	Data are time sensitive and may change over the project stay. System must allow for multiple records per project stay to record each instance and must record the date the financial assistance was provided.

The data in this element are transactional data; each time there is financial assistance provided a record of the assistance must be recorded including the date and financial assistance information.

Records of financial assistance should be attached to the Head of Household. | |
| XML | <ServiceFAReferral> | |

Header	Instruction
CSV	Services
2020 Revision Summary	N/A

W3 Medical Assistance

Header	Instruction
Element Name	Medical Assistance
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Receiving Public HIV/AIDS Medical Assistance
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 2 and Response 0	*If No for "Receiving Public HIV/AIDS Medical Assistance"* Reason
1	Applied; decision pending
2	Applied; client not eligible
3	Client did not apply
4	Insurance type N/A for this client
8	Client doesn't know
9	Client refused
99	Data not collected
Field 3 & Responses	Receiving AIDS Drug Assistance Program (ADAP)
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent B – Dependent to Field 3 & Response 0	*If No for "Receiving AIDS Drug Assistance Program (ADAP)"* Reason
1	Applied; decision pending
2	Applied; client not eligible
3	Client did not apply
4	Insurance type N/A for this client
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: HOPWA – Collection required for all components
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 3: PH-Permanent Supportive Housing

Header	Instruction
	6: Services Only 12: Homelessness Prevention
Data Collected About	All Household Members with HIV/AIDS
Collection Point	Project Start, Update, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Medical Assistance per Enrollment
Relationship to Personal ID (a client)	One or more Medical Assistance per Client
System Logic & Other System Issues	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.
XML	<MedicalAssistance>
CSV	IncomeBenefits
2020 Revision Summary	N/A

W4 T-cell (CD4) and Viral Load

Header	Instruction
Element Name	T-cell (CD4) and Viral Load
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	T-Cell (CD4) Count Available
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If a yes to "T-Cell (CD4) Count Available" then* T-cell Count (integer between 0 – 1500)
Dependent B - Dependent to Field 2 & Response 1	*If a number is entered in the T-Cell (CD4) count, then* How was the information obtained
1	Medical Report
2	Client report
3	Other
Field 3 & Responses	Viral Load Information Available
0	Not Available
1	Available
2	Undetectable
8	Client doesn't know

Header	Instruction
9	Client refused
99	Data not collected
Dependent C – Dependent to Field 3 & Response 1	*If "Viral Load Information Available" then* Count (integer between 0 – 999999)
Dependent D - Dependent to Field 3 & Response 1	*If a number is entered in the Viral Load count, then* How was the information obtained
1	Medical Report
2	Client report
3	Other
Element Type	Program Specific
Funder: Program-Component	HUD: HOPWA – Collection required for all component
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 3: PH-Permanent Supportive Housing 6: Services Only 12: Homelessness Prevention
Data Collected About	Only Clients funded in a HOPWA project presenting with HIV/AIDS
Collection Point	Project Start, Update, Annual Assessment, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more T-cell (CD4) and Viral Load per Enrollment
Relationship to Personal ID (a client)	One or more T-cell (CD4) and Viral Load per Client
System Logic & Other System Issues	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages. It is recommended that an HMIS only display this question as dependent to HMIS Data Standards Element 4.08 (HIV/AIDS) where the response is "yes" (1). If possible, the system should limit the numeric range of the "viral load information available" – response option 1 "available" to 21 to 999,999 as a response of 20 or less is associated with an "undetectable "viral load.
XML	<Disabilities>
CSV	Disabilities
2020 Revision Summary	Re-numbered dependencies

W5 Housing Assessment at Exit

Header	Instruction
Element Name	Housing Assessment at Exit
Field 1 & Responses	Housing Assessment at Exit
1	Able to maintain the housing they had at project entry
2	Moved to new housing unit
3	Moved in with family/friends on a temporary basis
4	Moved in with family/friends on a permanent basis
5	Moved to a transitional or temporary housing facility or program
6	Client became homeless – moving to a shelter or other place unfit for human habitation
7	Client went to jail/prison
10	Client died
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 1 & Response 1	*If Able to maintain the housing they had at project entry for "Housing Assessment at Exit"* Subsidy information
1	Without a subsidy
2	With the subsidy they had at project entry
3	With an on-going subsidy acquired since project entry
4	Only with financial assistance other than a subsidy
Dependent B – Dependent to Field 1 & Response 2	*If Moved to new housing unit for "Housing Assessment at Exit"* Subsidy information
1	With on-going subsidy
2	Without an on-going subsidy
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required only for Homelessness Prevention component HUD: ESG – Collection required only for Homelessness Prevention component HUD: HOPWA – Collection required for all components
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 3: PH-Permanent Supportive Housing 6: Services Only 12: Homelessness Prevention
Data Collected About	All Clients
Collection Point	Project Exit
Relationship to Enrollment ID (an enrollment)	Zero or one Housing Assessment at Exit per Enrollment
Relationship to Personal ID	Zero or more Housing Assessment at Exit per Client

Header	Instruction
(a client)	
System Logic & Other System Issues	System stores collected information as "project exit" information and retains for historical purpose.
Other System Issues	None
XML	<ExitHousingAssessment>
CSV	Exit
2020 Revision Summary	N/A

HHS-PATH Only Required Elements

P1 Services Provided – PATH Funded

Header	Instruction
Element Name	Services Provided –PATH Funded
Field 1 & Response	Date of Service (date) [date field]
Field 2 & Responses	Type of PATH FUNDED Service Provided
	1 Re-engagement
	2 Screening
	14 Clinical assessment
	3 Habilitation/rehabilitation
	4 Community mental health
	5 Substance use treatment
	6 Case management
	7 Residential supportive services
	8 Housing minor renovation
	9 Housing moving assistance
	10 Housing eligibility determination
	11 Security deposits
	12 One-time rent for eviction prevention
Element Type	Program Specific
Funder: Program-Component	HHS: PATH – Collection required for all components
Project Type Applicability	PATH: 4: Street Outreach 6: Services Only
Data Collected About	Head of Household and Adults
Collection Point	Occurrence Point (As Provided)
Relationship to Enrollment ID (an enrollment)	Zero or more Services Provided-PATH Funded per Enrollment
Relationship to Personal ID (a client)	One or more Services Provided-PATH Funded per Client
System Logic & Other	Data are time sensitive and may change over the project stay. System must allow for multiple records per project stay to

Header	Instruction
System Issues	record each instance and must record the date the service was provided. The data in this element are transactional data; each time the service is delivered a record of the date of service must be added. If a service benefits the entire household, it must be recorded for the Head of Household. PATH only records <u>services that are PATH funded</u>. If providers want to collect other services, then a separate element must be created to distinguish PATH funded services from non-PATH funded services. PATH reports will only include persons who received services who are enrolled.
XML	<ServiceFAReferral>
CSV	Services
2020 Revision Summary	N/A

P2 Referrals Provided – PATH

Header	Instruction	
Element Name	Referrals Provided PATH	
Field 1 & Response	Date of Referral (date) [date field]	
Field 2 & Responses	Type of Referral	
	1	Community Mental Health
	2	Substance Use Treatment
	3	Primary Health/ Dental Care
	4	Job Training
	5	Educational Services
	6	Housing Services
	11	Temporary Housing
	7	Permanent Housing
	8	Income Assistance
	9	Employment Assistance
	10	Medical Insurance
Dependent A – Dependent to Field 2 & Responses 1-10	*If* any *"Type of Referral" made* Select Outcome for each	
	1	Attained
	2	Not attained
	3	Unknown
Element Type	Program Specific	
Funder: Program-Component	HHS: PATH – Collection required for all components	
Project Type Applicability	4: Street Outreach 6: Services Only	
Data Collected About	Heads of Household and Adults	
Collection Point	Occurrence Point (As Provided)	
Relationship to Enrollment ID (an enrollment)	Zero or more Referrals Provided - PATH per Enrollment	
Relationship to Personal ID (a client)	One or more Referrals Provided - PATH per Client	
System Logic Other System Issues	Data are time sensitive and may change over the project stay. System must allow multiple records per project stay to record each instance and must record the date the referral was provided.	
	The data in this element are transactional data; each time there is a referral a record of the referral must be recorded.	
	Multiple types of the same referral may be made over the course of project enrollment. Each referral should have an outcome response.	
	Referral outcome is being shown as a dependent response. However, the responses of attained, not attained, or unknown	

Header	Instruction
	may have better ways of presentation for data collection than as dependent fields as the response may not be known simultaneous with identification of the referral. Vendors may elect means other than a dependent field to improve data quality. The information is required on reporting.
	PATH only will report on persons who received services who are enrolled.
XML	<ServiceFAReferral>
CSV	Services
2020 Revision Summary	N/A

