# JOE GAYTAN, JR.

San Antonio, TX

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### SKILLS & EXPERTISE

Medication Administration
Focused Nursing Assessments
Risk Management
Patient/Family Education
Regulatory Compliance
Vital Signs
Reporting/Documentation
Observations
Insurance Authorizations
Process Improvement
Team Leadership
Interpersonal Communication

Motivated, respected for delivering knowledgeable and attentive support to clients and colleagues in fast-paced professional environments. Proven track record of managing confidential information with sensitivity and following all regulations. Known as a motivational, influential leader and collaborator who guides team members to surpass demanding performance expectations in diverse settings consistently. Builds and maintains lasting relationships, leveraging interpersonal and communication skills to provide education, resources, and assistance when required. Out-of-the-box thinker committed to continuously improving daily processes and procedures to streamline operations and maximize patient satisfaction.

## PROFESSIONAL EXPERIENCE

## Military Intelligence Systems Maintainer/Integrator 11/2011 - 11/2019

## **United States Army:** San Antonio, TX

- ♦ Performed complex maintenance tasks on U.S. Army equipment and systems as a highly trained 35Tango.
- Applied troubleshooting, electricity, and advanced electronic theories to complete repairs on the Army's most advanced electronic warfare systems.
- Set up, maintained, and repaired all necessary equipment to complete missions during field training.
- Developed comprehensive knowledge of communications theory and basic analog and digital electronics repair, including receiver/recorder/transmission line repair techniques, computer architecture/operating systems fundamentals, and network operations/troubleshooting.

Psych LVN 01/2023 – Present

#### **Kerrville State Hospital:** *Kerrville, TX*

- ♦ Provided direct patient care within Psychiatric facility, quality, continuous care.
- ♦ Followed the plan of care assessing patients, administering medications and treatments.
- preparing supplies and equipment for treatments, and assisting the attending physician or registered nurse in performing specialized procedures. strong focus on assisting and supporting providers (physicians, nurse practitioners, and physician assistants) in provision of patient care.

LVN 10/2021 - 10/2022

#### The Morrison: Whitefield, NH

Provided direct patient care within the skilled nursing facility, quality, continuous care.

- Followed the plan of care assessing patients, administering medications and treatments.
- preparing supplies and equipment for treatments, and assisting the attending physician or registered nurse in performing specialized procedures. strong focus on assisting and supporting providers (physicians, nurse practitioners, and physician assistants) in provision of patient care.

LVN 10/2020 - 08/2021

#### Retama Manor West: San Antonio, TX

- Provided direct patient care within the skilled nursing facility, quality, continuous care.
- ♦ Followed the plan of care assessing patients, administering medications and treatments.
- preparing supplies and equipment for treatments, and assisting the attending physician or registered nurse in performing specialized procedures.

## **EDUCATION**

## **Graduated Vocational Nurse (GVN)**

Galen College of Nursing, San Antonio, TX: 2020

East Central High School: 2010

Clinical - LTC/SNF, Step-Down Facility Acute Care Setting

Psych

## **CERTIFICATIONS**

- Advanced Individual Training, 35T MOS Qualified United States Army
- ♦ LVN
- ♦ BLS