P3 PATH Status

Header	Instruction
Element Name	PATH Status
Field 1 & Response	Date of Status Determination (date) [date field]
Field 2 & Responses	Client Became Enrolled in PATH
0	No
1	Yes
Dependent A – Dependent to Field 2 & Response 0	*If No for "Client Became Enrolled in PATH"* Reason not enrolled
1	Client was found ineligible for PATH
2	Client was not enrolled for other reason(s)
3	Unable to locate client
Element Type	Program Specific
Funder: Program-Component	HHS: PATH – Collection required for all components
Project Type Applicability	4: Street Outreach 6: Services Only
Data Collected About	Head of Household and Adults
Collection Point	Occurrence Point (At Determination; collect once, at or before exit, when the status is determined)
Relationship to Enrollment ID (an enrollment)	No more than one PATH Status per Enrollment
Relationship to Personal ID (a client)	One or more PATH Status per Client
System Logic Other System Issues	Only one PATH status date and response is allowed for each project stay. If a client exits and returns to the project later, the previously entered enrollment data does not apply and a new response must be entered based on this new project start and project exit service period.
	If the HMIS supports requiring elements, then this element and its dependent response should be required for PATH at project exit and the client should not be able to be exited without a

Header	Instruction
	response to this element. This element is critical to PATH reporting.
XML	<PATHStatus>
CSV	Enrollment
2020 Revision Summary	Add response to Dependent A; "Unable to locate client"

P4 Connection with SOAR

Header	Instruction
Element Name	Connection with SOAR
Field 1 & Responses	Connection with SOAR
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HHS: PATH – Collection required for all components VA: SSVF –all components OPTIONAL: VA: Grant per Diem – Case Management/Housing Retention
Project Type Applicability	PATH: 4: Street Outreach 6: Services Only SSVF: 12: Homelessness Prevention 13: PH-RRH
Data Collected About	Head of Household and Adults
Collection Point	Project Start, Update, Annual Assessment, and Exit
Relationship to Enrollment ID (an enrollment)	One or more Connection with SOAR per Enrollment
Relationship to Personal ID (a client)	One or more Connection with SOAR per Client
System Logic & Other System Issues	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year and allow corrections for data entry errors at all stages. If the SOAR program is locally available CoC's may find this element helpful to their CoCs for implementation in programs other than PATH.
XML	<ConnectionWithSOAR>
CSV	IncomeBenefits
2020 Revision Summary	N/A

HHS-RHY Only Required Elements

R1 Referral Source

Header	Instruction
Element Name	Referral Source
Field 1 & Responses	Referral Source
1	Self-Referral
2	Individual: Parent/Guardian/Relative/Friend/Foster Parent/Other Individual
7	Outreach Project
11	Temporary Shelter
18	Residential Project:
28	Hotline:
30	Child Welfare/CPS
34	Juvenile Justice
35	Law Enforcement/ Police
37	Mental Hospital
38	School
39	Other Organization
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 1 & Response 7	*If Outreach Project: FYSB for "Referral Source" is selected* Number of times approached by outreach prior to entering the project (Box for integer response)
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one Referral Source per Enrollment
Relationship to Personal ID (a client)	One or more Referral Source per Client
System Logic & Other System Issues	System stores collected information as "project start" information and retains for historical purpose.
XML	<EntryRHY>

Header	Instruction
CSV	Enrollment
2020 Revision Summary	N/A

R2 RHY – BCP Status

Header	Instruction
Element Name	RHY – BCP Status
Field 1 & Response	Date of Status Determination (date) [date field]
Field 2 & Responses	Youth Eligible for RHY Services
0	No
1	Yes
Dependent A – Dependent to Field 2 & Response 0	*If No for "Youth Eligible for RHY Services"* Reason why services are not funded by BCP grant
1	Out of age range
2	Ward of the State – Immediate Reunification
3	Ward of the Criminal Justice System – Immediate Reunification
4	Other
Dependent B – Dependent to Field 2 & Response 1	*If Yes for "Youth Eligible for RHY Services"* Runaway youth
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data Not Collected
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for BCP only
Project Type Applicability	1: Emergency Shelter – e/e method 12: Homelessness Prevention
Data Collected About	All Clients
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one RHY-BCP Status per Enrollment
Relationship to Personal ID (a client)	One or more RHY-BCP Status per Client
System Logic & Other System Issues	Only one RHY status date and only one response for "FYSB Youth" is allowed for each project stay. If a client returns to the project at a later date the previous data does not apply and must be entered based on this project start and project exit date service period. Youth who identify as "no" to FYSB Youth are also not homeless under the HUD definition of homelessness. Therefore, these youths should be excluded from all PIT/HIC reporting on the project. Data on these youth who are identified as "no" to FYSB

Header	Instruction
	Youth does transmit in the RHY CSV export for the national data transfers but is filtered out in analysis. If the system supports required elements, then this element should be required for RHY: BCP-es funded projects and the client should not be able to exit the project without a response to this element.
XML	<RHYBCPStatus>
CSV	Enrollment
2020 Revision Summary	N/A

R3 Sexual Orientation

Header	Instruction
Element Name	Sexual Orientation
Field 1 & Responses	Sexual Orientation
1	Heterosexual
2	Gay
3	Lesbian
4	Bisexual
5	Questioning / Unsure
6	Other
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A - Dependent to Response 6	If other, please describe [text]
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components HUD: CoC - Youth Homeless Demonstration Program (YHDP) – collection required for all components
Project Type Applicability	1: Emergency Shelter – e/e method 2: Transitional Housing 3: Permanent Supportive Housing 4: Street Outreach 9: PH-Housing Only 10: PH-Housing with Services 12: Homelessness Prevention 13: Rapid Re-housing
Data Collected About	Head of Household and Adults
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one Sexual Orientation per Enrollment

Header	Instruction
Relationship to Personal ID (a client)	One or more Sexual Orientation per Client
System Logic & Other System Issues	System stores collected information as "project start" information and retains for historical purpose.
XML	<EntryRHY>
CSV	Enrollment
2020 Revision Summary	Added response option: "other" and text field. Added HUD: CoC - Youth Homeless Demonstration Program (YHDP)-Collection required for all components.

R4 Last Grade Completed

Header	Instruction
Element Name	Last Grade Completed
Field 1 & Responses	Last Grade Completed
1	Less than Grade 5
2	Grades 5-6
3	Grades 7-8
4	Grades 9-11
5	Grade 12 / High school diploma
6	School program does not have grade levels
7	GED
10	Some college
11	Associate's degree
12	Bachelor's degree
13	Graduate degree
14	Vocational certification
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: HUD-VASH - Collection required for all components HHS: RHY – Collection required for all components except for Street Outreach VA: SSVF – Collection required for RRH & Homelessness Prevention
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 3: Permanent Supportive Housing 12: Homelessness Prevention 13: PH – Rapid Re-Housing
Data Collected About	Head of Household and Adults
Collection Point	Project Start, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Last Grade Completed per Enrollment
Relationship to Personal ID (a client)	One or more Last Grade Completed per Client
System Logic & Other System Issues	System stores collected information as "project start" or "project exit" information and retains for historical purpose.
XML	<LastGradeCompleted>
CSV	EmploymentEducation
2020 Revision Summary	N/A

R5 School Status

Header	Instruction
Element Name	School Status
Field 1 & Responses	School Status
1	Attending school regularly
2	Attending school irregularly
3	Graduated from high school
4	Obtained GED
5	Dropped out
6	Suspended
7	Expelled
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Start, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more School Status per Enrollment
Relationship to Personal ID (a client)	One or more School Status per Client
System Logic & Other System Issues	System stores collected information as "project start" or "project exit" information and retains for historical purpose.
XML	<SchoolStatus>
CSV	EmploymentEducation
2020 Revision Summary	N/A

R6 Employment Status

Header	Instruction
Element Name	Employment Status
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Employed
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If Yes for "Employed"* Type of Employment
1	Full-time
2	Part-time

Header	Instruction
3	Seasonal / sporadic (including day labor)
Dependent B – Dependent to Field 2 & Response 0	*If No for "Employed"* Why Not Employed
1	Looking for work
2	Unable to work
3	Not looking for work
Element Type	Program Specific
Funder: Program-Component	HUD: HUD-VASH – Collection required for HUD/VASH-OTH HHS: RHY – Collection required for all components except for Street Outreach VA: SSVF – Collection required for RRH & Homelessness PreventionGPD – collection required for all components
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 8: Safe Haven 9: PH Housing Only 12: Homelessness Prevention 13: PH-Rapid Re-Housing
Data Collected About	Head of Household and Adults
Collection Point	Project Start, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Employment Status per Enrollment
Relationship to Personal ID (a client)	One or more Employment Status per Client
System Logic & Other System Issues	The system must record the appropriate collection stage for each element. System stores collected information as "project start" or "project exit" information and retains for historical purpose.
XML	<Employment>
CSV	EmploymentEducation
2020 Revision Summary	Added VA: GPD – Low Demand and GPD – Case Management/Housing Retention

R7 General Health Status

Header	Instruction
Element Name	General Health Status
Field 1 & Responses	General Health Status
1	Excellent
2	Very good
3	Good
4	Fair
5	Poor
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-	HUD: HUD-VASH – Collection required for HUD/VASH-OTH

Header	Instruction
Component	HHS: RHY – Collection required for all components except for Street Outreach
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Start, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more General Health Status per Enrollment
Relationship to Personal ID (a client)	One or more General Health Status per Client
System Logic & Other System Issues	System stores collected information as "project start" or "project exit" information and retains for historical purpose.
XML	<HealthStatus>
CSV	HealthAndDV
2020 Revision Summary	N/A

R8 Dental Health Status

Header	Instruction
Element Name	Dental Health Status
Field 1 & Responses	Dental Health Status
1	Excellent
2	Very good
3	Good
4	Fair
5	Poor
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Start, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Dental Health Status per Enrollment
Relationship to Personal ID (a client)	One or more Dental Health Status per Client
System Logic & Other System Issues	System stores collected information as "project start" or "project exit" information and retains for historical purpose.
XML	<HealthStatus>
CSV	HealthAndDV
2020 Revision Summary	N/A

R9 Mental Health Status

Header	Instruction
Element Name	Mental Health Status
Field 1 & Responses	Mental Health Status
1	Excellent
2	Very good
3	Good
4	Fair
5	Poor
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific

Header	Instruction
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Start, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Mental Health Status per Enrollment
Relationship to Personal ID (a client)	One or more Mental Health Status per Client
System Logic & Other System Issues	System stores collected information as "project start" or "project exit" information and retains for historical purpose.
XML	<HealthStatus>
CSV	HealthAndDV
2020 Revision Summary	N/A

R10 Pregnancy Status

Header	Instruction	
Element Name	Pregnancy Status	
Field 1 & Responses	Pregnancy Status	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If Yes for "Pregnancy Status"* Due Date (date) [date field]	
Element Type	Program Specific	
Funder: Program-Component	HHS: RHY – Collection required for all components	
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 4: Street Outreach 12: Homelessness Prevention	
Data Collected About	Female - Head of Household and Adults	
Collection Point	Project Start, Update	
Relationship to Enrollment ID (an enrollment)	One or more Pregnancy Status per Enrollment	
Relationship to Personal ID	One or more Pregnancy Status per Client	

Header	Instruction
(a client)	
System Logic & Other System Issues	Pregnancy status should be recorded for any female head of household, even if <18 at the time of data collection. Data are time sensitive and may change over the project stay. System must allow for updated information collection as change occurs, must record the date the information was collected with a data collection stage of "project update," and retains all updates for historical purpose. There may be multiple records of this data element per project stay; each time there is pregnancy, a record of the pregnancy must be recorded.
XML	<HealthStatus>
CSV	HealthAndDV
2020 Revision Summary	Clarified system logic that female HOH, regardless of age, should have pregnancy status recorded.

R11 Formerly a Ward of Child Welfare/Foster Care Agency

Header	Instruction	
Element Name	Formerly a Ward of Child Welfare/Foster Care Agency	
Field 1 & Responses	Formerly a Ward of Child Welfare or Foster Care Agency	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent A – Dependent to Field 1 & Response 1	*If Yes for "Formerly a Ward of Child Welfare or Foster Care Agency"* Number of Years	
	1	Less than one year
	2	1 to 2 years
	3	3 to 5 or more years
Dependent B – Dependent to Dependent A & Response 1	*If Less than one year for "Number of Years"* Number of Months (1-11)	
Element Type	Program Specific	
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach	
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention	
Data Collected About	Head of Household and Adults	
Collection Point	Project Start	
Relationship to Enrollment ID (an enrollment)	No more than one Formerly a Ward of Child Welfare or Foster Care Agency per Enrollment	
Relationship to Personal ID (a client)	One or more Formerly a Ward of Child Welfare or Foster Care Agency per Client	
System Logic & Other System Issues	System stores collected information as "project start" information and retains for historical purpose. HMIS may choose to only display dependent questions if user selects the appropriate response.	
XML	<EntryRHY>	
CSV	Enrollment	
2020 Revision Summary	N/A	

R12 Formerly a Ward of Juvenile Justice System

Header	Instruction
Element Name	Formerly a Ward of Juvenile Justice System

Header	Instruction
Field 1 & Responses	Formerly a Ward of Juvenile Justice System
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 1 & Response 1	*If Yes for "Formerly a Ward of Child Welfare or Foster Care Agency"* Number of Years
1	Less than one year
2	1 to 2 years
3	3 to 5 or more years
Dependent B – Dependent to Dependent A & Response 1	*If Less than one year for "Number of Years"* Number of Months (1-11)
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one Formerly a Ward of Juvenile Justice System per Enrollment
Relationship to Personal ID (a client)	One or more Formerly a Ward of Juvenile Justice System per Client
System Logic & Other System Issues	System stores collected information as "project start" information and retains for historical purpose. HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<EntryRHY>
CSV	Enrollment
2020 Revision Summary	N/A

R13 Family Critical Issues

Header	Instruction
Element Name	Family Critical Issues
Field 9 & Responses	Unemployment - Family member
0	No
1	Yes
Field 11 & Responses	Mental Health Issues - Family member
0	No

Header	Instruction					
	1	Yes				
Field 15 & Responses	Physical Disability – Family member					
	0	No				
	1	Yes				
Field 21 & Responses	Alcohol or Substance Abuse - Family member					
	0	No				
	1	Yes				
Field 22 & Responses	Insufficient Income to support youth - Family member					
	0	No				
	1	Yes				
Field 24 & Responses	Incarcerated Parent of Youth					
	0	No				
	1	Yes				
Element Type	Program Specific					
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach					
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention					
Data Collected About	Head of Household and Adults					
Collection Point	Project Start					
Relationship to Enrollment ID (an enrollment)	No more than one Family Issues per Enrollment					
Relationship to Personal ID (a client)	One or more Family Issues per Client					
System Logic & Other System Issues	System stores collected information as "project start" information and retains for historical purpose.					
Other System Issues	None					
XML	<EntryRHY>					
CSV	Enrollment					
2020 Revision Summary	N/A					

R14 RHY Service Connections

Header	Instruction		BCP-P	BCP-ES	TLP&MGH	SOP	DEMO
Element Name	RHY Service Connections						
Field 1 & Response	Date of Service (date) [date field]		X	X	X		X
Field 2 & Responses	Type of RHY Service		X	X	X		X
	2	Community service/service learning (CSL)			X		X
	7	Criminal justice /legal services	X	X	X		X
	5	Education	X	X	X		X
	6	Employment and/or training services			X		X
	14	Health/medical care	X	X	X		X

Header	Instruction					
26	Home-based Services	X				
8	Life skills training	X	X	X		X
10	Parenting education for youth with children	X	X	X		X
27	Post-natal newborn care (wellness exams; immunizations)			X		X
12	Post-natal care for mother			X		X
13	Pre-natal care			X		X
28	STD Testing	X	X			
29	Street-based Services	X				
17	Substance abuse treatment	X	X	X		X
18	Substance Abuse Ed/Prevention Services	X	X	X		X

Header	Instruction
Funder: Program - Component	HHS: RHY – Collection required for components – as outlined above
Project Type Applicability	1: Emergency Shelter – e/e method
	2: Transitional Housing
	6: Services Only
	12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Occurrence Point (At First Service)
Relationship to Enrollment ID (an enrollment)	Zero or more RHY Service Connections per Enrollment
Relationship to Personal ID (a client)	One or more RHY Service Connections per Client
System Logic & Other System Issues	Data are time sensitive and may change over the project stay. The system must allow for multiple records per project stay to record each instance and must record the date the new information was collected.
	If service benefits entire household, it may be recorded solely for the Head of Household.
XML	<ServiceFAReferral>
CSV	Services
2020 Revision Summary	N/A

R15 Commercial Sexual Exploitation/Sex Trafficking

Header	Instruction
Element Name	Commercial Sexual Exploitation/Sex Trafficking
Field 1 & Responses	for sex (e.g. money, food, drugs, shelter)
0	No
1	Yes
8	Client doesn't know
9	Client refused

Header	Instruction
99	Data not collected
Dependent A – Dependent to Field 1 & Response 1	*If Yes for "Ever received anything in exchange for sex"* In the last <u>three months</u>
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent B – Dependent to Field 1 & Response 1	*If Yes for "Ever received anything in exchange for sex"* How many times
1	1-3
2	4-7
3	8-11
4	12 or more
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent C – Dependent to Field 1 & Response 1	*If Yes for "Ever received anything in exchange for sex"* Ever <u>made/persuaded/forced</u> to have sex in exchange for something
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent D – Dependent to Dependent C & Response 1	*If Yes for "Ever made/persuaded/forced to have sex in exchange for something?"* In the last <u>three months</u>?
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-	HHS: RHY – Collection required for all components
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 4: Street Outreach 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Exit
Relationship to Enrollment ID (an enrollment)	Zero or 1 Commercial Sexual Exploitation per Enrollment
Relationship to	Zero or more Commercial Sexual Exploitation per Client

Header	Instruction
Personal ID (a client)	
System Logic Other System Issues	System stores collected information as "project exit" information and retains for historical purpose.
	HMIS may choose to only display dependent questions if the user selects the appropriate response.
	If mouse over/hover functionality is available in the system for explanations/definitions, RHY requests the information to read as follows:
	Field 1: "Have you ever received anything in exchange for having sexual relations with another person, such as money, food, drugs or shelter?"
	Dependent B: "How many times have you received something in exchange for having sexual relations with another person, such as money, food, drugs or shelter?"
	Dependent C: "Did someone ever make you or persuade you to have sex with anyone else in exchange for something such as money, food, drugs or shelter?"
XML	<ExitRHY>
CSV	Exit
2020 Revision Summary	N/A

R16 Labor Exploitation/Trafficking

Header		Instruction
Element Name		Labor Exploitation/Trafficking
Field 1 & Responses		Ever afraid to quit/leave work due to threats of violence to yourself,
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Field 2 & Responses		Ever promised work where work or payment was different than you
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent A – Dependent to Field 1 & 2 Response 1		*If Yes for either "Workplace violence threats" OR "Workplace promise difference" - Felt* forced, coerced, pressured or tricked into continuing the job
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Dependent B – Dependent to Field 1 & 2 Response 1		*If Yes for either "Workplace violence threats" OR "Workplace promise actual difference" -* In the last 3 months

Header	Instruction
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-	HHS: RHY – Collection required for all components
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing; 4: Street Outreach 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Exit
Relationship to Enrollment ID (an enrollment)	Zero or one Labor Exploitation per Enrollment
Relationship to Personal ID (a client)	Zero or more Labor Exploitation per Client
System Logic & Other System Issues	System stores collected information as "project exit" information and retains for historical purpose. HMIS may choose to only display dependent questions if the user selects the appropriate response. If mouse over/hover functionality is available in the system for explanations/definitions, RHY requests the information to read as follows: Field 1: "Have you ever been afraid to leave or quit a work situation due to fears of violence or other threats of harm to yourself, family or friends?" Field 2: "Have you ever been promised work where the work or payment ended up being different from what you expected?" Dependent A: "Did you feel forced, coerced, pressured or tricked into continuing this job?" Dependent B: "Have you had any jobs like these in the last three months?"
XML	<ExitRHY>
CSV	Exit
2020 Revision Summary	N/A

R17 Project Completion Status

Header	Instruction
Element Name	Project Completion Status
Field 1 & Responses	Project Completion Status
1	Completed project
2	Youth voluntarily left early
3	Youth was expelled or otherwise involuntarily discharged from project
Dependent A –	*If Youth was expelled or otherwise involuntarily discharged from*

Header	Instruction	
Dependent to Field 1 & Response 3	*project for "Project Completion Status"* Select the major reason	
	1	Criminal activity/destruction of property/violence
	2	Non-compliance with project rules
	3	Non-payment of rent/occupancy charge
	4	Reached maximum time allowed by project
	5	Project terminated
	6	Unknown/disappeared
Element Type	Program Specific	
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach and BCP-Prevention	
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing	
Data Collected About	Head of Household and Adults	
Collection Point	Project Exit	
Relationship to Enrollment ID (an enrollment)	Zero or one Project Completion Status per Enrollment	
Relationship to Personal ID (a client)	Zero or more Project Completion Status per Client	
System Logic & Other System Issues	System stores collected information as "project exit" information and retains for historical purpose.	
XML	<ExitRHY><ProjectCompletionStatus>	
CSV	Exit	
2020 Revision Summary	N/A	

R18 Counseling

Header	Instruction	
Element Name	Counseling	
Field 1 & Responses	Counseling received by client	
	0	No
	1	Yes
Dependent A – Dependent to Field 1 &	*If Yes* Identify the type(s) of counseling received	
	1	Individual
	2	Family
	3	Group – including peer counseling
Dependent B – Dependent to Field 1 &	If yes, Identify the number of sessions received by exit	
	1	(integers 1-48+)
Field 2 & Response	Total number of session planned in youth's treatment or service plan	
	1	(integers 1-48+)
Field 3 & Responses	A plan is in place to start or continue counseling after exit	
	0	No
	1	Yes
Element Type	Program Specific	
Funder: Program-	Outreach	

Header	Instruction
Project Type	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Exit
Relationship to Enrollment ID (an	Zero or one Counseling per Enrollment
Relationship to Personal ID	Zero or more Counseling per Client
System Logic & Other System Issues	System stores collected information as "project exit" information and retains for historical purpose.
XML	<ExitRHY>
CSV	Exit
2020 Revision	N/A

R19 Safe and Appropriate Exit

Header	Instruction	
Element Name	Safe and Appropriate Exit	
Field 1 & Responses	Exit destination safe – as determined by the client	
	0	No
	1	Yes
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Field 2 & Responses	Exit destination safe – as determined by the project/caseworker	
	0	No
	1	Yes
	2	Worker does not know
Field 3 & Response	Client has permanent positive adult connections outside of project	
	0	No
	1	Yes
	2	Worker does not know
Field 4 & Response	Client has permanent positive peer connections outside of project	
	0	No
	1	Yes
	2	Worker does not know
Field 5 & Response	Client has permanent positive community connections outside of	
	0	No
	1	Yes
	2	Worker does not know
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach and Homelessness Prevention	
Project Type	1: Emergency Shelter 2: Transitional Housing	
Data Collected About	Head of Household and Adults	
Collection Point	Project Exit	
Relationship to Enrollment ID (an	Zero or 1 Safe and Appropriate Exit per Enrollment	

Header	Instruction
Relationship to Personal ID	Zero or more Safe and Appropriate Exit per Client
System Logic & Other System Issues	System stores collected information as "project exit" information and retains for historical purpose.
XML	<ExitRHY>
CSV	Exit
2020 Revision Summary	N/A

R20 Aftercare Plans

Header	Instruction
Element Name	Aftercare Plans
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Aftercare was provided
0	No
1	Yes
9	Client refused
Dependent A – Dependent to Field 2	*If yes – Identify the primary way it was provided*
1	Via email/social media
2	Via telephone
3	In person: one-on-one
4	In person: group
Element Type	Program Specific
Funder: Program-	Outreach
Project Type	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Post Exit
Relationship to Enrollment ID (an	Zero or one Aftercare Plans per Enrollment
Relationship to Personal ID	Zero or more Aftercare Plans per Client
System Logic & Other System Issues	Information may be entered post exit for a period of up to 180 days after which point no data should be entered. Any data entered prior to the date of exit or after the 180th day will not be considered in reporting or exports. Multiple "primary ways" (dependent A) must be able to be identified in one entry or there must be the ability to have multiple instances of the element to support data entry for a youth who received aftercare via multiple methods. New process may be required to reopen a record with an exit to record Aftercare information.
XML	<ExitRHY>
CSV	Exit
2020 Revision Summary	N/A

Project Types and Program Specific Visibility for each program component have not yet been defined for RHSAP.

U1 Worst Housing Situation

Header	Instruction
Element Name	Worst Housing Situation
Field 1 & Responses	Worst Housing Situation
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: RHSAP - Collection required for all components
Project Type Applicability	Unknown at time of publication
Data Collected About	All Clients
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one Worst Housing Situation per Enrollment
Relationship to Personal ID (a client)	One or more Worst Housing Situation per Client
System Logic Other System Issues	System stores collected information as "project start" information and retains for historical purpose. As of the publication of this Data Dictionary RHSAP does not have federal funding. Upon receipt of federal funding by HUD for RHSAP this element should become active.
XML	<EntryRHSP>
CSV	Enrollment
2020 Revision Summary	N/A

VA Required Elements

V1 Veteran's Information

Header	Instruction
Element Name	Veterans Information
Field 1 & Response	Year Entered Military Service (year)
Field 2 & Response	Year Separated from Military Service (year)
Field 3 & Responses	Theatre of Operations: World War II
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 4 & Responses	Theatre of Operations: Korean War
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 5 & Responses	Theatre of Operations: Vietnam War
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 6 & Responses	Theatre of Operations: Persian Gulf War (Operation Desert Storm)
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 7 & Responses	Theatre of Operations: Afghanistan (Operation Enduring Freedom)
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 8 & Responses	Theatre of Operations: Iraq (Operation Iraqi Freedom)
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 9 & Responses	Theatre of Operations: Iraq (Operation New Dawn)
0	No

Header	Instruction
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 10 & Responses	Theatre of Operations: Other Peace-keeping Operations or Military Interventions (such as Lebanon, Panama, Somalia, Bosnia, Kosovo)
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 11 & Responses	Branch of the Military
1	Army
2	Air Force
3	Navy
4	Marines
6	Coast Guard
8	Client doesn't know
9	Client refused
99	Data not collected
Field 12 & Responses	Discharge Status
1	Honorable
2	General under honorable conditions
6	Under other than honorable conditions (OTH)
4	Bad conduct
5	Dishonorable
7	Uncharacterized
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: HUD-VASH - Collection required for all components VA: SSVF – Collection required for RRH & Homelessness Prevention VA: GPD - Collection required for all components VA: Community Contract Safe Haven VA: CRS Contract Residential Services
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 3: PH- Permanent Supportive Housing 6: Supportive Services Only 8: Safe Haven 9: PH – Housing Only 12: Homelessness Prevention 13: PH-Rapid Re-Housing
Data Collected About	All Veterans
Collection Point	Record Creation

Header	Instruction
Relationship to Enrollment ID (an enrollment)	N/A
Relationship to Personal ID (a client)	One Veteran's Information per Client
System Logic & Other System Issues	None
XML	<ClientVeteranInfo>
CSV	Client
2020 Revision Summary	N/A

V2 Services Provided – SSVF

Header	Instruction	
Element Name	Services Provided - SSVF	
Field 1 & Response	Date of Service (date) [date field]	
Field 2 & Responses	Type of Service	
	1	Outreach services
	2	Case management services
	3	Assistance obtaining VA benefits
	4	Assistance obtaining/coordinating other public benefits
	5	Direct provision of other public benefits
	6	Other (non-TFA) supportive service approved by VA
	7	Extended Shallow Subsidy
	8	Returning Home
	9	Rapid Resolution
Dependent A – Dependent to Field 2 Response 3	If "Assistance obtaining VA benefits"	
	1	VA vocational and rehabilitation counseling
	2	Employment and training services
	3	Educational assistance
	4	Health care services
Dependent B – Dependent to Field 2 Response 4	If "Assistance obtaining/coordinating other public benefits"	
	1	Health care services
	2	Daily living services
	3	Personal financial planning services
	4	Transportation services
	5	Income support services
	6	Fiduciary and representative payee services
	7	Legal services – child support
	8	Legal services – eviction prevention
	9	Legal services – outstanding fines and penalties
	10	Legal services – restore/acquire driver's license
	11	Legal services – other
	12	Child care

	13	Housing counseling
Dependent C – Dependent to Field 2 Response 5		*If "Direct provision of other public benefits"*
	1	Personal financial planning services
	2	Transportation services
	3	Income support services
	4	Fiduciary and representative payee services
	5	Legal services – child support
	6	Legal services – eviction prevention
	7	Legal services – outstanding fines and penalties
	8	Legal services – restore/acquire driver's license
	9	Legal services – other
	10	Child care
	11	Housing counseling
Dependent D – Dependent to Field 2 Response 6		*If "Other (Non-TFA) Supportive Service approved by VA"* text box for Specify
Element Type		Program Specific
		VA: SSVF – Collection required for RRH & Homelessness Prevention
Project Type Applicability		12: Homelessness Prevention 13: PH-Rapid Re-Housing
Data Collected About		All Clients receiving services
Collection Point		Occurrence Point (As Provided)
Relationship to Enrollment ID (an enrollment)		0 or more Services Provided - SSVF per Enrollment
Relationship to Personal ID (a client)		1 or more Services Provided - SSVF per Client
System Logic & Other System Issues		Services will be recorded as they are provided. The system must allow for a theoretically unlimited number of records per project stay. Users must be able to edit existing records and delete records entered in error. Services will be recorded for the head of household (only) unless a specific service is of benefit only to a particular household member.
XML		<ServiceFAReferral>
CSV		Services
2020 Update		Add Rapid Resolution, Extended Shallow Subsidy, and Returning Home as services provided

V3 Financial Assistance – SSVF

Header		Instruction
Element Name		Financial Assistance - SSVF
Field 1 & Response		Date of Financial Assistance (date) [date field]
Field 2 & Response		Financial Assistance Amount (amount)
Field 3 & Responses		Financial Assistance Type
	1	Rental assistance
	4	Utility fee payment assistance
	2	Security deposit

Header	Instruction
3	Utility deposit
5	Moving costs
8	Transportation services: tokens/vouchers
9	Transportation services: vehicle repair/maintenance
10	Child Care
11	General housing stability assistance - emergency supplies
12	General housing stability assistance - other
14	Emergency housing assistance
15	Extended Shallow Subsidy – Rental Assistance
Element Type	Program Specific
Funder: Program Component	VA: SSVF – Collection required for RRH & Homelessness Prevention
Project Type Applicability	12: Homelessness Prevention 13: PH-Rapid Re-Housing
Data Collected About	All Clients receiving financial assistance
Collection Point	Occurrence Point (As Provided)
Relationship to Enrollment ID (an enrollment)	0 or more Financial Assistance - SSVF per Enrollment
Relationship to Personal ID (a client)	1 or more Financial Assistance - SSVF per Client
System Logic Other System Issues	Financial assistance will be recorded as it is provided. The system must allow for a theoretically unlimited number of records per project stay. Users must be able to edit existing records and delete records entered in error. Financial assistance will be recorded for the head of household (only) unless a specific service is of distinct benefit only to a particular household member.
XML	<ServiceFAReferral>
CSV	Services
2020 Updates	Added Extended Shallow Subsidy – rental assistance

V4 Percent of AMI (SSVF Eligibility)

Header	Instruction
Element Name	Percent of AMI (SSVF Eligibility)
Field 1 & Responses	Household Income as a Percentage of AMI
1	Less than 30%
2	30% to 50%
3	Greater than 50%
Element Type	Program Specific
Funder: Program-	VA: SSVF – Collection required for RRH & Homelessness Prevention
Project Type Applicability	12: Homelessness Prevention 13: PH-Rapid Re-Housing
Data Collected About	Head of Household
Collection Point	Project Start
Relationship to Enrollment ID (an	No more than one Percent of AMI (SSVF Eligibility) per Enrollment

Header	Instruction
Relationship to Personal ID	One or more Percent of AMI (SSVF Eligibility) per Client
System Logic & Other System Issues	System stores collected information as "project start" information and retains for historical purpose. The system may not automatically calculate this field unless the VA Annual Income worksheet is part of the HMIS and the field is calculated from that worksheet. Calculation from Income and Sources is prohibited.
XML	<EntrySSVF>
CSV	Enrollment
2020 Revision Summary	N/A

V5 Last Permanent Address

Header	Instruction	
Element Name	Last Permanent Address	
Field 1 & Response	Street Address	
Field 2 & Response	City	
Field 3 & Response	State	
Field 4 & Response	Zip Code	
Field 5 & Responses	Address Data Quality	
	1	Full address reported
	2	Incomplete or estimated address reported
	8	Client doesn't know
	9	Client refused
	99	Data not collected
Element Type	Program Specific	
Funder: Program-Component	HUD: HUD-VASH - Collection required for all components VA: SSVF – Collection required for RRH & Homelessness Prevention	
Project Type Applicability	3: PH – Permanent Supportive Housing 12: Homelessness Prevention 13: PH-Rapid Re-Housing	
Data Collected About	Head of Household	
Collection Point	Project Start	
Relationship to Enrollment ID (an enrollment)	No more than one Last Permanent Address per Enrollment	
Relationship to Personal ID (a client)	One or more Last Permanent Address per Client	
System Logic	System stores collected information as "project start" information and retains for historical purpose.	
XML	<EntrySSVF>	
CSV	Enrollment	
2020 Revision Summary	N/A	

V6 VAMC Station Number

Header	Instruction
Element Name	VAMC Station Number
Field 1 & Response	VAMC Station Number [drop down list of all VAMC Station codes and
Element Type	Program Specific
Funder: Program-Component	HUD: HUD-VASH - Collection required for all components VA: SSVF – Collection required for RRH & Homelessness Prevention VA: GPD: – Collection required for all components VA: CRS Contract Residential Services VA: Community Contract Safe Haven Program
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 3: PH – Permanent Supportive Housing 6: Services Only 8: Safe Haven 9: PH – Housing Only 12: Homelessness Prevention 13: PH-Rapid Re-Housing
Data Collected About	Head of Household
Collection Point	Project Start
Relationship to Enrollment ID (an	No more than one VAMC Station Number per Enrollment
Relationship to Personal ID	One or more VAMC Station Number per Client
System Logic & Other System Issues	Valid VAMC Station Numbers are up to 8 alphanumeric characters and should correspond to the VA service location (as opposed to 3.16 Client Location). SSVF grantees will be provided with station numbers that correspond to their service locations. Station Numbers are provided to vendors through the HMIS Vendor HUB. No information date or data collection stage is required; the effective information date is the Project Start Date and data are only collected at project start.
XML	<EntrySSVF>
CSV	Enrollment
2020 Revision Summary	Funder: Program Component changes: Added: VA: GPD: Collection required for all components VA: CRS Contract Residential Services VA: Community Contract Safe Haven Program

V7 SSVF HP Targeting Criteria

Header		Instruction
Element Name		SSVF HP Targeting Criteria
Field 1 & Responses		Referred by Coordinated Entry or a homeless assistance provider to prevent the household from entering an emergency shelter or transitional housing or from staying in a place not meant for human habitation.
	0	No (0 points)
	1	Yes
Field 2 & Responses		Current housing loss expected within…
	0	0-6 days
	1	7-13 days
	2	14-21 days
	3	More than 21 days (0 points)
Field 3 & Responses		Current household income is $0
	0	No (0 points)
	1	Yes
Field 4 & Responses		Annual household gross income amount
	0	0-14% of Area Median Income (AMI) for household size
	1	15-30% of AMI for household size
	2	More than 30% of AMI for household size (0 points)
Field 5 & Responses		Sudden and significant decrease in cash income (employment and/or cash benefits) AND/OR unavoidable increase in non-discretionary expenses (e.g., rent or medical expenses) in the past 6 months.
	0	No (0 points)
	1	Yes
Field 6 & Responses		Major change in household composition (e.g., death of family member, separation/divorce from adult partner, birth of new child) in the past 12 months.
	0	No (0 points)
	1	Yes
Field 7 & Responses		Rental Evictions within the Past 7 Years
	0	4 or more prior rental evictions
	1	2-3 prior rental evictions
	2	1 prior rental eviction
	3	No prior rental evictions (0 points)
Field 8 & Responses		Currently at risk of losing a tenant-based housing subsidy or housing in a subsidized building or unit.
	0	No (0 points)
	1	Yes
Field 9 & Responses		History of Literal Homelessness (street/shelter/transitional housing).
	0	4 or more times or total of at least 12 months in past three years
	1	2-3 times in past three years
	2	1 time in past three years
	3	None (0 points)

Header	Instruction
Field 10 & Responses	Head of household with disabling condition (physical health, mental health, substance use) that directly affects ability to secure/maintain housing.
0	No (0 points)
1	Yes
Field 11 & Responses	Criminal record for arson, drug dealing or manufacture, or felony offense against persons or property.
0	No (0 points)
1	Yes
Field 12 & Responses	Registered sex offender
0	No (0 points)
1	Yes
Field 13 & Responses	At least one dependent child under age 6
0	No (0 points)
1	Yes
Field 14 & Responses	Single parent with minor child(ren)
0	No (0 points)
1	Yes
Field 15 & Responses	Household size of 5 or more requiring at least 3 bedrooms (due to age/gender mix)
0	No (0 points)
1	Yes
Field 16 & Responses	Any Veteran in household served in Iraq or Afghanistan
0	No (0 points)
1	Yes
Field 17 & Responses	Female Veteran
0	No (0 points)
1	Yes
Field 20 & Response	HP applicant total points (integer)
Field 21 & Response	Grantee targeting threshold score (integer)
Element Type	Program-Specific
Project Type	12: Homelessness Prevention
Funder: Program-Component	VA: SSVF – Collection required for Homelessness Prevention
Data Collected About	Head of Household
Collection Point	Project Start
Relationship to Enrollment ID (an	No more than one SSVF HP Targeting Criteria per Enrollment
Relationship to Personal ID	One or more SSVF HP Targeting Criteria per Client
System Logic & Other System Issues	Records must be editable for users to correct data entry errors.

There are redundancies between this data element and other data collection, including 3.8 Disabling Condition, 4.2 Income and Sources, V1 Veteran's Information, V4 Percent of AMI (SSVF Eligibility), and data related to household composition. |

Header	Instruction
	Consistency in responses for this data element and others will be used in evaluation of SSVF data quality.
XML	<EntrySSVF>
CSV	Enrollment
2020 Revision Summary	N/A

V8 HUD-VASH Voucher Tracking

Header	Instruction	
Element Name	HUD-VASH Voucher Tracking	
Field 1 & Response	Information date [date field]	
Field 2 & Responses	Voucher change	
	1	Referral **package forwarded** to PHA
	2	Voucher **denied** by PHA
	3	Voucher **issued** by PHA
	4	Voucher **revoked or expired**
	5	Voucher in use – veteran moved into housing
	6	Voucher was **ported** locally
	7	Voucher was **administratively absorbed** by new PHA
	8	Voucher was **converted** to Housing Choice Voucher
	9	Veteran exited – voucher was **returned**
	10	Veteran exited – **family maintained** the voucher
	11	Veteran exited – prior to ever receiving a voucher
	12	Other
Dependent A – Dependent to Field 2 & Response 12	*If Other–* text box for Specify	
Element Type	Program Specific	
Funder: Program-	HUD: HUD-VASH – Collection required for HUD/VASH-OTH	
Project Type	3: PH – Permanent Supportive Housing	
Data Collected About	Head of Household/Veteran	
Collection Point	Occurrence Point (as provided)	
Relationship to Enrollment ID (an	Zero or more HUD-VASH Voucher Tracking per Enrollment	
Relationship to Personal ID	One or more HUD-VASH Voucher Tracking per Client	
System Logic & Other System Issues	There may be only one response per Information Date. The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.	
XML	<ServiceFAReferral>	
CSV	Services	
2020 Revision	Updated Collection Point to be Occurrence Point (as provided)	

V9 HUD-VASH Exit Information

Header	Instruction	
Element Name	HUD-VASH Exit Information	
Field 1 & Responses	Case Management Exit Reason	
	1	Accomplished goals and/or obtained services and no longer needs CM
	2	Transferred to another HUD-VASH program site
	3	Found/chose other housing
	4	Did not comply with HUD-VASH CM
	5	Eviction and/or other housing related issues
	6	Unhappy with HUD-VASH housing
	7	No longer financially eligible for HUD-VASH voucher
	8	No longer interested in participating in this program
	9	Veteran cannot be located
	10	Veteran too ill to participate at this time
	11	Veteran is incarcerated
	12	Veteran is deceased
	13	Other
Dependent B – Dependent to Field 1 & Response 13	*If Other*– text box for Specify	
Element Type	Program Specific	
Funder: Program-Component	HUD: HUD-VASH – Collection required for HUD/VASH-OTH	
Project Type Applicability	3: PH – Permanent Supportive Housing	
Data Collected About	Head of Household/Veteran	
Collection Point	Project Exit	
Relationship to Enrollment ID (an enrollment)	Zero or one HUD-VASH Exit Information per Enrollment	
Relationship to Personal ID (a client)	Zero or more HUD-VASH Exit Information per Client	
System Logic & Other System Issues	The system must record the appropriate collection stage for each element.	
XML	<ExitVASH>	
CSV	Exit	
2020 Revision Summary	N/A	

METADATA ELEMENTS

The term *metadata* is often defined as 'data about data.' Instead of capturing information about a project or a client, Metadata Elements capture information about the data itself: when it was collected, when it was entered into HMIS, who entered it, and which project is responsible for it.

The Metadata Elements are intended to facilitate reporting from HMIS, to simplify the writing of programming specifications, and to provide an audit trail. These elements do not represent an attempt to standardize the way that an HMIS stores data. As long as the HMIS is able to accomplish the purposes identified for the Metadata Elements, the software is not required to use the exact metadata elements listed here. Future programming specifications for reports will reference these Metadata Elements. The Metadata Elements are:

5.01 Date Created

Header	Instruction
Element Name	Date Created
Field 1 & Response	[date field]
Element Type	Metadata
Funder: Program-	All Programs – All Components
Project Type	All HMIS Project Types
Data Collected About	All Records
Collection Point	Record Creation
System Logic & Other System Issues	HMIS auto-generated. HMIS must have the ability to identify the date on which a record was first created in HMIS for any data element. Data elements that are collected together on a single form may share a single Date Created. HMIS users and system administrators must not have the ability to enter or to modify the information in this Metadata Element.

The HMIS must store this metadata for all client-level data elements. It is not necessary that this information be displayed in the user interface of the HMIS, but it must be accessible in the programming of reports. Date Created must not change when a data element is edited. If two client records representing the same person are merged, the earliest Date Created must be retained for data elements for which the HMIS stores only one value per client (e.g., name, SSN, date of birth). |
XML	XML attribute: DateCreated
CSV	<*><DateCreated> (Field collected across multiple files)
2020 Revision	Renumbered from 5.1 to 5.01

5.02 Date Updated

Header	Instruction
Element Name	Date Updated
Field 1 & Response	[date field]
Element Type	Metadata
Funder: Program-Component	All Programs – All Components

Header	Instruction
Project Type Applicability	All HMIS Project Types
Data Collected About	All Data Elements
Collection Point	Record Add / Edit
System Logic & Other System Issues	HMIS auto-generated. Created by the HMIS when a record for any data element is first created and updated by the HMIS every time the record is saved by an HMIS user. The HMIS must be able to determine, for all data elements, the date on which it was last edited by a user. Each time a user saves data, the HMIS must store the current date as the Date Updated with the data being saved. Data elements that are collected together on a single form may share a single Date Updated. HMIS users or system administrators must not have the ability to enter or to modify the information in this metadata element.
XML	XML attribute: DateUpdated
CSV	<*><DateUpdated> (Field collected across multiple files)
2020 Revision Summary	Re-numbered from 5.2 to 5.02

5.03 Data Collection Stage

Header		Instruction
Element Name		Data Collection Stage
Field 1 & Response		Data Collection Stage
	1	Project start
	2	Project update
	5	Project annual assessment
	3	Project exit
	6	Post exit
Element Type		Metadata
Funder: Program-Component		All Programs – All Components
Project Type Applicability		All HMIS Project Types
Data Collected About		All Data Elements with multiple data collection stages
Collection Point		Client Data Entry of Specified Elements
System Logic & Other System Issues		HMIS auto-generated or HMIS user selected. An HMIS must be able to distinguish between data collected at project start, project update (during a project stay), and at project exit. Data elements that are collected together on a single form may share a single Data Collection Stage. HMIS users should not have the ability to create more than one record per data element at either project start or project exit (e.g., for a single project stay, a client should have one and only one record of Income and Sources identified as project start).

Header	Instruction
	The system must allow a user to save a dated record for a client's annual assessment as an "annual assessment".
	The response categories correlate to response categories defined in the XML and CSV specifications.
	An "annual assessment" is required as noted in the collection stage for some Program Specific Elements. The Annual Assessment must include updating both the head of household's record and any other family members at the same time.
	Elements for which a collection point of 'annual assessment' is required must be collected at least once annually for each client. An Annual Assessment must occur between months 11 and 13 annually for all HUD funded projects. The
	Information Date must be no more than 30 days before or after the anniversary of the head of household's *Project Start Date*; information must be accurate as of the *Information Date.* The date range of the Annual Assessment is based entirely around the head of household's *Project Start Date*, not on the date of the client's or head of household's previous assessment. For all projects which require an annual assessment, data collected as part of an annual assessment must have a *Data Collection Stage* of 'annual assessment.' There should be one and only one record for each data element with a *Data Collection Stage* of 'annual assessment' within the 60-day period surrounding the anniversary of the head of household's *Project Start Date*. Regardless of whether the responses have changed since project start or the previous annual assessment, a new record must be created for each annual assessment such that it is possible to view a history, by date, of the values for each data element.
XML	XML attribute: DataCollectionStage
CSV	<*><DataCollectionStage> (Field collected across multiple files)
2020 Revision Summary	Re-numbered from 5.3 to 5.03

5.04 Information Date

Header	Instruction
Element Name	Information Date
Field 1 & Response	[date field]
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	As Specified in Data Element Definitions
Collection Point	Client Program-Specific Data Entry
System Logic & Other System Issues	This Metadata Element is a hybrid in that it pertains to the client data and not directly to the client, but it will be entered in HMIS by users.
	Throughout the Data Dictionary this Metadata Element has been added to the data elements where it applies (e.g. Income and

Header	Instruction
	Sources, with Response 1 Information Date). The metadata element is included here to provide further information for HMIS vendors and system administrators.
	Data that is collected only at initial HMIS project start (e.g., Name, Social Security Number) does not require an Information Date.
	Data that is collected only at project start or only at project exit, may be assumed to have an Information Date that matches the Project Start Date or Project Exit Date, respectively or an HMIS may require that a user specify the date.
	Data elements that are collected together on a single form may share a single Information Date. This Metadata Element is applicable to all elements which can change over time.
XML	XML attribute: InformationDate
CSV	<*><InformationDate> (Field collected across multiple files)
2020 Revision Summary	Re-numbered from 5.4 to 5.04

5.05 Project Identifier

Header	Instruction
Element Name	Project Identifier
Field 1 & Response	Project Identifier (2.02) of the project that entered or edited the data
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	Specified Data Elements
Collection Point	Record Add / Edit
System Logic & Other System Issues	HMIS auto-generated or HMIS user selected. Data elements that are collected together on a single form may share a single Project Identifier. In order to report on data quality on a project's report, it is first necessary to establish that the project in question was responsible for the data. This is a basic requirement that assumes a simple relationship between clients and projects. In circumstances where one project may be responsible for entering data that would appropriately appear on another project's required report (e.g., a central intake point), it may be necessary to create a more sophisticated method to establish responsibility for the data entered.
XML	Unique Identifier: ProjectID
CSV	<*><ProjectID> (Field collected across multiple files)
2020 Revision Summary	Re-numbered from 5.5 to 5.05

5.06 Enrollment Identifier

Header	Instruction
Element Name	Enrollment Identifier
Field 1 & Response	A unique project start identifier used to associate data with a particular period of service.
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Enrollment Level Data
Collection Point	Record Add
System Logic & Other System Issues	HMIS auto-generated. The data element should be created by the HMIS at the time that the record of a project start is first entered into HMIS and should be stored with any data that pertains to that particular period of service. Data elements that are collected together on a single form may share a single Enrollment Identifier. An HMIS should be able to correlate data to a specific project stay. This metadata element must be stored with all elements identified in this document as having a collection point "Project Start".
XML	Unique Identifier: EnrollmentID
CSV	<*><EnrollmentID> (Field collected across multiple files)
2020 Revision Summary	Renumber from 5.6 to 5.06. Change in name: ID to Identifier for consistency. May be shortened to ID locally and for other purposes.

5.07 User Identifier

Header	Instruction
Element Name	User Identifier
Field 1 & Response	A unique ID used to associate data with the user who entered and/or edited it
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Records
Collection Point	All Data Entry
System Logic & Other System Issues	HMIS generated. Each authorized user of an HMIS must have a unique identifier stored in the HMIS. Every time data is entered or edited in HMIS, the HMIS must keep a record of which user entered or edited the data based on the credentials supplied at the time of login. The data element should be stored with any Universal or

Header	Instruction
	Program-Specific Data Element entered or edited in an HMIS.
	It must be possible to determine, for all client-level data, which user entered it in HMIS. Each time a user saves data, the HMIS must store the User Identifier of that user with the data being saved. Data elements that are collected together on a single form may share a single User Identifier.
	HMIS users must not have the ability to enter or to modify the information in this Metadata Element. If a data element is edited, the system must retain the original value, along with the User Identifier of the user who entered it, in addition to storing the new value and the User Identifier of the editing user.
XML	XML attribute: UserID
CSV	<*><UserID> (Field collected across multiple files)
2020 Revision Summary	Re-numbered from 5.7 to 5.07 New file User.csv.

5.08 Personal Identifier

Header	Instruction
Element Name	Personal Identifier
Field 1 & Response	Personal ID (HMIS Generated)
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
System Logic & Other System Issues	Generate one. A Personal ID is an automatically generated identifier created by the HMIS application. A Personal ID must be permanent and unique to a single individual within an HMIS implementation. A Personal ID must be created, but there is no required format if there is a single unique Personal ID for every client and it contains no personally identifying information. The Personal ID must be able to be attached to the same individual when served by multiple projects. There is a one-to-one relationship between Personal ID and 3.01 Name, 3.02 Social Security Number, 3.03 Date of Birth, 3.04 Race, 3.05 Ethnicity, 3.06 Gender, and 3.07 Veteran Status. Search functionality must exist to facilitate linkage of the same person with their Personal ID as they are served by different projects within the continuum. There are multiple ways to

Header	Instruction
	accomplish this. The recommended method of search by users for clients in open record systems is for users to enter a combination of personal identifying information (Name, SSN, Date of Birth, and/or Gender) into the HMIS application and have the application search for matching records. If a match is found and a Personal ID is retrieved, the same Personal ID will be assigned to the client, i.e. the same record is used. If no matches are found, a new automatically generated Personal ID is assigned to the client. Variations or other methods may also be utilized by vendors if the system is designed to mitigate duplicate record entry. HMIS must have functionality to allow the HMIS Lead to de-duplicate multiple records with distinct Personal ID's that are identified as representing the same individual based on identifying information.
XML	<Client><PersonalID>
CSV	Client
2020 Revision Summary	Re-numbered from 5.8 to 5.08. Change in name: ID to Identifier for consistency. May be shortened to ID locally and for other purposes.

5.09 Household Identifier

Header	Instruction
Element Name	Household Identifier
Field 1 & Response	Household ID (HMIS Generated)
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start
System Logic & Other System Issues	A Household ID will be assigned to each household at each project start and applies for the duration of that project stay to all members of the household served.

The Household ID must be automatically generated by the HMIS application to ensure that it is unique. The Household ID has no meaning beyond a single "household enrollment"; it is used in conjunction with the Project ID, Project Start Date, and Project Exit Date to link records for household members together and indicate that they were served together.

The Household ID is to be unique to the household stay in a project; reuse of the identification for the same or similar household upon readmission into the project is unacceptable.

Persons may join a household with members who have already begun a project start or may leave a project although other members of the household remain in the project. A common Household ID must be assigned to each member of the same household. Persons in a household (either adults or children) who are not present when the household initially applies for assistance and later join the household should be assigned the same Household ID that links them to the rest of the persons in the household. The early departure of a household member would have no impact on the Household ID. A household member who leaves and returns to the same household while others in the household remain enrolled should be reassigned the same HouseholdID as that member's earlier enrollment.

An HMIS may, but is not required to, utilize a Global Household ID at record creation upon initial entry into an HMIS based on the person(s) presenting together as a household at the time of initial entry. A Global Household ID is a value which spans an entire HMIS implementation representing a collection of persons who have been in a household together. Assignment of a client in or out of a global household at a specific project need not |

Header	Instruction
	immediately affect the client's data at other projects. If, for example, one household member exits from a household in project A and that household is also being served in project B, there is no requirement to alter the household configuration at project B.
XML	<Enrollment><HouseholdID>
CSV	Enrollment
2020 Revision Summary	Renumber from 5.9 to 5.09. Change in name: ID to Identifier for consistency. May be shortened to ID locally and for other purposes.

REQUIRED COLLECTION POINTS AND METADATA ELEMENTS TABLE SUMMARY

Required Collection Points

Users must be able to enter each data element at the appropriate point in time, as identified in each individual data element definition and summarized in the table below.

Data Elements with Multiple Collection Points
- Data elements with multiple collection points must be recorded with *5.03 Data Collection Stage.*
- There may be no more than one record per *Enrollment ID* of any multiple-point data element with a *Data Collection Stage* of 'project start' or 'project exit.'
- Users must be able to create a theoretically infinite number of records per *Enrollment ID* with a data collection stage of 'update' or 'annual assessment' for multiple-point data elements.

Data Elements with a Single Collection Point
- Data elements with a single collection point may be recorded with *5.03 Data Collection Stage*, but it is not required.
- There may be no more than one record per *Enrollment ID* of any data element collected only at project start, only at project exit, or only post-exit.
- Users must be able to create a theoretically infinite number of records per *Enrollment ID* for single-point data elements with a plain 'X' in the 'Update / Occurrence Point' column in the table below.
- There may be no more than one record per *Enrollment ID* for single-point data elements with 'X (0…1)' in the 'Update / Occurrence Point' column in the table below.

Base Metadata

5.01 Date Created, 5.02 *Date Updated*, and 5.07 *User Identifier* are not shown in the table below; these base metadata elements are required for every data element. Data elements collected on a single form / stored as fields in one record of a table may share a single set of this base metadata as long as the data elements, as they are defined by this Dictionary, are collected at the same point.

> **Example 1:** Personal ID, SSN, Date of Birth, Race, Ethnicity, Gender, Veteran Status, and Veteran Information all exist at the same level / have a one-to-one relationship with one another. They may share a Date Created, Date Updated, and User ID.

> **Example 2:** Project Start Date and Project Exit Date both have a one-to-one relationship with Enrollment ID but have different collection points. To evaluate timeliness of data entry, Project Start Date and Project Exit Date must have separate base metadata elements.

Project Identifier, Personal ID, and Household ID

Because *3.10 Project Start Date* initiates an enrollment, the creation of this data element is assumed to also create *5.06 Enrollment ID*. Along with the *Enrollment ID*, *Project Start Date* must also be associated with *5.05 Project Identifier, 5.08 Personal ID,* and *5.09 Household ID*. The relationship of each of these metadata elements to *Enrollment ID* is one-to-one. Every record for any enrollment-related data element (e.g., every data element requiring *Enrollment ID*) is associated with a single project, client, and household through the *Enrollment ID*.

DE	Element	Collection Points						Required Metadata Elements	
		Record Creation	Project Start	Update/ Occurrence Point	Annual Assessment	Project Exit	Post-Exit	Enrollment ID	Data Collection Stage
3.01	Name	X							
3.02	Social Security Number	X							
3.03	Date of Birth	X							
3.04	Race	X							
3.05	Ethnicity	X							
3.06	Gender	X							
3.07	Veteran Status	X							
3.08	Disabling Condition		X					X	
3.10	Project Start Date[1]		X					X	
3.11	Project Exit Date					X		X	
3.12	Destination					X		X	
3.15	Relationship to Head of Household		X					X	
3.16	Client Location		X	X				X	X
3.20	Housing Move-In Date			X (0…1)				X	
3.917	Prior Living Situation (A) and (B)		X					X	
4.02	Income and Sources		X	X	X	X		X	X
4.03	Non-Cash Benefits		X	X	X	X		X	X
4.04	Health Insurance		X	X	X	X		X	X
4.05	Physical Disability		X	X		X		X	X
4.06	Developmental Disability		X	X		X		X	X

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DE	Element	Record Creation	Project Start	Update/ Occurrence Point	Annual Assessment	Project Exit	Post -Exit	Enrollment ID	Data Collection Stage
					Collection Points			Required Metadata Elements	
4.07	Chronic Health Condition		X	X		X		X	X
4.08	HIV/AIDS		X	X		X		X	X
4.09	Mental Health Problem		X	X		X		X	X
4.10	Substance Abuse		X	X		X		X	X
4.11	Domestic Violence		X	X				X	X
4.12	Current Living Situation			X				X	
4.13	Date of Engagement			X (0…1)				X	
4.14	Bed-Night Date			X				X	
4.19	Coordinated Entry Assessment			X				X	
4.20	Coordinated Entry Event			X				X	
W1	Services Provided - HOPWA			X				X	
W2	Financial Assistance - HOPWA			X				X	
W3	Medical Assistance		X	X		X		X	X
W4	T-cell (CD4) and Viral Load		X	X	X	X		X	X
W5	Housing Assessment at Exit					X		X	
P1	Services Provided- PATH Funded			X				X	
P2	Referrals Provided - PATH			X				X	
P3	PATH Status			X (0…1)				X	
P4	Connection with SOAR		X	X	X	X		X	X
R1	Referral Source		X					X	
R2	RHY-BCP Status		X	X (0…1)				X	
R3	Sexual Orientation		X					X	
R4	Last Grade Completed		X			X		X	X
R5	School Status		X			X		X	X

DE	Element	Record Creation	Project Start	Update/ Occurrence Point	Annual Assessment	Project Exit	Post-Exit	Enrollment ID	Data Collection Stage
				Collection Points				**Required Metadata Elements**	
R6	Employment Status		X			X		X	X
R7	General Health Status		X			X		X	X
R8	Dental Health Status		X			X		X	X
R9	Mental Health Status		X			X		X	X
R10	Pregnancy Status		X	X				X	X
R11	Formerly a Ward of Child Welfare or Foster Care Agency		X					X	
R12	Formerly a Ward of Juvenile Justice System		X					X	
R13	Family Issues		X					X	
R14	RHY Service Connections			X				X	
R15	Commercial Sexual Exploitation					X		X	
R16	Labor Exploitation					X		X	
R17	Project Completion Status					X		X	
R18	Counseling					X		X	
R19	Safe and Appropriate Exit					X		X	
R20	Aftercare Plans						X	X	
U1	Worst Housing Situation		X					X	
V1	Veteran's Information[2]	X						X	
V2	Services Provided - SSVF			X				X	
V3	Financial Assistance - SSVF			X				X	
V4	Percent of AMI (SSVF Eligibility)		X					X	
V5	Last Permanent Address		X					X	

[2]

DE	Element	Collection Points						Required Metadata Elements	
		Record Creation	Project Start	Update/ Occurrence Point	Annual Assessment	Project Exit	Post-Exit	Enrollment ID	Data Collection Stage
V6	VAMC Station Number		X					X	
V7	SSVF HP Targeting Criteria		X					X	
V8	HUD-VASH Voucher Tracking		X	X		X		X	X
V9	HUD-VASH Exit Information					X		X	

Appendix A - Living Situation Option List

Field #	Response	Prior Living Situation (3.917)	Current Living Situation (4.12)	Destination (3.12
Header	**Homeless Situations**			
16	Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	X	X	X
1	Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter	X	X	X
18	Safe Haven	X	X	X
Header	**Institutional Situations**			
15	Foster care home or foster care group home	X	X	X
6	Hospital or other residential non-psychiatric medical facility	X	X	X
7	Jail, prison or juvenile detention facility	X	X	X
25	Long-term care facility or nursing home	X	X	X
4	Psychiatric hospital or other psychiatric facility	X	X	X
5	Substance abuse treatment facility or detox center	X	X	X
Header	**Temporary and Permanent Housing Situations**			
29	Residential project or halfway house with no homeless criteria	X	X	X
14	Hotel or motel paid for without emergency shelter voucher	X	X	X
2	Transitional housing for homeless persons (including homeless youth)	X	X	X
32	Host Home (non-crisis)	X	X	X
13	Staying or living with friends, temporary tenure (e.g. room, apartment or house)			X
36	Staying or living in a friend's room, apartment or house	X	X	
12	Staying or living with family, temporary tenure (e.g. room, apartment or house)			X
22	Staying or living with family, permanent tenure			X
35	Staying or living in a family member's room, apartment or house	X	X	
23	Staying or living with friends, permanent tenure			X
26	Moved from one HOPWA funded project to HOPWA PH			X
27	Moved from one HOPWA funded project to HOPWA TH			X
28	Rental by client, with GPD TIP housing subsidy	X	X	X
19	Rental by client, with VASH housing subsidy	X	X	X
3	Permanent housing (other than RRH) for formerly homeless persons	X	X	X
31	Rental by client, with RRH or equivalent subsidy	X	X	X
33	Rental by client, with HCV voucher (tenant or project based)	X	X	X
34	Rental by client in a public housing unit	X	X	X

10	Rental by client, no ongoing housing subsidy	X	X	X
20	Rental by client, with other ongoing housing subsidy	X	X	X
21	Owned by client, with ongoing housing subsidy	X	X	X
11	Owned by client, no ongoing housing subsidy	X	X	X
Head er	**Other**			
30	No exit interview completed			X
17	Other		X	X
24	Deceased			X
37	Worker unable to determine		X	
8	Client doesn't know	X	X	X
9	Client refused	X	X	X
99	Data not collected	X	X	X